

**City of Portsmouth, Virginia**  
**Adopted FY13**  
**Operating Budget and Capital Improvements Plan**

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August 1, 2012

The Honorable Mayor Kenneth I. Wright and  
The Honorable Members of City Council

Dear Mayor Wright and Members of Council:

On Tuesday, May 15, 2012, the Council Members of the City of Portsmouth by a unanimous vote approved the Fiscal Year 2013 Operating and Capital Improvement Budget. The General Fund Budget is \$223,225,100 and the Total Budget is \$544,492,199. These revenue sources and the expense allocations provide the financial plan that will facilitate the delivery of core and ancillary services to sustain and enhance the quality of life for citizens of the City. Our primary goal is to operate in a fiscally responsible manner while being cognizant of the City Council's vision.

The current economic environment continues to present certain challenges to the regional and local economies. Our ability to generate new revenue is limited while the cost of doing business continues to strain our existing revenue sources. With prudent financial management, this budget will allow us to sustain the core quality of life elements to include education, public safety, transportation and the utility infrastructure. The City is vigilantly tracking the unsolicited conceptual proposal for the operation of the Port of Virginia pursuant to the PPTA and the potential change in ownership of the APM Terminals of Virginia, Inc. This transaction has the potential of severely impacting the City's revenue stream in an adverse manner.

The following highlights from the Fiscal Year 2013 budget exhibits the City Council's commitment to funding the core and ancillary service demands required in the City. It is important to note, this is a selective sampling of the funding needs addressed by the adopted budget, but is not intended to diminish the importance of any items not mentioned.

- This budget held constant the real estate tax rate of \$1.27 per \$100 of assessed value. Where necessary, fees and rates were adjusted to address the city's replacement and enhancement of certain sewer and water infrastructure while the cost of providing trash and garbage service to the citizens was reduced. In consideration of the service demands on the public library branches by non-Portsmouth residents, a fee increase of \$10.00 was included in the budget.
- The new judicial facility's construction is nearing completion. With that in mind, twenty five (25) new positions were allocated for the Sheriff's Department to accommodate the increased demand for manpower in the approximate 200,008 square foot facility. An allocation of \$1,100,000 in additional funding was provided. With an anticipated opening date for the new judicial facility in October 2012, an additional \$125,000 was allocated to address anticipated operational and maintenance needs.

- The City Council reaffirmed its continuing commitment to fund education, thus, level funding in the amount of \$48,871,532 was appropriated to the Portsmouth Public School system. This funding will support the continuing development and enhancement of those strategic education assets, to include the human capital, educational tools and other supplies needed to provide a high quality education to the school age residents of the City.
- The senior and disabled veteran residents of the city were also given consideration by this budget. The Tax Relief program was continued. Funding in the amount of \$2,500,000 was allocated to continue this vital program of assistance.
- The City Council was cognizant of those social, cultural and recreational needs that add to the quality of life of our citizens. As such, the operational costs associated to the newly established Paradise Creek Park were included in the Parks, Recreation and Leisure Services department's budget. The Garage Fund was also identified as a potential funding source for those equipment needs necessary to maintain the park. Additionally, funding to various Civic Organizations in the amount of \$328,024 was appropriated. These organizations, singularly and collectively, address and deliver cultural and social services to the community. Another key element of the city's cultural environment, The Virginia Sports Hall of Fame, was provided funding of \$350,000 continuing the City Council's commitment of support for its operation. The budget also provides for the continued funding of a vital recreational amenity in the City, the Cavalier Manor pool.
- This budget, while addressing the everyday needs and demands, is also responsive to mandates imposed by the Commonwealth. The Virginia Retirement System's Plan 1 employees are now required to contribute 5% of their wages to the retirement system, a payment previously borne by the City. An increase of 5.7% to each Plan 1 employee's wage is provided to fully or partially offset this and related cost. Additionally, the Aid to the Commonwealth expense in the amount of \$1,124,394 is included in the budget. This mandated requirement by the Commonwealth for localities to provide a return to the state was instituted for a period that was initially not expected to exceed two (2) years, yet it continues.
- As a means of enhancing the supportive services provided to the City by the Constitutional Offices, the Treasurer's and Commissioner of Revenue's Offices were collectively awarded four (4) new positions. This addition of personnel to their respective offices is expected to enhance the revenue stream of the City.

