



Facility Map Request Form

Date:
mm/dd/yyyy

Requestor Information

Requestor Name:

Company Name:

Company Mailing Address:

Email Address:

Contact Phone Number:

Map Information

Maps Requested: ☐ Overhead ☐ Underground

How will you be using the documents?

Project Name/ Number/ Location/ Street Address of Project:

Please email this form along with a clearly marked google map, assessor's map or Thomas Brother's page.



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Frequently Asked Questions for Records Request

Why do I need to fill out this form?

Southern California Edison (SCE) must follow strict Federal regulations regarding the release of Critical Energy Infrastructure Information (CEII). We must keep track of what information is released and to whom. This form also allows for more consistency in the way that we receive map requests.

Who needs to fill out this form?

Anyone requesting Southern California Edison facilities inventory maps. This includes, but is not limited to:

- Customers, Contractors, Consultants and developers
- Cities that have franchise agreements with SCE
- Other local, state or national government agencies

What information do we need?

- Your contact information (name, company, company mailing address, e-mail address, phone number)
- Street address/ location of your property/ project
- Type of documents requesting (Overhead or Underground facilities)
- The reason for requesting maps including the type of project and the general scope

What happens after I submit the form?

The form will be reviewed by the Map Sales team. If your request is determined to include Critical Energy Infrastructure Information (CEII), you will be required to sign a Non-Disclosure Agreement (NDA). This agreement is specific to the individual signing it, as well as to the project. If multiple people will access the information, each person must sign the agreement. Each project should be submitted as a separate map request and will be individually reviewed to determine if it will require an NDA.

How long will it take for me to get my information?

Southern California Edison has ten (10) business days to respond to any request for public documents – but every effort will be made to provide a response as quickly as possible.

Who do I talk to if I have questions?

For questions about this form and/or the records request process, please contact the Map Sales team at MapRequests@sce.com.