

The City of Chesapeake was founded in 1963 by merger of Norfolk County (1636) and the City of South Norfolk (1921). Chesapeake is one of the cities comprising the Norfolk-Virginia Beach-Newport News Metropolitan Area. This area lies in southeastern Virginia at the southern end of the Chesapeake Bay where the mouth of the Bay enters the Atlantic Ocean. Chesapeake is bordered on the west by Suffolk, east by Virginia Beach, south by the North Carolina border and north by the cities of Portsmouth and Norfolk.

With a land area of 353 square miles, Chesapeake is the thirteenth (13th) largest city in land area in the United States and second largest in Virginia. Its central location, availability of land, and good transportation system will continue to contribute to Chesapeake's attractiveness as a well-balanced commercial center. The City's close port proximity and strong employee pool continue to encourage a strong international business presence. Major industries include building materials, plastics, plywood, fertilizer, refrigerators, steel and railroad equipment. Major agricultural crops include corn, wheat, soybeans, nursery products and timber. The Chesapeake Planning Department estimates the City's population reached 226,995 as of January 2010 distributed over 84,072 households. The civilian labor force in the city was 114,822 in 2010.

The City is governed by a City Council / City Manager form of government with nine elected Council members serving four year terms. Chesapeake is an independent city with no overarching county government. This requires that the City provide many of the services to citizens which would normally be provided by a county.

The City's Comprehensive Plan (updated effective March 2005) based on Council-adopted basic policies, provides guidelines for maintaining orderly growth consistent with community goals. The Comprehensive Plan further addresses development potential in the City and recognizes established values of Chesapeake's citizens. The Plan, though general in nature, assesses the City's assets such as parks, waterways, historical areas, as well as areas which will require extensions or renewal, such as potable water and sanitary sewer services, transportation systems, urban renewal areas, etc.

Council's responsiveness to development demands, as well as its commitment to orderly growth, has enhanced those quality of life values Chesapeake's citizens have embraced. The future for Chesapeake remains full of promise and opportunity.

DEMOGRAPHICS

- Median Age 36.2
- Racial Composition (2009) : White - 63.4%; Black - 29.6%; all other - 7%

INCOME

- Median Household \$67,996 (2009 Est.)
- Per capita personal \$29,813 (2009 Est.)

Source: U.S. Census Bureau

TAXES (July 1, 2009)

- Real Estate - \$1.04/\$100 of assessment - \$1.05/\$100 with Mosquito Control
- Personal Property - \$4.00/\$100 at 100% of loan value - \$4.08 with Mosquito Control
- State Non-Grocery Retail Sales - 5.0%
- Restaurant - 5.5% of meal

RETAIL SALES

- \$2, 897, 360,063 (2009)
- 2 Regional Malls

FINANCIAL

- 10 commercial banks with 44 offices
- 5 savings and loan associations with 8 offices

TRANSPORTATION

- Chesapeake Municipal Airport and Hampton Roads Airport are located in Chesapeake
- Norfolk International Airport is located 12 miles from central Chesapeake and is served by 10 airlines
- Bus - Greyhound & Hampton Roads Transit Authority

CULTURAL

The following serve the metro area:

- Virginia Opera Association
- Virginia Symphony
- Chrysler Museum
- Virginia Beach Pops
- Virginia Marine Science Museum
- Virginia Sports Hall of Fame
- MacArthur Memorial
- Children's Museum
- The Chesapeake Planetarium
- Virginia Stage Company

EDUCATIONCHESAPEAKE PUBLIC SCHOOLS

- 28 elementary schools
- 10 middle schools
- 7 senior high schools
- 2 centers for special programs
- 9 support buildings

Students: 38,764 Teachers: 2,967

COLLEGES

Tidewater Community College

These institutions are located in the Metro area:

- Old Dominion University
- Norfolk State University
- Regent University
- Eastern Virginia Medical School
- Virginia Wesleyan College

MEDICAL FACILITIES

- Chesapeake Regional Medical Center (31 beds)
- 9 other general hospitals serve the area
- 265 plus physicians and 73 dentists

LIBRARY

- 1 central library; 7 branches and a bookmobile
- 569,181 volumes

RECREATION

- Great Dismal Swamp National Wildlife Refuge (54,133 acres)
- Northwest River Park (763 acres) with boating, hiking, riding, fishing and campground
- 53 public tennis courts
- Organized sports: basketball, softball, football, soccer
- Canoeing on 30 miles of water trails
- Dismal Swamp Trail
- Boating on Intracoastal Waterways
- 8 Community recreation centers
- Greenbrier Civic Sports Complex
- 2 ceramic art centers

Major Parks: Great Bridge Lock Park, Deep Creek Lock Park, Centerville Park, Lakeside Park, Crestwood Park, Western Branch Park, Indian River Park, City Park

CLIMATE

- Average summer high 77 degrees
(July warmest month)
- Average winter low 41 degrees
(January coldest month)
- Average annual rainfall 45 inches
- Average annual snowfall Trace

5.01 FISCAL YEAR.

The fiscal year of the City shall begin on the first day of July and shall end on the last day of June of each calendar year. Such fiscal year shall also constitute the budget and accounting year.

5.02 SUBMISSION OF OPERATING BUDGET.

The city manager shall submit to the council an operating budget and a budget message at least ninety days prior to the beginning of each fiscal year.

5.03 OPERATING BUDGET MESSAGE.

The manager's message shall explain the budget in fiscal terms. It shall contain the recommendations of the city manager concerning the fiscal policy of the City for the ensuing fiscal year, describe the important features of the budget, indicate any major changes from the current year in financial policies, expenditures, and revenues together with the reasons for such changes, and include such other material as the manager deems desirable.

5.04 OPERATING BUDGET PREPARATION.

The budget shall provide a financial plan for the ensuing fiscal year and shall be in such form as the manager deems advisable or the council may require. A minimum of six percent of the total general fund revenue shall be reserved upon the adoption of the City's annual operating budget and shall be restricted for emergency use and cash flow needs which occur throughout the year. In organizing the budget, the manager shall utilize the most feasible combination of expenditures classification by fund, organization unit, program, purpose or activity and object. It shall be prepared in accordance with generally accepted principles of municipal accounting and budgeting procedures and techniques. It shall be the duty of the head of each department, the judges of the courts not of record, each board or commission, including the school board, and each other office or agency supported in whole or in part by the City, to file at such time as the city manager may prescribe estimates of revenue and expenditures for that department, court, board, commission, office or agency for the ensuing fiscal year. The city manager shall hold such hearings as deemed advisable and shall review the estimates and other data pertinent to the preparation of the budget and make such revisions in such estimate as deemed proper, subject to the laws of the Commonwealth relating to the obligatory expenditures for any purpose, except that in the case of the school board may recommend a revision only in its total estimated resources and requirements. In no event shall the requirements recommended by the city manager in the budget exceed the resources estimated, taking into account the estimated cash surplus or deficit at the end of the current fiscal year, unless the city manager shall recommend an increase in the rate of ad valorem taxes on real estate and tangible personal property or other new or increased fees, charges, or taxes or licenses within the power of the City to levy and collect in the ensuing year, the revenue from which, estimated on the average experience with the same or similar taxes during the three tax years last past will make up the difference. If estimated resources exceed estimated requirements, the city manager may recommend revisions in the tax and license ordinances of the city in order to bring the budget into balance.

At the same time that the city manager submits the operating budget, the city manager shall introduce and recommend to the council an appropriation ordinance which shall be based on the budget. The city manager shall also introduce at the same time any ordinances levying a new tax or altering the rate on any existing tax necessary to balance the budget as provided in this section. (1988 Acts, Ch. 288, § 1)

5.05 COUNCIL ACTION ON THE OPERATING BUDGET.**A. NOTICE AND HEARING.**

The council shall publish in one or more newspapers of general circulation in the City the general summary of the proposed budget and a notice stating:

1. The times and places where copies of the message and budget are available for inspection by the public; and
2. The time and place, not less than twenty-one days after such publication, for a public hearing on the budget.

B. AMENDMENT BEFORE ADOPTION.

After the public hearing, the council may adopt the budget with or without amendment. In amending the budget, it may add or increase programs or amounts, except requirements required by law or for debt service, and except further that in the case of the school board, the council may only revise the total estimated resources or requirements. In no case shall the council increase the authorized requirements to an amount greater than the total of estimated resources.

C. ADOPTION.

The council shall adopt the budget by the vote of at least a majority of all members of the council not later than forty-seven days prior to the end of the current fiscal year. Should the council take no action prior to such day, the budget shall be deemed to have been finally adopted as submitted by the city manager. In no event shall the council adopt a budget in which the estimated total of requirements exceeds resources, unless at the same time it adopts measures to provide additional resources estimated to be sufficient to make up the difference. Adoption of the budget shall include adoption of an ordinance appropriating the amounts specified therein from the funds indicated and an ordinance levying the property tax therein proposed.

5.06 AMENDMENTS AFTER ADOPTION OF OPERATION BUDGET.**A. SUPPLEMENTAL APPROPRIATIONS.**

If during the fiscal year the manager certifies that there are funds available in excess of those estimated in the budget, the council by ordinance may make supplemental appropriations for the year up to the amount of such excess.

B. REDUCTION OF APPROPRIATIONS.

If at any time during the fiscal year it appears probable to the manager that the resources available will be insufficient to meet the amount appropriated, the city manager shall report to the council without delay, indicating the estimated amount of the shortfall, any remedial action taken by the city manager and recommendations as to any other steps to be taken. The council shall then take such further action as it deems necessary to prevent or minimize any shortfall and for the purpose it may by ordinance reduce one or more appropriations.

5.07 LAPSE OF APPROPRIATIONS.

Every appropriation, except an appropriation for a project in the capital improvement program, shall lapse at the close of the fiscal year to the extent that it has not been expended or encumbered. An appropriation for a project in the capital improvement program shall continue in force until the purpose for which it was made has been accomplished or abandoned; the purpose of any such appropriation shall be deemed abandoned if three years pass without any disbursement from or encumbrance of the appropriation.

5.08 CAPITAL IMPROVEMENT PROGRAM.**A. SUBMISSION TO COUNCIL.**

The manager shall prepare and submit to the council a five-year capital improvement program at least ninety days prior to the beginning of each fiscal year.

B. CONTENTS.

The capital improvement program shall include:

1. A general summary of its contents;
2. A list of all capital improvements which are proposed to be undertaken during the five fiscal years next ensuing, with appropriate supporting information as to the necessity for such improvements;
3. Cost estimates, method of financing, and recommended time schedules for each such improvement; and
4. The estimated annual cost of operating and maintaining the facilities to be constructed or acquired;

The above information shall be revised and extended each year with regard to capital projects still pending. (1998 Acts, Ch. 561, § 1; 1998 Acts, 626, § 1)

5.09 COUNCIL ACTION ON CAPITAL IMPROVEMENT PROGRAM.**A. NOTICE AND HEARING.**

The council shall publish in one or more newspapers of general circulation in the City the general summary of the capital improvement program and notice stating:

1. The times and places where copies of the capital improvement program are available for inspection by the public; and
2. The time and place, not less than fourteen days after such publication, for a public hearing on the capital improvement program.

B. ADOPTION.

The council shall adopt a capital improvement program with or without amendment after the public hearing and not later than forty-seven days prior to the end of the current fiscal year. Should the council take no action prior to such day, the program shall be deemed to have been finally adopted as submitted by the city manager. The capital improvement program, after adoption, shall be deemed a plan only, with the right being reserved to the council to change the same at any time.

(1998 Acts, Ch. 561, § 1; 1998 Acts, Ch. 626, § 1)

22.1-93. EDUCATION.

Approval of annual budget for school purposes. - Notwithstanding any other provision of law, including but not limited to Charter 25 (§ 15.2-2500 et seq.) of Title 15.2, the governing body of a county shall prepare and approve an annual budget for educational purposes by May first or within thirty days of the receipt by the county of the estimates of state funds, whichever shall later occur, and the governing body of a municipality shall prepare and approve an annual budget for educational purposes by May fifteenth or within thirty days of the receipt by the municipality of the estimates of state funds, whichever shall later occur.

The Superintendent of Public Instruction shall, no later than the fifteenth day following final adjournment of the Virginia General Assembly in each session, submit estimates to be used for budgetary purposes relative to the Basic School Aid Formula to each school division and to the local governing body of each county, city and town that operates a separate school division. Such estimates shall be for each year of the next biennium or for the then next fiscal year. (Code 1950, § 22-127; 1956, Ex. Sess., c. 67; 1959, Ex. Sess., c. 79, § 1; 1968, c. 614; 1971, Ex. Sess., c. 162; 1975, c. 443; 1978, c. 551; 1980, c. 559; 1981, c 541.)