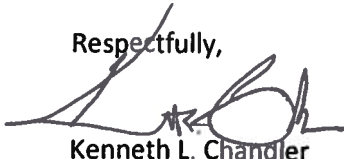
As resources were limited, certain funding needs were unaddressed, in whole or in part, by this budget. The City Council recognizes the importance of these budget components and is committed to identifying and providing the appropriate funding in the future. These needs include:

- a cash contribution to the City's Capital Improvement Program to sustain existing and supporting new projects;
- funding for the Other Post Employee Benefits (OPEB);
- increasing the funding for the Portsmouth Supplement Retirement System and the Fire and Police; Retirement System, funding in this budget was at the recommended ARC level;
- and the development of a general wage employee compensation plan with its associated funding.

The City Council recognizes the quality of and the ever increasing levels of work conducted by the employees of the City. In recognition of the employees' efforts and dedication, concurrent with the approval of the Classification and Pay Plan (effective July 1, 2011) by the Council, general employees were awarded a one-time 2% bonus and a one-time 1% bonus was provided to the retirees. On May 22, 2012 Council approved another one-time 3% bonus for employees (General wage, Constitutional Officer's staff and Grant Funded employees). Also included was a one-time 1.5% bonus payment for retirees of the Portsmouth Supplemental Retirement System and the Fire and Police Retirement System.

As with most budgets, not all initiatives and goals that we desire to achieve can be accomplished in consideration of funding constraints; however, most of the essential components are funded in this budget. We continue our vigilance in monitoring the cost of providing services to the citizens and conducting our daily operating activities. The Fiscal Year 2013 budget will facilitate our efforts to sustain the City's tangible state as we strive to advance economically and improve the quality of life for our citizens. These challenges though great can and will be accomplished in accordance with the vision and direction established by the City Council.

Respectfully,

A handwritten signature in black ink, appearing to read 'Kenneth L. Chandler', written over a horizontal line.

Kenneth L. Chandler  
City Manager

**TAB 1**

## Rate Change Table

Description	FY 2012 Adopted/FY 2013 Planned	FY 2013 Adopted	\$ or % Change
Admissions and Amusement Tax	10%	10%	0%
Cable Franchise Fee	5% of gross receipts	5% of gross receipts	0%
Cigarette Tax	\$0.60 per pack	\$0.60 per pack	0%
City Garage Fees:			
Basic Tow Fee	\$105	\$105	\$0.00
Storage Fees	\$20 per day	\$20 per day	\$0.00
Winching Fees	\$85/hr	\$85/hr	\$0.00
Guest Lodging Tax	8%	8%	0%
Machinery and Tool Tax	\$3.00 per \$100 of original cost at 50% value	\$3.00 per \$100 of original cost at 50% value	\$0.00
Motor Vehicle License Fees:			
Motorcycle	\$24.00	\$24.00	\$0.00
Automobile:			
Vehicles up to 4,000 pounds	\$25.00	\$25.00	\$0.00
Vehicles over 4,000 pounds	\$30.00	\$30.00	\$0.00
Personal Property Tax	\$5.00 per \$100 of assessed value	\$5.00 per \$100 of assessed value	\$0.00
Personal Property Tax-Boats	\$ .50 per \$100 of assessed value	\$ .50 per \$100 of assessed value	\$0.00
Real Property Tax	\$1.27 per \$100 of assessed value	\$1.27 per \$100 of assessed value	\$0.00
Residential Sewer Charges	\$3.51/\$3.72 per 1,000 gallons	\$3.72 per 1,000 gallons	\$0.21
Sewer Flat Rate (per month)	\$17.55/\$18.59	\$18.59	\$1.04
Residential Solid Waste Fee	\$35.36/\$35.90 per month	\$33.36 per month	-\$2.00
Residential Water Charges	\$4.49/\$4.75 per 1,000 gallons	\$4.75 per 1,000 gallons	\$0.26
Restaurant Food Tax	6.5%	6.5%	0%
Stormwater Fees:			
Commercial	\$8.25/\$12 per equivalent residential unit	\$9.25 per equivalent residential unit	\$1.00
Residential	\$8.25/\$12 per equivalent residential unit	\$9.25 per equivalent residential unit	\$1.00
Utility Taxes:			
Commercial:			
Cable	20% of first \$2,000	20% of first \$2,000	0%
Electricity	20% of first \$2,000	20% of first \$2,000	0%
Gas	20% of first \$2,000	20% of first \$2,000	0%
Residential:			
Electricity	\$3.40	\$3.40	\$0.00
Gas	\$3.00	\$3.00	\$0.00

