June 30, 2010

### (1) SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

The City of Portsmouth, Virginia (the City) was established by act of the Virginia General Assembly in 1858. It is a political subdivision of the Commonwealth of Virginia operating under the council-manager form of government. City Council consists of a mayor and six other council members. The City is not part of a county and has taxing powers subject to statewide restrictions and tax limits.

The City provides a full range of municipal services including police and fire, sanitation, health and social services, public improvements, planning and zoning, general administrative services, education, and water and sewer systems.

The following is a summary of the more significant policies:

### A. Financial Reporting Entity

The City's financial reporting entity is defined and its financial statements are presented in accordance with GASB Statement No. 14, The Financial Reporting Entity, as amended. This Statement defines the distinction between the City as a primary government and its related entities. The financial reporting entity consists of the primary government and its component units, which are legally separate organizations for which the elected officials of the primary government are financially accountable. Financial accountability is defined as appointment of a voting majority of the component unit's board, and either a) the ability of the primary government to impose its will, or b) the possibility that the component unit will provide a financial benefit or impose a financial burden on the primary government. The primary government may also be financially accountable if the component unit is fiscally dependent on the primary government regardless of whether the component unit has a separately elected governing board. As such, the City of Portsmouth School Board (School Board), the Economic Development Authority of the City of Portsmouth, Virginia (Economic Development Authority or the EDA), and the Portsmouth Port and Industrial Commission (the Commission) are reported as separate and discretely presented component units in the City's reporting entity. The Portsmouth Parking Authority (Parking Authority) is presented as a blended component unit of the City. The primary government is hereafter referred to as the "City" and the reporting entity, which includes the City and its component units, is hereafter referred to as the "Reporting Entity".

As required by generally accepted accounting principles, the accompanying financial statements include all activities of the City, such as general operation and support services. The School Board's governmental operations and the proprietary operations of the Economic Development Authority and the Portsmouth Port and Industrial Commission are separately disclosed on Exhibit G-2.

# Discretely Presented Component Units

The component unit columns in the basic financial statements include the financial data of the City's three discretely presented component units. The discretely presented component units are reported in a separate column in the government-wide financial statements to emphasize that they are legally separate from the primary government. These component units are fiscally dependent on the City and provide services primarily to the citizens of Portsmouth. The School Board has an elected board, however the primary government may impose its will, as all appropriations must be approved by City Council. The Economic Development Authority and the Portsmouth Port and Industrial Commission have boards appointed by the primary government and were created to facilitate economic development activity in the community that would provide financial benefits to the City of Portsmouth. All component units have a June 30 year-end. A description of the discretely presented component units follows:

1. The School Board operates the public education system in the City for grades kindergarten through twelve. Complete, audited financial statements for the School Board may be obtained as follows:

Portsmouth School Board Department of Business Affairs Third Floor, City Hall Building 801 Crawford Street Portsmouth, Virginia 23704 2. The Economic Development Authority is authorized to acquire, own, lease, and dispose of properties to the extent that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Portsmouth. The Economic Development Authority has only one fund. Complete, audited financial statements may be obtained as follows:

Economic Development Authority c/o Department of Economic Development 200 High Street, Suite 200 Portsmouth, Virginia 23704

3. The Portsmouth Port and Industrial Commission is authorized to acquire, own, lease, and dispose of properties in and around the various ports within the City to the extent that such activities may promote industry and develop trade by inducing enterprises to locate and remain in Portsmouth. The Portsmouth Port and Industrial Commission has only one fund. Complete, audited financial statements may be obtained as follows:

Portsmouth Port and Industrial Commission c/o Department of Economic Development 200 High Street, Suite 200 Portsmouth, Virginia 23704

#### Blended Component Unit

Blended component units are entities that are legally separate from the City, but which provide services entirely, or almost entirely, to the City or otherwise exclusively benefit the City. Activities of blended component units are considered to be so intertwined with the City's that they are, in substance, part of the City's operations. The Parking Authority is fiscally dependent on the City. The Parking Authority's resources and services provided are almost entirely for the direct benefit of the primary government. The City Council appoints all of the members of the Board of Directors and appropriate funds annually to the Authority. Council can remove members at will, modify or approve the budget, set rates/fees, and hire or dismiss those persons responsible for the day-to-day operations of the Authority. Additionally, the City is legally entitled to or can otherwise access the Authority's resources and is also obligated for the debt of the Authority. During fiscal year 2010, sixty percent of the Parking Authority's operating revenues were generated from the primary government. The Parking Authority is considered to be a blended component unit in the City's financial statements. The Parking Authority is responsible for the operation and maintenance of six parking garages, nine parking lots, and all street parking meters. In addition, the Parking Authority receives fines from parking meter violations. No distinction is made between the activities of the Parking Authority and the City. As a result, the Parking Authority is reported as an enterprise fund in the City's financial statements. Separately audited financial statements are not available for the Parking Authority.

#### **B.** Basis of Presentation

#### **Government-wide and Fund Financial Statements**

The basic financial statements include both government-wide (based on the City as a whole) and fund financial statements. Both the government-wide and fund financial statements (within the basic financial statements) categorize primary activities as either governmental or business type. In the government-wide Statement of Net Assets, both the governmental and business-type activities are (a) reported by columns, and (b) reflected on a full accrual, economic resources basis, which incorporates long-term assets and receivables as well as long-term debt and obligations. Each presentation provides valuable information that can be analyzed and compared (between years and between governments) to enhance the usefulness of the information. For the most part, the effect of interfund activity has been removed from the government-wide financial statements.

The government-wide Statement of Activities reflects both the gross and net cost per functional category (public safety, public works, health and welfare, etc.) that is otherwise being supported by general government revenues

(property taxes, utility taxes, and other local taxes, etc.). The Statement of Activities reduces gross expenses (including depreciation) by directly related program revenues. Program revenues include charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function and grants and contributions that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not specifically restricted to the various programs are reported as general revenues. The City does not allocate indirect expenses. The operating grants include operating-specific and discretionary (either operating or capital) grants while the capital grants column reflects capital-specific grants.

In the fund financial statements, financial transactions and accounts of the City are organized on the basis of funds. Each fund is considered to be an independent fiscal and separate accounting entity, with a self-balancing set of accounts recording cash and/or other financial resources together with all related liabilities and residual equities or balances, and changes therein, which are segregated for the purpose of carrying on specific activities or attaining certain objectives in accordance with special regulations, restrictions, or limitations. Major individual governmental funds and major individual enterprise funds, those comprising a significant portion of the City's financial activity, are reported in separate columns in the fund financial statements. The nonmajor funds are combined in a single column in the fund financial statements and detailed in the combining statements.

Internal service funds of the City (which traditionally provide services primarily to other funds of the government) are presented in summary form as part of the proprietary fund financial statements. Since the principal users of the internal services are the City's governmental activities, financial statements of internal service funds are consolidated into the governmental activities column when presented at the government-wide level. To the extent possible, the costs of these services are reflected in the appropriate functional activity (public safety, judicial, health and welfare, etc.).

The City's fiduciary funds are presented in the fund financial statements by type (pension trust funds and agency). Since by definition these assets are being held for the benefit of a third party and cannot be used to address activities or obligations of the City, these funds are not incorporated into the government-wide statements. The following is a brief description of the specific funds used by the City.

### Governmental Fund Types

Governmental funds are those through which most governmental functions of the City are financed. The acquisition, use, and balances of the City's expendable financial resources and the related liabilities are accounted for through governmental funds, except those accounted for in proprietary funds and similar trust funds.

The City reports the following major governmental funds:

<u>General Fund</u> - The General Fund is the general operating fund of the City. It is used to account for all financial resources except those required to be accounted for in another fund.

<u>Capital Projects Fund</u> – Capital Improvements Fund – The Capital Improvements Fund is used to account for financial resources to be used for the acquisition or construction of major capital facilities (other than those financed by proprietary funds).

The City reports the following nonmajor governmental funds:

<u>Special Revenue Funds</u> - Special revenue funds are used to account for the proceeds of certain specific revenue sources that are restricted to expenditures for specified purposes. During fiscal year 2010 City Council adopted ordinances to create two additional Special Revenue Funds as follows: Budget Stabilization Fund for the purpose of capturing and accumulating excess funds above the City's 15% established Unreserved and undesignated General Fund Balance to be used for one-time nonrecurring expenditures; and the Economic Development Incentive Fund which funds may be appropriated for use to attract companies that

will have a significant positive impact on the tax base, the employment rate, and the quality of life in the City of Portsmouth.

<u>Permanent Fund</u> – Cemetery Fund – The Cemetery Fund is used to account for the sale of cemetery lots, perpetual care payments, and donations and legacies made for the care of cemetery lots. The principal of such funds shall not be expended for any purpose.

### **Proprietary Fund Types**

Proprietary funds are used to account for the City's ongoing organizations and activities which are similar to those often found in the private sector. The measurement focus is upon determination of net income. Proprietary funds distinguish operating revenues and expenses from nonoperating items. Operating revenues and expenses generally result from providing services and producing and delivering goods in connection with a proprietary fund's principal ongoing operations. Operating revenues include charges for services, certain rental fees and recovered costs. Operating expenses include the cost of sales and services, administrative expenses, and depreciation. All revenues and expenses not meeting these definitions are reported as nonoperating revenues and expenses. In accordance with GASB Statement No. 20, Accounting and Financial Reporting for Proprietary Funds and Other Governmental Entities that use Proprietary Fund Accounting (Statement No. 20), proprietary fund types follow all applicable GASB pronouncements as well as all Financial Accounting Standards Board (FASB) pronouncements and predecessor APB Opinions and Accounting Research Bulletins issued on or before November 30, 1989. Under paragraph 7 of Statement No. 20, the City has elected not to apply FASB pronouncements issued after November 30, 1989.

Enterprise Funds - Enterprise funds are used to account for operations (a) that are financed and operated in a manner similar to private business enterprises where the intent of the governing body is that the costs (expenses, including depreciation) of providing goods or services to the general public on a continuing basis be financed or recovered primarily through user charges; or (b) where the governing body has decided that periodic determination of revenues earned, expenses incurred, and/or net income is appropriate for capital maintenance, public policy, management control, accountability, or other purposes. The City has two major enterprise funds: Public Utility Fund, which accounts for the utility activity provided to the City, and the Parking Authority, a blended component unit, which is responsible for the operation and maintenance of parking garages, parking lots, and all street parking meters for the City.

The nonmajor enterprise funds are: the Port Facility and Economic Development Fund which is used to account for the lease of a marine terminal facility to Universal Maritime and lease-purchase sale of certain land to the Virginia Port Authority; the Golf Fund, which accounts for ownership and operation of two golf courses; and the Waste Management Fund, which accounts for waste disposal services and operation of Craney Island landfill.

<u>Internal Service Funds</u> - Internal service funds are used to account for the financing of goods or services provided by one department to other departments or agencies of the City, or to some agencies external to the City, on a cost-reimbursement basis. The City has five nonmajor internal service funds: City Garage Fund, Information Technology Fund, Risk Management Fund, Health Insurance Fund and Other Post Employment Benefit Fund (OPEB).

### Fiduciary Fund Types

Fiduciary funds are used to account for assets held by the City in a trustee capacity or as an agent for individuals, private organizations, other governmental units, and/or other funds. The City maintains pension trust and agency funds. The pension trust funds account for the assets of the City's retirement plans. Agency funds are custodial in nature (assets equal liabilities) and do not involve measurement of results of operations. The City's agency fund accounts for assets held on behalf of Social Services Department clients. Fiduciary funds are not included in the government-wide financial statements.

### Reconciliation of Government-wide and Fund Financial Statements

A summary reconciliation of the difference between total fund balances as reflected on the governmental funds Balance Sheet and total net assets for governmental activities as shown on the government-wide Statement of Net Assets is presented in a schedule accompanying the governmental funds Balance Sheet. A summary reconciliation of the differences between net change in total fund balances as reflected on the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances, and the change in net assets for governmental activities as shown on the government-wide Statement of Activities, is presented in a schedule accompanying the governmental funds Statement of Revenues, Expenditures, and Changes in Fund Balances. The reconciliation differences stem from governmental funds using the current financial resources measurement focus and the modified accrual basis of accounting while the government-wide financial statements use the economic resources measurement focus and the accrual basis of accounting.

### C. Measurement Focus and Basis of Accounting

The government-wide financial statements (i.e., Statement of Net Assets and Statement of Activities) are reported using a full economic resources measurement focus and the accrual basis of accounting and include all assets and liabilities associated with governmental and business-type activities. Assets and liabilities associated with fiduciary activities are included on the Statement of Fiduciary Net Assets. Revenues are recorded when earned and expenses are recorded at the time liabilities are incurred, regardless of when the related cash flows take place. The pension trust funds' contributions from members are recorded when the employer makes payroll deductions from plan members. Nonexchange transactions, in which the City either gives or receives value without directly receiving or giving equal value in exchange, include sales taxes, property taxes, grants, entitlements, and donations. On an accrual basis, revenue from sales taxes is recognized when the underlying exchange transaction takes place. Revenue from property taxes is recognized in the fiscal year for which the taxes are levied. Revenue from grants, entitlements, and donations is recognized in the fiscal year in which all eligibility requirements have been satisfied.

