PROPOSAL FORMAT
Minor Research Project

SECTION - A

1. Principal Investigator:
   a. Name*:
   b. Sex (Pull down menu)*:
   c. Date of Birth (Calendar choose dd/mm/yyyy format)*:
   d. Qualification (Highest)*:
   e. Designation*:
   f. Official address*:
   g. Mobile number*:
   h. email id*:
2. Specialisation (if any):
3. Name and complete address of the Institution where the project will be carried out*:
4. The amount proposed for the project*:

SECTION - B

1. Title of the proposal*:
2. Broad discipline*:
3. Summary of the research proposal*: (Not more than 200 words)
4. Objectives*: (Not more than 100 words; in Bullet points)
5. Expected outcome*: (Not more than 100 words)

SECTION – C

1. Background and Rationale of the Proposal:
Maximum 300 words; (Please elaborate on the background and rationale for proposing this work)

2. Review of literature in the proposed area:

2.1 International Status:
Maximum 500 words; (The relevant literature, including the latest and their contributions to be highlighted)

2.2 National Status:
Maximum 500 words; The relevant literature from India and their contributions to be highlighted

2.3 Local status (if it is a locally relevant proposal)
Maximum 300 words; The relevant literature and their contributions to be highlighted

2.4 Significance of the proposal (the gaps to be filled/ problem to be solved / or hypothesis proposed)
Maximum 200 words

2.5 Objectives
(To be given as bullet points/enumerated; objectives must be achievable in the given time frame; maximum 100 words).

2.6 Is the project location specific? If yes, please highlight the reasons for choosing the location/site:
(Maximum 200 words)

3. Work Plan:
3.1 Methodology in detail: (Maximum 600 words)
(It should explain the general methodology; for each objective, clearly define the methods; if more than one method is available, give reasons for choosing a particular method. If the work is focussing on a location, the locational details are also to be given)

3.2 Provide a Time Schedule of activities:
Give a bar diagram or GANTT chart on Quarterly basis

3.3 Plan of action for utilising research outcome:
(Maximum 100 words)

3.4 Any other details, such as specific permissions for carrying out the project/safety measures that will be taken / ethical guidelines that will be followed / prior informed consent that will be obtained, should be highlighted
(Maximum 200 words)

4. Expertise:

4.1 Highlight the specific expertise available with the PI for executing the project:
(Maximum 100 words; this is an essential component; the expertise should match the proposal)

4.2 Important publications by the Investigator related to the theme of the proposal during the last five years:

(Give the list of relevent publications only)

4.3 Bibliography:

(please provide all the references cited in the proposal).

5. List of Projects submitted/implemented by the Investigators

5.1 Details of Project proposals submitted to various funding agencies:

S. No	Title	Cost in Lakhs	Month of submission	Role as PI/ Co- PI	Agency	Status

5.2 Details of Ongoing Projects:

S. No	Title	Cost in Lakh	Start Date	End Date	Role as PI/ Co-PI	Agency

5.3 Completed Projects (Please provide full details of projects completed during the last five years):

S. No	Title	Cost in Lakh	Start Date	End Date	Role as PI/ Co-PI	Agency

6. Facilities are required for the project and extended by parent institution(s) for implementation.

6.1 Infrastructural Facilities, including administrative help

S.No	Facilities	Yes/No

6.2 Equipment available with the Institute/ Group/ Department/Other Institutes for the project:

Equipment available with	Generic name of Equipment	Model, Make & year of purchase	Remarks including accessories available and current usage of
PI & his group			
PI's Department			
Other Institute(s) in the region			

7. Name and address of experts/institutions interested in the subject/outcome of the project:

(Provide names of at least five experts and/or institutions)

8. Budget

(a) Consolidated (Grand Total): Rs.

S.No.	Item details	Year 1 (Rs)	Year 2 (Rs)	Total
I	Non-Recurring			

1	Equipment			
	(a)			
	(b)			
	(c)			
	(d)			
	(e)			
2	Books and Journals			
	TOTAL			
II	Recurring			
3	Hiring services*			
4	Contingency			
5	Chemicals and consumables			
6	Travel and/or Field Work			
7	Special Needs (if any)			
	TOTAL			

*Please consult the scheme for the details

(b) Please justify each of the budget component by specifying the serial number given in the table:

9. If the project has social /local relevance, please highlight:

(not more than 100 words)

SECTION – D

1. Do you belong to EWS/OBC/SC/ST category? YES/NO (If yes, upload a scanned valid certificate)
2. Are you Differently Abled? YES/NO (If yes, upload a scanned valid certificate)
3. Certification from PI (upload)
4. Endorsement from the Principal/Registrar/Head of the Institution (Please, upload scanned certificate)
5. Suppose the PI is a non-Ph.D. but a registered PhD student, a bona fide certificate shall be submitted.

6. Please upload CV: (Please upload a pdf as per the suggested format)