Description	FY 2012 Adopted/FY 2013 Planned	FY 2013 Adopted	\$ or % Change
<b>Permits</b>			
<b>Permit Type:</b>			
Building Permit	\$50.00	\$50.00	\$0%
Plumbing Permit	\$50.00	\$50.00	\$0%
Mechanical Permit	\$50.00	\$50.00	\$0%
Electrical Permit	\$50.00	\$50.00	\$0%
Valuation Fees	\$50.00	\$50.00	\$0%
<b>Tents, Mobile Homes and Other Temporary Structures</b>			
Tents			
New Mobile Home	\$50.00	\$50.00	\$0%
Replacement Mobile Home	\$50.00	\$50.00	\$0%
<b>Plan Review</b>			
1 & 2 Family<2000sq.ft.	\$50.00	\$50.00	\$0%
1 & 2 Family>2000sq.ft.	\$80.00	\$80.00	\$0%
<b>PR-Other Structures</b>			
<2500 sq.ft.	\$80.00	\$80.00	\$0%
2500 sq.ft. to 4,999 sq.ft.	\$120.00	\$120.00	\$0%
5,000 sq.ft. to 9,999 sq.ft.	\$160.00	\$160.00	\$0%
10,000 sq.ft. to 74,999 sq.ft.	\$200.00	\$200.00	\$0%
75,000 sq.ft. and up	\$240.00	\$240.00	\$0%
Commercial Inspection Fees	\$100.00	\$100.00	\$0%
<b>Demolition Permit Fees</b>			
S/F Res	\$50.00	\$50.00	\$0%
All Other	\$150.00	\$150.00	\$0%
Sign Permit	\$50.00	\$50.00	\$0%
Pool Inspection, grounding	\$50.00	\$50.00	\$0%
Inspect for temporary release	\$50.00	\$50.00	\$0%
<b>Planning</b>			
Administrative Adjustment/Variance	\$50.00	\$50.00	\$0.00
Buildable Lot	\$25.00	\$25.00	\$0.00
Chesapeake Bay Administrative Exception	\$25,\$150-after the fact	\$25,\$150-after the fact	\$0.00
Chesapeake Bay Exception	\$275,\$500 after the fact	\$275,\$500 after the fact	\$0.00
Site plan-Type II Plan Review	\$350.00	\$350.00	\$0.00
Text Amendment	\$880 if other than City	\$880 if other than City	\$0.00
Temporary use permit	\$30.00	\$30.00	\$0.00
<b>Engineering</b>			
<b>Erosion and Sediment Control</b>			
<b>Inspection Fees</b>			
Initial inspections	\$50.00 per inspection	\$50.00 per inspection	\$0%
Applicant-requested,			
non-routine inspections	\$25.00 per inspection	\$25.00 per inspection	\$0%
<b>Enforcement Inspections:</b>			
Notice to Comply	\$50.00 per inspection	\$50.00 per inspection	\$0%
Stop Work Order	\$100.00 per inspection	\$100.00 per inspection	\$0%
<b>Civil Penalties</b>			
Violations			
No Plan	\$100.00 per day	\$100.00 per day	\$0%
With Plan	\$1,000.00 per day	\$1,000.00 per day	\$0%
<b>Hauling Permit Fees</b>			
Oversize loads(single trip)	\$50.00 per trip	\$50.00 per trip	\$0%
Code Section 22-266.1 (b)(1)			
<b>Annual blanket permits</b>			
First Unit	\$200.00 per vehicle/year	\$200.00 per vehicle/year	\$0%
Code Section 22-266.1 (b)(3)			
Each Additional Unit	\$200.00 per vehicle/year	\$200.00 per vehicle/year	\$0%
Code Section 22-266.1 (b)(3)			
Mobile Crane	\$200.00 per vehicle/year	\$200.00 per vehicle/year	\$0%
Code Section 22-266.1 (b)(3)c			
<b>Fire</b>			
<b>Fire Service Charges and Fees:</b>			
ALS 1 Emergency	\$375.00	\$375.00	\$0%
ALS 2 Transport	\$564.00	\$564.00	\$0%
BLS Emergency	\$328.00	\$328.00	\$0%
Mileage	\$7.00	\$7.00	\$0%
Business Inspections	\$10.00	\$10.00	\$0%
Charge for 3rd False Alarm			
Call in a two-week period	\$20.00	\$20.00	\$0%
Plans Review	\$10.00	\$10.00	\$0%