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Economic Development****100-81050**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist I	109	1	1	1	
Office Specialist II	113	1	1	1	
Office Coordinator	115	1	1	1	
Marketing Research Assistant	118	1	1	1	
Marketing Research Specialist	122	1	1	1	
Development Services Coordinator	132	1	1	1	
Sr Business Development Manager	132	3	3	3	1 position partly funded by South Norfolk TIF in FY 10-11.
Asst Director of Economic Develop.	135	1	1	1	Partly funded by Greenbrier TIF in FY 10-11.
Director of Economic Development	142	1	1	1	
TOTAL		11	11	11	

206-81100 (Chesapeake Conference Center)

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Housekeeping Supervisor	114	1	1	0	Reclassified FT Housekeeping Supervisor to PT status.
Office Coordinator	115	1	1	1	
Office Specialist I	109	1	1	1	
Office Specialist II	113	1	1	1	
Account Technician I	113	1	1	1	
Operations Coordinator	122	1	1	1	
Sales Manager	122	3	3	3	
Conference Center Sales Coordinator	125	1	1	1	
Conference Center General Manager	132	1	1	1	
Account Technician III	116	1	1	1	
Accountant I	123	1	1	1	
Fiscal Administrator	130	1	1	1	
Conference Center Set-up Supervisor	118	1	1	1	
Food & Beverage Director	130	1	1	1	
Executive Chef	127	1	1	1	
Banquet Captain	118	1	1	0	Position reclassified from FT to PT status.
Executive Sous Chef	123	1	1	1	
Sous Chef	117	1	1	1	
TOTAL		20	20	18	

206-81101 (Conventions & Tourism)

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Convention & Tourism Coordinator	128	1	1	1	
Sales Manager	122	3	3	3	
Office Coordinator	115	1	1	1	
TOTAL		5	5	5	
ECONOMIC DEVELOPMENT TOTAL		36	36	34	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Planning Department****100-81000**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant II	107	1	1	1	
Office Specialist II	113	2	2	2	
Office Coordinator	115	1	1	1	
GIS Technician	118	2	2	1	Deleted 1 GIS Technician.
Planning Technician	117	1	1	1	
Planner	121	1	1	0	Deleted 1 Planner position.
Senior Planner	126	7	7	7	
Planning Administrator	131	2	3	3	Added 1 Planning Administrator.
Assistant Director of Planning	135	1	1	1	
Director of Planning	141	1	1	1	
GIS Senior Analyst	130	1	0	0	Deleted 1 GIS Sr. Analyst.
Address Coordinator	119	1	1	1	
Principal Planner	127	1	1	1	
TOTAL		22	22	20	

City Manager**100-12110**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Administrative Assistant II	120	4	3	3	Converted 1 FT Administrative Assistant II position to PT.
Executive Assistant	122	1	1	1	
Assistant to the City Manager	135	2	2	2	
Deputy City Manager	146	3	3	3	
City Manager	Unclass.	1	1	1	
TOTAL		11	10	10	

Public Communications**100-12250**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Internet Technician	117	1	0	0	Transferred 1 position to IT Department.
Computer Operator II	117	1	1	1	
Videographer	117	2	2	2	
Television Producer	125	1	1	1	
Television Producer/Director	122	2	2	2	
Public Information Coordinator	126	1	1	1	
Television Maintenance Engineer	125	1	1	1	
Public Communication Coordinator	126	2	1	1	Transferred 1 position to IT Department.
Television Operations Coordinator	126	1	1	1	
Director of Public Communications	139	1	1	1	
Webmaster	122	1	0	0	Transferred 1 position to IT Department.
TOTAL		15	12	12	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Registrar/Electoral Board****100-13100**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Deputy Registrar	117	1	1	1	
Assistant Registrar	111	3	3	3	
General Registrar	Unclass.	1	1	1	
Administrative Assistant I	119	1	1	1	
TOTAL		6	6	6	

Audit Services**100-12240**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Performance Auditor I	124	1	1	1	
Performance Auditor II	127	1	1	1	
Performance Auditor III	129	2	2	2	
City Auditor	Unclass.	1	1	1	
TOTAL		6	6	6	

City Treasurer**100-12410**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist II	113	1	1	1	
Administrative Assistant I	119	1	1	1	
Deputy City Treasurer	127	1	1	1	
Chief Deputy City Treasurer	132	1	1	1	
City Treasurer	140	1	1	1	
Counsel to Treasurer	127	1	1	1	
Account Technician I	113	4	4	4	
Account Technician II	114	1	1	1	
Customer Service Clerk II	112	11	8	8	Deleted 3 Customer Service Clerk II positions. Added 2 Customer Service Clerk III positions.
Customer Service Clerk III	114	5	7	7	
Systems Analyst I	129	1	1	1	
Accountant I	123	2	2	2	
Accountant II	125	1	1	1	
Accountant III	127	1	1	1	
Investment Analyst	125	1	1	1	
Customer Service Supervisor	118	4	4	4	Deleted 1 Customer Service Supervisor position. Added 1 Customer Service Supervisor position.
Collection Agent I	117	4	4	4	
Collection Agent II	119	1	1	1	
Account Clerk (EMS)	109	1	1	1	
Office Assistant I	105	1	0	0	Deleted 1 Office Assistant I position.
TOTAL		44	42	42	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Commissioner of the Revenue****100-12310**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Administrative Assistant II	120	1	1	1	
Business Tax Specialist I	117	3	3	3	
Business Tax Specialist II	119	1	1	1	
Business Tax Specialist III	123	2	2	1	Deleted 1 Business Tax Specialist III.
Business Tax Manager	128	1	1	1	
Deputy Commissioner of Revenue	128	1	1	1	
Chief Deputy Comm. of Rev.	132	1	1	1	
Commissioner of Revenue	140	1	1	1	
Customer Service Clerk II	112	4	4	4	
Customer Service Clerk III	114	13	13	11	Deleted 2 Customer Service Clerk III positions.
Customer Service Clerk Supervisor	118	5	5	4	Deleted 1 Customer Service Clerk Supervisor position.
Account Technician III	116	1	1	1	
Auditor	127	4	4	4	
Account Technician II	114	3	3	3	
TOTAL		41	41	37	

Real Estate Assessor**100-12320**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Title Clerk I	112	1	1	1	
Title Clerk II	114	1	1	1	
Appraisal Clerk I	109	2	2	2	
Appraisal Clerk II	111	4	4	4	
Appraisal Clerk Supervisor	114	1	1	1	
GIS Specialist	123	1	1	1	
Appraiser	120	5	5	5	
Real Estate Appraisal Analyst	123	8	8	8	
Appraisal Supervisor	126	3	3	3	
Deputy Real Estate Assessor	134	1	1	1	
Systems Analyst II	132	1	1	1	
Real Estate Assessor	Unclass.	1	1	1	
TOTAL		30	30	30	

City Attorney**100-12210**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Legal Secretary II	115	4	4	4	
Executive Assistant	122	1	1	1	
Paralegal	118	1	1	1	
Assistant City Attorney I	129	0	1	1	Added 1 Assistant City Attorney I position.
Assistant City Attorney II	131	1	1	1	
Assistant City Attorney III	137	6	6	6	
Deputy City Attorney	139	2	1	1	Deleted 1 Deputy City Attorney position.
City Attorney	Unclass.	1	1	1	
TOTAL		16	16	16	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****City Council****100-11010**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Members of City Council	Unclass.	9	9	9	
TOTAL		9	9	9	

City Clerk**100-11020**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist I	109	1	1	1	
Office Coordinator	115	1	1	1	
Deputy City Clerk	120	3	3	2	Deleted 1 Deputy City Clerk position.
Chief Deputy City Clerk	128	1	1	1	
City Clerk	Unclass.	1	1	1	
TOTAL		7	7	6	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Parks & Recreation - Administration****213-71400**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist II	113	2	2	2	
Senior Planner	126	1	1	1	
Parks & Ground Superintendent	130	1	1	1	
Recreation Superintendent	130	1	1	1	
Account Technician III	116	1	1	1	
Office Specialist I	109	1	1	1	
Office Coordinator	115	1	1	1	
Fiscal Administrator	130	1	1	1	
Payroll Technician I	115	1	1	1	
Public Information Coordinator	126	1	1	1	
Applications Development Analyst I	122	1	1	1	
Director of Parks and Recreation	139	1	1	1	
TOTAL		13	13	13	

Parks & Recreation - Athletic Recreation**213-71401**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Recreation Coordinator	125	1	1	1	
Recreation Specialist II	120	5	5	5	
TOTAL		6	6	6	

Parks & Recreation - Community Centers**213-71402**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Recreation Coordinator	125	1	1	1	
Recreation Specialist I	117	8	8	8	
Recreation Specialist II	120	9	9	8	Deleted 1 Recreation Specialist II.
TOTAL		18	18	17	

Parks & Recreation - Leisure**213-71403**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Recreation Coordinator	125	1	1	1	
Recreation Specialist II	120	3	3	3	
TOTAL		4	4	4	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Parks & Recreation - Maintenance/Athletics****213-71404**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Athletic Maintenance Coordinator	120	1	1	1	
Crew Leader	114	1	1	1	
Crew Supervisor II	117	1	1	1	
Motor Equipment Operator II	111	2	2	2	
Motor Equipment Operator III	113	1	1	1	
Groundskeeper	106	9	9	9	
TOTAL		15	15	15	

Parks & Recreation - Maintenance Parks**213-71405**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Crew Leader	114	1	1	1	
Crew Supervisor I	116	1	1	0	Deleted Crew Supervisor I.
Crew Supervisor II	117	1	1	1	
General Supervisor	120	1	1	1	
Motor Equipment Operator II	111	3	3	3	
Building Maint. Mechanic II	114	1	1	1	
Groundskeeper	106	9	8	4	Deleted 1 position 1/25/10. Deleted 4 positions 1/11/10 for FY 10-11.
TOTAL		17	16	11	

Parks & Recreation - Parks Operations**213-71406**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Recreation Coordinator	125	1	1	1	
Recreation Specialist II	120	1	1	1	
Park Ranger II	118	4	4	4	
Park Ranger I	116	4	4	4	
Account Technician III	116	1	1	1	
TOTAL		11	11	11	

Parks & Recreation - Senior/Therapeutics**213-71407**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Recreation Coordinator	125	1	1	1	
Recreation Specialist II	120	3	3	3	
TOTAL		4	4	4	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Parks & Recreation - Special Programs****213-71408**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Coordinator Of Special Programs	125	1	1	1	
Office Specialist II	113	1	1	1	
TOTAL		2	2	2	

Parks & Recreation - Fine Arts**213-71409**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Arts Coordinator	125	1	1	1	
TOTAL		1	1	1	

Parks & Recreation - Warehouse/Work Order Center**213-71410**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Storekeeper Supervisor	117	1	1	1	
TOTAL		1	1	1	

100-81090 (Portlock Galleries)

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Gallery Coordinator	122	1	1	0	Deleted 1 Gallery Coordinator.
TOTAL		1	1	0	
PARKS & REC TOTAL		93	92	85	

Public Library**100-73100**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist I	109	1	1	1	
Office Specialist II	113	1	0	0	Reclassified 1 Office Specialist II position to part-time status.
Administrative Assistant I	119	1	1	1	
Account Technician III	116	1	1	1	
Client Technologies Analyst I	122	1	1	1	
Client Technologies Analyst II	126	3	3	3	
Library Assistant I	105	5	5	5	
Library Assistant II	109	12	12	12	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Library Specialist I	113	11	10	10	Reallocated 1 FT Library Specialist I position to 2 PT Library Assistant II positions.
Library Specialist II	116	4	4	4	
Information Specialist	114	14	14	14	
Librarian I	121	1	1	1	Deleted 1 Librarian II position. Reclassified 1 Library Manager II position to a Librarian II position. Added 1 Librarian III.
Librarian II	123	14	14	14	
Librarian III	125	1	2	2	
Library Manager I	125	2	2	2	Reclassified 1 Library Manager II position to a Librarian II position.
Library Manager II	127	5	4	4	
Senior Library Manager	130	1	1	1	
Asst. Director of Libraries & Research Services	135	1	1	0	Deleted 1 Assistant Dir. Of Libraries & Research.
Public Communications Specialist	120	1	1	1	
Information Systems Manager	133	1	1	1	
Director of Libraries & Research	139	1	1	1	
TOTAL		82	80	79	

Library - Records Management

100-73106

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Records Manager	123	1	1	1	
TOTAL		1	1	1	

Law Library

100-21800

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Information Specialist	114	1	1	1	
TOTAL		1	1	1	
LIBRARY TOTAL		84	82	81	

Information Technology - Administration

603-12510

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Fiscal Administrator	130	1	1	1	Public Safety Tech. Coordinator position transferred eff. 7/1/10 to program 31402 in fund 207 of the Police Department.
Office Coordinator	115	1	1	1	
Asst. Dir. of Information Technology	136	1	1	1	
Chief Information Officer	143	1	1	1	
Business Analyst	133	1	1	1	
Public Safety Technical Coordinator	135	1	1	0	
TOTAL		6	6	5	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Information Technology - Systems Development****603-12511**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
System Development Coordinator	135	1	1	1	
Applications Development Analyst I	122	1	1	0	Deleted 1 Applications Development Analyst I.
Applications Development Analyst II	126	4	3	3	Deleted 1 Applications Development Analyst II.
Systems Analyst I	129	11	11	11	
Systems Analyst II	132	4	4	4	Deleted 1 Systems Analyst II position. Added 1 Systems Analyst II position.
Systems Analyst III	134	0	1	1	Added 1 Systems Analyst III position.
TOTAL		21	21	20	

Information Technology - Computer Operations**603-12512**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Computer Operator I	113	1	0	0	Deleted 1 Computer Operator I position.
Computer Operator II	117	2	3	3	Added 1 Computer Operator II position.
Production Control Specialist	126	1	1	1	
TOTAL		4	4	4	

