



CAPP 70-1

Operations Officer

Specialty Track Guide

CIVIL AIR PATROL NATIONAL HEADQUARTERS
MAXWELL AIR FORCE BASE, ALABAMA

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Table of Contents

Preface 3

Overview 3

Prerequisites for Entry into Specialty Track 4

Training Objectives and Requirements 4

Guidance for OJT Supervisors and Unit Commanders..... 4

Awards, Badges, and Ribbons..... 5

Publications for Operations Officers 6

Achieving the Technician Rating..... 7

Technician Level Training Checklist 9

Achieving the Senior Rating..... 10

Senior Level Training Checklist 12

Achieving the Master Rating 13

Master Level Training Checklist..... 15

Attachments 16

Preface

This pamphlet is designed to prepare members for the responsibilities of serving as a Civil Air Patrol Operations Officer. The role of the Operations Officer has evolved significantly with the extensive changes within CAP over the past few years. Today, Operations Officers are essential leaders, overseeing staff management, coordinating diverse programs, and liaising with both internal and external agencies, including CAP-USAF counterparts. They are also responsible for developing and implementing policies, procedures, and operations plans to ensure mission safety and accomplishment.

Although experience as a Standardization/Evaluation Officer or Maintenance Officer can be advantageous, it is not a requirement for participation in the Operations specialty track. Similarly, while it is common for Operations Officers to be pilots, having a pilot's certificate is not mandatory. Commanders at the squadron, group, wing, or region level may designate any member with a suitable background as an Operations Officer if they deem the member capable of performing the duties and they meet the minimum requirements specified in this pamphlet.

This specialty track has a structured progression across three levels: Technician, Senior, and Master. Each section of this guide outlines the competencies and qualifications needed for advancement, ensuring a gradual and comprehensive development path for members. Members must complete each rating level sequentially, and each subsequent rating is contingent upon successfully fulfilling the requirements of the preceding level.

Final approval for each rating will be submitted by the member's unit commander in eServices. Upon certification of a Technician, Senior, or Master rating, members will earn the privilege to wear the appropriate Operations Officer Occupational Badge.

Where possible, units should assign an on-the-job training (OJT) supervisor to guide members through each level of the specialty track. If an OJT supervisor is not available, members must engage in self-study and apply the principles in practical settings. Region Directors of Operations should provide active support and mentorship to Wing Operations Officers. In turn, Wing Operations Officers should assist in the training and development of Group and Squadron Operations Officers.

This specialty track is governed by a number of CAP regulations which are provided later in this pamphlet. Feedback, recommendations and requests for waivers should be directed to CAP National Headquarters Director of Operations (CAP/DO) at do@capnhq.gov.

Overview

This pamphlet outlines the Operations Officer specialty track, providing members with a comprehensive understanding of CAP's operations programs and detailing the path to advance in proficiency and achieve higher ratings. The specialty track is structured into three progressive levels: Technician, Senior, and Master. Each section of this pamphlet specifies the training, supervision, and operational requirements needed to attain each rating, ensuring a clear development path for members serving in this critical role.

An Operations Officer must be adept at managing multiple staff members and coordinating complex operations. Depending on the organizational structure of a wing, the Emergency Services (ES) Officer, Standardization/Evaluation Officer, and Operations Officer may function as independent roles, each reporting directly to the commander. Alternatively, in some wings, these responsibilities, along with roles such as the Aircraft Maintenance Officer and other operations-related specialties, may report directly to the Operations Officer.

The pamphlet emphasizes the importance of understanding and managing the operational functions of CAP. Whether working under the mentorship of a higher-rated Operations Officer or independently, members must meet all outlined requirements to advance through the specialty track. Time requirements for each rating level must be adhered to unless a rare waiver is requested by the Wing or Region Commander and approved by CAP/DO. Such waivers are only considered for individuals with significant, documented prior experience in operations management.

Prerequisites for Entry into Specialty Track

All candidates must have completed Professional Development Level 1 before being enrolled in the Operations Officer specialty track. Members must also have a basic knowledge of CAP aircraft operations, along with the ability to use computers, eServices, Operations Qualifications (Ops Quals), CAP's Mission Management System, and be able to interpret data from these systems.