All governmental funds are accounted for using the current financial resources measurement focus wherein only current assets and current liabilities are included on the Balance Sheet in the fund statements and the focus is on the determination of, and changes in, financial position. Operating statements of governmental funds present increases (i.e., revenues and other financial sources) and decreases (i.e., expenditures and other financing uses) in net current assets.

The governmental funds utilize the modified accrual basis of accounting. Revenues are recognized in the accounting period in which they become both measurable and available to finance expenditures of the fiscal period. Measurable means the amount of the transaction can be determined and available means collectible within the current period or soon enough thereafter to be used to pay liabilities of the current period. In applying the susceptible to accrual concept to intergovernmental revenues, the legal and contractual requirements of the numerous individual programs are used as guidance. There are, however, essentially two types of these revenues. In one, monies must be expended on the specific purpose or project before any amounts will be paid to the City. In the other, monies are virtually unrestricted as to purpose of expenditure and are usually revocable only for failure to comply with prescribed compliance requirements. These resources are reflected as revenues at the time of receipt or earlier if the accrual to eligibility criteria are met. Real estate and personal property taxes are recorded as revenues and receivables when levied and billed, net of allowances for uncollectible amounts. Property taxes levied but not collected within 45 days after year-end are reflected as deferred revenues. Sales and utility taxes, which are collected by the State or utility companies and subsequently remitted to the City, are recognized as revenues and receivables upon collection by the State or utility companies, which is generally in the month preceding receipt by the City, because they are generally not measurable until actually received. Licenses and permits, fines and forfeitures, charges for services (except those charges for services recognized when billed) and miscellaneous revenues (except interest on temporary investments) are recorded as revenues when received in cash because they are generally not measurable until actually received. Stormwater management fees are also recognized as revenue when earned. Expenditures are recorded when the related liability is incurred and payment is due, except for principal and interest on long-term debt which is recorded when due.

The Agency Fund uses the accrual basis of accounting and does not measure the results of operations.

The accrual basis of accounting is followed by the proprietary funds and pension trust funds. Accordingly, their revenues are recognized when earned and expenses are recognized when they are incurred. Unbilled utility service receivables are recorded in the enterprise funds when earned.

### **D.** Property Taxes

The two major sources of property taxes are described below:

### Real Estate Taxes

The City levies real estate taxes on all real estate within its boundaries, except that exempted by statute, each year as of July 1 on the estimated market value of the property. Real estate taxes become a lien on real property the first day of the levy year. The City, as required by state statute, follows the practice of reassessing all property annually. Real estate taxes are collected in equal quarterly payments due September 30, December 31, March 31 and June 30 and are considered delinquent after each due date. The real estate tax rate during 2010 was \$1.24 per \$100 of assessed value.

### Personal Property Taxes

The City levies personal property taxes on motor vehicles and business and other tangible personal property. Personal property taxes do not create a lien on property. These levies are made each year as of January 1 with payment due the following June 5. Taxes on motor vehicles bought and sold after January 1 are prorated and the tax levies are adjusted. During the fiscal year, the personal property taxes reported as revenue are the adjusted levies less an allowance for uncollectibles. Personal property taxes are considered delinquent after the June 5 due date or, in the case of supplemental levies, thirty days after the taxes are levied and billed. The personal property tax rate for 2010, excluding machinery and tools, boats and recreational vehicles, was \$5.00 per \$100 of assessed value. The personal property tax rate on machinery and tools, boats, mobile homes, and recreational vehicles was \$3.00, \$.50, \$1.24, and \$1.50 per \$100 of assessed value, respectively.

### E. Allowance for Uncollectibles

Provision for uncollectible property taxes is based on a historical percentage of accounts written off applied to the total levies of all years carried in taxes receivable. Provision for uncollectible accounts receivable is based on an evaluation of delinquent accounts and adequacy of the allowance.

| Consummental Astinition   |          |           |
|---|----------|-----------|
| Governmental Activities:  |          |           |
| General Fund:   |          |           |
| Allowance for taxes receivable                                    | \$       | 2,619,448 |
| Allowance for doubtful accounts receivable                        |          | 715,171   |
| Total General Fund  |          | 3,334,619 |
| Special Revenue Fund - Stormwater Management Fund -               |          |           |
| Allowance for doubtful accounts receivable                        |          | 409,198   |
| Total governmental activities                                     | \$       | 3,743,817 |
| <b>Business-Type Activities - allowance for doubtful accounts</b> | receival | ble:      |
| Enterprise Funds:   |          |           |
| Public Utility Fund   | \$       | 725,408   |
| Portsmouth Parking Authority                                      |          | 2,242     |
| Waste Management Fund   |          | 646,937   |
| Total business-type activities                                    | \$       | 1,374,587 |

### F. Cash and Temporary Investments

Cash and temporary investments from certain funds are combined and invested in local bank repurchase agreements and certificates of deposit. Each fund's share of the pooled cash is accounted for within the individual fund. Pooled cash overdrafts have been reclassified as interfund receivables and payables. The income from the pooled monies has been allocated to the respective funds based on the pooled cash balances of each fund at the end of each month. For purposes of the statement of cash flows, investments with original maturities of three months or less from date of purchase are considered cash equivalents and are reported as cash and temporary investments.

#### **G.** Investments

Investments are carried at fair value. Fair value is determined by quoted market prices. Investments in corporate bonds and commercial paper are valued at amortized cost if the maturity date is less than one year.

### H. Inventories

Inventories consist of expendable materials and supplies held for future consumption and are valued at cost using the first-in, first-out (FIFO) basis. All inventories are recorded under the purchases method, as expenditures or expenses when purchased, rather than when consumed.

### I. Capital Assets

Capital assets and improvements include substantially all land, buildings, equipment, water distribution and sewage collection systems, and other elements of the City's infrastructure having a useful life of more than one year with a cost of more than \$5,000 with the exception of infrastructure assets, which have a threshold of \$100,000. Capital assets, which are used for general governmental purposes and are not available for expenditure, are accounted for and reported in the government-wide financial statements. Infrastructure elements include the roads, bridges, curbs and gutters, streets and sidewalks, parkland and improvements, and tunnels.

Capital assets are generally stated at historical cost, or at estimated historical cost based on appraisals or on other acceptable methods when historical cost is not available. Donated capital assets are stated at their fair market value as of the date of the donation. Capital leases are classified as capital assets in amounts equal to the lesser of the fair market value or the present value of net minimum lease payments at the inception of the lease. Accumulated depreciation and amortization are reported as reductions of capital assets.

Capital asset depreciation has been provided over the estimated useful lives using the straight-line method annually as follows:

# Notes to Basic Financial Statements, Continued

|                                     | Estimated<br>Useful Life |
|-------------------------------------|--------------------------|
|                                     | in Years                 |
| Primary government:                 |                          |
| Site improvements                   | 20                       |
| Infrastructure                      | 30 - 50                  |
| Buildings                           | 20 - 50                  |
| Intangible                          | 10 - 20                  |
| Improvements other than buildings   | 10 - 50                  |
| Machinery, furniture, and equipment | 5 - 15                   |
| Component unit - School Board:      |                          |
| Buildings                           | 20 - 50                  |
| Machinery, furniture, and equipment | 5 - 30                   |

### J. Compensated Absences

City employees are granted vacation time in varying amounts based on length of service. They may accumulate unused vacation time earned and, upon retirement, termination, or death, may be compensated for the accumulated amounts at their current rates of pay not to exceed 352 hours. For nonexempt employees, overtime earned but not received in hours or compensation will accumulate and be paid in the event of retirement, termination, or death.

City employees accrue sick leave at the rate of eight hours for each full calendar month of work completed. Sick leave may be accumulated and carried forward until the time of retirement, termination, or death when the leave is forfeited.

The liability for compensated absences has been recorded in accordance with the provisions of GASB Statement No. 16, *Accounting for Compensated Absences*. The cost of the compensated absences expected to be paid from future expendable financial resources is accounted for as a liability. In the governmental funds, the amount of compensated absences recorded as an expenditure is the amount utilized by the employees during the year. In the government-wide and proprietary fund financial statements, the amount of compensated absences recorded as an expense is the amount earned. A liability for compensated absences is reported in the governmental funds only if they have matured.

### K. Intra-entity Activity

Payments from a fund receiving revenue to a fund through which the revenue is to be expended are reported as transfers. Such payments include transfers for debt service and capital construction. Resource flows between the primary government and the discretely presented component units are reported as if they were external transactions.

### L. Estimates and Assumptions

A number of estimates and assumptions relating to the reporting of revenues, expenses, expenditures, assets, and liabilities, and the disclosure of contingent liabilities were used to prepare these financial statements in conformity with generally accepted accounting principles (GAAP). Actual results could differ from those estimates.

### (2) EQUITY

The fund equity balances have been classified to reflect the limitations and restrictions placed on the respective funds. Reserved fund balance represents that portion of fund balance not available for appropriation or expenditure. Designated fund balance represents amounts that are tentatively planned for financial resource utilization in a future period. Undesignated fund balance represents the remainder of the City's equity in governmental fund type fund balances. Fund balances reserved at June 30, 2010 are composed of the following:

| Current year encumbrances    | \$ -         | 15,457,505 | 1,167,276 |
|------------------------------|--------------|------------|-----------|
| Advances                     | 2,780,250    | -          | -         |
| Revenue maximization program | -            | -          | 204,358   |
| Prepaiditems                 | 77,908       | -          | 32,218    |
| Inventory                    | 76,610       | -          | -         |
| Cemetery care                | -            | -          | 1,000,000 |
|                              | \$ 2,934,768 | 15,457,505 | 2,403,852 |

#### (3) CASH

### **Deposits and Restricted Cash**

At June 30, 2010, the carrying value of the City's deposits with banks and savings institutions was \$104,620,325 which includes \$105,526 in the fiduciary funds. All cash of the City except petty cash of \$49,047 is maintained in accounts collateralized in accordance with the Virginia Security for Public Deposits Act, Section 2.2-4400 et. Seq. of the Code of Virginia or covered by federal depository insurance. As of June 30, 2010 restricted cash totaled \$57,480,471 of which \$55,610,115 represent unspent bond proceeds.

#### **Investments**

State statutes authorize the City to invest in obligations of the United States or agencies thereof, securities unconditionally guaranteed by the United States or agencies thereof, obligations of the Commonwealth of Virginia or political subdivisions thereof, obligations of the International Bank for Reconstruction and Development (World Bank), the Asian Development Bank, the African Development Bank, "prime quality" commercial paper and certain corporate notes, banker's acceptances, repurchase agreements, certificates of deposit, and the State Treasurer's Local Government Investment Pool (LGIP). The pension trust funds are also authorized to invest in common stocks and marketable debt securities which mature within twenty years with credit ratings no lower than Baa or BBB as measured by Moody's, Standard and Poor's, or Fitch IBCA's rating services.

### **Investment Policy**

The primary goal of the investment policy is to maximize return on investment while minimizing risk to the investment. The City's investment policy addresses custodial credit risk, interest rate risk, concentration of risk, and credit risk, in which instruments are to be diversified and maturities timed according to anticipated needs in order to minimize any exposure. The City's policy does not address foreign currency risk. The City's investment policy requires that all investments and investment practices meet or exceed all statutes and guidelines governing the investment of public funds in Virginia, including the Investment Code of Virginia and the guidelines established by the State Treasury Board and the Governmental Accounting Standards Board. The policy specifically states that the City shall limit investments to those allowed under the Virginia Security for Public Deposits Act, Sec. 2.1-359 through 2.1-370 and Investment of Public Funds as in Sec. 2.1-327 through 2.1-329, Code of Virginia. The City Treasury is responsible for diversifying the use of investment instruments to avoid incurring unreasonable risks inherent in over investing in specific instruments, individual financial institutions or maturities. It is the policy of the City to concentrate its investment efforts to banks located in the State of Virginia which are under the Virginia statutes for public funds and all banks must be approved by depositories by the State Treasury Board. The City's policy is to invest only in "prime quality" commercial paper, with a maturity of two hundred seventy days or less, or issuing corporations organized under the laws of the United States, or any state thereof including paper issued by banks and bank holding companies. Prime quality shall be as rated by the Moody's Investors Services, Inc. within its ratings of prim 1 or prime 2 or by Standard and Poor's, Inc. within its ratings of A-1 or A-2 or by Fitch Investors Service within its ratings of F-1 and F-2. The maximum percentage of funds to be invested in any one issue shall not exceed five (5) percent of the total portfolio.

As of June 30, 2010, the City's investment balances were as follows:

|                                      | Carrying<br>Amount | Actual<br>Credit<br>Ratings | Required<br>Credit<br>Ratings | Average Days/Years to Maturity |
|--------------------------------------|--------------------|-----------------------------|-------------------------------|--------------------------------|
| SNAP investments                     | \$<br>115,576,324  | AAAm                        | n/a                           | 1 day                          |
| PFM Funds-Prime, Institutional Class | 35,099             | AAAm                        | n/a                           | 1 day                          |
| Money market funds                   | 5,085,690          | AAAm                        | n/a                           | 1 day                          |

\$ 120,697,113

The investments below are grouped according to type of investment and indicate the level of risks, if any:

Virginia State Non-Arbitrage Program (SNAP), PFM Funds-Prime, Institutional Class, and Money Market Funds

As of June 30, 2010, the SNAP Fund's investment portfolio as well as PFM Funds-Prime, Institutional Class was comprised of investments which were, in aggregate, rated AAAm by Standard and Poor's. The SNAP funds are subject to credit risk as well as interest rate risk.

