**PROPOSAL FORMAT**

**Minor Research Project**

SECTION - A

1. Principal Investigator:
   1. Name\*:
   2. Sex (Pull down menu)\*:
   3. Date of Birth (Calendar choose dd/mm/yyyy format)\*:
   4. Qualification (Highest)\*:
   5. Designation\*:
   6. Official address\*:
   7. Mobile number\*:
   8. email id\*:
2. Specialisation (if any):
3. Name and complete address of the Institution where the project will be carried out\*:
4. The amount proposed for the project\*:

SECTION - B

1. Title of the proposal\*:
2. Broad discipline\*:
3. Summary of the research proposal\*: (Not more than 200 words)
4. Objectives\*: (Not more than 100 words; in Bullet points)
5. Expected outcome\*: (Not more than 100 words)

SECTION – C

1. Background and Rationale of the Proposal:

Maximum 300 words; (Please elaborate on the background and rationale for proposing this work)

2. Review of literature in the proposed area:

2.1 International Status:

Maximum 500 words; (The relevant literature, including the latest and their contributions to be highlighted)

2.2 National Status:

Maximum 500 words; The relevant literature from India and their contributions to be highlighted

2.3 Local status (if it is a locally relevant proposal)

Maximum 300 words; The relevant literature and their contributions to be highlighted

2.4 Significance of the proposal (the gaps to be filled/ problem to be solved / or hypothesis proposed)

Maximum 200 words

2.5 Objectives

(To be given as bullet points/enumerated; objectives must be achievable in the given time frame; maximum 100 words).

2.6 Is the project location specific? If yes, please highlight the reasons for choosing the location/site:

(Maximum 200 words)

3. Work Plan:

3.1 Methodology in detail: (Maximum 600 words)

(It should explain the general methodology; for each objective, clearly define the methods; if more than one method is available, give reasons for choosing a particular method. If the work is focussing on a location, the locational details are also to be given)

3.2 Provide a Time Schedule of activities:

Give a bar diagram or GANTT chart on Quarterly basis

3.3 Plan of action for utilising research outcome:

(Maximum 100 words)

3.4 Any other details, such as specific permissions for carrying out the project/safety measures that will be taken / ethical guidelines that will be followed / prior informed consent that will be obtained, should be highlighted

(Maximum 200 words)

4. Expertise:

4.1 Highlight the specific expertise available with the PI for executing the project:

(Maximum 100 words; this is an essential component; the expertise should match the proposal)

4.2 Important publications by the Investigator related to the theme of the proposal during the last five years:

(Give the list of relevent publications only)

4.3 Bibliography:

(please provide all the references cited in the proposal).

5. List of Projects submitted/implemented by the Investigators

5.1 Details of Project proposals submitted to various funding agencies:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. No | Title | Cost in Lakhs | Month of submission | Role as PI/Co- PI | Agency | Status |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

5.2 Details of Ongoing Projects:

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. No | Title | Cost in Lakh | Start Date | End Date | Role as PI/Co-PI | Agency |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

5.3 Completed Projects (Please provide full details of projects completed during the last five years):

|  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- |
| S. No | Title | Cost in Lakh | Start Date | End Date | Role as PI/Co-PI | Agency |
|  |  |  |  |  |  |  |
|  |  |  |  |  |  |  |

6. Facilities are required for the project and extended by parent institution(s) for implementation.

6.1 Infrastructural Facilities, including administrative help

|  |  |  |
| --- | --- | --- |
| S.No | Facilities | Yes/No |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |
|  |  |  |

6.2 Equipment available with the Institute/ Group/ Department/Other Institutes for the project:

|  |  |  |  |
| --- | --- | --- | --- |
| Equipment available with | Generic name of Equipment | Model, Make & year of purchase | Remarks including accessories available and current usage of equipment |
| PI & his group |  |  |  |
| PI's Department |  |  |  |
| Other Institute(s)  in the region |  |  |  |

7. Name and address of experts/institutions interested in the subject/outcome of the project:

(Provide names of at least five experts and/or institutions)

8. Budget

(a) Consolidated (Grand Total): Rs.

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| S.No. | Item details | Year 1 (Rs) | Year 2 (Rs) | Total |
| I | Non-Recurring |  |  |  |
| 1 | Equipment |  |  |  |
|  | (a) |  |  |  |
|  | (b) |  |  |  |
|  | (c) |  |  |  |
|  | (d) |  |  |  |
|  | (e) |  |  |  |
| 2 | Books and Journals |  |  |  |
|  | TOTAL |  |  |  |
| II | Recurring |  |  |  |
| 3 | Hiring services\* |  |  |  |
| 4 | Contingency |  |  |  |
| 5 | Chemicals and consumables |  |  |  |
| 6 | Travel and/or Field Work |  |  |  |
| 7 | Special Needs (if any) |  |  |  |
|  | TOTAL |  |  |  |

\*Please consult the scheme for the details

(b) Please justify each of the budget component by specifying the serial number given in the table:

9. If the project has social /local relevance, please highlight:

(not more than 100 words)

SECTION – D

1. Do you belong to EWS/OBC/SC/ST category? YES/NO (If yes, upload a scanned valid certificate)
2. Are you Differently Abled? YES/NO (If yes, upload a scanned valid certificate)
3. Certification from PI (upload)
4. Endorsement from the Principal/Registrar/Head of the Institution (Please, upload scanned certificate)
5. Suppose the PI is a non-Ph.D. but a registered PhD student, a bona fide certificate shall be submitted.
6. Please upload CV: (Please upload a pdf as per the suggested format)