Information Technology - Technical Support**603-12513**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Computer Systems Network Engineer	133	1	1	1	
Systems Software Programmer	132	2	2	2	
Data Base Administrator	133	2	2	2	
Public Communications Coordinator	126	0	1	1	Transferred 1 position from Public Communications.
Webmaster	122	0	1	1	Transferred 1 position from Public Communications.
Internet Technician	117	0	1	1	Transferred 1 position from Public Communications.
Network Specialist	129	3	4	4	Added 1 Network Specialist position.
Telephone Maintenance Technician	123	1	0	0	Deleted 1 Telephone Maintenance Tech. position.
TOTAL		9	12	12	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Information Technology - Client Technology****603-12514/12517**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Client Technologies Analyst I	122	4	2	2	Deleted 1 position 8/25/09. Deleted 1 position 1/25/10.
Client Technologies Analyst II	126	5	6	6	Added 1 Client Tech. Analyst II position.
TOTAL		9	8	8	

Information Technology - GIS**603-12516**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
GIS Administrator	134	1	1	1	
GIS Analyst	127	2	2	2	
GIS Senior Analyst	130	1	1	1	
TOTAL		4	4	4	

Information Technology - Data/Security Admin (HIPAA)**100-12221**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Data Base Administrator	133	1	0	0	Deleted 1 Data Base Admin. position.
Systems Security Analyst	133	0	1	1	Added 1 Systems Security Analyst position.
TOTAL		1	1	1	

Information Technology - 800 MHz Maintenance**207-31404**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
800 MHz Administrator	126	1	1	1	
TOTAL		1	1	1	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Information Technology - Enterprise Financial System****603-12518**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Information Technology Project Manager	133	0	1	1	Added 1 IT Project Mgr. position.
Systems Analyst I	129	1	1	1	
Systems Analyst II	132	2	1	1	Deleted 1 Systems Analyst II position.
TOTAL		3	3	3	

INFORMATION TECHNOLOGY TOTAL		58	60	58	
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Finance - Director**100-12420**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Account Technician III	116	3	3	2	Reclassified FT Account Tech. III to PT status.
Payroll Technician II	117	2	2	1	Reclassified FT Payroll Tech. II to PT status.
Accountant I	123	2	2	1	Reclassified 1 FT Accountant I position to PT status.
Accountant II	125	1	1	1	Partly funded by Risk Management.
Accountant III	127	2	2	2	
Accountant III (Grants)	127	1	1	1	
Accountant IV	130	1	0	0	Deleted 1 Accountant IV position.
Accounting Manager	132	1	0	0	Deleted 1 Accounting Manager position.
Senior Accountant	132	0	1	1	Added 1 Senior Accountant position.
Controller	134	0	1	1	Added 1 Controller position.
Director of Finance	141	1	1	1	
Debt Manager	130	1	1	1	
Financial Systems Analyst	126	1	1	1	
Benefits Technician	117	2	2	2	
Accounting Administrator	127	2	2	2	
TOTAL		21	21	18	

Finance - Risk Management**606-12550**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Liability Claims Adjuster I	117	1	1	1	
Liability Claims Adjuster II	123	1	1	1	
Risk Manager	132	1	1	1	Changed Risk Manager grade from 130 to 132.
Account Clerk	109	1	1	0	Deleted 1 Account Clerk.
TOTAL		4	4	3	
FINANCE TOTAL		25	25	21	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Human Resources****100-12220**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist I	109	1	1	1	
Office Coordinator	115	1	1	1	
Human Resources Technician II	119	3	3	3	
Human Resources Specialist I	120	1	1	1	
Human Resources Specialist II	124	6	6	6	
EEO Compliance Administrator	131	1	1	1	
Human Resources Administrator	131	2	2	2	
Administrative Assistant I	119	1	1	1	
Assistant Director of Human Resources	135	1	1	1	
Director of Human Resources	141	1	1	1	
TOTAL		18	18	18	

Budget**100-12440**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Accountant II	125	1	1	1	
Budget Analyst	128	2	2	2	
Senior Budget Analyst	130	2	2	2	
Director of Budget	141	1	1	1	
TOTAL		6	6	6	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Police Department

100-31100

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Office Assistant II	107	14	14	14	
Office Specialist I	109	8	8	7	Deleted 1 Office Specialist I.
Office Specialist II	113	4	3	3	Converted 1 FT Office Specialist II position to PT.
Records Coordinator	122	0	0	1	Added 1 Records Coordinator position.
VCIN Specialist	119	0	0	1	Added 1 VCIN Specialist position.
Security Planner	119	0	1	1	Added 1 Security Planner position.
ID Technician I	116	0	0	1	Added 1 ID Technician I position.
Administrative Assistant I	119	1	1	1	
Administrative Assistant III	127	1	1	1	
Account Technician III	116	1	1	1	
Payroll Technician II	117	1	1	1	
Computer Operator I	113	1	1	1	
Computer Operator II	117	2	2	2	
Systems Analyst I	129	3	3	3	
Information Systems Manager	133	1	1	1	
Public Safety Business Manager	130	1	1	1	
Para-Police	102	2	2	0	Deleted 2 Para-Police positions.
Incident Based Reporting Coordinator	109	1	1	1	
Police Officer Trainee	PS1	7	0	0	Transferred 7 Police Officer Trainee positions to the Police Officer category.
Police Officer	PS2	171	182	174	Transferred 7 Police Officer Trainee positions to the Police Officer category 7/21/09. Deleted 4 School Resource Officers 1/13/10 for FY10-11. Deleted 3 K-9 Officers 1/13/10 for FY10-11. Deleted 1 Police Officer position 3/25/10 for FY10-11. Added 4 Police Officers 6/4/10.
Field Training Officer	PS3	25	21	21	Deleted 4 Field Training Officers.
Police Sergeant	PS5	31	33	33	Added 1 Police Sergeant position 1/20/10. Added 1 Police Sergeant 2/8/10.
First Sergeant	PS6	10	10	10	
Police Officer Specialist	PS3	66	66	66	
Senior Police Officer	PS4	20	20	20	
Police Lieutenant	PS7	14	14	14	
Police Captain	PS9	8	9	9	Transferred 1 Police Captain from training program (31700).
Master Police Officer	PS5	11	11	11	
Crime Analysis Specialist	119	2	2	2	
Evidence Technician I	116	6	5	5	Corrected Evidence Tech. I complement to accurately reflect HR records (7/15/09).
Evidence Technician II	119	0	1	1	Corrected Evidence Tech. II complement to accurately reflect HR records (7/15/09).
Police Photographer	116	1	1	1	
Detective	PS3	6	6	6	
Detective Sergeant	PS6	4	2	2	Deleted 1 Detective Sergeant position 1/20/10. Deleted 1 Detective Sergeant 2/8/10.
Youth Services Officer	PS3	4	4	4	
Police Major	PS11	4	3	3	Deleted 1 Police Major.
Deputy Chief of Police	PS13	2	1	1	Deleted 1 Deputy Chief of Police.
Chief of Police	142	1	1	1	
Police Information Associate	114	8	8	2	Reclassified 6 Police Information Associate positions to part-time status.
Police Supply & Equipment Manager	115	1	0	0	Deleted 1 Police Supply & Equipment Manager.
Fingerprint Examiner	121	2	2	2	
Professional Standards Manager	126	1	1	1	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Police Training Director	129	1	0	0	Transferred 1 Police Training Director to training program (31700) 1/20/10.
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TOTAL	448	445	431		
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Police - Emergency Operations Center

207-31402

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Dispatch Call Taker	114	8	8	8	
Dispatcher I	115	27	26	26	Reallocated 1 Dispatcher I to 2 part-time positions.
Dispatcher II	116	15	15	15	
Senior Dispatcher	118	8	8	8	
Dispatch Supervisor	121	10	10	10	
Police Lieutenant	PS7	1	1	1	
Client Technologies Analyst II	126	1	1	1	
Public Safety Technical Coordinator	135	0	0	1	Transferred from IT Department.
TOTAL		70	69	70	

Police - Police Training

100-31700

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant I	105	1	1	1	
Office Coordinator	115	1	1	1	
Police Sergeant	PS5	1	1	1	
Police Captain	PS9	1	0	0	Transferred 1 Police Captain to program 31100.
Police Training Director	129	0	0	0	Transferred 1 Police Training Director from program 31100 1/20/10. Deleted 1 Police Training Director 5/25/10.
TOTAL		4	3	3	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Police - Animal Control****100-35101**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant II	107	1	1	1	
Shelter Attendant	105	5	5	5	
Veterinary Technician	110	1	0	0	Deleted 1 Veterinary Technician.
Animal Control Officer I	115	9	9	9	
Animal Care Supervisor	117	0	1	1	Added 1 Animal Care Supervisor.
Animal Control Supervisor	122	1	1	1	
Animal Control Superintendent	128	1	1	1	
Animal Control Officer II	120	2	2	2	
TOTAL		20	20	20	
POLICE TOTAL		542	537	524	

Fire Department - Fire Operations**100-32100**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Courier	107	1	1	0	Deleted 1 Courier position.
Office Specialist I	109	0	0	1	Reclassified 1 Office Specialist II position to an Office Specialist I position.
Office Specialist II	113	2	2	1	Reclassified 1 Office Specialist II position to an Office Specialist I position.
Administrative Assistant I	119	1	1	1	
Account Technician II	114	2	2	2	
Account Supervisor	117	1	1	1	
Payroll Technician II	117	1	1	1	
Firefighter/EMT	PS2	150	150	138	Deleted 12 Firefighter/EMT positions.
Firefighter Specialist	PS3	58	58	58	
Firefighter/Paramedic	PS4	98	98	98	
Senior Firefighter	PS4	15	15	15	
Fire Lieutenant	PS5	49	49	49	
Emergency Medical Services Officer	PS6	3	3	3	
Fire Captain	PS7	17	17	17	
Fire Battalion Chief	PS9	9	9	9	
Support Services Battalion Chief	PS10	1	1	1	
Medical Operations Officer	PS9	1	1	1	
Division Chief	PS11	2	2	2	
Division Captain	PS8	2	2	2	
Deputy Fire Chief	PS13	1	1	1	
Fire Chief	142	1	1	1	
TOTAL		415	415	402	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Fire - Training Division****100-32200**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist II	113	1	1	1	
Division Captain	PS8	1	0	0	Deleted 1 Division Captain position.
Fire Captain	PS7	0	1	1	Added 1 Fire Captain position.
TOTAL		2	2	2	

Fire - Emergency Medical Services**100-32300**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Emergency Medical Technician-Medic	PS2	1	1	1	
Emergency Medical Services Officer	PS6	1	1	1	
TOTAL		2	2	2	

Fire - Fire Prevention**100-32400**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist I	109	1	2	2	Reallocated 1 FT Office Coordinator position to a FT Office Specialist position.
Office Coordinator	115	1	0	0	Reallocated 1 FT Office Coordinator position to a FT Office Specialist position.
Fire Inspector	PS3	3	2	1	Reallocated 1 FT Fire Inspector to 2 PT Encore Fire Inspector positions. Deleted 1 Fire Inspector position.
Fire Marshal	PS11	1	1	1	
Deputy Fire Marshal	PS4	9	9	9	
TOTAL		15	14	13	

Fire - Heat Program**204-32412 & 204-32413**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Deputy Fire Marshal (32412)	PS4	1	1	1	
TOTAL		1	1	1	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Fire - Emergency Management Operations

100-32500

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Emergency Mgmt. Technician - GIS	118	1	1	1	
Deputy Coordinator Emergency Services	131	1	1	1	
Senior Planner	126	0	0	1	Effective 7/1/10 moved Senior Planner position from Fire-Pre-Disaster Mitigation (32501).
TOTAL		2	2	3	

Fire - Pre-Disaster Mitigation

501-32501

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Senior Planner	126	1	1	0	Position funded by Public Utilities. Effective 7/1/10 Senior Planner position is no longer funded by Public Utilities and was moved to Fire-Emergency Management Operations (32500).
TOTAL		1	1	0	

Fire - Environmental Compliance

100-32550

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Environmental Quality Coordinator	127	1	1	1	
TOTAL		1	1	1	
FIRE TOTAL		439	438	424	

Human Services - Joint Staff Operations

201-53110

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant I	105	10	10	10	
Office Assistant II	107	3	3	3	
Office Specialist II	113	1	1	1	
Office Coordinator	115	2	2	2	
Laborer/Operator	106	1	1	1	
Social Services Human Resources Technician	115	1	1	1	
Social Services Human Resources Specialist	122	1	1	1	
Administrative Assistant I	119	1	1	1	
Administrative Assistant III	127	1	1	1	
Accountant I	123	1	1	1	
Account Technician II	114	7	6	6	Deleted 1 Account Tech. II position.
Account Technician III	116	0	1	1	Added 1 Account Tech. III position.
Account Supervisor	117	1	1	1	
Data Control Technician I	106	5	4	4	Deleted 1 Data Control Tech. I position.
Data Control Technician II	108	0	1	1	Added 1 Data Control Tech. II position.
Data Control Supervisor	110	1	0	0	Deleted 1 Data Control Supervisor position.
Systems Analyst I	129	1	1	1	
Fiscal Administrator	130	1	1	1	
Management Analyst	128	1	1	1	
Building Maintenance Mechanic I	112	1	1	1	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions**