Pension Investments - Common Collective Trust Fund

As of June 30, 2010, the City's pension investments were professionally managed by Frank Russell Trust Company which invests primarily in fixed income and equity funds and New York Life Investment Management LLC which invests primarily in Equity Funds. The fair value of the funds is determined by daily trades of securities with the exception of the Russell Diversified Alternatives Fund and the Russell Real Estate Equity Fund investments which are priced quarterly. The allocation of the investment accounts are authorized between the Board of Trustees of the Portsmouth Fire and Police, the Portsmouth Supplemental Retirement Systems, Scott & Stringfellow and New York Life Investment Management LLC. Frank Russell Trust Company for the Portsmouth Supplemental Retirement and the Portsmouth Fire and Police Retirement Systems holdings include RTC Russell Real Estate Equity Fund and Russell Capital Russell Diversified Alternatives Fund. The target allocation for all funds is 60% for equities, 31% for fixed income securities and 9% for alternative investments, which include real estate and hedge funds. None of the City's pension investments have credit ratings.

At June 30, 2010, the fair value of the City's pension investments is as follows:

| Fund Name                         | In vestment<br>Type | Weighted<br>Average<br>Maturity/Liquidation | Fair Value       |
|-----------------------------------|---------------------|---|------------------|
| New York Life Fund:               |                     |   |                  |
| Davis New York Venture fund (Y)   | Equity              | 1 day                                       | \$<br>14,208,788 |
| Goldman Sachs Sm Cap Val Inst     | Equity              | 1 day                                       | 4,848,689        |
| American EuroPacific Growth R5    | Equity              | 1 day                                       | 9,329,994        |
| Pioneer Cullen Value Fund (Y)     | Equity              | 1 day                                       | 23,577,306       |
| RTC Real Estate Equity Fund       | Other               | 1 day                                       | 6,757,747        |
| Russell DivAlternative Fund       | Other               | 1 day                                       | 1,218,790        |
| Blackrock Infl Protected Bnd Inst | Equity              | 1 day                                       | 9,375,433        |
| Templeton Global Bond Fund Adv    | Equity              | 1 day                                       | 17,349,893       |
| Cash                              | Equity              | 1 day                                       | 2,050,121        |
|                                   |                     | -   | \$<br>88,716,761 |

#### **Component Unit - School Board**

All of the deposits of the School Board, a discretely presented component unit, of \$46,458,769 are maintained in accounts collateralized in accordance with the Virginia Security for Public Deposits Act, Section 2.2-4400 et. seq. of the Code of Virginia or covered by Federal depository insurance. The School Board has \$2,415,949 invested in the School OPEB Trust Fund. The School Board has \$532,666 in the School Construction Fund that is held with a fiscal agent. The City Treasurer's policies on deposits and investments, as noted above, also apply to the School Board.

### **Component Unit – Economic Development Authority**

At year end, the carrying value of deposits with banks for the Economic Development Authority, a discretely presented component unit, was \$738,585. All cash is maintained in accounts collateralized in accordance with the Virginia Security for Public Deposits Act, Section 2.2-4400 et. Seq. of the Code of Virginia or covered by federal depository insurance.

### Component Unit - Portsmouth Port and Industrial Commission

At year end, the carrying value of deposits with banks for the Portsmouth Port and Industrial Commission, a discretely presented component unit, was \$342,945. All cash of the Commission is maintained in accounts collateralized in accordance with the Virginia Security for Public Deposits Act, Section 2.2-4400 et. Seq. of the Code of Virginia or covered by federal depository insurance.

### (4) CAPITAL ASSETS

Capital asset activity for the year ended June 30, 2010 was as follows:

| Primary Government -                        |                   |              |            |               |
|---|-------------------|--------------|------------|---------------|
| Governmental Activities                     | Balance           |              |            | Balance       |
|   | July 1, 2009      | Additions    | Deletions  | June 30, 2010 |
| Capital assets not being depreciated:       |                   |              |            |               |
| Land  | \$<br>17,430,801  | -            | -          | 17,430,801    |
| Construction in progress                    | 79,256,192        | 15,860,503   | 10,797,476 | 84,319,219    |
| Construction in progress - Stimulus Fund    | -                 | 6,801,210    | -          | 6,801,210     |
| Total capital as sets                       |                   |              |            |               |
| not being depreciated                       | 96,686,993        | 22,661,713   | 10,797,476 | 108,551,230   |
|   |                   |              |            |               |
| Capital assets being depreciated:           | 450 055 000       | 0.024.25     |            | 400 00 7 400  |
| Infrastructure                              | 478,875,822       | 9,931,376    | -          | 488,807,198   |
| Site improvements                           | 2,239,871         | -            | -          | 2,239,871     |
| Intangible                                  | 866,100           | -            | -          | 866,100       |
| Buildings                                   | 209,873,365       |              | -          | 209,873,365   |
| Machinery, furniture, and equipment         | 43,470,479        | 998,287      | 454,085    | 44,014,681    |
| Total capital assets being depreciated      | 735,325,637       | 10,929,663   | 454,085    | 745,801,215   |
| Less accumulated depreciation for:          |                   |              |            |               |
| Infrastructure                              | (338,139,347)     | (2,262,600)  | -          | (340,401,947) |
| Site improvements                           | (630, 589)        | (98,596)     | -          | (729,185)     |
| Buildings                                   | (65,114,817)      | (4,194,273)  | -          | (69,309,090)  |
| Machinery, furniture, and equipment         | (28,327,094)      | (3,851,859)  | (423,631)  | (31,755,322)  |
| Total accumulated depreciation              | (432,211,847)     | (10,407,328) | (423,631)  | (442,195,544) |
| Total capital assets being depreciated, net | 303,113,790       | 522,335      | 30,454     | 303,605,671   |
| Governmental activities capital assets, net | \$<br>399,800,783 | 23,184,048   | 10,827,930 | 412,156,901   |

Under Virginia Law, certain property, with a net book value of \$80,307,845 maintained by the School Board is subject to tenancy-in-common with the City, if the City has incurred a financial obligation for the property, which is payable over more than one fiscal year. The School Board and City have agreed that such property will be carried on the City's financial statements until the outstanding debt is repaid.

# Notes to Basic Financial Statements, Continued

| Depreciation expense was charged to functions as follows:          |                  |
|--|------------------|
| General government   | \$<br>1,792,478  |
| Judicial   | 263,975          |
| Public safety  | 676,523          |
| Public works   | 2,161,265        |
| Health and welfare   | 481,894          |
| Parks, recreation and cultural                                     | 391,371          |
| Community development  | 307,797          |
| Education  | 1,954,395        |
| Total governmental funds   | 8,029,698        |
| Depreciation on capital assets held by the City's internal service |                  |
| funds (see Exhibit E-2) is charged to the various functions        |                  |
| based on their usage of the assets.                                | 2,377,630        |
| Total governmental activities                                      | \$<br>10,407,328 |

Construction in progress for the governmental activities is comprised of the following:

|  | Project           | Expended to   |             |
|--|-------------------|---------------|-------------|
|  | Authorization     | June 30, 2010 | Commitments |
| Drairage Facilities Repair & LakeMgt           | \$<br>16,276,745  | 13,904,084    | 671,199     |
| Victory Boulevard (2% City Match to VDOI)      | 12,363,250        | 8,398,797     | 994,590     |
| New library - Joint with Suffolk               | 6,747,590         | 6,698,857     | 33,505      |
| Behavioral Health building                     | 7,529,003         | 209,650       | 428,232     |
| Microwniedevelopment acquisition               | 6,814,986         | 6,791,720     | 1,268       |
| Newcourtscomplex                               | 14,950,259        | 11,060,644    | 824,403     |
| Traffic Signal Improvements                    | 2,200,000         | 647,123       | 8,762       |
| Churchland Bridge                              | 4,000,000         | 236,657       | 3,503       |
| Churchland High School - air quality           | 3,691,307         | 3,665,441     | 5,356       |
| PAC Nelos Pavilion                             | 3,480,478         | 3,436,341     | 39,481      |
| Mclean Street / Cavalier Boulevard             | 3,400,000         | 227,010       | 58,643      |
| Update Traffic Signal-8 Intersections          | 3,244,800         | 30,076        |             |
| City/Schools joint financial management system | 2,070,386         | 1,575,360     | 451,189     |
| MidrownCarridar                                | 2,700,000         | 82,400        | 27,600      |
| Ebony Heights improvements                     | 2,001,212         | 735,141       | 862,938     |
| Civic Center specifications                    | 2,059,453         | 1,966,126     | 8,792       |
| Highland Biltmcreimprovements                  | 1,944,385         | 1,931,860     | 10,826      |
| Children's Museum expansion                    | 14,837,000        | 5,045,943     | 8,913,375   |
| Street improvements - South Portsmouth         | 1,868,356         | 836,555       | 28,390      |
| Bridge repairs                                 | 1,897,985         | 1,580,905     | 45,214      |
| Holiday Im Site Redevelopment                  | 7,000,000         | 7,000,000     | -           |
| Renovations to various buildings               | 2,258,693         | 1,907,461     | 1,221       |
| Parking garage repairs - Harbor Tower          | 1,396,978         | 1,057,983     | 29,190      |
| Hope 6 project - Jeffry Wilson                 | 2,100,000         | 630,780       | -           |
| Crawford Parkway Bulkhead Replacement          | 1,125,000         | 258,535       | 207,388     |
| Terminal Impact Mitigation                     | 1,000,000         | 934,509       | 14,386      |
| Various projects under \$1,000,000 each        | <br>8,241,157     | 3,469,261     | 245,613     |
|  | \$<br>137,199,023 | 84,319,219    | 13,915,064  |

| Stimulus Fund Open Projects        | Proje | ct Authorization | Expended to<br>June 30, 2010 | Commitments |
|------------------------------------|-------|------------------|------------------------------|-------------|
|                                    |       |                  |                              |             |
| Traffic Signal Improvements        | \$    | 2,023,543        | 397,018                      | 8,762       |
| ARRA- JAG 2009                     |       | 654,981          | 245,826                      | 37,387      |
| Prentis Park Waterline Replacement |       | 4,808,250        | 2,764,370                    | 2,181,296   |
| CDBG-Recovery Funds                |       | 473,578          | 200,000                      | 6,687       |
| ARRA-Energy Effcy Cons Block Grant |       | 1,002,000        | 59,303                       | 119,035     |
| Simonsdale School                  |       | 17,222,196       | 3,134,694                    | -           |
|                                    | \$    | 26,184,548       | 6,801,210                    | 2,353,167   |

When a project is authorized, financing is either presently available or general obligation bonds are authorized to be issued. In anticipation of the issuance of general obligation bonds, bond anticipation notes may be utilized to provide temporary financing. Commitments totaling \$15,457,505 have been reserved for encumbrances for capitalizable and noncapitalizable expenditures in the capital improvements fund.