Training Objectives and Requirements

The objectives for the Operations Officer specialty track are to develop highly motivated and well-trained Operations Officers who will:

- Conduct and promote effective Emergency Services (ES) programs and oversee aircraft operations.
- Perform the duties and tasks associated with CAP's Squadron, Group, Wing, and Region Operations Officer positions.
- Have comprehensive knowledge of the Operations program.

Each level of the specialty track contains Knowledge, Training, Performance and Service Requirements, which must be completed to attain each successive rating. These requirements vary as the candidate advances through the levels and are fulfilled through a combination of self-study, OJT experiences, and coordination with an assigned OJT supervisor or higher-rated Operations Officer.

- **Knowledge Requirements:** These are objectives detailing what candidates must know to achieve the rating. An online test serves as the method for demonstrating this knowledge. The exams are open-book, with a passing score of 80% and no time limit.
- **Training Requirements:** These objectives require candidates to learn and understand various systems and processes associated with CAP operations.
- **Performance Requirements:** These describe the tasks and duties candidates must complete through active participation to achieve the rating.
- **Service Requirements:** These specify the duration and area of service required for candidates to receive the rating. While candidates are not limited in the roles they may take on as Operations Officers, it is recommended that they start with modest responsibilities, increasing their level of involvement as they progress.







Guidance for OJT Supervisors and Unit Commanders

The on-the-job training (OJT) supervisor plays an important role in the success of the member completing the training. These senior member officers, in partnership with the unit's commander, guide the candidate through the knowledge, training, performance, and service requirements for the rating the candidate is pursuing.

Once the OJT supervisor is satisfied that the candidate has met all the requirements for the desired rating, they and the candidate will notify the unit commander. The unit commander then reviews the candidate's qualifications. When the commander is confident that the candidate can perform at the level required and has fulfilled all service requirements, they will record the award of the rating in the candidate's master record by entering it through the specialty track administration module in eServices.

Awards, Badges, and Ribbons

Upon earning the Operations Officer Technician rating, a CAP senior member qualifies to wear the basic Operations Officer Occupational Badge and the Leadership Ribbon. At the completion of the Senior rating, a bronze star is added to the ribbon, and the member wears the Senior Level Operations Officer Occupational Badge. Upon achieving the Master rating, the bronze star on the ribbon is replaced by a silver star, and the member may wear the Master Level Operations Officer Occupational Badge.

Rating Level	Leadership Ribbon	Occupational Badge
Technician		
Senior		
Master		

Publications for Operations Officers

Certain publications should be read by all CAP members; others apply directly to the Operations Officer. Operations Officers should be familiar with those publications that have high relevance for all CAP members and should know those publications that are critical to the Operations of Civil Air Patrol.

Below is a list of important publications & programs that Operations Officers should review and learn.

ALL CAP PUBLICATIONS CAN BE FOUND ON THE [CAP PUBLICATIONS LIBRARY](#)

- The following Regulations are considered **PRIMARY** regulations for Operations Officers. All Appendices, Interim change letters (ICLs), and associated pamphlets and forms should be reviewed and understood:
 - CAPR 39-4, Operations Ratings, Awards and Badges
 - CAPR 60-3(I), CAP Emergency Services Training and Operational Missions
 - CAPR 70-1, Civil Air Patrol Flight Management
 - CAPR 70-4, Civil Air Patrol sUAS Flight Management
 - CAPR 103-1, Payment for Mission Support
 - CAPR 130-2, Civil Air Patrol Aircraft Maintenance Management
 - ***NOTE: All of these publications should be mastered throughout the course of an Operations Officers participation in this specialty track. Exams for this specialty track are derived from these publications and documents.***
- The following Regulations are primary regulations for other duty positions, however, can impact the Operations Officer role, and so Operations Officers should have a familiarity and understanding of the content of the regulation, as well as any associated ICLs, pamphlets and forms:
 - CAPR 20-3, Inspections
 - CAPR 30-1, Organization of Civil Air Patrol
 - CAPR 39-1, Civil Air Patrol Uniform Regulation
 - CAPR 40-1, Civil Air Patrol Senior Member Education & Training Program
 - CAPR 100-1, Radio Communications Management
 - CAPR 160-1, Civil Air Patrol Safety Program
 - CAPR 160-2, Safety Reporting and Review
- These are additional resources for the Operations Officer, to assist them with their roles:
 - Civil Air Patrol Website Operations Pages - <https://www.gocivilairpatrol.com/programs/emergency-services>
 - WMIRS 2.0 instructional videos - <https://vimeo.com/showcase/3064038>

