

HIGHLY CONFIDENTIAL HARDWARE

What are you allowed to do?

- Use the device in your office privately.
- Use the device in your lab or team room. Wherever in use the space should be considered restricted and all occupants are to be confirmed tented for the project (<http://cpmt>).
- Take the device home and use it at home, in the presence of your immediate family that lives with you.
- When not on your person, the device must be locked in your non-janitorial keyed office with windows covered, or locked in your PED/furniture in your locked office.
- Transport and use the device privately in secured Microsoft buildings. The device is to be concealed always during transport and must remain on your person at all times.

What are you **not** allowed to do?

- Do not use in public places, including cafés on campus, open workspaces, and mixed company conference rooms.
- Do not allow the general public or untented individuals to touch, use, or see the device.
- Do not leave your device unsecured. You are responsible to maintain custody of your device always.
- do not leave unattended in car, gym locker, or any location besides locked office as described above.
- Do not allow anyone, including yourself, to communicate externally any reviews, test data, opinions, blogs, tweets, etc., regarding this engineering prototype device.
- Do not run unknown test tools from the Internet. Performance analysis tools are of specific concern.
- Do not travel by air or cross international borders with the device.
- Do not take photographs or videos of the device.
- Do not opt-in to 3rd party telemetry data collection for any application.

All devices are on loan and will be assigned and tracked to a specific individual. Random in-person audits may be performed to ensure that units assigned to specific individuals are still in their possession and that the above rules are being followed. Send an email to Juha.Villanen@microsoft.com or Jouni.Ylitalo@microsoft.com to request transfer of responsibility for a device.

Any exceptions to the above must be approved in advance by Juha.Villanen@microsoft.com or Jouni.Ylitalo@microsoft.com

Failure to follow these requirements may result in consequences including disciplinary action up to and including termination. (It has happened. Do not be the person who loses a device or gets it stolen from your car.)

Report any lost device or confidentiality breach to WDGFire and Project PM **immediately**.

Travel

Do not travel domestically or internationally with this device; Compliance restrictions may apply. If you feel you have a business need that requires you to travel with your engineering prototype device, please contact Project PM to discuss and obtain explicit pre-approval.