| Primary Government -                         |                   |             |           |               |
|--|-------------------|-------------|-----------|---------------|
| <b>Business-Type Activities</b>              | Balance           |             |           | Balance       |
|  | July 1, 2009      | Additions   | Deletions | June 30, 2010 |
| Capital assets not being depreciated:        |                   |             |           |               |
| Land   | \$<br>15,348,574  | -           | -         | 15,348,574    |
| Construction in progress                     | 66,248,558        | 13,747,188  | -         | 79,995,746    |
| Total capital assets not being depreciated   | 81,597,132        | 13,747,188  | -         | 95,344,320    |
| Capital assets being depreciated:            |                   |             |           |               |
| Buildings                                    | 25,469,577        | -           | -         | 25,469,577    |
| Improvements other than buildings            | 172,607,621       | -           | -         | 172,607,621   |
| Machinery, furniture, and equipment          | 21,039,029        | 326,819     | 431,132   | 20,934,716    |
| Total capital assets being depreciated       | 219,116,227       | 326,819     | 431,132   | 219,011,914   |
| Less accumulated depreciation for:           |                   |             |           |               |
| Buildings                                    | (12,671,607)      | (631,476)   | -         | (13,303,083)  |
| Improvements other than buildings            | (63,726,390)      | (3,798,724) | -         | (67,525,114)  |
| Machinery, furniture, and equipment          | (10,963,683)      | (1,831,777) | (422,003) | (12,373,457)  |
| Total accumulated depreciation               | (87,361,680)      | (6,261,977) | (422,003) | (93,201,654)  |
| Total capital assets being depreciated, net  | 131,754,547       | (5,935,158) | 9,129     | 125,810,260   |
| Business-type activities capital assets, net | \$<br>213,351,679 | 7,812,030   | 9,129     | 221,154,580   |

| Depreciation expense was charged to business-                               | two ooti  | viti os os follow     | FG •                 |                  |                       |
|---|-----------|-----------------------|----------------------|------------------|-----------------------|
| Public utilities  | type acti |                       |                      |                  |                       |
| Parking Authority   |           | \$                    | 4,674,505<br>489,632 |                  |                       |
| Port facility   |           |                       | 66,520               |                  |                       |
| Golf  |           |                       | 131,828              |                  |                       |
| Waste Management  |           |                       | 899,492              |                  |                       |
| Total business-type activities  |           | \$                    | 6,261,977            |                  |                       |
| Primary Government -  |           | '                     | , , , , , , , ,      |                  |                       |
| Major Enterprise Funds  |           |                       |                      |                  |                       |
| •   |           | Balance               |                      |                  | Balance               |
|   |           | July 1, 2009          | Additions            | Deletions        | June 30, 2010         |
| Public Utility Fund   |           |                       |                      |                  |                       |
| Capital assets not being depreciated:                                       |           |                       |                      |                  |                       |
| Land  | \$        | 324,079               | -                    | -                | 324,079               |
| Construction in progress  |           | 66,248,558            | 13,747,188           | -                | 79,995,746            |
| Total capital assets not being depreciated                                  |           | 66,572,637            | 13,747,188           | -                | 80,319,825            |
| Capital assets being depreciated:   |           |                       |                      |                  |                       |
| Buildings   |           | 736,018               | -                    | -                | 736,018               |
| Improvements other than buildings   |           | 170,274,136           | -                    | -                | 170,274,136           |
| Machinery, furniture, and equipment   |           | 11,453,197            | 259,460              | 272,587          | 11,440,070            |
| Total capital assets being depreciated                                      |           | 182,463,351           | 259,460              | 272,587          | 182,450,224           |
| Less accumulated depreciation for:  |           |                       |                      |                  |                       |
| Buildings   |           | (87,710)              | (18,871)             | -                | (106,581)             |
| Improvements other than buildings   |           | (61,442,397)          | (3,786,812)          | -                | (65,229,209)          |
| Machinery, furniture, and equipment   |           | (6,064,601)           | (868,822)            | (272,587)        | (6,660,836)           |
| Total accumulated depreciation  |           | (67,594,708)          | (4,674,505)          | (272,587)        | (71,996,626)          |
| Total capital assets being depreciated, net                                 |           | 114,868,643           | (4,415,045)          | -                | 110,453,598           |
| Public Utility Fund capital assets, net                                     | \$        | 181,441,280           | 9,332,143            | -                | 190,773,423           |
|   |           |                       |                      |                  |                       |
| Parking Authority Capital assets not being depreciated:                     |           |                       |                      |                  |                       |
| Land  | \$        | 679,680               |                      |                  | 679,680               |
| Total capital assets not being depreciated                                  | Ψ         | 679,680               |                      |                  | 679,680               |
|   |           | 072,000               |                      |                  | 077,000               |
| Capital assets being depreciated:   |           | 10.667.010            |                      |                  | 10.667.010            |
| Buildings   |           | 18,667,910            | -                    | -                | 18,667,910            |
| Improvements other than buildings   |           | 260,636               | -                    | 11.552           | 260,636               |
| Machinery, furniture, and equipment  Total capital assets being depreciated |           | 431,083<br>19,359,629 | 67,359<br>67,359     | 11,553<br>11,553 | 486,889<br>19,415,435 |
|   |           | 17,887,027            | 07,337               | 11,000           | 17,113,133            |
| Less accumulated depreciation for:<br>Buildings                             |           | (8,906,989)           | (460,981)            |                  | (9,367,970)           |
| Improvements other than buildings   |           | (233,619)             | (10,463)             | -                | (244,082)             |
| Machinery, furniture, and equipment   |           | (209,334)             | (18,188)             | (11,553)         | (215,969)             |
| Total accumulated depreciation  |           | (9,349,942)           | (489,632)            | (11,553)         | (9,828,021)           |
| Total capital assets being depreciated, net                                 |           | 10,009,687            | (422,273)            | -                | 9,587,414             |
| Parking Authority capital assets, net                                       | \$        | 10,689,367            | (422,273)            |                  | 10,267,094            |
|   | Ψ         | ,,,                   | ( :==,= : = )        |                  | ,01,021               |

Construction in progress in the Public Utility Fund is composed of the following:

|   | Project           | Expended to   |             |
|---|-------------------|---------------|-------------|
|   | Authorization     | June 30, 2010 | Commitments |
| Public Utility Fund:                          |                   |               | _           |
| Infrastructure improvements                   | \$<br>37,269,500  | 29,015,199    | 6,305,320   |
| Godwin Street reservoir replacement           | 10,896,371        | 10,674,118    | 151,118     |
| Lake Kilby raw water pumping station          | 7,749,000         | 1,872,521     | 5,730,977   |
| Replacement of water plant equipment          | 8,143,913         | 3,764,013     | 81,117      |
| Downtown master utility                       | 16,900,000        | 498,527       | 60,331      |
| Suction well rehabilitation                   | 7,018,290         | 2,967,672     | 64,797      |
| Water plant residuals management and disposal | 6,133,500         | 5,603,577     | _           |
| Sewer cave-in repair                          | 4,134,762         | 3,371,727     | 284,846     |
| Camden Avenue sewer rehabilitation            | 2,685,000         | 1,599,865     | 63,488      |
| Sanitary sewer overflow elimination           | 8,600,000         | 2,825,681     | 2,869,368   |
| Miscellaneous sewer improvements              | 3,857,016         | 1,739,614     | 220,616     |
| Meter replacement program                     | 2,499,000         | 237,853       | 70,847      |
| Miscellaneous water improvements              | 1,618,615         | 928,174       | 215         |
| Low pressure transmission mains               | 1,250,000         | 1,069,556     | 180,444     |
| Replacement 2" water mains                    | 1,649,319         | 309,671       | -           |
| Various projects under \$1,000,000 each       | 1,692,313         | 433,935       | -           |
|   | \$<br>122,096,599 | 66,911,703    | 16,083,484  |

In addition to the amount of \$66,911,703 shown above as expended to June 30, 2010, \$12,073,039 is included in construction in progress for capitalized interest and \$1,011,004 for Prentis Park Water Project, bringing total construction in progress to \$79,995,746. When a project is authorized, financing is either presently available or general obligation public utility bonds or revenue bonds are authorized to be issued. In anticipation of the issuance of general obligation public utility bonds or revenue bonds, bond anticipation notes may be utilized to provide temporary financing. When a project is authorized, financing is either presently available or general obligation public bonds are authorized to be issued.

# Notes to Basic Financial Statements, Continued

| School Board Component Unit                     |               |               |              |               |
|---|---------------|---------------|--------------|---------------|
|   | Balance       |               |              | Balance       |
|   | July 1, 2009  | Addition      | s Deletions  | June 30, 2010 |
| Capital assets not being depreciated:           |               |               |              |               |
| Land  | \$ 6,146,793  | -             | 21,589       | 6,125,204     |
| Construction in progress                        | 4,684,503     | 12,086,832    |              | 13,562,810    |
| Total capital assets not being depreciated      | 10,831,296    | 12,086,832    |              | 19,688,014    |
| Capital assets being depreciated:               |               |               |              |               |
| Buildings                                       | 68,275,227    | 2,366,449     | 1,672,770    | 68,968,906    |
| Machinery, furniture, and equipment             | 19,797,348    | 2,404,331     | 742,764      | 21,458,915    |
| Total capital assets being depreciated          | 88,072,575    | 4,770,780     | 2,415,534    | 90,427,821    |
| Less accumulated depreciation for:              |               |               |              |               |
| Buildings                                       | (27,070,940)  | (1,273,189    | ))           | (28,344,129)  |
| Machinery, furniture, and equipment             | (12,510,139)  | (1,090,408    | ,            | (12,857,783)  |
| Total accumulated depreciation                  | (39,581,079)  | (2,363,597    | , , , ,      | (41,201,912)  |
| Capital assets being amortized                  |               |               |              |               |
| Intangible assets                               | -             | 422,270       | -            | 422,270       |
| Total capital assets - being depreciated        | -             | 422,270       | -            | 422,270       |
| Less accumulated depreciation for:              |               |               |              |               |
| Intangible assets                               |               | (51,327       | 7)           | (51,327)      |
| Total accumulated depreciation                  |               | (51,327       | ,            | (51,327)      |
| Total accumulated depreciation                  |               | (31,327       | <u>-</u>     | (31,327)      |
| School Board capital assets, net                | \$ 59,322,792 | \$ 14,864,958 | \$ 4,902,884 | \$ 69,284,866 |
| E   | A TT *A       |               |              |               |
| <b>Economic Development Authority Component</b> |               |               |              | Dalamaa       |
|   | Balance       | ٨ ٩٩:٠:       | o Dolotiere  | Balance       |
| Capital assets not being depreciated:           | July 1, 2009  | Addition      | S Deletions  | June 30, 2010 |
| Land  | 1,205,660     |               |              | 1,205,660     |
| Total capital assets not being depreciated      | 1,205,660     | -             | -            | 1,205,660     |

# (5) LONG - TERM DEBT

# **Details of Long-Term Indebtedness**

At June 30, 2010, the long-term indebtedness of the City consisted of the following:

|                 | to, the long-term indebtedness of the City consister | Interest Rate   | Amount Outstanding |
|-----------------|--|-----------------|--------------------|
| Governmental A  | ctivities  |                 |                    |
| General oblig   | gation bonds, net:                                   |                 |                    |
| 1999            | Qualified Zone Academy Bonds                         | 0.00% \$        | 1,098,164          |
| 2001            | Qualified Zone Academy Bonds                         | 0.00%           | 480,851            |
| 2001            | VPSA - Series 2001B Bonds                            | 4.1 - 5.35%     | 2,097,486          |
| 2006            | VPSA - Series 2006B Bonds                            | 4.2 - 5.1%      | 5,421,996          |
| 2003            | Public Improvement (Refunding) bonds                 | 3.8 - 5.0%      | 39,897,075         |
| 2004            | BHS Lease Revenue Bond                               | 3.5 - 5.0%      | 3,853,719          |
| 2005A           | Public Improvement bonds                             | 3.75 - 5.0%     | 39,829,839         |
| 2005C           | Public Improvement (Refunding) bonds                 | 5.0 - 5.4%      | 9,551,262          |
| 2006A           | Public Improvement & Refunding bonds                 | 4.1 - 5.0%      | 39,729,04          |
| 2006B           | Taxable Public Improvement (Refunding) bonds         | 5.75%           | 4,673,319          |
| 2009A           | Public Improvement (Refunding) bonds                 | 4.0 - 4.75%     | 6,192,520          |
| 2009B           | Public Improvement (Refunding) bonds                 | 3.0 - 5.25%     | 12,576,950         |
| 2009C           | Taxable Public Improvement (Refunding) bonds         | 5.62 - 6.4%     | 15,583,85          |
| 2009D           | Public Improvement (Refunding) bonds                 | 3.0 - 4.0%      | 10,532,70          |
| 2009            | QSCB   | 0.00%           | 17,222,170         |
| 2010A           | Public Improvement bonds                             | 3.0-4.0%        | 3,834,64           |
| 2010B           | Taxable Public Improvement bonds (BABs)              | 4.68-6.28%      | 29,240,00          |
| Total ger       | eral obligation bonds, net                           |                 | 241,815,59         |
| Bond anticipa   | ation note   |                 | 29,935,00          |
| General oblig   | gation note-Series 2010C                             |                 | 25,329,47          |
| Obligations t   | ınder capital leases                                 |                 | 13,474,21          |
| Literary loan   | S  |                 | 2,250,00           |
| Compensated     | absences   |                 | 7,644,22           |
| Arbitrage lial  | pility   |                 | 54,25              |
|                 | vernmental activities                                | \$              | 320,502,76         |
| Business-Type A |  |                 |                    |
| _               | gation bonds, net:                                   |                 |                    |
| 1997            | Public Utility bonds                                 | 4.45 - 5.25% \$ |                    |
| 2003            | Public Utility (Refunding) bonds                     | 3.0 - 5.0%      | 22,876,43          |
| 2005A           | Public Utility bonds                                 | 3.5 - 5.0%      | 27,676,63          |
| 2005B           | Public Utility (Refunding) bonds                     | 3.25 - 5.0%     | 16,591,01          |
| 2006A           | Public Utility bonds                                 | 4.12 - 5.0%     | 16,268,00          |
| 2009D           | Public Utility (Refunding) bonds                     | 3.0 - 4.0%      | 1,806,90           |
| 2009E           | General Obligation bond                              | 0.00%           | 2,404,12           |
| 2010A           | Public Improvement bonds                             | 3.0-4.0%        | 3,669,45           |
| 2010B           | Taxable Public Improvement bonds (BABs)              | 4.68-6.28%      | 25,110,00          |
| 2003            | Public Improvement (Refunding-Parking)               | 3.0 - 5.0%      | 6,016,65           |
| 2005A           | Public Improvement bonds (Parking Fund)              | 3.5 - 5.0%      | 176,14             |
| 2009A           | Public Improvement (Refunding-Parking)               | 4.0 - 4.75%     | 73,67              |
| 2009B           | Public Improvement (Refunding-Parking)               | 3.0 - 5.25%     | 20,46              |
| 2005A           | Public Improvement (Refunding Golf)                  | 3.5 - 5.0%      | 5,371,73           |
| 2009B           | Public Improvement (Refunding-Golf)                  | 3.0 - 5.25%     | 1,128,45           |
|                 | eral obligation bonds, net                           |                 | 130,284,46         |
| •               | ınder capital leases                                 |                 | 2,208,08           |
|                 | are and postclosure care                             |                 | 5,568,96           |
| Compensated     |  |                 | 742,72             |
| Total bus       | siness type-activities                               | \$              | 138,804,229        |

General obligation bonds are stated net of unamortized bond premiums, discounts, and deferred amounts on refunding.