Description	FY 2012 Adopted/FY 2013 Planned	FY 2013 Adopted	\$ or % Change
<b>Parks and Recreation</b>			
<b>Recreation Fees:</b>			
Summer Galaxy Program	\$250.00 per 9 week program	\$250.00 per 9 week program	
Pokey Smokey 11	\$2 per ride	\$2 per ride	\$0.00
Splash Park	\$2 per visit	\$2 per visit	\$0.00
<b>Golf Seasonal Fees:</b>			
<b>Summer Rates</b>	<b>New Periods</b>	<b>New Periods</b>	
	April-October	April-October	\$0.00
<b>Winter Rates</b>	November-March	November-March	\$0.00
<b>Children's Museum of Virginia</b>			
Under 2	Free	Free	\$0.00
Portsmouth Public School Field Trips	Free	Free	\$0.00
Ages 2-17	\$10.00	\$10.00	\$0.00
Adults	\$11.00	\$11.00	\$0.00
Military and Senior Citizen	\$10.00	\$10.00	\$0.00
Planetarium	\$4.00	\$4.00	\$0.00
<b>Portsmouth Naval Shipyard Museum/ Lightship Portsmouth.</b>			
Under 2	Free	Free	
Ages 2-17	\$2.00	\$2.00	\$0.00
Adults	\$4.00	\$4.00	\$0.00
Seniors, Military and AAA	\$3.00	\$3.00	\$0.00
<b>Key Pass without Planetarium</b>			
Under 2	Free	Free	
Ages 2-17	\$12.00	\$12.00	\$0.00
Adults	\$14.00	\$14.00	\$0.00
Seniors, Military and AAA	\$12.00	\$12.00	\$0.00
<b>Parking</b>			
Parking meter rate Crawford Street	\$1.25	\$1.25	\$0.00
Parking meter rate Civic Center Parking Lot	\$1.25	\$1.25	\$0.00
<b>Library</b>			
Non-resident Library Fee	\$10	\$20	\$10.00