Achieving the Technician Rating

Objectives

The objectives for the Technician rating in the Operations Officer specialty track are to:

- Develop a highly motivated and well-trained Operations Officer who will conduct and promote effective Emergency Services (ES) programs and operational activities, including CAP aircraft and small unmanned aircraft system (sUAS) missions.
- Explain the duties and tasks associated with CAP's Squadron, Group, Wing, and Region Operations Officer positions.
- Possess a working knowledge of CAP's ES programs and all operational mission types, including air, ground, and sUAS operations.
- Comprehend ES and flight training requirements, as well as the operational policies and procedures for CAP.

Position Description

The Operations Officer trainee at the Technician Level is expected to:

- Develop and implement operations plans, programs, and directives at the squadron level or higher, encompassing CAP aircraft and sUAS operations as appropriate.
- Establish reporting procedures to evaluate the effectiveness and success of operations programs.
- Coordinate operations matters with other staff agencies or relevant organizations.
- Understand CAP's standard operating procedures for the management and use of CAP aircraft and sUAS assets.
- Formulate necessary operations procedures to ensure mission accomplishment and provide clear guidance to subordinate personnel and units.
- Request the issuance of transportation and mission authorizations as needed.
- Assist in the development and recommendation of ES and unit operational procedures, including those related to both manned and unmanned operations.
- Support the establishment of ongoing training programs that may include, but are not limited to, flight manual updates, FAA regulation reviews (manned and unmanned), safety measures, and local operating procedures.

Knowledge, Training and Performance Requirements

Knowledge Requirements:

- Accurately state the purpose and duties of an Operations Officer.
- Correctly explain the role of the Operations staff at each organizational level (unit, group, wing, and region).
- Read and understand CAP regulations and 14 CFR Part 91.
- Accurately state all CAP aircrew and remote pilot requirements and how Ops Quals organizes those qualifications.
- Accurately state aircraft maintenance requirements.
- Explain the rules for retaining mission paperwork at the squadron level.
- Explain how to enter a Significant Safety Occurrence (SSO) in the CAP Safety Information System (CAPSIS), including the deadline for reporting.
- Use the NHQ website to obtain necessary information.

Training Requirements:

- Complete Level I of the Senior Member Professional Development Program.
- Complete the online Flight Release Officer (FRO) course (need not be appointed as an FRO).
- Attend a CAP wing, region, or national-level conference and actively participate in operations-related seminars.
- Earn an aircrew qualification or operations-related incident staff qualification from Attachment 1.
- Develop and implement (or assist with) an annual operations training plan for your unit or higher level, considering training from other units and higher echelons.
- Coordinate with the Safety Officer to develop and present three monthly safety briefings.
- Successfully complete the online test for the Technician rating.
- Train towards the Technician level of this specialty track for at least 6 months.

Performance Requirements:

- Demonstrate correct data entry into CAP's Mission Management System and Ops Quals.
- Demonstrate proper completion of squadron-level paperwork for pilots.
- Correctly enter pilot and ES data, validate tasks, and approve achievements in Ops Quals.
- Demonstrate paperwork processing procedures for squadron-level operations.
- Manage the Aircraft Information File (AIF) and demonstrate how to make updates correctly.
- Create training missions in CAP's Mission Management System, including developing and uploading operations plans.
- Demonstrate the ability to perform assigned duties with minimal supervision.
- Serve as a squadron (or higher) Operations Officer or Assistant Operations Officer for a minimum of 6 months.