Assistant Director of Social Services	137	1	1	1
Director of Human Services	141	1	1	1

TOTAL	42	41	41	
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Human Services - Service Staff Operations**201-53111**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist II	113	1	1	1	
Administrative Assistant III	127	1	1	1	
Social Worker Supervisor	126	7	7	7	
Employment Services Worker I	119	4	4	4	
Employment Services Worker I (Restricted)	119	6	6	6	
Employment Services Worker II	121	2	2	2	
Employment Services Worker II (Restricted)	121	1	1	1	
Office Assistant I	105	3	3	3	
Office Assistant I (Restricted)	105	2	2	2	
Office Assistant II	107	2	2	2	
Office Assistant II (Restricted)	107	1	1	1	
Social Worker Assistant	107	5	5	5	
Social Worker III	123	6	6	5	Deleted 1 Social Worker III position.
Social Worker I	119	27	25	25	Deleted 2 Social Worker I positions.
Social Worker I (Restricted)	119	6	6	6	
Social Worker II	122	11	12	11	Deleted 1 Social Worker II position.
Chief Social Worker Supervisor	130	1	1	1	
TOTAL		86	85	83	

Human Services - Eligibility Staff Operations**201-53120**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Benefits Program Aide I	106	11	11	11	
Benefits Program Aide II	109	3	3	3	
Benefits Program Worker I	117	8	8	8	
Benefits Program Worker II	120	42	42	42	
Benefits Program Worker II (Restricted)	120	2	2	2	
Benefits Program Worker III	122	12	12	11	Deleted 1 Benefits Program Worker III position.
Benefits Program Supervisor I	125	10	10	10	
Chief Benefits Supervisor	130	1	1	1	
Training Specialist	125	1	1	1	
TOTAL		90	90	89	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Human Services - Welfare-To-Work

201-53300

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Employment Services Worker I	119	1	1	1	
TOTAL		1	1	1	

Human Services - Fatherhood Program

201-53320

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Employment Services Worker II	121	1	1	1	
TOTAL		1	1	1	

Human Services - Interagency Consortium

201-53700

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Consortium Coordinator	125	1	1	1	
Account Technician II	114	1	1	1	
Accountant I	123	1	1	1	
Utilization Program Specialist	120	0	1	1	Added 1 Utilization Program Specialist position.
TOTAL		3	4	4	

Human Services - Chesapeake Juvenile Services

208-33200

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Assistant Director, Juvenile Detention	135	1	1	1	
Assistant to the Director, Juvenile Det.	128	2	2	2	
Team Leader	125	4	4	1	Deleted 3 Team Leader positions.
Social Worker Supervisor	126	1	1	1	
Psychiatric Nurse	123	1	1	1	
Operations Coordinator	122	3	3	3	
Juvenile Intake/Control Supervisor	122	1	1	1	
Senior Children's Counselor	121	3	3	2	Deleted 1 Senior Children's Counselor.
Post-Dispositional Coordinator	121	1	1	1	
Office Manager (Detention)	119	1	1	1	
Social Worker I	119	1	1	0	Deleted 1 Social Worker I position.
Children's Counselor I	117	57	56	48	Deleted 1 Children's Counselor I position 1/25/10. Deleted 8 Children's Counselor I positions 3/12/10.
Recreation Specialist II	120	1	1	1	
Account Technician III	116	2	2	2	
Building Maintenance Mechanic II	114	2	2	2	
Licensed Practical Nurse	113	1	1	1	
Food Service Supervisor	115	1	1	1	
Food Service Assistant Supervisor	108	1	1	0	Deleted 1 Food Svc. Assistant Supv. Position.
Office Assistant II	107	1	1	1	
Security Control Operator	107	1	1	1	
Cook	107	5	5	5	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Food Service Aide	101	2	1	1	Deleted 1 Food Service Aide.
Laundry Worker	103	1	1	0	Deleted 1 Laundry Worker position.
Housekeeper I	104	1	0	0	Deleted 1 Housekeeper I position.
TOTAL		95	92	77	
HUMAN SERVICES TOTAL		318	314	296	

Community Services - Chapter 10 Administration

205-52100

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist I	109	2	2	2	
Office Coordinator	115	1	1	1	
Payroll Technician II	117	1	1	1	
Data Control Technician II	108	3	2	2	Deleted 1 Data Control Technician II position.
CSB, MIS Administrator	134	1	1	1	
Accountant I	123	3	3	3	
Fiscal Administrator	130	1	1	1	
Assistant Director, CSB	135	1	1	1	
Reimbursement Supervisor	122	1	1	1	
Reimbursement Specialist	115	3	3	3	
Executive Director, Community Services Board	141	1	1	1	
Network Specialist - HIPAA	126	1	1	1	
Business Systems Analyst	122	1	1	1	
TOTAL		20	19	19	

Community Services - Mental Health

205-52200

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant I	105	1	1	1	
Administrative Assistant I	119	1	1	1	
Account Clerk	109	2	2	2	
Office Specialist I	109	9	9	9	
Office Specialist II	113	2	2	2	
Network Specialist	129	1	1	1	
Van Driver	106	2	2	2	
Clinician I	119	6	6	6	
Clinician I (Special Project)	119	1	0	0	Moved 1 Special Project Clinician I position to Community Services - MH PACT (52224).
Clinician II	121	29	29	29	
Clinician III	123	4	4	4	
Licensed Clinician II	125	7	7	7	
Licensed Clinician III	128	8	8	8	
Psychiatric Nurse	123	6	6	6	
Nursing Supervisor	130	1	1	1	
Program Supervisor	128	3	3	3	
Licensed Program Supervisor	130	3	3	3	
Quality Assurance Administrator	132	1	1	1	
Utilization Program Analyst	123	1	1	1	
MH/SA Program Director	135	1	1	1	
Family Resource Specialist II	123	1	1	1	
Medical Director/Psychiatrist	Unclass.	1	1	1	
MH/SA Program Administrator	132	1	1	1	
Reimbursement Specialist	115	1	1	1	
Special Project Psychiatrist	Unclass.	2	2	2	
TOTAL		95	94	94	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Community Services - MH PACT****205-52224**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Clinician I	119	1	1	1	
Clinician I (Special Project)	119	0	1	1	Moved 1 Special Project Clinician I position from Community Services - Mental Health (52200).
Clinician II	121	4	4	4	
Clinician III	123	1	1	1	
Program Supervisor	128	1	1	1	
Psychiatric Nurse	123	2	2	2	
Licensed Practical Nurse	113	1	1	1	
Licensed Practical Nurse (Special Project)	113	1	1	1	
Office Specialist I	109	1	1	1	
TOTAL		12	13	13	

Community Services - Mental Retardation**205-52300**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist I	109	2	2	2	
Office Specialist II	113	1	1	1	
Client Care Assistant - Mental Retardation	109	6	6	6	
Clinician II	121	15	14	14	Converted 1 FT Clinician II position to PT.
Mental Retardation Counselor	119	2	2	2	
Program Supervisor	128	4	4	4	
Mental Retardation Program Director	133	1	1	1	
Clinician III	123	2	2	2	
Clinician I	119	1	1	1	
TOTAL		34	33	33	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Community Services - Infant Intervention

205-52307

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Clinician II (Special Project)	121	4	4	4	
Office Specialist II (Special Project)	113	1	1	1	
Clinician III	123	0	1	1	Converted 1 PT Clinician III to a FT position.
TOTAL		5	6	6	

Community Services - Substance Abuse

205-52400

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Account Clerk	109	1	1	1	
Office Specialist I	109	4	4	4	
Clinician II	121	4	4	4	
Clinician III	123	3	3	3	
Licensed Clinician II	125	5	4	4	Deleted 1 Licensed Clinician II position.
Licensed Clinician II (Special Project)	125	1	0	0	Deleted 1 Licensed Clinician II (Special Project) position.
Licensed Clinician III	128	4	4	4	
Licensed Program Supervisor	130	1	1	1	
MH/SA Program Administrator	132	1	1	1	
Preventions Specialist	121	2	2	2	
TOTAL		26	24	24	
COMMUNITY SERVICES TOTAL		192	189	189	

Development and Permits - Engineering & Construction

100-34105

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Director of Development and Permits	141	1	1	1	
Construction Inspector III	121	3	3	3	
Construction Inspector II	119	8	8	7	Deleted 1 Construction Inspector II position.
Construction Inspector Supervisor	125	2	2	2	
Data Control Technician I	106	0	0	0	Converted 1 PT Data Control Technician I position to FT 11/19/09. Deleted 1 Data Control Tech. I position 1/20/10.
Engineer II	129	6	6	4	Deleted 2 Engineer II positions.
Engineer III	131	2	2	2	
Engineer IV	134	2	2	2	
Engineering Technical Supervisor II	129	1	1	1	
Engineering Technician II	119	2	1	1	Converted 1 FT position to PT.
Engineering Technician III	123	3	2	2	Converted 1 FT position to PT.
Office Assistant I	105	1	1	1	
Office Specialist I	109	3	1	1	Deleted 1 Office Specialist I position. Deleted 1 Office Specialist I position.
Office Coordinator	115	0	1	1	Added 1 Office Coordinator position.
TOTAL		34	31	28	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Development & Permits - Code Compliance & Zoning Administration

100-34106

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant II	107	1	1	1	
Office Specialist II	113	3	3	3	
Office Systems Specialist	114	1	1	1	
Office Coordinator	115	1	1	1	
Data Control Technician I	106	3	3	2	Deleted 1 Data Control Technician I 6/30/09. Added 1 Data Control Tech. I position 1/20/10. Deleted 1 Data Control Tech. I 1/7/10 for FY10-11.
Data Control Supervisor	110	1	1	1	
Combination Inspector II	122	1	2	2	Added 1 Combination Inspector II position.
Combination Inspection Technician	117	7	7	6	Added 1 Combination Inspection Technician position 12/4/09. Deleted 1 Combination Inspection Technician 1/7/10 for FY10-11. Deleted 1 Combination Inspection Technician 6/9/10.
Combination Inspector I	120	7	7	7	Deleted 1 Combination Inspector I position 12/4/09. Added 1 Combination Inspector I position 6/9/10.
Electrical Inspector II	119	1	0	0	Deleted 1 Electrical Inspector II position.
Plumbing Inspector II	119	1	1	1	
Code Enforcement Administrator	130	1	1	1	
Code Compliance Inspector	117	4	4	3	Transferred funding of 1 Code Compliance Inspector position to a grant fund.
Chief Code Compliance Inspector	121	2	2	2	
Senior Code Compliance Inspector	119	5	5	5	
Mechanical Inspector II	119	1	1	1	
Code Compliance Manager	136	1	1	1	
Plans Examiner	123	2	2	2	
Plans Review and Codes Administrator	137	1	1	1	
Arborist	124	1	1	1	
Zoning Administrator	135	1	1	1	
Administrative Assistant I	119	1	0	0	Deleted 1 Administrative Assistant I position.
Fiscal Administrator	130	0	1	1	Added 1 Fiscal Administrator position.
Assistant Plans Examiner	122	1	1	0	Deleted 1 Assistant Plans Examiner.
TOTAL		48	48	44	
DEVELOPMENT & PERMITS TOTAL		82	79	72	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Bureau of Community Programs

Customer Contact Center

100-34107

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Call Center Manager	126	1	1	1	
Call Center Supervisor	118	1	1	1	
Call Center Customer Advocate	112	8	8	8	
TOTAL		10	10	10	

Neighborhood Coordination

100-34108

The shared Youth & Family Development Specialist position is shown in the Office of Youth Services complement.