**TAB 2**

City of Portsmouth  
Fiscal Year 2013 Adopted Budget Revenue Summary

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>100 General Fund</u></b>			
<b><u>Taxes</u></b>			
Real Property	91,640,196	94,811,840	90,077,053
Personal Property	21,994,071	20,255,584	23,591,878
Other General Proper	3,030,881	4,085,878	3,152,761
Other Local Taxes	34,894,374	36,258,815	35,408,941
Utility Tax Revenue	7,709,251	7,684,000	7,774,362
	159,268,773	163,096,117	160,004,995
<b><u>Intergovernmental Revenue</u></b>			
State Non-Categorical Aid	10,417,420	10,430,712	10,434,392
State Categorical Aid	25,556,810	25,070,362	25,710,158
	35,974,231	35,501,074	36,144,550
<b><u>Charges For Services</u></b>			
Charges for Services	2,424,429	4,264,000	3,220,010
Total Recovered Cost	699,244	351,582	351,582
Miscellaneous Revenue	1,668,409	8,088,259	4,037,205
	4,792,082	12,703,841	7,608,797
<b><u>Miscellaneous Revenue</u></b>			
Miscellaneous Revenue	83,599	55,000	56,265
<b><u>Other Financing Sources</u></b>			
Investment Income	12,310	10,000	10,230
Other Financing Sources	47,455,604	250,000	250,000
	47,467,914	260,000	260,230
<b><u>Recovered Costs</u></b>			
Total Recovered Cost	3,385,817	3,714,318	3,732,877
Fines and Forfeiture	572,820	455,000	758,565
	3,958,637	4,169,318	4,491,442
<b><u>Licenses And Permits</u></b>			
Licenses and Permits	1,117,152	1,088,025	1,113,051
<b><u>Use Of Property</u></b>			
Use of Property	1,803,404	1,687,000	1,904,767
<b><u>Payment In Lieu Of Taxes</u></b>			
Total Recovered Cost	398,708	375,000	383,625
Miscellaneous Revenue	1,559,506	1,552,000	1,587,696
	1,958,214	1,927,000	1,971,321
<b><u>Operating Transfers In</u></b>			
Transfers In	-	-	560,000
	8,438,660	9,016,675	9,109,682
	8,438,660	9,016,675	9,669,682
<b>Total General Fund</b>	<b>264,862,665</b>	<b>229,504,050</b>	<b>223,225,100</b>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget Revenue Summary

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>400 Behavioral Healthcare Svc Fund</u></b>			
<u>N/A</u>			
N/A	-	-	6,000
<b><u>Intergovernmental Revenue</u></b>			
N/A	-	-	503,000
State Non-Categorical Aid	50,988	-	37,500
State Categorical Aid	146,920	146,920	134,504
Federal Revenue	8,099,034	8,764,610	7,824,972
	1,585,781	1,567,362	1,601,428
	9,882,723	10,478,892	10,101,404
<b><u>Charges For Services</u></b>			
Charges for Services	31,665	-	3,000
Miscellaneous Revenue	35,857	250,000	250,000
	67,522	250,000	253,000
<b><u>Other Financing Sources</u></b>			
Investment Income	1,160	25,000	-
<b><u>Operating Transfers In</u></b>			
Transfers In	646,645	237,356	595,734
<b><u>Fund Balance</u></b>			
Fund Balance	-	-	-
<b>Total Behavioral Healthcare Svc Fund</b>	<b>10,598,050</b>	<b>10,991,248</b>	<b>10,956,138</b>

**405 Public Law Library Fund**

<b><u>Charges For Services</u></b>			
Charges for Services	29,165	31,026	31,026
<b><u>Other Financing Sources</u></b>			
Investment Income	9	-	-
<b>Total Public Law Library Fund</b>	<b>29,174</b>	<b>31,026</b>	<b>31,026</b>

**410 Social Services Fund**

<b><u>Intergovernmental Revenue</u></b>			
State Categorical Aid	16,786,530	22,896,648	19,706,648
Federal Revenue	674	25,000	25,000
	16,787,204	22,921,648	19,731,648
<b><u>Charges For Services</u></b>			
Miscellaneous Revenue	61,911	150,000	196,981
<b><u>Miscellaneous Revenue</u></b>			
Miscellaneous Revenue	80,059	250,000	250,000
<b><u>Recovered Costs</u></b>			
Total Recovered Cost	85,163	85,000	85,000
<b><u>Operating Transfers In</u></b>			
Transfers In	4,467,569	5,172,070	4,772,167
<b>Total Social Services Fund</b>	<b>21,481,907</b>	<b>28,578,718</b>	<b>25,035,796</b>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget Revenue Summary