Technician Level Training Checklist

Knowledge, Training and Performance Requirements	OJT/Member Initials and Date
Knowledge Requirements:	
Accurately state the purpose and duties of an Operations Officer	
Correctly explain the role of the Operations staff at each organizational level (unit, group, wing, and region)	
Read and understand CAP regulations and 14 CFR Part 91	
Accurately state all CAP aircrew and remote pilot requirements and how Ops Quals organizes those qualifications	
Accurately state aircraft maintenance requirements	
Explain the rules for retaining mission paperwork at the squadron level	
Explain how to enter a Significant Safety Occurrence (SSO) in the CAP Safety Information System (CAPSIS), including the deadline for reporting	
Use the NHQ website to obtain necessary information	
Training Requirements:	
Complete Level I of the Senior Member Professional Development Program	
Complete the online Flight Release Officer (FRO) course (need not be appointed as an FRO)	
Attend a CAP wing, region, or national-level conference and actively participate in operations-related seminars	
Earn an aircrew qualification or operations-related incident staff qualification from Attachment 1	
Develop and implement (or assist with) an annual operations training plan for your unit or higher level, considering training from other units and higher echelons	
Coordinate with the Safety Officer to develop and present three monthly safety briefings	
Successfully complete the online test for the Technician rating	
Train towards the Technician level of this specialty track for at least 6 months	
Performance Requirements:	
Demonstrate correct data entry into CAP's Mission Management System and Ops Quals	
Demonstrate proper completion of squadron-level paperwork for pilots	
Correctly enter pilot and ES data, validate tasks, and approve achievements in Ops Quals	
Demonstrate paperwork processing procedures for squadron-level operations	
Manage the Aircraft Information File (AIF) and demonstrate how to make updates correctly	
Create training missions in CAP's Mission Management System, including developing and uploading operations plans	
Demonstrate the ability to perform assigned duties with minimal supervision	
Serve as a squadron (or higher) Operations Officer or Assistant Operations Officer for a minimum of 6 months	

Candidate's Name _____
(Last, First, M.I.)

CAP Grade _____ CAPID _____ Unit Charter No. _____

Commander's Signature

Date

Achieving the Senior Rating

Objectives

The objectives for the Senior Rating in the Operations Officer specialty track are to:

- Cultivate a highly motivated and well-trained Operations Officer capable of conducting and promoting advanced Emergency Services (ES) programs and operations at the Group or Wing level, including manned aircraft and sUAS activities.
- Demonstrate a comprehensive understanding of the duties and tasks associated with CAP's Operations Officer positions at the squadron, group, wing, and region levels.
- Actively participate in and contribute to the planning and execution of ES, flight, and sUAS operations at the Wing or higher levels.
- Gain a deeper understanding of ES and flight training requirements, including the qualification, currency, and evaluation standards for Skills Evaluators, Mission Check Pilots, CAP Instructor Pilots, and Check Pilots.
- Develop proficiency in managing CAP's operations policies and procedures, encompassing CAP Operations Regulations and safety program standards.

Position Description

In addition to all of the items from the Technician rating, the Operations Officer at the Senior Level is expected to:

- Oversee the implementation of operations plans, programs, and directives at the Group level or higher, ensuring alignment with higher-level strategies and goals.
- Evaluate and enhance operational readiness by conducting audits and assessments of subordinate units' operations programs.
- Develop partnerships and coordinate complex operations with other CAP units, external agencies, or organizations for joint missions or exercises.
- Mentor and guide squadron-level operations staff to ensure adherence to CAP regulations and operational standards.
- Lead the development and execution of group/wing-wide ES exercises, ensuring comprehensive training and readiness.
- Collaborate with the Safety Officer to establish safety initiatives and contribute to safety planning.
- Review and approve unit-specific flying procedures, ensuring consistency with Group or Wing-level directives.
- Analyze operational data and identify trends to improve training programs and mission effectiveness.