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Neighborhood Services Coordinator	129	1	0	0	Deleted 1 Neighborhood Services Coordinator position.
Sr Neighborhood Resources Specialist	120	1	0	0	Deleted 1 Sr. Neighborhood Resources Specialist position.
Community Programs Specialist	120	0	1	1	Added 1 Community Programs Specialist position.
Community Programs Administrator	129	0	1	1	Added 1 Community Programs Administrator position.
TOTAL		2	2	2	

Office of Youth Services

100-12122

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Youth Services Coordinator	127	1	0	0	Reclassified 1 Youth Services Coordinator position grade from 129 to 127. Subsequently converted to PT Sr. Community Programs Specialist.
Youth & Family Development Specialist	126	1	0	0	Reclassified 1 Youth & Family Dev. Spec. position to a Youth Program Advocate position 6/25/09.
Youth Program Advocate	116	0	0	0	Added 4 Youth Program Advocate positions 6/25/09. Reclassified 1 Youth & Family Dev. Spec. position to a Youth Program Advocate position 6/25/09. Deleted 5 Youth Program Advocates 4/29/10.
Community Programs Specialist	120	0	5	5	Added 5 Community Programs Specialist positions.
Youth Program Administrator	129	1	0	0	Formerly Volunteer Coordinator, position eliminated.
Community Programs Administrator	129	0	1	1	Added 1 Community Programs Administrator position.
TOTAL		4	7	7	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Housing Office****100-12123**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Management Analyst	128	1	0	0	Reallocated 1 FT Management Analyst position to PT.
Housing Program Coordinator	129	1	0	0	Deleted 1 Housing Program Coordinator position.
Community Programs Administrator	129	0	1	1	Added 1 Community Programs Administrator position.
TOTAL		3	2	2	
BUREAU OF COMMUNITY PROGRAMS TOTAL		19	21	21	

Health Department - Adult Clinic**100-51100**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Administrative Office Specialist II	Unclass.	3	3	3	
Direct Service Associate II	Unclass.	1	1	1	
Registered Nurse	Unclass.	2	2	1	Deleted 1 Registered Nurse position.
Healthcare Technologist II	Unclass.	1	1	1	
TOTAL		7	7	6	

Health Department - OHS Services**100-51400**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Registered Nurse II (Senior Nurse)	Unclass.	1	1	1	
Licensed Practical Nurse	Unclass.	1	1	1	
Certified Nurse Practitioner (Registered Nurse II)	Unclass.	2	2	2	
General Admin. I/Coor. I	Unclass.	1	1	1	
Administrative Office Specialist II	Unclass.	2	1	1	Deleted 1 Administrative Office Specialist II position.
Storekeeper I	Unclass.	1	1	0	Deleted 1 Storekeeper position.
TOTAL		8	7	6	
HEALTH DEPARTMENT TOTAL		15	14	12	

City Of Chesapeake Full-Time Positions

Agriculture

100-83100

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist II	113	2	2	1	Deleted 1 Office Specialist II position.
Administrative Assistant I	119	1	1	1	
Agriculture	Unclass.	5	5	5	
TOTAL		8	8	7	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Sheriff****100-33100**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Account Technician I	113	3	2	2	Deleted 1 Account Tech. I position.
Office Specialist I	109	1	1	1	
Office Specialist II	113	2	2	2	
Office Coordinator	115	3	2	2	Deleted 1 Office Coordinator position.
Office Manager	118	1	1	1	
Payroll Technician II	117	1	1	1	
Administrative Assistant II	120	1	1	1	
Data Control Technician I	106	11	11	11	
Data Control Technician II	108	4	5	5	Added 1 Data Control Tech. II position.
Information Systems Manager	133	1	1	1	
General Supervisor	120	1	1	1	
Building Maintenance Coordinator	124	1	1	1	
Facility Maintenance Technician II	115	3	3	3	
Library Assistant I	105	1	1	1	
Security Officer I	105	11	9	9	Reallocated 2 FT Security Officer I positions to 3 PT Security Officer I positions.
Security Officer II	109	1	1	1	
Deputy Sheriff Specialist	PS3	24	24	24	
Senior Deputy Sheriff	PS4	10	10	10	
Master Deputy Sheriff	PS5	6	6	6	
Deputy Sheriff	PS2	261	261	261	
Deputy Sergeant	PS5	28	27	27	Deleted 1 Deputy Sergeant.
Deputy First Sergeant	PS6	6	6	6	
Deputy Lieutenant	PS7	12	12	12	
Client Technologies Analyst I	122	1	1	1	
Deputy Captain	PS9	5	6	6	Added 1 Deputy Captain position.
Deputy Major	PS11	3	3	3	
Chief Deputy Sheriff	PS12	1	1	1	
Undersheriff	PS13	1	1	1	
Sheriff	142	1	1	1	
TOTAL		405	402	402	

Sheriff - Mowing Services**100-33121**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Deputy Sheriff	PS2	0	2	2	Added 2 Deputy Sheriff positions.
TOTAL		0	2	2	
SHERIFF TOTAL		405	404	404	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Circuit Court****100-21100**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Court Administrator	127	1	1	1	
Jury Coordinator	122	1	1	0	Reclassified 1 Jury Coordinator to part-time.
Law Clerk (Full-Time Temporary)	123	2	2	2	
Docket Administrator	118	1	1	1	
Staff Attorney	Unclass.	1	1	1	
TOTAL		7	7	6	

Circuit Court Clerk**100-21600**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Clerk of Court	Unclass.	1	1	1	
Deputy Clerk of the Circuit Court I	109	13	12	12	Deleted 1 Deputy Clk of the Circuit Court I.
Deputy Clerk of the Circuit Court II	112	5	4	4	Deleted 1 Deputy Clk of the Circuit Court II.
Deputy Clerk of the Circuit Court III	115	5	5	5	
Deputy Clerk of the Circuit Court IV	119	5	5	5	
Chief Deputy Clerk of the Circuit Court I	123	2	2	2	
Chief Deputy Clerk of the Circuit Court II	132	1	1	1	
Administrative Assistant I	119	1	1	1	
TOTAL		33	31	31	

Commonwealth's Attorney**100-22100**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant II	107	1	1	1	
Office Coordinator	115	1	1	1	
Administrative Assistant II	120	1	1	1	
Legal Secretary I	111	10	10	10	
Legal Secretary II	115	3	3	3	
Dockets Clerk	111	1	1	1	
Assistant Commonwealth Attorney I	129	4	4	4	
Assistant Commonwealth Attorney II	131	4	4	4	
Assistant Commonwealth Attorney III	137	13	13	13	
Deputy Commonwealth Attorney	139	2	2	2	
Paralegal	118	2	2	2	
Chief Deputy Commonwealth Attorney	140	1	1	1	
Commonwealth's Attorney	Unclass.	1	1	1	
TOTAL		44	44	44	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Public Works - Administration 100-41100

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Coordinator	115	1	1	1	
Director of Public Works	142	1	1	1	
TOTAL		2	2	2	

Public Works - Resource Management 100-41101

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Accounting Administrator	127	1	1	1	
Administrative Assistant I	119	1	1	1	
Account Technician II	114	3	3	3	
Account Technician III	116	1	1	1	
Account Supervisor	117	1	1	1	
Fiscal Administrator	130	1	1	1	
Payroll Technician I	115	1	1	1	
Safety Inspector I	113	1	1	1	
Safety Inspector II	119	1	1	1	
Customer Service Manager	126	1	1	1	
Motorized Equipment Specialist	116	1	1	1	
Customer Service Clerk II	112	1	1	1	
TOTAL		14	14	14	

Public Works - Engineering 100-41110

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist I	109	2	2	2	
Account Technician II	114	1	1	1	
Administrative Assistant II	120	1	1	1	
Assistant Right-of-Way Agent	121	3	3	3	
Right-of-Way Agent	129	1	1	1	
Construction Inspector II	119	5	3	2	Moved 2 Construction Inspector II positions to Public Works - Contractual Services (41700). Moved 1 Construction Inspector II position to Stormwater Management Operations (61000).
Construction Inspector III	121	2	2	2	
Construction Inspector Supervisor	125	2	2	2	
Engineering CADD Technician III	121	1	1	1	
Engineering CADD Technician II	118	2	2	2	
Engineering Technical Supervisor I	127	1	1	1	
Survey Party Aide	108	1	1	1	
Survey Party Technician	113	2	2	2	
Survey Party Supervisor	117	2	1	1	Deleted 1 Survey Party Supervisor.
Chief Survey Party Supervisor	121	1	1	1	
City Surveyor	129	1	1	1	
Engineering Specialist I	127	1	1	1	
Engineer I	127	1	1	1	
Environmental Specialist II	129	1	1	1	
Engineer II	129	6	6	6	
Engineer III	131	2	2	2	
Engineer IV	134	0	1	1	Added 1 Engineer IV position.
Engineer V	135	2	1	1	Deleted 1 Engineer V position.
Office Assistant I	105	1	0	0	Converted 1 FT Office Assistant I position to PT.
City Engineer	137	1	1	1	
Engineering Technician I	117	1	1	1	
Engineering Technician II	119	3	3	3	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Engineering Technician III	123	1	1	1	
Project Manager	133	1	1	1	
GIS Technician	118	1	1	0	Deleted 1 GIS Technician.
GIS Specialist	123	1	1	1	
Drafting Technician I	113	1	1	1	
TOTAL		52	48	46	

Public Works - Street Maintenance 100-41200

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Account Technician I	113	1	1	1	
Office Specialist I	109	1	1	1	
Laborer	103	2	2	2	
Laborer/Operator	106	12	10	10	Deleted 2 Laborer/Operator positions.
Motor Equipment Operator I	108	4	4	4	
Motor Equipment Operator II	111	10	10	10	
Motor Equipment Operator III	113	9	9	9	
Crew Leader	114	6	6	6	
Crew Supervisor I	116	4	4	4	
Crew Supervisor II	117	1	1	1	
General Supervisor	120	3	3	3	
Storekeeper Supervisor	117	1	0	0	Moved 1 Storekeeper Supervisor to Public Works - Operations (41800).
Assistant Streets Administrator	128	1	1	1	
Streets Administrator	135	1	0	0	Deleted 1 Streets Administrator position.
Streets & Bridges Administrator	135	0	1	1	Added 1 Streets & Bridges Administrator position.
Account Technician II	114	1	1	1	
TOTAL		57	54	54	

Public Works - Bridges & Structures 100-41210

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Crew Leader	114	2	1	1	Converted 1 FT Crew Leader to PT.
Crew Supervisor I	116	1	1	1	
Electrician II	114	1	1	1	
Electrician III	118	1	1	1	
Engineer II	129	1	1	1	
Engineer III	131	1	1	1	
Bridge Tender	105	16	16	16	
Bridge Maintenance Mechanic I	110	2	2	2	
Bridge Maintenance Mechanic II	112	5	5	5	
Welder	118	1	1	1	
Utility Electronics Technician II	121	1	1	1	
Account Technician II	114	1	1	1	
TOTAL		33	32	32	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Public Works - Drainage

100-41310

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Motor Equipment Operator II	111	13	13	13	
Motor Equipment Operator III	113	8	8	8	
Motor Equipment Operator IV	116	2	2	2	
Crew Leader	114	3	3	3	
Crew Supervisor I	116	2	1	1	Deleted 1 Crew Supv I position.
Account Technician I	113	1	1	1	
Office Coordinator	115	1	1	1	
TOTAL		30	29	29	

Public Works - Traffic Operations

100-41400

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Laborer/Operator	106	3	3	3	
Motor Equipment Operator II	111	5	5	5	
Motor Equipment Operator III	113	1	1	1	
Crew Supervisor I	116	3	3	3	
General Supervisor	120	1	1	1	
Sign Fabricator I	106	1	1	1	
Sign Fabricator II	110	1	1	1	
Traffic Signal Technician I	113	3	3	3	
Traffic Signal Technician II	117	2	2	2	
Account Technician I	113	1	1	1	
Storekeeper II	111	1	0	0	Moved 1 Storekeeper II to Public Works - Operations (41800).
Traffic Operations Superintendent	127	1	1	1	
TOTAL		23	22	22	

Public Works - Contractual Services

100-41700

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Construction Inspector I	117	1	1	1	
Construction Inspector II	119	1	3	3	Moved 2 Construction Inspector II positions from Public Works - Engineering (41110).
Construction Inspector Supervisor	125	1	1	1	
Engineering Technician III	123	1	1	1	
Project Manager	133	1	1	1	
TOTAL		5	7	7	

Public Works - Operations

100-41800

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Operations Manager	137	1	1	1	
Customer Support Technician I	116	1	1	1	
Customer Support Technician II	121	1	1	1	
Administrative Assistant III	127	1	1	1	
Engineering Technician I	117	1	1	1	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Storekeeper Supervisor	117	0	1	1	Moved 1 Storekeeper Supervisor from Public Works - Street Maintenance (41200).
Storekeeper II	111	0	1	1	Moved 1 Storekeeper II from Public Works - Traffic Operations (41400).
TOTAL		5	7	7	

Public Works - Street Cleaning 100-42200

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Motor Equipment Operator III	113	6	6	0	Moved 6 MEO III positions to Stormwater Mgmt. Operations (61000).
Crew Leader	114	1	0	0	Converted 1 FT Crew Leader to PT.
TOTAL		7	6	0	

Public Works - Solid Waste 100-42300 & 42301

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Waste Management Administrator	133	1	1	1	
Waste Mgmt. Operations Superintendent	126	1	1	1	
Customer Service Clerk I	109	1	1	1	
Waste Management Inspector	115	2	2	2	
Crew Supervisor II	117	6	6	6	
General Supervisor	120	2	2	2	
Account Technician I	113	1	1	1	
Waste Management Operator II	112	41	41	41	
Waste Management Worker I	107	17	17	12	Deleted 5 Waste Mgmt. Worker I positions.
Waste Management Operator I	111	12	12	12	
TOTAL		84	84	79	

Stormwater Management Operations 520-61000

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Public Works Information Specialist	122	1	1	1	
Administrative Assistant III	127	1	1	1	
Environmental Specialist I	127	1	1	1	
Engineering Technician II	119	1	1	1	
Engineering Technician III	123	4	4	4	
Engineering CADD Technician II	118	1	1	1	
Stormwater Superintendent	128	1	1	1	
Project Manager	133	1	1	1	
Crew Supervisor I	116	1	1	1	
Laborer	103	25	21	25	Deleted 4 Laborer positions 1/25/10. Added 4 Laborers 3/9/10 for FY10-11.
Laborer/Operator	106	8	8	8	
Motor Equipment Operator I (MEO)	108	2	1	2	Deleted 1 Motor Equipment Operator I position 1/25/10. Added 1 MEO I position 3/9/10 for FY10-11.
Motor Equipment Operator II	111	3	3	3	
Motor Equipment Operator III	113	1	1	7	Moved 6 MEO III positions from Street Cleaning (42200).
Crew Leader	114	3	3	3	
General Supervisor	120	3	3	3	
Stormwater Administrator	135	1	1	1	
GIS Senior Analyst	130	1	1	1	
Engineer I	127	2	2	2	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Engineer II	129	1	1	2	Added 1 Engineer II position.
Engineer IV	134	1	1	1	
Survey Party Aide	108	1	1	1	Temporary authorization for 1 FTE for the FY 09-10 Budget. Position will be deleted as soon as it becomes vacant.
Survey Party Technician	113	2	2	2	
Survey Party Supervisor	117	1	1	1	
Construction Inspector II	119	4	4	5	Moved 1 Construction Inspector II position from Public Works - Engineering (41110).
Construction Inspector III	121	0	0	1	Added 1 Construction Inspector III position.
Customer Support Technician I	116	1	1	1	
TOTAL	72	67	81		