At June 30, 2010, the long-term indebtedness of Component Units consisted of the following:

|                                  | Amount<br>Outstanding |
|----------------------------------|-----------------------|
| School Board:                    | Outstarting           |
| Obligations under capital leases | \$<br>6,503,228       |
| Net pension obligation           | 113,440               |
| Compensated absences             | 4,940,839             |
|                                  | \$<br>11,557,507      |

### **Changes in Indebtedness**

The following is a summary of changes in long-term indebtedness of the City for the year ended June 30, 2010:

|                                       |    | Balance     |                  |                    |    | Balance     | D  | ue Within  |
|---------------------------------------|----|-------------|------------------|--------------------|----|-------------|----|------------|
|                                       | Ju | ne 30, 2009 | Increases        | Decreases          | Ju | ne 30, 2010 |    | One Year   |
| Primary Government -                  |    |             |                  |                    |    |             |    |            |
| Governmental Activities:              |    |             |                  |                    |    |             |    |            |
| General obligation bonds              | \$ | 200,813,719 | 51,835,000       | (8,255,518)        |    | 244,393,201 |    | 8,717,910  |
| General obligation notes              |    | -           | 24,730,000       | -                  |    | 24,730,000  |    | -          |
| Plus (less) bond premiums (discounts) |    | 5,050,123   | 839,121          | (2,236,471)        |    | 3,652,773   |    | 503,913    |
| Less refunding costs                  |    | (6,131,126) |                  | 500,225            |    | (5,630,901) |    | (500,226   |
|                                       | \$ | 199,732,716 | \$<br>77,404,121 | \$<br>(9,991,764)  | \$ | 267,145,073 | \$ | 8,721,597  |
| Bond Anticipation Note                |    | 29,935,000  | -                | -                  |    | 29,935,000  |    | -          |
| Compensated absences                  |    | 7,536,005   | 162,319          | (54,100)           |    | 7,644,224   |    | 4,653,464  |
| Literary loans                        |    | 2,625,000   | -                | (375,000)          |    | 2,250,000   |    | 375,000    |
| Capital leases                        |    | 16,764,828  | -                | (3,290,610)        |    | 13,474,218  |    | 2,650,660  |
| Arbitrage liability                   |    | 86,196      | -                | (31,942)           |    | 54,254      |    | -          |
| Total Governmental Activities         | \$ | 256,679,745 | \$<br>77,566,440 | \$<br>(13,743,416) | \$ | 320,502,769 | \$ | 16,400,721 |
| Business Type Activities              |    |             |                  |                    |    |             |    |            |
| General obligation bonds              | \$ | 103,453,586 | 31,236,665       | (4,405,789)        |    | 130,284,462 |    | 4,522,493  |
| Landfill closure and postclosure car  |    | 5,481,808   | 87,154           | -                  |    | 5,568,962   |    | -          |
| Compensated absences                  |    | 782,712     | 1,569            | (41,556)           |    | 742,725     |    | 453,061    |
| Capital leases                        |    | 3,128,169   | -                | (920,090)          |    | 2,208,079   |    | 880,787    |
| Arbitrage liability                   |    | 71,638      | -                | (71,638)           |    | -           |    | -          |
| Total Business Type Activities        | \$ | 112,917,913 | 31,325,388       | (5,439,073)        |    | 138,804,228 |    | 5,856,341  |
| Major Enterprise Funds:               |    |             |                  |                    |    |             |    |            |
| Public Utility Fund:                  |    |             |                  |                    |    |             |    |            |
| General obligation bonds              | \$ | 90,336,264  | 31,226,245       | (4,065,176)        |    | 117,497,333 |    | 4,177,300  |
| Compensated absences                  |    | 415,724     | -                | (13,821)           |    | 401,903     |    | 245,161    |
| Arbitrage liability                   |    | 71,638      | -                | (71,638)           |    | -           |    | -          |
| Total Public Utility Fund             | \$ | 90,823,626  | 31,226,245       | (4,150,635)        |    | 117,899,236 |    | 4,422,461  |
| Parking Authority                     |    |             |                  |                    |    |             |    |            |
| General Obligation bond               | \$ | 6,567,547   | -                | (280,613)          |    | 6,286,934   |    | 290,613    |
| Compensated absences                  |    | 29,938      | 1,262            | (3,152)            |    | 28,048      |    | 17,109     |
| Total Parking Authority               | \$ | 6,597,485   | \$<br>1,262      | \$<br>(283,765)    | \$ | 6,314,982   | \$ | 307,722    |

Long-term liabilities applicable to the City's governmental activities are not due and payable in the current period and accordingly are not reported as fund liabilities in the governmental funds. Interest on long-term debt is not accrued in governmental funds, but rather is recognized as an expenditure when due. All liabilities, both current and long-term, are reported in the government-wide Statement of Net Assets. The amount due within one year for compensated absences has been estimated and is generally liquidated by the fund for which the employee works.

Section 148 of the Internal Revenue Code of 1986 requires public entities to refund interest earned in excess of interest paid over the first five years outstanding on tax exempt borrowings. The regulations are applicable to borrowings incurred subsequent to August 1986. The City has calculated the rebate due as if June 30, 2010 was the settlement date, and reflected the liability, if any, in either the Public Utility Fund or the governmental activities column of the Statement of Net Assets, depending on the bond issue and timing of payment.

The following is a summary of changes in long-term indebtedness of the Component Units for the year ended June 30, 2010:

|                        |   | Balance,<br>July 1, 2009 | Increases | Decreases   | Balance<br>June 30, 2010 | Due Within<br>One Year |
|------------------------|---|--------------------------|-----------|-------------|--------------------------|------------------------|
| School Board:          |   |                          |           |             |                          |                        |
| Capital leases         | 9 | 7,074,565                | -         | (571,337)   | 6,503,228                | 619,364                |
| Net pension obligation |   | 113,194                  | 246       | -           | 113,440                  | -                      |
| Compensated absences   |   | 4,714,203                | 1,663,691 | (1,437,055) | 4,940,839                | 1,437,000              |
| Total School Board     | 9 | 11,901,962               | 1,663,937 | (2,008,392) | 11,557,507               | 2,056,364              |

The debt recorded in the enterprise and internal service funds is paid from revenues earned in those funds. General obligation debt is paid from the General Fund for which the primary funding sources are general property taxes and other local taxes.

As of June 30, 2010 there were \$29,873,259 of general obligation public improvement bonds and \$36,007,000 of general obligation public utility bonds that were authorized but unissued. As of June 30, 2010, the City's legal margin for additional debt is \$459,540,941.

### **Defeased Debt**

In prior years, the City defeased certain general obligation public improvement bonds by placing funds in irrevocable escrow accounts to provide for future debt service payments on the defeased debt. Accordingly, the escrow account assets and liabilities for the defeased debt are not included in the City's financial statements. At June 30, 2010, the outstanding balance of the defeased debt is \$10,645,000 of which \$590,000 is related to the Golf Fund and \$57,000 is for the Parking Fund.

### **Debt Issued**

On November 13, 2009, the City sold \$19,000,000 in General Obligation School Bonds (Series 2009) to the Virginia Public School Authority at a true interest cost of 0% and a discount of \$1,777,830. The bonds were issued to fund construction of Simonsdale Elementary School.

On December 18, 2009, the City sold \$2,404,125 in General Obligation Bonds (Series 2009E) to Virginia Resources Authority (VRA), as Administrator of Virginia Drinking Water Supply Revolving Fund (DWSRF), at a true interest cost of 0%. The bonds were issued to finance the Prentice Park Waterline Replacement Project (Project). The bonds were part of an authorized funding by the Virginia Department of Health from the DWSRF as well as an Environmental Protection Agency grant awarded pursuant to the provisions of the American Recovery and Reinvestment Act of 2009. The funding consisted of an interest-free principal repayment loan in the amount of \$2,404,125 (Series 2009E bonds) and a principal forgiveness loan in the amount of \$2,404,125 for a total funding package of \$4,808,250.

On April 8, 2010, the City issued \$7,035,000 in General Obligation Public Improvement Bonds, Series 2010A (Tax-exempt) with a true interest cost of 2.44% and a premium of \$469,093. Of the total par amount, \$3,595,000 was for public improvement projects while \$3,440,000 was for public utility projects. Interest will be payable on each January 15 and July 15, commencing July 15, 2010. The bonds were issued to fund various capital improvements in the City.

On April 8, 2010, the City issued \$54,350,000 in General Obligation Public Improvement Bonds, Series 2010B (Taxable-Direct Pay Build America Bonds) with a true interest cost of 3.92%. Of the total par amount, \$29,240,000 was for public improvement projects while \$25,110,000 was for public utility projects. The City will receive interest subsidy payments (per Section 54AA(g) of the Internal Revenue Code) from the U.S. Treasury with each interest payment. Interest will be payable on each January 15 and July 15, commencing July 15, 2010. The bonds were issued to fund various capital improvements in the City.

On April 8, 2010, the City issued \$24,730,000 in General Obligation Notes, Series 2010C with a true interest cost of 2.35% and a premium of \$599,479. Interest will be payable on each January 15 and July 15, commencing July 15, 2010. The notes were issued to fund the New Courts Facility.

### **Debt Compliance and Repayment**

The annual requirements to amortize all outstanding long-term indebtedness of the City to maturity as of June 30, 2010 (except compensated absences and landfill closure and post closure care) are as follows:

# **Governmental Activities:**

# General Obligation

| Fiscal Year | <br>Bond          | ls          | Literary Loans |          | Capital L  | eases     |
|-------------|-------------------|-------------|----------------|----------|------------|-----------|
| Ending      | Principal         | Interest    | Principal      | Interest | Principal  | Interest  |
| 2011        | \$<br>8,601,704   | 19,537,361  | 375,000        | 45,000   | 2,650,665  | 1,100,936 |
| 2012        | 8,623,161         | 19,692,971  | 375,000        | 37,500   | 1,965,330  | 1,028,227 |
| 2013        | 11,671,342        | 26,556,450  | 250,000        | 30,000   | 1,500,858  | 925,011   |
| 2014        | 13,171,259        | 27,799,935  | 250,000        | 25,000   | 977,177    | 829,359   |
| 2015        | 13,420,203        | 28,618,740  | 250,000        | 20,000   | 771,103    | 737,995   |
| 2016-2020   | 67,447,997        | 133,667,701 | 750,000        | 30,000   | 4,997,296  | 2,238,348 |
| 2021-2025   | 62,635,208        | 121,843,277 | -              | -        | 611,791    | 30,536    |
| 2026-2030   | 41,961,514        | 75,314,040  | -              | -        | -          | -         |
| 2031-2035   | 14,283,206        | 20,301,229  | -              | -        | -          | -         |
|             | \$<br>241,815,594 | 473,331,704 | 2,250,000      | 187,500  | 13,474,220 | 6,890,412 |

# **Business-Type Activities:**

| Fiscal Year | <br>General Obligation |            | Capital Leases     |
|-------------|------------------------|------------|--------------------|
| Ending      | Principal              | Interest   | Principal Interest |
| 2011        | \$<br>4,522,491        | 5,753,033  | 880,786 51,317     |
| 2012        | 4,735,109              | 5,936,833  | 670,906 27,456     |
| 2013        | 5,287,230              | 5,716,208  | 389,967 11,147     |
| 2014        | 5,256,198              | 5,481,304  | 266,421 3,384      |
| 2015        | 5,663,273              | 5,225,834  |                    |
| 2016-2020   | 32,650,344             | 22,024,083 |                    |
| 2021-2025   | 31,564,844             | 14,560,074 |                    |
| 2026-2030   | 21,495,887             | 8,169,723  |                    |
| 2031-2035   | 10,918,264             | 3,829,802  |                    |
| 2036-2040   | 8,110,685              | 1,491,262  |                    |
| 2041-2045   | 80,137                 | -          |                    |
|             | \$<br>130,284,462      | 78,188,156 | 2,208,080 93,304   |

#### (6) LEASING ARRANGEMENTS

As a lessee, the City leases certain land, buildings, equipment and vehicles under capital leases and certain facilities under operating leases that expire in years through 2024. Included in capital assets are the following amounts applicable to capital leases:

|                                     | Governmental     | Internal Service | Enterprise  |
|-------------------------------------|------------------|------------------|-------------|
| Buildings                           | \$<br>12,347,181 | =                | -           |
| Machinery, furniture, and equipment | 7,572,317        | 15,829,761       | 6,688,101   |
| Less accumulated depreciation       | (8,827,721)      | (9,817,540)      | (3,512,963) |
| Capital assets, net                 | \$<br>11,091,777 | 6,012,221        | 3,175,138   |

There was no equipment acquired through capital lease during fiscal year ended June 30, 2010. Leased equipment included in capital assets and with a net value of \$152,041 was deleted during the fiscal year. Depreciation expense on leased assets was \$3,809,478 for the fiscal year ended June 30, 2010.