Knowledge, Training and Performance Requirements

Knowledge Requirements:

- Demonstrate an understanding of selected readings from CAP regulations, standards and pamphlets.
- Correctly explain the role and responsibilities of the CAP National Operations Center.
- Explain the roles and responsibilities of Operations staff at various organizational levels, including interrelationships with Standardization/Evaluation Officers, Aircraft Maintenance Officers, and Emergency Services Officers.
- State when aircraft maintenance inspections are due and identify key maintenance items.
- Explain aircraft maintenance procedures comprehensively.

Training Requirements:

- Complete Level II of the Senior Member Professional Development Program.
- Attend a CAP wing, region, or national-level conference and actively participate in operations-related seminars since achieving the Technician rating.
- Become a qualified and appointed Flight Release Officer (FRO).
- Attend either the National Search and Rescue School Basic Inland SAR Course (BISC), Inland SAR Planning Course, or a CAP National Emergency Services Academy Incident Command System School Intermediate or Advanced Course. Provide supporting documentation to OJT Mentor.
- Currently hold, of have held, at least one aircrew qualification or operations-related incident staff qualification from Attachment 1 for a minimum of 18 months.
- Train in the Technician level of this specialty track for at least 12 months.

Performance Requirements:

- Demonstrate proficiency in data entry and report generation within CAP's Mission Management System and eServices, including entering missions, viewing budget reports, and generating e108s.
- Demonstrate the ability to input, locate, and interpret data accurately in CAP's Mission Management System and Ops Quals.
- Explain local and wing-level paperwork processing for both aircraft and sUAS activities, including how documentation supports operational accountability.
- Assist in developing and implementing an annual operations training plan at group level or higher.
- Demonstrate the ability to perform assigned duties with minimal supervision.
- Serve as a group (or higher) Operations Officer or Assistant Operations Officer for 12 months after attaining the Technician rating.

Senior Level Training Checklist

Knowledge, Training and Performance Requirements	OJT/Member Initials and Date
Knowledge Requirements:	
Demonstrate an understanding of selected readings from CAP regulations, standards and pamphlets	
Correctly explain the role and responsibilities of the CAP National Operations Center	
Explain the roles and responsibilities of Operations staff at various organizational levels, including interrelationships with Standardization/Evaluation Officers, Aircraft Maintenance Officers, and Emergency Services Officers	
State when aircraft maintenance inspections are due and identify key maintenance items	
Explain aircraft maintenance procedures comprehensively	
Demonstrate an understanding of selected readings from CAP regulations, standards and pamphlets	
Training Requirements:	
Complete Level II of the Senior Member Professional Development Program	
Attend a CAP wing, region, or national-level conference and actively participate in operations-related seminars since achieving the Technician rating	
Become a qualified and appointed Flight Release Officer (FRO)	
Attend either the National Search and Rescue School Basic Inland SAR Course (BISC), Inland SAR Planning Course, or a CAP National Emergency Services Academy Incident Command System School Intermediate or Advanced Course	
Currently hold, of have held, at least one aircrew qualification or operations-related incident staff qualification from Attachment 1 for a minimum of 18 months	
Train in the Technician level of this specialty track for at least 12 months	
Performance Requirements:	
Demonstrate proficiency in data entry and report generation within CAP's Mission Management System and eServices, including entering missions, viewing budget reports, and generating e108s	
Demonstrate the ability to input, locate, and interpret data accurately in CAP's Mission Management System and Ops Quals	
Explain local and wing-level paperwork processing for both aircraft and sUAS activities, including how documentation supports operational accountability	
Assist in developing and implementing an annual operations training plan at group level or higher	
Demonstrate the ability to perform assigned duties with minimal supervision	
Serve as a group (or higher) Operations Officer or Assistant Operations Officer for 12 months after attaining the Technician rating	

Candidate's Name _____
(Last, First, M.I.)