Chesapeake Expressway 525-41600

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Toll Operations Manager	130	1	1	1	Deleted 2 Toll Collector positions.
Electronic/Communications Supervisor	123	1	1	1	
Toll Collection Supervisor	114	7	7	7	
Toll Collector	104	18	16	16	
Account Technician II	114	3	3	3	
Customer Service Clerk II	112	1	1	1	
Custodian/Groundskeeper	106	1	1	1	
Accountant III	127	1	1	1	
Expressway Administrator	133	1	1	1	
Office Specialist II	113	1	1	1	
Administrative Assistant I	119	1	1	1	
TOTAL		36	34	34	
PUBLIC WORKS TOTAL		420	406	407	

Public Utilities - Water Production 501-60011

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Water Treatment Plant Chief Operator	124	1	0	0	Deleted 1 FT Water Treatment Plant Chief Operator position.
Office Coordinator	115	1	1	1	
Water Production Maintenance Worker	106	1	1	1	Deleted 1 Class I WTPO position.
Water Production Maintenance Mechanic	117	1	1	1	
Water Production Maintenance Supervisor	124	1	1	1	
Class I Water Treatment Plant Operator (WTPO)	119	1	0	0	
Class II Water Treatment Plant Operator	118	3	3	3	
Class III Water Treatment Plant Operator	116	5	6	6	Added 1 Class III WTPO position.
Lead Water Treatment Plant Operator	121	2	2	2	
Bacteriologist I	117	1	1	1	
Bacteriologist II	120	1	1	1	
Chemist I	121	2	2	2	
Chemist II	123	1	1	1	
Utility Electronics Technician I	118	1	1	1	
Utility Electronics Technician II	121	1	1	1	
Water Quality Supervisor	128	1	1	1	
Water Resource Management Administrator	135	1	1	1	
Pump Station Mechanic II	114	1	1	1	
Housekeeper I	104	1	1	1	
Laborer/Operator	106	1	1	1	
Laboratory Technician	112	1	1	1	
Motor Equipment Operator II	111	1	1	1	
TOTAL		30	29	29	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Public Utilities - Lake Gaston Water Treatment Plant**
501-60005

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant II	107	1	1	1	
Water Production Maintenance Worker	106	1	1	1	
Utility Electronics Technician II	121	2	2	2	
Laborer/Operator	106	1	1	1	
Water Treatment Plant Chief Operator	124	1	1	1	
Water Production Maintenance Mechanic	117	1	1	1	
Lead Water Treatment Plant Operator	121	2	2	2	
Class III Water Treatment Plant Operator	116	6	5	5	Deleted 1 Class III WTP Operator position.
Class II Water Treatment Plant Operator	118	1	2	2	Added 1 Class II WTP Operator position.
Class I Water Treatment Plant Operator	119	2	2	2	
TOTAL		18	18	18	

Public Utilities - Sewer Maintenance & Operations
501-60020

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist II	113	1	1	1	
Pump Station Mechanic I	111	8	8	8	
Wastewater Pump Superintendent	128	1	1	1	
Wastewater Reliability Superintendent	128	1	1	1	
Wastewater Collection Superintendent	128	1	1	1	
Laborer	103	10	10	10	
Laborer/Operator	106	8	7	7	Deleted 1 Laborer/Operator position.
Motor Equipment Operator I	108	3	3	3	
Motor Equipment Operator II	111	4	4	4	
Motor Equipment Operator III	113	2	2	2	
Crew Leader	114	7	7	7	
General Supervisor	120	8	8	8	
Tradeshelper	103	1	1	1	
Engineering Technician III	123	1	1	1	
Electrician II	114	1	1	1	
Electrician III	118	1	1	1	
Building Maintenance Mechanic I	112	1	1	1	
TOTAL		59	58	58	

Public Utilities - Water Maintenance & Operations**501-60022**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Water Meter Technician I	105	1	1	1	
Water Meter Technician II	107	1	1	1	
Water Meter Technician III	111	2	2	2	
Meter Shop Supervisor	120	1	1	1	
Water Distribution Superintendent	128	1	1	1	
Water Service Superintendent	128	1	1	1	
Water/Wastewater Administrator	136	1	1	1	Changed Water/Wastewater Administrator from grade 135 to 136.
Laborer/Operator	106	10	10	10	
Motor Equipment Operator I	108	5	5	5	
Motor Equipment Operator II	111	5	4	4	Deleted 1 MEO II position.
Crew Supervisor II	117	5	5	5	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions**

General Supervisor	120	5	5	5
Storekeeper I	107	1	1	1
Storekeeper Supervisor	117	1	1	1

TOTAL	40	39	39
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Public Utilities - Administration**501-60032**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant II	107	1	1	1	
Office Coordinator	115	1	1	1	
Administrative Assistant III	127	1	1	1	
Account Technician I	113	1	1	1	
Account Technician III	116	1	1	1	
Accountant II	125	1	1	1	
Accountant III	127	1	1	1	
Systems Analyst II	132	1	1	1	
Fiscal Administrator	130	1	1	1	
Financial/Customer Services Admin.	131	1	1	1	
Payroll Technician I	115	1	1	1	
Payroll Technician II	117	1	1	1	
Assistant Director of Public Utilities	137	1	1	1	
Director of Public Utilities	142	1	1	1	
TOTAL		14	14	14	

Public Utilities - Billings/Customer Service**501-60033**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Customer Service Clerk I	109	4	4	4	
Customer Service Clerk II	112	4	4	4	
Customer Service Clerk III	114	2	2	2	
Water Meter Technician II	107	1	1	1	
Collection Agent I	117	1	1	1	
Crew Supervisor III	118	1	1	1	
Customer Service Mechanic	108	7	7	7	
Customer Service Supervisor	118	2	2	2	
Customer Service Manager	126	1	1	1	
Service Dispatcher	103	1	1	1	
Crew Leader	114	1	1	1	
TOTAL		25	25	25	

Public Utilities - Meter Reading Services**501-60034**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Water Meter Technician II	107	4	4	4	
Crew Leader	114	1	1	1	
TOTAL		5	5	5	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Public Utilities - Engineering****501-60052**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Specialist II	113	1	1	1	
Construction Inspector II	119	2	2	2	
Engineering Technician I	117	1	1	1	
Engineering Technical Supervisor I	127	1	1	1	
Engineer II	129	2	2	2	
Engineer III	131	2	2	2	
Engineer V	135	1	1	1	
Utilities Locator	114	3	3	3	
Cross-Connections Inspector	119	1	1	1	
Engineering Specialist I	127	1	1	1	
GIS Specialist	123	1	1	1	
TOTAL		16	16	16	
PUBLIC UTILITIES TOTAL		207	204	204	

General Services - Municipal**100-43100**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Motor Equipment Operator II	111	2	2	2	
Crew Leader	114	1	1	1	
Crew Supervisor II	117	1	1	1	
Groundskeeper	106	6	6	6	
Grounds Maintenance Coordinator	120	1	1	1	
TOTAL		11	11	11	

General Services - Building Maintenance**100-43101**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Account Technician III	116	1	1	1	
Engineer I	127	1	1	1	
General Supervisor	120	2	2	2	
Building and Grounds Maintenance Superintendent	130	1	1	1	
Facilities Maintenance Technician I	112	7	7	7	
Facilities Maintenance Technician II	115	5	5	5	
Facilities Maintenance Technician III	117	2	2	2	
Facilities Manager	137	1	1	1	
TOTAL		20	20	20	

General Services - Admin./Building Construction**100-43102**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Office Assistant I	105	1	1	1	
Account Technician III	116	1	1	1	
Fiscal Administrator	130	1	1	1	
Project Manager	133	2	2	2	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Full-Time Positions

Director of General Services	140	1	1	1
Construction Inspector II	119	2	2	2

TOTAL	8	8	8	
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General Services - Housekeeping

100-43400

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Housekeeper I	104	28	26	26	Deleted 2 FT Housekeeper I positions and added 4 PT Housekeeper I positions 11/19/09.
Housekeeping Supervisor	114	4	4	4	
Executive Housekeeper	124	1	1	1	
TOTAL		33	31	31	

Central Fleet - Internal Service Fund

601-12520

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Customer Service Clerk I	109	2	2	1	Deleted 1 Customer Service Clerk I position.
Office Coordinator	115	1	1	1	
Account Technician I	113	1	1	1	
Administrative Assistant I	119	1	1	1	
Data Control Technician II	106	1	1	0	Deleted 1 Data Control Tech. II.
Mechanic I	114	2	2	0	Deleted 2 Mechanic I positions.
Mechanic II	117	7	5	5	Deleted 1 Mechanic II position 7/22/09. Deleted 1 Mechanic II position 4/15/10.
Mechanic III	120	16	18	18	Added 1 Mechanic III position 7/22/09. Added 1 Mechanic III 4/15/10.
Mechanic IV	122	4	2	2	Deleted 2 Mechanic IV positions.
Mechanic V	123	0	2	2	Added 2 Mechanic V positions.
Mechanic Operations Superintendent	127	0	1	1	Added 1 Mechanic Operations Superintendent position.
Welder	118	1	1	1	
Mechanic Supervisor	125	3	2	2	Deleted 1 Mechanic Supervisor.
Fleet Service Coordinator	128	1	1	1	
Fleet Manager	137	1	1	1	
TOTAL		41	41	37	
GENERAL SERVICES TOTAL		113	111	107	

PERSONNEL DETAILS**APPENDIX C****City Of Chesapeake Full-Time Positions****Purchasing****100-12430/12431**

Positions	Grade	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Courier	107	1	1	1	
Office Coordinator	115	1	1	1	
Procurement Officer	130	1	0	0	Deleted 1 Procurement Officer position.
Procurement Specialist I	118	1	1	1	
Procurement Specialist II	122	2	4	4	Added 1 Procurement Specialist II position 4/7/10. Added 1 Procurement Specialist II 5/21/10.
Purchasing Agent	132	1	0	0	Deleted 1 Purchasing Agent.
Procurement Administrator	132	0	1	1	Added 1 Procurement Administrator position.
Business Systems Analyst	122	1	0	0	Deleted 1 Business Systems Analyst position.
Assistant Buyer	111	1	1	0	Deleted 1 Assistant Buyer.
TOTAL		9	9	8	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Part-Time Positions