The present value of future minimum capital and operating lease payments of the City as of June 30, 2010 is as follows:

| Fiscal Year                                      |                  |              |
|--|------------------|--------------|
| Ending   | Capital          | Operating    |
| 2011   | \$<br>4,683,704  | \$ 912,142   |
| 2012   | 3,691,919        | 579,762      |
| 2013   | 2,826,983        | 369,976      |
| 2014   | 2,076,340        | 137,916      |
| 2015   | 1,509,098        | 94,896       |
| 2016-2020  | 7,235,644        | -            |
| 2021-2024  | 642,327          | -            |
| Total minimum lease payments                     | 22,666,015       | \$ 2,094,692 |
| Less amount representing interest                | (6,983,716)      |              |
| Present value of mini mum capital lease payments | \$<br>15,682,299 |              |

Total governmental operating lease payments for the year ended June 30, 2010 were \$1,186,059.

### (7) RETIREMENT PLANS

Most full-time employees of the City are eligible for benefits in the event of retirement, death, or disability under the State administered Virginia Retirement System (VRS) or under one of the two retirement plans administered by the City.

In addition, professional and nonprofessional employees of the School Board are covered by VRS. Professional employees participate in a VRS statewide teacher cost-sharing pool and nonprofessional employees participate as a separate group in the agent multiple-employee retirement system.

All of these plans are non-contributory defined benefit pension plans. These City and State Retirement Systems are described below.

### **Portsmouth Retirement Systems**

### Plan Description - Portsmouth Supplemental Retirement System

The Portsmouth Supplemental Retirement System (PSRS) is a single-employer non-contributory retirement system that was established on October 1, 1953. It was designed to provide retirement, death, or disability benefits for all regular full-time, permanent employees who were not eligible for membership in VRS or the Portsmouth Fire and Police Retirement System (PFPRS). On December 1, 1984, the City offered an option to all employees of the PSRS to either remain with their current system or transfer to VRS. All regular full-time employees hired after December 1, 1984 are members of VRS as required by State statutes. Therefore, the PSRS has become a "closed" system.

All regular full-time permanent employees (except those eligible for membership in the Virginia Retirement System and the Portsmouth Fire and Police Retirement System as noted above) that were hired prior to December 1, 1984 were eligible to participate in the PSRS. Employees who have attained age 50 with five years of service are eligible for a retirement benefit payable monthly during the lifetime of the member, equal to 2% of their average final compensation (AFC) multiplied by years of creditable service. AFC is the average annual compensation during the 36 consecutive months of creditable service that yields the highest average. At age 65, the annual retirement benefit is adjusted to an amount equal to the greater of 1.15% of their AFC multiplied by years of creditable service or the excess of 2% of such salary multiplied by years of creditable service not in excess of 25 years.

Benefits may be increased from time to time by percentage adjustments approved by City Council. Effective July 1, 1994, retirees that retire on Normal Service Retirement may be eligible to receive an additional allowance of \$200 per month until age 65. The married member shall be provided a 50% spousal option at no cost if the spouse is no more than 5 years younger than the member. The PSRS also provides death and disability benefits.

The employer is required by City Code to contribute the amounts necessary to fund the system based on an actuarially determined percentage of payroll. There are no required contributions from the employees.

### Plan Description - Portsmouth Fire and Police Retirement System

The Fire and Police Retirement System is a single-employer retirement system that was established on January 1, 1957. Its membership is comprised of every firefighter or police officer, hired prior to July 1, 1995, who is a full-time permanent employee. All full-time firefighters and police officers hired after June 30, 1995 are members of VRS Law Enforcement Officers (LEO) retirement system as required by State statutes. Therefore, the FPRS has become a "closed" system.

Benefits vest after five years of service. Employees may retire at any time with 20 years of service, regardless of age. Employees 50 or older may retire at any time with less than 20 years of service provided the vesting requirement has been satisfied. Employees are entitled to an annual retirement benefit payable in an amount equal to 3% of the average final compensation (AFC) for the first 20 years and 2% for each of the next 5 years of service and 1% for each year thereafter multiplied by years of creditable service. AFC is defined as the highest consecutive 36 months of compensation. Benefits begin at age 60 for members who terminate employment prior to age 50 with less than 20 years of creditable service.

Benefits may be increased from time to time by percentage adjustments approved by City Council. Effective July 1, 1994, retirees receive a supplement of \$200 per month until age 65. In addition, an automatic 50% survivor option has been added for all retirees at no cost to the retirees. The FPRS also provides death and disability benefits. These benefit provisions and all other requirements are established by City Council.

The employer is required by City Code to contribute the amounts necessary to fund the system based on an actuarially determined percentage of payroll. There are no required contributions from the employees.

#### Payroll and Participants

The payroll at June 30, 2010 for employees covered by PSRS and FPRS and the total payroll for all City employees was as follows:

| Payroll for employees covered by PSRS | \$<br>2,213,874 |
|---------------------------------------|-----------------|
| Payroll for employees covered by FPRS | 9,820,608       |
| Total City payroll                    | 73,342,372      |

Participation in the Portsmouth Supplemental Retirement System and the Fire and Police Retirement System consisted of the following as of July 1, 2010:

|  | PSRS | FPRS |
|--|------|------|
| Retirees and beneficiaries                             | 387  | 561  |
| Vested terminated employees not yet receiving benefits | 46   | 55   |
| Current vested employees                               | 48   | 138  |
|  | 481  | 754  |

# Summary of Significant Accounting Policies

The City accounts for the Portsmouth Supplemental Retirement System and the Fire and Police Retirement System as pension trust funds and does not separately issue financial reports for these plans. The financial statements of the pension trust funds are prepared using the accrual basis of accounting. Contributions to each plan are recognized when due. Benefits and refunds are recognized when due and payable in accordance with the terms of each plan.

Investments are reported at fair value. Securities traded on a national exchange are valued at the last reported sales price. Investments that do not have an established market value are reported at estimated fair value.

#### **Contributions**

The funding policy of PSRS and FPRS provides for periodic employer contributions at actuarially determined rates which will remain relatively level over time as a percentage of payroll and will accumulate sufficient assets to meet the cost of all basic benefits when due. Rates necessary to support post-retirement supplements which may be payable in addition to the basic benefits are determined separately on a pay-as-you-go basis.

Total contributions to the PSRS and FPRS for fiscal year 2010 were \$2,615,000 and \$12,667,000, respectively. The annual required contributions of \$2,570,503 and \$11,384,382 were calculated in accordance with actuarially determined requirements computed through an actuarial valuation performed as of July 1, 2008.

### **Annual Pension Cost**

The required contributions were determined as part of the July 1, 2008 actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions included (a) 3% inflation rate, (b) 8% investment rate of return, and (c) projected salary increases ranging from 5.0% to 6.0% per year, and (d) 3.0% per year cost-of-living adjustments. The 30-year amortization period for Unfunded Actuarial Accrued Liability is phasing down in one-year increments beginning July 1, 2007. The actuarial value of the City's assets is equal to the market value of assets. The net pension asset is recorded in the government-wide Statement of Net Assets.

The annual pension cost and net pension asset for the current fiscal year were as follows:

|   | PSRS            | FPRS        |
|---|-----------------|-------------|
| Annual required contribution                          | \$<br>2,570,503 | 11,384,382  |
| Interest on net pension asset/obligation              | (20,960)        | 19,010      |
| Adjustment to annual required contribution            | <br>23,959      | (21,731)    |
| Annual pension cost                                   | 2,573,502       | 11,381,661  |
| Contributions made                                    | 2,615,000       | 12,667,000  |
| (Increase)/Decrease in net pension (asset) obligation | (41,498)        | (1,285,339) |
| Net pension (asset) obligation at beginning of year   | (261,997)       | 237,627     |
| Net pension (asset) obligation at end of year         | \$<br>(303,495) | (1,047,712) |

There are no significant investments (other than U.S. Government and U.S. Government-guaranteed obligations) in any one organization that represent 5% or more of net assets available for benefits.

The financial statements for the PSRS and the PPRS are as follows:

# Statement of Fiduciary Net Assets June 30, 2010

|    | PSRS       | FPRS   |
|----|------------|--|
|    |            |  |
|    |            |  |
| \$ | 649,136    | 1,400,985  |
|    | 13,334,454 | 38,630,323   |
|    | 6,857,869  | 19,867,457   |
|    | 1,734,076  | 5,023,671  |
|    | 312,748    | 906,042  |
|    | 22,888,283 | 65,828,478   |
| \$ | 22,888,283 | 65,828,478   |
| \$ | 22 888 282 | 65,828,478   |
| -  |            | 13,334,454<br>6,857,869<br>1,734,076<br>312,748<br>22,888,283<br>\$ 22,888,283 |

# Statement of Changes in Fiduciary Net Assets Year Ended June 30, 2010

|   | PSRS             | FPRS       |
|---|------------------|------------|
| Additions:  |                  |            |
| Contributions   | \$<br>2,615,000  | 12,667,000 |
| Transfer from general fund                                      | 70,395           | 17,328     |
| Investment income -   |                  |            |
| Net increase in fair value of investments                       | 2,424,585        | 5,802,323  |
| Less investment expense   | (84,026)         | (213,314)  |
| Net investment income   | 2,340,559        | 5,589,009  |
| Total additions   | 5,025,954        | 18,273,337 |
| Deductions:   |                  |            |
| Benefits  | 7,770,780        | 16,547,499 |
| Pension supplement  | 70,395           | 17,328     |
| Change in net assets  | (2,815,221)      | 1,708,510  |
| Net plan assets held in trust for pension benefits,             |                  |            |
| beginning of year   | 25,703,504       | 64,119,968 |
| Net plan assets held in trust for pension benefits, end of year | \$<br>22,888,283 | 65,828,478 |

### Virginia Retirement System

# Plan Description

The City of Portsmouth and the School Board Component Unit contribute to the Virginia Retirement System (VRS), an agent and cost-sharing multiple-employer defined benefit pension plan administered by the Virginia Retirement System (the System). All full-time, salaried permanent employees of participating employers must participate in the VRS. Benefits vest after five years of service. Employees are eligible for an unreduced retirement benefit at age 65 with five years of service (age 60 with 5 years of service for participating local law enforcement officers, firefighters, and sheriffs) or at age 50 with 30 years of service if elected by the employer (age 50 with 25 years of service for participating local law enforcement officers and firefighters) payable monthly for life in an amount equal to 1.70% of their average final compensation (AFC) for each year of credited service (1.85% for sheriffs and, if the employer elects, other employees in hazardous duty positions receiving enhanced benefits). Benefits are actuarially reduced for retirees who retire prior to becoming eligible for full retirement benefits. In addition, retirees qualify for an annual cost-of-living adjustment (COLA) beginning in their second year of retirement. The COLA is limited to 5.00% per year. AFC is defined as the average of the member's highest consecutive 36 months of reported compensation. Sheriffs and participating eligible law enforcement officers and firefighters may also receive a monthly benefit supplement if they retire prior to age 65. The VRS plan also provides death and disability benefits. Title 51.1 of the Code of Virginia (1950), as amended, assigns the authority to establish and amend benefit provisions to the General Assembly of Virginia.

The System issues a publicly available comprehensive annual financial report that includes financial statements and required supplementary information for VRS. A copy of that report is available on our web site at <a href="http://www.varetire.org/Pdf/Publications/2009-Annual-Report.pdf">http://www.varetire.org/Pdf/Publications/2009-Annual-Report.pdf</a> or obtained by writing the System's Chief Financial Officer at P.O. Box 2500, Richmond, VA 23218-2500.

### **Funding Policy**

Plan members are required by Title 51.1 of the <u>Code of Virginia</u> (1950), as amended, to contribute 5.00% of their annual reported compensation to the VRS. This 5.00% member contribution may be assumed by the employer. In addition, the City and the School Board are required to contribute the remaining amounts necessary to fund their participation in the VRS using the actuarial basis specified by the statute and approved by the VRS Board of Trustees. The City's and School Board's contribution rates for the fiscal year ended June 30, 2009 were 11.87% and 9.0% of the annual covered payroll, respectively.

Additionally, required and actual contributions to the VRS state-wide teacher pool for the current year and each of the two preceding years were \$8,999,661 and \$11,099,159 and \$11,948,682, respectively.

#### **Annual Pension Cost**

For the fiscal year ended June 30, 2010, the City's annual pension cost of \$7,128,723 which includes the 5% employee contribution assumed by the City was equal to the City's required and actual contributions. The School Board's annual pension cost of \$1,098,411 was not equal to the School Board's required or actual contributions. The School Board's actual contributions were \$1,098,165.

