

KEY WORKPLAN ITEMS

1. Assist the Circuit Court Judge in carrying out court associated responsibilities
2. Maintain all Circuit Court records
3. Issue and record official documents including land records and plats; probate wills; notary public applications; marriage licenses; concealed handgun permits; record military discharge forms (DD-214) and assumed business names

BUDGET SUMMARY

		FY 13 Adopted		FY 14 Plan		FY 14 Adopted
Personnel	\$	694,192	\$	701,272	\$	716,561
Operating		49,200		49,200		49,200
Local Aid to State Government		15,600		15,600		-
Received from Williamsburg		(22,368)		(23,579)		(19,621)
Total	\$	<u>736,624</u>	\$	<u>742,493</u>	\$	<u>746,140</u>

PERSONNEL

Full-time Personnel	12	12	12
Part-time Personnel	1	1	1

PERFORMANCE MEASURES

	FY 11 Actual	FY 12 Actual	FY 13 Adopted	FY 14 Adopted
# Deed book recordings	31,589	35,000	28,000	28,000
# Civil cases	929	875	900	900
# Criminal cases	1,331	1,500	1,400	1,400

BUDGET COMMENTS

The City shares 17.26 percent of the cost of this office in FY2014. Funding is provided for a continuation in the level of service. Local Aid to the State Government has been eliminated.

NET COUNTY FUNDING

	FY 13 Adopted		FY 14 Plan		FY 14 Adopted
Total Budget	\$ 736,624	\$	742,493	\$	746,140
State/Other Revenue	(628,186)		(628,186)		(652,082)
Net County Funding	<u>\$ 108,438</u>	\$	<u>114,307</u>	\$	<u>94,058</u>