Department	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
GENERAL GOVERNMENT:				
Economic Development (100-113010-81050)	0.50	0.50	0.50	
Greenbrier TIF (209-111020-81102)	0.50	0.50	0.50	
South Norfolk TIF (212-111020-81103)	0.00	0.00	0.00	
Chesapeake Conference Center (206-113010-81100)	14.25	11.25	13.50	Deleted 1 Facility Maintenance Technician II position, reclassified 1 FT Housekeeping Supv. position to PT, and reclassified 1 FT Banquet Captain position to PT eff. 7/1/10.
Conventions and Tourism (206-113010-81101)	0.00	0.00	0.00	
Planning Department (100-111050-81000)	0.00	0.00	0.50	Added 1 Encore Planner position eff. 7/1/10.
Planning Commission (100-150000-81002)	0.00	0.00	0.00	
City Manager (100-110000-12110)	0.88	0.88	0.88	
Public Communications (100-113050-12250)	0.75	0.75	0.00	Deleted 1 Office Assistant II position eff. 7/1/10.
Registrar/Electoral Board (100-111060-13100)	2.56	2.56	2.56	
Registrar/Election Workers (100-111060-13101)	0.00	0.00	0.00	
Audit Services (100-170000-12240)	0.00	0.00	0.00	
City Treasurer (100-220000-12410)	0.00	0.00	0.00	
Commissioner of the Revenue (100-250000-12310)	2.77	2.77	2.77	
Real Estate Assessor (100-140000-12320)	0.00	0.00	0.00	
Real Estate-Board of Equalization (100-160000-12330)	0.00	0.00	0.00	
City Attorney (100-120000-12210)	0.05	0.05	0.05	
City Council (100-100000-11010)	0.00	0.00	0.00	
City Clerk (100-130000-11020)	0.00	0.00	0.00	
General Government Total	22.26	19.26	21.26	
ADMINISTRATIVE AND LEISURE SERVICES:				
Parks & Recreation - Administration (213-112020-71400)	3.05	3.05	3.05	
Parks & Recreation - Athletic Recreation (213-112020-71401)	4.00	4.00	4.00	
Parks & Recreation - Community Centers (213-112020-71402)	12.80	12.80	12.80	
Parks & Recreation - Leisure (213-112020-71403)	0.00	0.00	0.00	
Parks & Recreation - Maintenance Athletics (213-112020-71404)	0.00	0.00	0.00	
Parks & Recreation - Maintenance Parks (213-112020-71405)	1.60	1.60	0.80	Deleted 1 Groundskeeper position eff. 7/1/10.
Parks & Recreation - Park Operations (213-112020-71406)	0.00	0.00	0.00	
Parks & Recreation - Senior Therapeutics (213-112020-71407)	0.00	0.00	0.00	
Parks & Recreation - Special Programs (213-112020-71408)	0.75	0.75	0.75	
Fine Arts Commission (213-112020-71409)	0.80	0.80	0.80	
Portlock Galleries (213-112020-81090)	0.00	0.00	0.00	
Parks & Recreation - Warehouse/Work Order Center (213-112020-71410)	3.20	3.20	3.20	
Parks & Recreation Total	26.20	26.20	25.40	
Public Library (100-113090-73100)	43.77	44.52	38.33	Deleted 1 Information Specialist, 5 Library Assistant I positions, 1 Library Assistant II, and 1 Library Page eff. 7/1/10.
Public Library - State Aid (100-113090-73105)	0.00	0.00	0.00	
Library - Records Management (100-113090-73106)	0.00	0.00	0.00	
Law Library (100-113090-21800)	0.00	0.00	0.00	
Public Library Total	43.77	44.52	38.33	
Information Technology - Administration (603-111040-12510)	0.00	0.00	0.00	
Information Technology-Systems Dev (603-111040-12511)	0.10	0.10	0.10	
Information Technology-Computer Operations (603-111040-12512)	0.00	0.00	0.00	
Information Technology-Technical Support (603-111040-12513)	0.60	0.50	0.50	
Information Technology-Client Technology (603-111040-12514/12517)	0.00	0.00	0.00	
Information Technology-800 MHZ Maintenance (207-111040-31404)	0.00	0.00	0.00	
Information Technology-GIS (603-111040-12516)	0.00	0.00	0.00	
Information Technology - HIPAA (100-111040-12221)	0.00	0.00	0.00	
Information Technology Total	0.70	0.60	0.60	
Finance - Director (100-111020-12420)	0.50	0.50	2.76	Reclassified 1 FT Payroll Tech. II, 1 FT Acct. Tech. III, and 1 FT Accountant I to PT eff. 7/1/10.
Finance - Risk Management (606-111020-12550)	0.00	0.00	0.00	
Non-Departmental - Outside Agencies (100-111020-91300)	0.00	0.00	0.00	
Non-Departmental - City (100-111020-91304)	0.00	0.00	0.00	
Finance Total	0.50	0.50	2.76	
Human Resources (100-111030-12220)	1.74	1.74	1.74	
Human Resources - Special Programs (100-111030-12222)	0.00	0.00	0.00	
Human Resources Total	1.74	1.74	1.74	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Part-Time Positions

Department	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Budget (100-111010-12440)	0.81	0.81	0.81	
Budget Total	0.81	0.81	0.81	
Admin. & Leisure Total	73.72	74.37	69.64	
Community Initiative / Human Development:				
Police Department (100-113030-31100)	13.14	13.94	16.94	Reclassified 6 FT Police Information Associate positions to PT eff. 7/1/10. Deleted 1 Payroll Tech. I and 1 Office Specialist II position eff. 7/1/10.
Police - E-911 Wireless Service Board (207-113030-31402)	1.60	1.60	1.60	
Police - Emergency Operations Center (207-113030-31402)	0.00	0.00	0.00	
Police - Police Training (100-113030-31700)	0.00	0.00	0.00	
Police - Animal Control (100-113030-35101)	1.80	1.80	0.90	
Police Total	16.54	17.34	19.44	
Fire Department - Fire Operations (100-113020-32100)	1.88	1.88	1.88	
Fire - Training Division (100-113020-32200)	0.00	0.00	0.00	
Fire - Emergency Medical Services (100-113020-32300)	0.00	0.00	0.00	
Fire - EMS Vehicle Registration (228-113020-32302)	0.00	0.00	0.00	
Fire - Fire Prevention (100-113020-32400)	1.00	0.00	0.00	
Fire Department - Fire Programs State (228-113020-32411)	0.00	0.00	0.00	
Fire-Heat Program (204-113020-32412 & 32413)	0.80	1.80	1.80	
Fire - Emergency Management Operations (100-113020-32500)	0.75	0.75	0.75	
Fire - Environmental Compliance (100-113020-32550)	0.00	0.00	0.00	
Fire Total	4.43	4.43	4.43	
Human Services - Joint Staff/Operations (201-113073-53110)	0.35	0.35	0.35	
Human Services - Service Staff/Operations (201-113073-53111)	0.00	0.00	0.00	
Human Services - Eligibility Staff/Operations (201-113073-53120)	0.00	0.00	0.00	
Human Services - Bureau of Public Assistance (201-113073-53210)	0.00	0.00	0.00	
Human Services - Human Services Grants (201-113073-53500)	0.00	0.00	0.00	
Human Services - Welfare-to-Work (201-113073-53300)	0.00	0.00	0.00	
Human Services - Fatherhood Program (201-113073-53320)	0.00	0.00	0.00	
Human Services - Interagency Consortium (203-113071-53700)	0.00	0.00	0.00	
Human Services - Interagency Pool Funds (203-113071-53702)	0.00	0.00	0.00	
Human Services - Chesapeake Juvenile Services (208-113072-33200)	0.00	0.87	0.87	
Human Services - Diversion Services (202-113070-33400)	0.00	0.00	0.00	
Human Services - Pretrial Services (202-113070-33401)	0.00	0.00	0.00	
Human Services Total	0.35	1.22	1.22	
Community Services-Chapter 10 Administration (205-113074-52100)	0.00	0.00	0.00	
Community Services-Mental Health (205-113074-52200)	4.45	4.45	4.45	
Community Services-Mental Retardation (205-113074-52300)	7.83	7.83	7.83	
Community Services-MR Tidewater-Occ Center (205-113074-52307)	0.63	0.63	0.63	
Community Services-Substance Abuse (205-113074-52400)	5.40	5.40	5.40	
Community Services Total	18.31	18.31	18.31	
Development & Permits - Engineering & Construction (100-113080-34105)	1.00	1.00	0.50	Deleted 1 Encore Engineering Tech. III position eff. 7/1/10.
Development & Permits - Code Compliance & Zoning (100-113080-34106)	0.00	0.00	0.00	
Code Compliance - Demolitions (204-113080-12700)	0.00	0.00	0.00	
Development & Permits Total	1.00	1.00	0.50	
Bureau of Community Programs - Customer Contact Center (100-113100-34107)	0.80	0.80	0.80	
Bureau of Community Programs - Neighborhood Coord. (100-113100-34108)	0.88	0.88	0.88	
Bureau of Community Programs - Office of Youth Services (100-113100-12122)	0.00	0.88	0.88	Reallocated 1 FT Youth Services Coordinator to a PT Sr. Community Programs Specialist.
Bureau of Community Programs - Office of Housing (100-113100-12123)	0.00	0.00	0.00	
Bureau of Community Programs Total	1.68	2.56	2.56	
Health Department - Adult Clinic (100-112060-51100)	0.50	0.50	0.50	
Health Department - Public Health (100-112060-51112)	0.00	0.00	0.00	
Health Department - OHS Services (100-112060-51400)	0.80	0.80	0.80	
Health Total	1.30	1.30	1.30	
Agriculture (100-112050-83100)	0.00	0.00	0.00	
Agriculture Total	0.00	0.00	0.00	
Community Development Total	43.61	46.16	47.76	
Judicial and Sheriff:				
Sheriff (100-210000-33100)	2.88	2.88	2.88	
Sheriff-Mowing Services (100-210000-33121)	0.00	0.00	0.00	
Sheriff Total	2.88	2.88	2.88	

PERSONNEL DETAILS

APPENDIX C

City Of Chesapeake Part-Time Positions

Department	FY 09-10 Original	FY 09-10 Adjusted	FY 10-11 Estimate	Comments
Circuit Court (100-231000-21100)	0.00	0.00	0.75	Reclassified 1 FT Jury Coordinator position to PT eff. 7/1/10.
General District Court (100-232000-21200)	0.00	0.00	0.00	
Magistrate's Office (100-236000-21300)	0.00	0.00	0.00	
Juvenile & Domestic Relations Dist. Court (100-233000-21500)	0.00	0.00	0.00	
Courts Total	0.00	0.00	0.75	
Circuit Court Clerk (100-235000-21600)	1.00	1.00	1.00	
Clerk of the Circuit Court Total	1.00	1.00	1.00	
Commonwealth's Attorney (100-240000-22100)	1.60	1.60	1.60	
Commonwealth's Attorney Total	1.60	1.60	1.60	
Court Services Unit (100-234000-33300)	0.00	0.00	0.00	
Court Services Unit-Volunteer Services (100-234000-33398)	0.00	0.00	0.00	
Court Services Unit-Juvenile Crime Control (100-234000-33399)	0.00	0.00	0.00	
Court Services Unit Total	0.00	0.00	0.00	
Judicial & Sheriff Total	5.48	5.48	6.23	
Operations:				
Public Works-Administration (100-112040-41100)	0.00	0.00	0.00	
Public Works-Resource Management (100-112040-41101)	0.00	0.00	0.00	
Public Works-Engineering (100-112040-41110)	1.00	1.00	1.00	
Public Works-Contractual Services (100-112040-41700)	0.00	0.00	0.00	
Public Works-Operatinos (100-112040-41800)	0.00	0.00	0.00	
Public Works-Street Maintenance (100-112040-41200)	0.00	0.00	0.00	
Public Works-Bridges & Structures (100-112040-41210)	1.00	1.00	1.00	
Public Works-Drainage (100-112040-41310)	0.00	0.00	0.00	
Public Works-Traffic Operations (100-112040-41400)	0.00	0.00	0.00	
Public Works-Street Cleaning (100-112040-42200)	1.00	1.00	0.00	Moved 1 Crew Leader position and 1 Encore Crew Leader position from Public Works - Street Cleaning (42200) to Stormwater Management Operations (61000) eff. 7/1/10.
Public Works-Solid Waste Collection (100-112040-42300)	0.80	0.80	0.80	
Public Works-Solid Waste Collection Contract (100-112040-42301)	0.00	0.00	0.00	
Stormwater Management Operations (520-112040-61000)	0.00	0.00	1.00	Moved 1 Crew Leader position and 1 Encore Crew Leader position from Public Works - Street Cleaning (42200) to Stormwater Management Operations (61000) eff. 7/1/10.
Jordan Bridge (530-112040-41500)	0.00	0.00	0.00	
Chesapeake Expressway (525-112040-41600)	8.80	8.80	8.80	
Public Works Total	12.60	12.60	12.60	
Public Utilities - Water Production (501-112030-60011)	0.00	0.00	0.00	
Public Utilities - Water Production (501-112030-60005)	0.00	0.00	0.00	
Public Utilities - Sewer Maintenance & Operations (501-112030-60020)	0.00	0.00	0.00	
Public Utilities - Water Maintenance & Operations (501-112030-60022)	0.00	0.00	0.00	
Public Utilities - Administration (501-112030-60032)	0.00	0.00	0.00	
Public Utilities - Billing/Customer Service (501-112030-60033)	1.75	1.75	1.75	
Public Utilities - Meter Reading Services (501-112030-60034)	1.75	1.75	1.75	
Public Utilities - Engineering (501-112030-60052)	0.50	0.50	0.50	
Public Utilities Total	4.00	4.00	4.00	
General Services - Municipal Grounds Maint. (100-112013-43100)	2.25	2.25	2.25	
General Services-Building Maintenance (100-112013-43101)	1.75	1.75	1.75	
General Services-Admin/Building Construction (100-112013-43102)	0.00	0.00	0.00	
General Services-Housekeeping (100-112014-43400)	28.25	28.25	22.63	Deleted 9 Housekeeper I positions eff. 7/1/10.
Central Fleet - Internal Service Fund (601-112012-12520)	0.00	0.00	0.00	
General Services Total	32.25	32.25	26.63	
Purchasing (100-112011-12430/12431)	2.25	2.25	2.25	
Purchasing Services Total	2.25	2.25	2.25	
Operations Total	51.10	51.10	45.48	
Total Part-Time Positions	196.17	196.37	190.37	

<u>ACCOUNT</u>	<u>TITLE</u>
100	General Fund
101	Cash Controls
199	General Fixed Assets
201	Virginia Public Assistance Fund
202	Community Corrections
203	Interagency Consortium Fund
204	Fee Supported Activities Fund
205	Community Services (MH-MR-SA) Fund
206	Chesapeake Conference Center
207	E-911 Operations
208	Juvenile Services
209	Tax Increment Financing Fund - Greenbrier
210	Open Space Agricultural Preservation (OSAP)
212	Tax Increment Financing Fund – South Norfolk
213	Parks and Recreation Special Revenue Fund
215	Solid Waste Disposal & Recycling
220	Community Development Fund
228	Grants Fund
300	Capital Projects Fund
401	City Wide Debt Fund
450	Lease Authorization Fund
499	City General Long Term Debt
501	Public Utilities Operations Fund
504	Renewal and Replacement Fund
506	Debt Service Reserve Fund
508	Public Utilities Improvement and Redemption Fund
509	Utilities Revenue Bond Fund
510	Utilities Revenue Fund
511	Public Utilities Senior Debt Service Component Fund
512	Public Utilities Subordinate Debt Fund
513	Public Utilities Rate Stabilization Fund
514	Public Utilities General Reserve Fund
520	Stormwater Management Operations Fund
521	Stormwater - Construction
525	Chesapeake Expressway - Operations Fund
526	Chesapeake Expressway - Renewal and Replacement
527	Chesapeake Expressway - Capital Improvement
530	Jordan Bridge Enterprise Fund
601	Central Fleet
603	Information Technology Fund
606	Self-Insurance Fund
701	Virginia Public Assistance Fund – Special
702	Other PostEmployment Benefits Trust Fund
720	Poor Trust Fund
721	Carney Trust Fund
800	Chesapeake Mosquito Commission
900	School Operating Fund
928	School Grants
930	School Building Fund
940	School Textbook Fund
941	School Lunchroom Fund
942	School Cell Tower Fund
998	School General Long Term Debt
999	General Fixed Assets - Schools

A further extension of the budgetary code is made to indicate the objective of the expenditure, a summary of which is as follows:

ACCOUNT STRING 15XXXXXXX - PERSONAL SERVICES

FULL TIME AND PART-TIME PAYROLL: Expenditures for all compensation for the direct labor of persons in the employment of the local government. Salaries and wages paid to employees for full and part-time work, including overtime, shift differential and similar compensation. Also includes payments for time not worked, including sick leave, vacation, holidays, and other paid absences (jury duty, military pay, etc.) which are earned during the reporting period.