The City and School Board's annual pension cost and net pension obligation to VRS for the current year were as follows:

|   | City            | School Board |
|---|-----------------|--------------|
| Annual required contribution                | \$<br>7,128,723 | 1,098,165    |
| Interest on net pension obligation          | -               | 8,490        |
| Adjustment to annual required contribution  | -               | (8,244)      |
| Annual pension cost                         | 7,128,723       | 1,098,411    |
| Contributions made                          | 7,128,723       | 1,098,165    |
| Increase in net pension obligation          | -               | 246          |
| Net pension obligation at beginning of year | -               | 113,194      |
| Net pension obligation at end of year       | \$<br>-         | 113,440      |

Three-Year Contribution Trend Information

|                             |    |              | Percentag  | ge    | Net Pension |
|-----------------------------|----|--------------|------------|-------|-------------|
| Fiscal Year                 | An | nual Pension | of AP      | C     | Obligation  |
| Ending                      |    | Cost (APC)   | Contribute | ed    | (Asset)     |
| Portsmouth Supplemental:    |    |              |            |       |             |
| June 30, 2010               |    | 2,573,502    | 102        | 2%    | (303,495)   |
| June 30, 2009               |    | 2,268,053    | 100        | )%    | (261,997)   |
| June 30, 2008               |    | 2,157,687    | 102        | 2%    | (270,042)   |
| Portsmouth Fire and Police: |    |              |            |       |             |
| June 30, 2010               |    | 11,381,661   | 111        | %     | (1,047,712) |
| June 30, 2009               |    | 10,894,856   | 100        | )%    | 237,627     |
| June 30, 2008               |    | 9,812,923    | 102        | 2%    | 102,771     |
| VRS - City:                 |    |              |            |       |             |
| June 30, 2010               | \$ | 7,128,723    | 100        | )% \$ | -           |
| June 30, 2009               |    | 7,460,102    | 100        | )%    | -           |
| June 30, 2008               |    | 7,143,724    | 100        | )%    | -           |
| VRS - School Board:         |    |              |            |       |             |
| June 30, 2010               |    | 1,098,411    | 100        | )%    | 113,440     |
| June 30, 2009               |    | 1,144,725    | 100        | )%    | 113,194     |
| June 30, 2008               |    | 946,642      | 100        | )%    | 112,948     |

The FY 2010 required contribution was determined as part of the June 30, 2007 actuarial valuation using the entry age normal actuarial cost method. The actuarial assumptions at June 30, 2007 included (a) an investment rate of return (net of administrative expenses) of 7.50%, (b) projected salary increases ranging from 3.75% to 5.60% per year for general government employees and 3.50% to 4.75% per year for employees eligible for enhanced benefits available to law enforcement officers, firefighters, and sheriffs, and (c) a cost-of-living adjustment of 2.50% per year. Both the investment rate of return and the projected salary increases also include an inflation component of 2.50%. The actuarial value of the City's and School Board's assets is equal to the modified market value of assets. This method uses techniques that smooth the effects of short-term volatility in the market value of assets over a five-year period. The City's and School Board's unfunded actuarial accrued liability is being amortized as level percentage of projected payroll on an open basis. The remaining amortization period for the June 30, 2007 actuarial valuation was 20 years.

### Funded Status of Pension Plans

Following is a table showing the funding status of the defined benefit pension plans in which the City participates as of the most recent actuarial valuation date for each plan:

|                          |                     |                                    | Actuarial                     |              |        |    |            |            |
|--------------------------|---------------------|------------------------------------|-------------------------------|--------------|--------|----|------------|------------|
|                          |                     |                                    | Accrued                       | Unfunded     |        |    |            | UAAL as a  |
| Actuarial                |                     | Actuarial                          | Liability                     | (Overfunded) |        |    |            | Percentage |
| Valuation                |                     | Value of                           | (AAL)                         | AAL          | Funded |    | Covered    | of Covered |
| Date                     |                     | Assets                             | <ul> <li>Entry Age</li> </ul> | (UAAL)       | Ratio  |    | Payroll    | Payroll    |
| CITY-ADMINISTE           | RED                 | PLANS:                             |                               |              |        |    |            |            |
| Portsmouth Supp          | pleme               | <u>ntal Retirement</u>             | System:                       |              |        |    |            |            |
| 7/1/2010                 | \$                  | 27,465,940                         | 73,797,071                    | 46,331,131   | 37%    | \$ | 2,702,000  | 1715%      |
| Fire and Police 7/1/2010 | <u>Retire</u><br>\$ | <u>ement System:</u><br>78.994.174 | 216,550,641                   | 137,556,467  | 36%    | \$ | 10.531.000 | 1306%      |
| 77172010                 | Ψ.                  | 70,221,271                         | 210,000,011                   | 157,550,107  | 20,0   | Ψ  | 10,001,000 | 150070     |
| VIRGINIA RETIRE          | MEN                 | T SYSTEM PI                        | LANS:                         |              |        |    |            |            |
| City of Portsmoi         | ith En              | nployees:                          |                               |              |        |    |            |            |
| 6/30/2009                | \$                  | 196,708,288                        | 215,980,918                   | 19,272,630   | 91%    | \$ | 64,429,140 | 30%        |
|                          |                     |                                    |                               |              |        |    |            |            |
| <u>School Board No</u>   |                     | <u>fessional Emplo</u>             | yees:                         |              |        |    |            |            |
| 6/30/2009                | \$                  | 26,438,978                         | 32,184,146                    | 5,745,168    | 82%    | \$ | 8,645,713  | 66%        |
|                          |                     |                                    |                               |              |        |    |            |            |

The schedule of funding progress, presented as required supplementary information (RSI) following the notes to the financial statements, presents multi-year trend information about whether the actuarial value of the plan assets is increasing or decreasing over time relative to the actuarial accrued liability (AAL) for benefits.

### (8) OTHER POST EMPLOYMENT BENEFITS (OPEB)

### Plan Description - The City of Portsmouth Retired Employees Health Care Program

The City of Portsmouth Retired Employee Health Care Program is a single-employer defined benefit healthcare program administered by the City of Portsmouth. The Program provides medical and dental insurance benefits to eligible retirees and their families through the same self-insured program that provides coverage to active City employees. The City of Portsmouth Public Schools (School Board) administers a similar defined benefit healthcare plan. In connection with this, the City has established a plan to provide post-employment benefits other than pensions as defined in Section 15.2-1545 of the Code of Virginia.

Separate stand-alone statements are not issued for either plan.

Funding Policy. The contribution requirements of plan members and the City are established and may be amended by the City Council. The School Board has the authority to establish and amend the funding policy of their plan. The required contribution is based on projected pay-as-you-go financing requirements, with the potential for additional amounts to prefund benefits as determined annually by the City Council. For Fiscal Year 2010, the City contributed \$3,113,434 to the program, all for current premiums (approximately 55% of total premiums), and there was no additional prefunding contribution. Retired employees receiving benefits contributed \$2,574,032 (approximately 45% of total premiums) through required monthly contributions that vary from \$201.35 to \$821.35 depending on the retiree's choice of Health Maintenance Organization or Preferred Provider coverage, the retiree's age, and whether the coverage is for the retiree only or includes family members .

Annual OPEB Cost and net OPEB Obligation. The City's and School's annual other post employment benefit (OPEB) cost (expense) is calculated based on the *annual required contribution of the employer (ARC)*, an amount actuarially determined in accordance with the parameters of GASB Statement 45. The ARC represents a level of funding that, if paid on an ongoing basis, is projected to cover normal cost each year and amortize any unfunded actuarial liabilities (or

# Notes to Basic Financial Statements, Continued

funding excess) over a period not to exceed thirty years. The following table shows the components of the City's and School's OPEB cost for the year, the amount actually contributed to the plan, and the changes in the City's OPEB obligation for the program:

|  | City                    | School Board           |
|--|-------------------------|------------------------|
| Annual required contribution                     | \$<br>16,455,303        | 1,045,600              |
| Interest on net OPEB obligation                  | 900,002                 | (87,900)               |
| Adjustment to annual required contribution       | (900,002)               | 67,300                 |
| Annual OPEB cost Contributions made              | 16,455,303<br>4,113,433 | 1,025,000<br>1,000,000 |
| Increase (decrease) in net OPEB obligation       | 12,341,870              | 25,000                 |
| Net OPEB obligation (asset) at beginning of year | 20,463,056              | (617,670)              |
| Net OPEB obligation (asset) at end of year       | \$<br>32,804,926        | (592,670)              |

The fiscal year ended June 30, 2010 was the third year for which an actuarially determined ARC had been calculated for the City of Portsmouth Retired Employees Health Care Program. Fiscal year 2010 actuarially determined ARC was calculated to be \$16,455,303. The City's contribution to the ARC was \$4,113,434, \$5,129,193 and \$3,200,000 for fiscal years 2010, 2009 and 2008 respectively.

The City's and School's annual OPEB cost, the percentage of annual OPEB cost contributed to the program, and the net OPEB obligation for Fiscal Year 2010 is as follows:

### City of Portsmouth

|             |              | Percentage of    |              |
|-------------|--------------|------------------|--------------|
| Fiscal Year | Annual       | Annual OPEB Cost | Net OPEB     |
| Ended       | OPEB Cost    | Contributed      | Obligation   |
| 6/30/2008   | \$14,981,028 | 21.4%            | \$11,781,028 |
| 6/30/2009   | \$13,811,219 | 37.1%            | \$20,463,056 |
| 6/30/2010   | \$16,455,303 | 24.9%            | \$32,804,926 |
|             |              |                  |              |

#### School Board

|             | Percentage of                          |  |
|-------------|--|--|
| Annual      | Annual OPEB Cost                       | Net OPEB   |
| OPEB Cost   | Contributed                            | Obligation/ (Asset)  |
| \$ 486,533  | 176%                                   | \$(371,495)  |
| \$1,004,077 | 125%                                   | \$(617,670)  |
| \$1,025,000 | 98%                                    | \$(592,670)  |
|             | OPEB Cost<br>\$ 486,533<br>\$1,004,077 | Annual         Annual OPEB Cost           OPEB Cost         Contributed           \$ 486,533         176%           \$1,004,077         125% |

### Funded Status and Funding Progress.

| Actuarial<br>Valuatio<br>n Date | Actuarial<br>Value of<br>Assets | Actuarial<br>Accrued<br>Liability<br>(AAL) | Unfunded<br>(Overfunded)<br>AAL<br>(UAAL) | Funded<br>Ratio | Covered<br>Payroll | UAAL as a<br>Percentage<br>of Covered<br>Payroll |
|---------------------------------|---------------------------------|--|---|-----------------|--------------------|--|
| City of Port                    | smouth:                         |  |   |                 |                    |  |
| 7/1/2009                        | -                               | \$221,375,695                              | 221,375,695                               | 0.0%            | 73,342,372         | 301.8%   |
| School Boar                     | rd:                             |  |   |                 |                    |  |
| 7/1/2008                        | \$650,000                       | \$ 10,802,915                              | 10,152,915                                | 6.02%           | 95,870,390         | 11.0%  |

Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality, and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information about whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Actuarial Methods and Assumptions. Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and the plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing benefit costs between the employer and plan members to that point. The actuarial methods and assumptions used include techniques that are designed to reduce the effects of short-term volatility in actuarial liabilities and the actuarial value of assets, consistent with the long-term perspective of the calculations.

In the January 1, 2010 actuarial valuation, the projected unit credit cost method was used. The actuarial assumptions included a 3.5% inflation (payroll growth) rate, a 4.0% investment rate of return, relating it to the City's rate of investment return on its general unrestricted cash assets due to the unfunded status of the program's actuarial accrued liability; an annual healthcare cost increase rate of 9 percent initially, reduced by decrements to an ultimate rate of 5 percent for the year beginning July 1, 2018 an thereafter. It was assumed that 60% of future retirees would elect medical coverage and that the City of Portsmouth would maintain a consistent level of cost sharing for benefits with retirees in the future. The calculation of the ARC of \$16,455,303 for fiscal year 2010 is the amount determined under the actuarial cost method selected and consists of the normal cost plus amortization of the unfunded actuarial accrued liability (UAAL, or the excess of the past service liability over the actuarial value of assets). The UAAL is amortized as a level percent of projected payroll on a closed basis over a period of 28 years in developing the annual required contribution.

### (9) DEFERRED COMPENSATION PLAN

The City offers its employees a deferred compensation plan created in accordance with Internal Revenue Code Section 457. The plan, available to all full-time permanent City employees, permits them to defer a portion of their salary until future years. The deferred compensation is not available to employees until termination, retirement, death, or unforeseeable emergency.

All amounts of compensation deferred under the plan, all property and rights purchased with those amounts, and all income attributable to those amounts, property, or rights are held in trust for the participants. The assets are not included in the accompanying financial statements.