CAP Grade _____ CAPID _____ Unit Charter No. _____

Commander's Signature

Date

Achieving the Master Rating

Objectives

The objectives for the Master Rating in the Operations Officer specialty track are to:

- Lead and manage highly effective Emergency Services (ES) and operational programs—including aircraft and small unmanned aircraft system (sUAS) missions—at the Wing, Region, or National level, fostering a culture of operational excellence.
- Articulate the duties and responsibilities associated with Operations Officer positions at all organizational levels and adapt strategies for implementation across larger jurisdictions.
- Take an active leadership role in developing and overseeing ES and aircraft operations programs, ensuring strategic alignment and mission success.
- Serve as a senior leader, administrator, and coordinator who develops and refines comprehensive operations policies, plans, and procedures for subordinate units and personnel.
- Provide strategic oversight and mentorship to Senior and Technician-rated Operations Officers, fostering professional growth and enhancing the overall effectiveness of CAP's operational framework.

Position Description

In addition to all of the items from the Technician and Senior ratings, the Operations Officer at the Master Level is expected to:

- Lead the strategic development of operations plans, programs, and directives at the Wing, Region, or National level, driving alignment with Civil Air Patrol's long-term goals.
- Design and implement standardized operational frameworks to be adopted across multiple groups or wings, ensuring consistency and high performance.
- Serve as a liaison between the National Headquarters and field units, advising on operations policies, procedures, and best practices.
- Conduct comprehensive reviews and provide strategic recommendations to improve national-level operational efficiency and safety measures.
- Develop and oversee the implementation of high-impact training and development programs, addressing identified gaps and enhancing operational capabilities across the organization.
- Represent the Wing, Region, or National Operations team in high-level meetings or conferences, contributing expertise and strategic insights.
- Lead the coordination and execution of national-scale missions or large joint operations, ensuring seamless integration and resource management.
- Mentor and evaluate the performance of Senior Level Operations Officers, providing guidance for their professional development and operational excellence.

Knowledge, Training and Performance Requirements

Knowledge Requirements:

- Demonstrate a thorough understanding of all directives and instructions affecting operations, including those from CAP, the FAA, and other regulatory bodies.
- Describe the Operations staff function accurately from the region level to the squadron level.
- Explain consolidated maintenance procedures and the Operations Officer's role in maintaining aircraft and ensuring fleet readiness.
- State the requirements for all types of CAP pilots, including solo, transport, cadet orientation ride, counterdrug, and mission pilots.
- Identify uses for and properly utilize CAPs special mission capabilities.

Training Requirements:

- Complete Level III of the Senior Member Professional Development Program.
- Attend a CAP region or national-level conference and actively participate in operations-related seminars since achieving the Senior rating. Provide supporting documentation to OJT Mentor.
- Maintain Flight Release Officer (FRO) qualification.
- Attend either the National Search and Rescue School Basic Inland SAR Course (BISC), Inland SAR Planning Course, or a CAP National Emergency Services Academy Incident Command System School Intermediate or Advanced Course not used to satisfy the requirement from the Senior rating level. Provide supporting documentation to OJT Mentor.
- Currently hold, or have held, at least one aircrew/operations-related incident staff qualification from Attachment 1 for a minimum of 24 months.
- Must be qualified in at least one supervisory-level operations-related incident staff qualification from Attachment 1.
- Successfully complete the online test for the Master rating.
- Train in the Senior level of this specialty track for at least 18 months.

Performance Requirements:

- Demonstrate the ability to enter all required wing (or region) data in CAP's Mission Management System and eServices correctly.
- Use data from CAP's Mission management System and eServices reports to improve operations performance at the region or wing level.
- Analyze data obtained from CAP's Mission Management System and the CAP website to make strategic recommendations to wing or region commanders.
- Coordinate operations-related matters with NHQ Operations and the CAP volunteer national operations staff to enhance communication within the region and wings.
- Perform an accident investigation and make recommendations, given a fictional scenario, in accordance with CAPR 160-2, using the training feature of CAPSIS.
- Demonstrate the ability to perform assigned duties with minimal supervision successfully.
- Serve as a wing (or higher) Operations Officer or Assistant Operations Officer for 12 months after attaining the Senior rating.

