

**KEY WORKPLAN ITEMS**

1. Assess new and current property at market value to determine real estate tax revenue
2. Provide property information such as sales, maps and values
3. Review and respond to property assessment inquiries
4. Assign addresses and property identification numbers and update records
5. Update property information to reflect transfers, name changes, wills, subdivisions, declarations, and other legal documents recorded at the County Clerk's Office
6. Update data layers for the County's geographic information system

**BUDGET SUMMARY**

		FY 12 Adopted	FY 13 Adopted	FY 14 Plan
Personnel	\$	575,074	\$ 651,773	\$ 661,678
Operating		92,600	76,600	64,500
Total	\$	<u>667,674</u>	<u>\$ 728,373</u>	<u>\$ 726,178</u>

**PERSONNEL**

Full-time Personnel	9	10	10
---------------------	---	----	----

**PERFORMANCE MEASURES**

	FY 11 Actual	FY 12 Projected	FY 13 Adopted	FY 14 Plan
# Parcels assessed	31,930	32,200	32,500	32,800
# Property transfers updated	2,590	2,900	2,900	2,950
% Appeals versus notices sent	5%	5%	5%	5%

**BUDGET COMMENTS**

This budget includes the addition of a GIS Analyst position. Currently, there is one staff member to maintain all of the basic layers in the GIS system, and the workload of maintaining those layers has fallen behind since the elimination of two positions. Postage and other expenses related to the biennial reassessment are reduced in FY2013.