#### (10) INTERFUND BALANCES AND TRANSFERS

### **Due From/To Other Funds**

Individual fund interfund receivable and payable balances at June 30, 2010 are as follows:

|                      | Due to Other Funds           |        |            |            |           |  |  |
|----------------------|------------------------------|--------|------------|------------|-----------|--|--|
|                      | Nonmajor                     | Public |            | _          |           |  |  |
|                      | Governmental Utility Parking |        |            | Enterprise |           |  |  |
| Due from Other Funds | Funds                        | Fund   | Authority  | Funds      | Total     |  |  |
| General Fund         | \$ 3,514,055                 | \$ -   | \$ 376,639 | 259,824    | 4,150,518 |  |  |

These interfund balances result from short-term operational borrowing and are due within one year.

# **Due From/To Primary Government/Component Units**

Amounts due at June 30, 2010 between the City and the Component Units are as follows:

|                               |       | Primary Government |           |            |  |  |
|-------------------------------|-------|--------------------|-----------|------------|--|--|
|                               | Econo | mic Development    | School    |            |  |  |
| Due From (To) Component Units |       | Authority          | Board     | Total      |  |  |
| General Fund                  | \$    | -                  | 22,994    | 22,994     |  |  |
| Capital Improvements          |       | (3,880)            | -         | (3,880)    |  |  |
| Nonmajor governmental funds   |       | -                  | (622,477) | (622,477)  |  |  |
|                               | \$    | (3,880)            | (599,483) | (603, 363) |  |  |

The Statement of Net Assets reflects \$22,994 as due from component units and \$626,357 as due to component units for a net due to component units of \$603,363 as noted in the above table.

# **Transfers From/To Other Funds**

Individual fund interfund transfers for the primary government were made for operating as well as capital purposes. These interfund transfers for the year ended June 30, 2010 are as follows:

|                           | Transfers from:                       |              |            |           |         |            |  |  |  |
|---------------------------|---------------------------------------|--------------|------------|-----------|---------|------------|--|--|--|
|                           | <br>Nonmajor Nonmajor Public Internal |              |            |           |         |            |  |  |  |
|                           | General                               | Governmental | Enterprise | Utility   | Service |            |  |  |  |
| Transfers to:             | Fund                                  | Funds        | Funds      | Fund      | Funds   | Total      |  |  |  |
| General Fund              | \$<br>-                               | 429,434      | -          | 7,500,000 | -       | 7,929,434  |  |  |  |
| Capital Improvements Fund | 3,133,616                             | 3,122,740    | -          | -         | -       | 6,256,356  |  |  |  |
| Nonmajor govern-          |                                       |              |            |           |         |            |  |  |  |
| mental funds              | 6,636,011                             | 1,433,360    | -          | -         | 127,000 | 8,196,371  |  |  |  |
| Nonmajor enterprise funds | 1,526,609                             | -            | -          | -         | -       | 1,526,609  |  |  |  |
| Internal Service Funds    | 361,323                               | -            | -          | -         | -       | 361,323    |  |  |  |
| Retirement                | 87,723                                | -            | -          | -         | -       | 87,723     |  |  |  |
| Total                     | \$<br>11,745,282                      | 4,985,534    | -          | 7,500,000 | 127,000 | 24,357,816 |  |  |  |

### (11) DUE FROM/TO OTHER GOVERNMENTS

#### **Due From Other Governments**

Amounts due from other governments at June 30, 2010 are as follows:

|                                     | Federal         | State      | Total      |
|-------------------------------------|-----------------|------------|------------|
| Governmental activities:            |                 |            | _          |
| General Fund:                       |                 |            |            |
| Sales and use tax                   | \$<br>-         | 1,094,564  | 1,094,564  |
| Personal property tax relief        | -               | 9,862,962  | 9,862,962  |
| Correctional facilities block grant | -               | 147,170    | 147,170    |
| Constitutional officers' support    | -               | 724,325    | 724,325    |
| Other                               | -               | 51,401     | 51,401     |
| Total General Fund                  | -               | 11,880,422 | 11,880,422 |
| Nonmajor governmental funds:        |                 |            |            |
| Community Services Act Fund         | -               | 624,516    | 624,516    |
| Social Services Fund                | -               | 2,048,764  | 2,048,764  |
| Grants Fund                         | 376,246         | 316,272    | 692,518    |
| Community Development Fund          | 657,887         | -          | 657,887    |
| Total nonmajor governmental funds   | 1,034,133       | 2,989,552  | 4,023,685  |
| Total governmental activities       | \$<br>1,034,133 | 14,869,974 | 15,904,107 |

### (12) DEFERRED AND UNEARNED REVENUES

Deferred and unearned revenues represent amounts for which asset recognition criteria have been met, but for which revenue recognition criteria have not been met. Under the modified accrual basis of accounting, such amounts are measurable, but not available.

Deferred and unearned revenues for the primary government's fund-based financial statements and government-wide financial statements are comprised of the following:

|                        | Governmental Funds |              |              |           | _            | Business-Type |
|------------------------|--------------------|--------------|--------------|-----------|--------------|---------------|
|                        |                    | Capital      | Nonmajor     |           | _            | Activity -    |
|                        | General            | Improvements | Governmental |           | Governmental | Parking       |
|                        | Fund               | Fund         | Funds        | Total     | Activities   | Authority     |
| Property taxes         | \$<br>8,217,431    | -            | -            | 8,217,431 | -            | -             |
| Parking space rentals  | -                  | -            | -            | _         | -            | 55,754        |
| Unearned grant revenue | -                  | -            | -            | -         | -            |               |
| Notes receivable       | -                  | 4,152        | -            | 4,152     | 4,152        | -             |
| Stormwater fees        | -                  | -            | 46,477       | 46,477    | -            | -             |
| Total deferred and     |                    |              |              |           | -            |               |
| uneamed revenues       | \$<br>8,217,431    | 4,152        | 46,477       | 8,268,060 | 4,152        | 55,754        |

#### (13) COMMITMENTS

### **Landfill Closure and Postclosure Care Cost**

State and federal laws and regulations require the City to place a final cover on its Craney Island landfill site when it stops accepting waste and then perform certain maintenance and monitoring functions at the site for thirty years after closure. The \$5,568,962 reported as landfill closure and postclosure care liability at June 30, 2010 represents the cumulative amount reported to date based on the use of 52.9 percent of the estimated capacity of the landfill. The City will recognize the remaining estimated cost of closure and postclosure care of \$4,958,376 as the remaining estimated capacity is filled. These amounts are based on what it would cost to perform all closure and postclosure care in 2010. Actual costs may be higher due to inflation, changes in technology or changes in laws and regulations. The remaining landfill life is estimated to be 47.8 years. The City is required by Federal and State statutes to prepare a Local Government Financial Test Worksheet to demonstrate how closure and postclosure care financial assurance requirements will be met.

#### (14) CONTINGENT LIABILITIES

#### Litigation

Various claims and lawsuits are pending against the City. The City is vigorously defending all cases as it expects no losses will be incurred which would have a material effect on the City's financial position.

### **Federally Assisted Grant Programs**

The City participates in a number of federally assisted grant programs. Although the City has been audited in accordance with the provisions of OMB Circular A-133, these programs are still subject to financial and compliance audits by the grantors or their representatives. Such audits could lead to requests for reimbursements to the grantor agency for expenditures disallowed under terms of the grant. Based on prior experience, City management believes such disallowances, if any, will not be significant.

#### **Joint Ventures**

#### Hampton Roads Regional Jail Authority

The City has agreed to pay its proportionate share of the debt service, issued by the Hampton Roads Regional Jail Authority (the Jail Authority), subject to the appropriation of funds for such purpose, if the Jail Authority lacks sufficient funds to do so. The outstanding balance as of June 30, 2010 is \$42,530,000. The purpose of the Jail Authority is to operate a jail facility in the City to hold prisoners primarily from member jurisdictions and from other jurisdictions on a space available basis. The Jail Authority is governed by a twelve-member board consisting of three representatives from each member jurisdiction, namely the City Manager, the Sheriff, and one member of the City Council (as designated by the City Council). The agreement of the member jurisdictions to pay is not legally binding and is allocated as follows: Portsmouth, 21.43%; Hampton, 22.00%; Newport News, 25.14%; and Norfolk, 31.43%. No payments were made under the provisions of this agreement during the year ended June 30, 2010.

Complete, audited financial statements for the Jail Authority can be obtained from the administrative office at 2690 Elmhurst Lane, Portsmouth, Virginia 23701.

#### (15) Self-Insurance Programs

#### City

The City is self-insured for exposures to various risks of loss related to torts; theft of, damage to, and destruction of assets; errors and omissions; injuries to employees; terrorist acts; and natural disasters. The City uses internal service funds such as, the Risk Management Fund to account for and finance its uninsured risks of loss and the Health Insurance Fund to pay health insurance premiums. The Risk Management Fund pays insurance premiums and provides for payment of approved claims for workers' compensation, general liability, fidelity, wharfingers, hull and machinery and

property. The property deductible is \$100,000 per occurrence with \$308,308,285 loss limit per occurrence. The City purchases commercial excess insurance policies for workers' compensation and general liability. Therefore, for the fiscal years ended June 30, 2010, 2009, and 2008, property damage claims liability did not exceed \$100,000.

All funds of the City participate in the program and make payments to the Risk Management Fund based on actuarial estimates of the amounts needed to pay prior and current year claims and to establish a reserve for catastrophic losses. The risk management claims liability of \$14,041,922 (undiscounted) reported in the fund at June 30, 2010 is based on the requirements of GASB Statement No. 10, which requires that a liability for claims be reported if information prior to the issuance of the financial statements indicates that it is probable that a liability has been incurred at the date of the financial statements and the amount of the loss can be reasonably estimated. The amount due within one year is \$2,920,873. A loss analysis, which included an estimate of incurred but not reported claims, was conducted by Mercer Oliver Wyman Actuarial Consulting, Incorporated as of June 30, 2010 to compute this liability.

Changes in the fund's claims liability amount in fiscal years 2010 and 2009 were:

|   | 2010             | 2009        |
|---|------------------|-------------|
| Risk management claims payable at beginning of year     | \$<br>14,386,836 | 14,093,327  |
| Risk management claims expense and changes in estimates | 2,369,656        | 3,085,767   |
| Risk management claims payments, net                    | (2,714,570)      | (2,792,258) |
| Risk management claims payable at end of year           | \$<br>14,041,922 | 14,386,836  |

The City is also exposed to the risk of loss for employee and retired employee medical benefits. Effective January 1, 2001, the City established a self-insured health care benefits program for all City employees and retired employees. These benefits are accounted for in the Health Insurance Fund, an internal service fund. Certain claims expenses paid on behalf of each employee during a single policy year are covered by excess loss insurance with a specific stop-loss limit of \$175,000 depending on the specific medical plan. Claims processing and payments for all medical claims are made through third party administrators. The computed medical claims liability as of June 30, 2010 is \$1,328,955 (undiscounted) and is due within one year. A loss analysis, which included an estimate of incurred but not reported claims, was conducted by Mercer Human Resource Consulting, Incorporated as of June 30, 2010 to compute this liability.

Changes in the medical claim liability amount in fiscal years 2010 and 2009 were:

|   | 2010            | 2009         |
|---|-----------------|--------------|
| Medical claims payable at beginning of year     | \$<br>1,299,037 | 1,341,000    |
| Medical claims expense and changes in estimates | 15,943,497      | 14,891,220   |
| Medical claims payments                         | (15,913,579)    | (14,933,183) |
| Medical claims payable at end of year           | \$<br>1,328,955 | 1,299,037    |

### School Board

The School Board uses its Risk Management and Insurance Fund, an internal service fund, to account for and finance its uninsured risks of loss and to pay insurance premiums. The fund services all claims for risk of loss to which the School Board is exposed, including worker's compensation, automobile and general liability. A loss analysis was conducted by Mercer Oliver Wyman Actuarial Consulting, Inc on this fund. The actuarially computed liability as of June 30, 2010 was determined to be \$2,510,742 (undiscounted), of which \$878,284 is due within one year.

Changes in the school's claim liability amount in fiscal years 2010 and 2009 were:

|                                     | 2010            | 2009      |
|-------------------------------------|-----------------|-----------|
| Claims payable at beginning of year | \$<br>2,482,841 | 1,969,691 |
| Claims and changes in estimates     | 820, 101        | 1,052,503 |
| Claim payments                      | (792,200)       | (539,353) |
| Claims payable at end of year       | \$<br>2,510,742 | 2,482,841 |

### (16) RELATED ORGANIZATIONS

The City Council is responsible for appointing members of the board of the Portsmouth Redevelopment and Housing Authority, but the City's accountability for the Authority does not extend beyond making these appointments and it is both operationally and financially, independent of the City.

The City Council is responsible for appointing members of the board of the New Port Community Development Authority, but the City's accountability for the Authority does not extend beyond making these appointments and it is both operationally and financially, independent of the City.

### (17) PRIOR YEAR RESTATEMENTS

The City Implemented GASB Statement No. 51 – Accounting and Financial Reporting for Intangible Assets in the current fiscal year 2010 financial statements. As a result of the implementation, the Governmental Activities- Internal Service Funds, Net Asset, beginning of year reflects a balance of \$15,139,889 instead of prior years ending balance of \$14,273,789. The difference of \$866,100 reflects the addition of the Intangible Asset.