Master Level Training Checklist

Knowledge, Training and Performance Requirements	OJT/Member Initials and Date
Knowledge Requirements:	
Demonstrate a thorough understanding of all directives and instructions affecting operations, including those from CAP, the FAA, and other regulatory bodies	
Describe the Operations staff function accurately from the region level to the squadron level	
Explain consolidated maintenance procedures and the Operations Officer's role in maintaining aircraft and ensuring fleet readiness	
State the requirements for all types of CAP pilots, including solo, transport, cadet orientation ride, counterdrug, and mission pilots	
Identify uses for and properly utilize CAPs special mission capabilities	
Training Requirements:	
Complete Level III of the Senior Member Professional Development Program	
Attend a CAP region or national-level conference and actively participate in operations-related seminars since achieving the Senior rating	
Maintain Flight Release Officer (FRO) qualification	
Attend either the National Search and Rescue School Basic Inland SAR Course (BISC), Inland SAR Planning Course, or a CAP National Emergency Services Academy Incident Command System School Intermediate or Advanced Course not used to satisfy the requirement from the Senior rating level	
Currently hold, of have held, at least one aircrew/operations-related incident staff qualification from Attachment 1 for a minimum of 24 months	
Must be qualified in at least one supervisory-level operations-related incident staff qualification from Attachment 1	
Successfully complete the online test for the Master rating	
Train in the Senior level of this specialty track for at least 18 months	
Performance Requirements:	
Demonstrate the ability to enter all required wing (or region) data in CAP's Mission Management System and eServices correctly	
Use data from CAP's Mission management System and eServices reports to improve operations performance at the region or wing level	
Analyze data obtained from CAP's Mission Management System and the CAP website to make strategic recommendations to wing or region commanders	
Coordinate operations-related matters with NHQ Operations and the CAP volunteer national operations staff to enhance communication within the region and wings	
Perform an accident investigation and make recommendations, given a fictional scenario, in accordance with CAPR 160-2, using the training feature of CAPSIS	
Demonstrate the ability to perform assigned duties with minimal supervision successfully	
Serve as a wing (or higher) Operations Officer or Assistant Operations Officer for 12 months after attaining the Senior rating	

Candidate's Name _____
(Last, First, M.I.)

CAP Grade _____ CAPID _____ Unit Charter No. _____

Commander's Signature

Date

Attachments

Attachment 1: CAPP 70-1 Aircrew/Operations-Related Incident Staff Qualifications

For the Technician and Senior Level, members must be qualified in one of the qualifications from the Aircrew/Operations-Related Qualifications list.

For the Master Level, members must hold at least one qualification from the Aircrew/Operations-Related Qualifications list **and** one qualification from the Supervisory-Level Operations-Related Incident Staff Qualifications list.

Aircrew/Operations-Related Qualifications:

- Advanced Digital Imagery System Operator (ADIS)
- Airborne Photographer (AP)
- Air Operations Branch Director (AOBD)
- Community Emergency Response Team (CERT)
- Communications Unit Leader (CUL)
- Finance/Admin Section Chief (FASC)
- Flight Line Marshaller (FLM)
- Flight Line Supervisor (FLS)
- Ground Branch Director (GBD)
- Ground Team Member (GTM) – Any Level
- Ground Team Leader (GTL)
- Incident Commander (IC) – Any Level
- Logistics Section Chief (LSC)
- Mission Observer (MO)
- Mission Safety Officer (MSO)
- Mission Scanner (MS)
- Operations Section Chief (OSC)
- Planning Section Chief (PSC)
- SAR/DR Mission Pilot (MP)
- sUAS Mission Pilot (UASMP)
- sUAS Technician (UAST)
- Transport Mission Pilot (TMP)
- Urban Direction Finding Team (UDF)

Supervisory-Level Operations-Related Incident Staff Qualifications:

- Air Operations Branch Director (AOBD)
- Ground Branch Director (GBD)
- Incident Commander (IC) – Any Level
- Operations Section Chief (OSC)
- Planning Section Chief (PSC)