EMPLOYEE BENEFITS: Expenditures for job related benefits provided employees as part of their total compensation. Fringe benefits include the employer's portion of FICA, pensions, insurance (life, health, disability income, etc.) and employee allowances.

ACCOUNT STRING 16XXXXXXX - CONTROLLABLE EXPENDITURES

INTERNAL SERVICES: Expenditures for charges from an Internal Service Fund to other functions/activities/elements of the local government for the use of intergovernmental services. Internal Services are defined as data processing, automotive/motor pool, central purchasing/central store, print shop, and risk management.

ACCOUNT STRING 17XXXXXXX - GENERAL EXPENDITURES

PURCHASED SERVICES: Expenditures for services acquired from outside sources (i.e., private vendors, public authorities or other governmental entities). Purchase of the service is on a fee basis or fixed time contract basis. Payments for rentals and utilities are not included in this account description.

MATERIALS AND SUPPLIES: Expenditures include articles and commodities that are consumed or materially altered when used and minor equipment that is not capitalized.

PAYMENT FOR NON-DEPARTMENTAL ACTIVITIES: Expenditures for various activities within the City which do not fall under a specific department and payments to agencies outside the government for support of services or for membership.

OTHER CHARGES: Expenditures to include: Utilities, Communications, Insurance, Leases and Rentals, Travel, Contributions to Other Entities, Public Assistance Payments, and Miscellaneous.

ACCOUNT STRING 18XXXXXXX - CAPITAL OUTLAY

EQUIPMENT: Expenditures for outlays which result in the acquisition of or additions to fixed assets except outlays for major capital facilities (i.e., land and buildings) which are constructed or acquired. Expenditures for these major capital facilities are reflected within Capital Project Funds. Capital Outlay includes the purchase of assets both replacement and/or additional.

ACCOUNT STRING 19XXXXXXX - INTERFUND TRANSFERS

TRANSFERS: Either revenue or expenditures for moving budget and cash between funds.

ADA: Americans with Disabilities Act, which is the federal legislation, requiring all public buildings to be handicap accessible.

Adjusted Budget: The Adopted Budget as amended by the City Council and adjusted to show comparability as a result of shifts in programmatic or functional responsibilities.

Amended Budget: The Adopted Budget as formally adjusted by the City Council.

Appropriation: An authorization made by the City Council which permits officials to incur encumbrances or obligations against and to make expenditures of City controlled governmental dollar resources. Appropriations are usually made for fixed dollar amounts and are typically granted for a one (1) fiscal year period.

Appropriation Ordinance: The official enactment by the City Council establishing the legal authority for the City officials to encumber or obligate and expend dollar resources.

Assessed Valuation: The estimated dollar value placed upon real and personal property by the chief appraiser of the appraisal district as the basis for levying property taxes.

Assets: Property owned by the City which has book or appraised monetary value.

Base Budget: On-going expense for personnel, contractual services, materials and supplies, and the replacement of supplies and equipment required to maintain service levels previously authorized by the City Council.

BOCA: United States (Building Officials and Code Administrators) Code.

Budget (Operating): A plan of financial operation embodying an estimate of proposed revenues and expenditures for a given period (typically a fiscal year). The term “Approved Budget” is often used to denote the City Council officially Approved Budget under which the City and its departments operate.

Budget Document: The official written statement prepared by the Budget office and supporting staff which presents the Proposed Budget to the City Council.

Budget Message: A general discussion of the Proposed Budget presented in writing as a part of the budget document. The budget message explains principal budget issues against the background of financial experience in recent years and presents recommendations made by the City Manager.

CAFR: Comprehensive Annual Financial Report which is an audited and printed copy of the City’s financial statement at the end of a given fiscal year.

Capital Assets (fixed assets): Assets of significant value and having a useful life of several years.

Capital Budget: A plan of proposed capital expenditures for buildings, parks, schools, utilities, etc., and their financing sources. The Capital Budget is enacted as part of the City’s Consolidated Budget which includes both the Operating Budget and the Capital Budget. The Capital Budget is based on the first fiscal year of the five (5) year Capital Improvement Budget (CIB).

Capital Improvement Budget (CIB): A plan for capital projects for a period of five (5) period which describes for each project: description, estimated project costs, beginning and completion dates, the method of financing and the estimated operational cost for completed projects

Capital Outlays: Expenditures for the acquisition of capital assets. Includes the cost of land, buildings, permanent improvements, machinery, large tools, rolling and stationary equipment

Capital Projects: Projects which purchase or construct capital assets. Typically a capital project encompasses a purchase of land and/or the construction of a building or facility.

Charter: The legal document in which the Commonwealth of Virginia Assembly grants the City's authority.

Contingency: A budgetary reserve set aside for emergencies or unforeseen expenditures.

Contractual Services: Are items of expenditure for services the City receives from an Inter-Department Transfer or from an outside company. Utilities, rent, and postage are examples of contractual services.

COPS: Federal grants awarded to support community policing programs and other law enforcement initiatives.

DCJS: Department of Criminal Justice Services. State agency supporting courts and related agencies.

Debt Service: Payment of fees, interest and principal to holders of the City's debt instruments.

Deficit: 1.) The excess of an entity's or fund's liabilities over its assets (See Fund Balance).
2.) The excess of expenditures or expenses over revenues during a single accounting period.

DEQ: Department of Environmental Quality.

DMHRMSAS: The Commonwealth of Virginia Department of Mental Health, Mental Retardation and Substance Abuse Services which is the parent organization to the City's Community Services Department.

DMV: Division of Motor Vehicles, a federal agency responsible for administering the registration of vehicles.

EMS: Emergency Medical Service which is part of the Fire Department and provides emergency rescue services.

Encumbrances: Obligations in form of purchase orders, contracts or salary commitments which are chargeable to an appropriation and for which a part of the appropriation is reserved. They cease to be encumbrances when paid or when an actual liability is set-up/recorded.

Enterprise Fund: Public Utilities are examples of enterprise funds. Separate financial accounting used for government operations that are financed and operated in a manner similar to business enterprises, and for which preparation of an income statement is desirable.

EPA: The Environmental Protection Agency, which is a federal agency that enforces environmental regulations.

Expenditures: In systems of accrual or modified accrual basis of accounting, the cost of goods received or services rendered whether cash payments have been made or not. In cash basis systems, expenditures are recognized only when the cash payments for the above purposes are made.

FICA: Federal Insurance Contributions Act, a payroll cost representing social security tax and medicare tax.

Fiscal Year (FY): The twelve (12) month period for which funds are budgeted and expensed. For the City of Chesapeake, the fiscal year begins July 1st and ends the following June 30th.

Function: An accounting entity which is part of a fund. It is a compilation of all costs associated with a program or a department within a fund. Also referred to as a budget program.

Fund: An independent fiscal and accounting entity with a self-balancing set of accounts recording cash and/or other resources together with all related liabilities, obligations, reserves, and equities which are segregated for the purpose of carrying on specific activities or attaining certain objectives.

Fund Balance: The excess of an entity's or fund's assets over its liabilities. A negative fund balance is sometimes called a deficit.

GASB: Government Accounting Standards Board is the organization that formulates accounting standards for governmental units.

General Fund: The major fund in most governments which budgets for and accounts for all activities not included in other funds. Most tax funded functions such as public safety are in this fund.

General Fund Supported Activities: Functions which receive support from the General Fund but have significant revenues from other sources such as grants, fees or other governmental entities.

General Obligation Bonds: When the City pledges its full faith and credit to the repayment of the bonds it issues, then those bonds are general obligation (G.O.) bonds. Sometimes the term is also used to refer to bonds which are to be repaid from taxes and other general revenues.

GIS: Geographical Information System which is a City-wide computerized mapping program.

HIPAA: Health Insurance Portability and Accountability Act of 1996.

HVAC: Heating, ventilating and air conditioning; the system or systems that condition air in a building.

HUD: Housing and Urban Development which is a federal agency that awards the grant funding to the City for housing and urban development projects.

Intergovernmental Grant: A contribution of assets (usually cash) by one (1) governmental unit or other organization to another. Typically, these contributions are made to local governments from the State and Federal Governments. Grants are usually made for specified purposes.

Internal Service Fund: Funds used to account for the financing of goods or services provided by one (1) department or agency to other departments or agencies of the City, or to other governments, on a cost-reimbursement basis. Includes Information Technology, Risk Management and Central Fleet funds.

Lock Box: Designated capital reserve with recurring (annual budget appropriation) or one time (proffers, reversions) deposited for use for City and School infrastructure needs. Funds can be used for cash payments or to pay debt service for specified City and Schools projects. There is a School Lock Box, City Lock Box, and a Transportation Lock Box.

MH: Mental Health Services which is a division of the Community Services Department.

Modified Accrual Accounting: A basis of accounting in which revenues are recorded when collected with the current period or soon enough thereafter to be used to pay liabilities of the current period and expenditures are recognized when the related liability is incurred.

N/A: Information is “not available.”

Objectives: Statements about a department’s annual level of activity. Objectives are measurable; time bound activities, which illustrate how a department intends to reach its goals.

Object of Expenditure: Expenditure classifications based upon the types or categories of goods and services purchased. Typical objects of expenditure include:

- Personnel services (salaries, wages and other compensation and benefits paid to or on behalf of employees.)
- Purchased services (private vendors, public authorities or other governmental entities);
- Materials and supplies
- Capital outlay.

Operating Funds: Resources derived from recurring revenue sources used to finance ongoing operating expenditures and pay-as-you-go capital projects.

Performance Measures: Specific quantitative productivity measures of work performed within an activity or program. Also, a specific quantitative measure of results obtained through a program or activity. These are developed at the program (budget unit) level.

Personnel Services: Items of expenditures for salaries and wages paid for services performed by City employees, as well as the incidental fringe benefit costs associated with City employment.

PM: Preventative Maintenance, regular inspection and repairs to prevent equipment or building system failure or malfunction.

Rating: The credit worthiness of a City as evaluated by independent agencies, with AAA or Aaa being the highest.

Reserve: An account used to indicate that a portion of fund equity or balance is legally designated or restricted for a specific purpose, e.g., cash flow reserve.

Resources: Total dollars, people, materials and facilities available for use including estimated revenues, fund transfers, and beginning fund balances.

Revenue: The income of a government from all sources for payment of public expenses. Can include taxes, user fees, licenses and permit fees, use of money and property, payments from other governmental sources, and grants.

Revenue Bonds: Bonds issued by the government which do not pledge the full faith and credit of the jurisdiction but rather are issued with limited liability tied to a revenue stream which is pledged to repay these bonds. Revenue bonds are not included in the debt limit set by City Charter and under state law do not require voter approval.

SA: Substance Abuse which is a division of the Community Services Department.

Sewer Utility: Funding received from sewer usage fees for the Public Utilities Department's operations.

SOL: Standards of Learning which are the measures used by the Commonwealth of Virginia against which all students' achievement in school will be measured.

SOQ: Standards of Quality. A term describing the minimum limits the state prescribes for funding reimbursements of school personnel including teachers, principals, and other non-instruction staff.

Tax Levy: The total amount to be raised by general property taxes for operations and debt service purposes.

Tax Rate: The amount of tax levied for on a specific unit of cost (tax per \$100 property value, tax per one dollar retail sales, etc)

Tax Rate Limit: The maximum legal property tax rate at which a municipality may levy a tax. The limit may apply to taxes raised for a particular purpose or for general purposes. In Virginia, this is generally established in the State Code.

User Charges (User Fees): The payment of a fee for direct receipt of a public service by the party benefiting from the service.

VDOT: Virginia Department of Transportation which is the state agency that maintains state roads.

VRS: Virginia Retirement System which is the state retirement system for public employees that provides its members with benefits at retirement or upon disability or death.

Water Utility: Funding received from water usage fees for the Public Utilities Department operations.