<u>Funding Sources</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
<b><u>415 Community Services Fund</u></b>			
<b><u>Intergovernmental Revenue</u></b>			
State Categorical Aid	3,797,394	4,902,374	4,902,374
<b><u>Operating Transfers In</u></b>			
Transfers In	1,377,593	2,764,093	2,764,093
<b>Total Community Services Fund</b>	<b>5,174,986</b>	<b>7,666,467</b>	<b>7,666,467</b>
<b><u>420 Stormwater Management Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	5,617,787	6,685,600	7,511,148
<b><u>Other Financing Sources</u></b>			
Investment Income	2,343	-	-
<b><u>Operating Transfers In</u></b>			
Transfers In	16,671	-	-
<b><u>Fund Balance</u></b>			
Fund Balance	-	-	-
<b>Total Stormwater Management Fund</b>	<b>5,636,801</b>	<b>6,685,600</b>	<b>7,511,148</b>
<b><u>435 Willett Hall Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	20,937	30,000	30,000
Miscellaneous Revenue	589	1,138	1,866
	21,525	31,138	31,866
<b><u>Other Financing Sources</u></b>			
Investment Income	256	-	-
<b><u>Recovered Costs</u></b>			
Total Recovered Cost	164,711	250,000	250,000
<b><u>Use Of Property</u></b>			
Use of Property	85,123	105,000	105,000
<b>Total Willett Hall Fund</b>	<b>271,615</b>	<b>386,138</b>	<b>386,866</b>
<b><u>440 Recreation Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	554,318	600,000	600,000
<b><u>Other Financing Sources</u></b>			
Investment Income	124	-	-
<b>Total Recreation Fund</b>	<b>554,442</b>	<b>600,000</b>	<b>600,000</b>
<b><u>500 Cemetery Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	-	50,000	50,000
<b><u>Other Financing Sources</u></b>			
Investment Income	-	50,000	50,000
<b>Total Cemetery Fund</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget Revenue Summary

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>620 Other Post-Employment Benefits</u></b>			
<b><u>Operating Transfers In</u></b>			
Transfers In	2,500,000	2,500,000	-
<b>Total Other Post-Employment Benefits</b>	<b>2,500,000</b>	<b>2,500,000</b>	<b>-</b>
<b><u>630 New Port Community Development Authority</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	1,001,220	1,022,642	1,022,642
<b>Total New Port Community Development Authority</b>	<b>1,001,220</b>	<b>1,022,642</b>	<b>1,022,642</b>
<b><u>700 Public Utility Fund</u></b>			
<b><u>Taxes</u></b>			
Real Property	45,216	-	-
<b><u>Charges For Services</u></b>			
Charges for Services	39,601,497	40,292,409	42,487,761
Miscellaneous Revenue	277,773	266,000	291,000
	39,879,270	40,558,409	42,778,761
<b><u>Other Financing Sources</u></b>			
Investment Income	74,102	-	-
Other Financing Sources	478,411	-	-
	552,514	-	-
<b><u>Recovered Costs</u></b>			
Total Recovered Cost	158,927	168,700	168,700
<b><u>Licenses And Permits</u></b>			
Licenses and Permits	10,787	7,000	7,000
<b><u>Use Of Property</u></b>			
Use of Property	53,339	58,192	58,192
<b><u>Operating Transfers In</u></b>			
Transfers In	125,559	-	-
<b><u>Fund Balance</u></b>			
Fund Balance	-	577,158	2,013,075
<b>Total Public Utility Fund</b>	<b>40,825,611</b>	<b>41,369,459</b>	<b>45,025,728</b>
<b><u>720 Golf Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	933,118	999,243	1,042,250
Miscellaneous Revenue	-21,012	-	-
	912,105	999,243	1,042,250
<b><u>Recovered Costs</u></b>			
Total Recovered Cost	3,414	-	-
<b><u>Use Of Property</u></b>			
Use of Property	371,913	386,250	411,842
<b><u>Operating Transfers In</u></b>			
Transfers In	853,042	594,328	1,116,739
<b>Total Golf Fund</b>	<b>2,140,474</b>	<b>1,979,821</b>	<b>2,570,831</b>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget Revenue Summary

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>740 Waste Management Fund</u></b>			
<b><u>Intergovernmental Revenue</u></b>			
State Categorical Aid	680,000	680,000	280,000
<b><u>Charges For Services</u></b>			
N/A	4,229	-	-
Charges for Services	14,123,658	12,517,235	11,890,742
Miscellaneous Revenue	51,888	16,050	16,050
	14,179,774	12,533,285	11,906,792
<b><u>Other Financing Sources</u></b>			
Investment Income	3,244	-	-
<b><u>Operating Transfers In</u></b>			
Transfers In	59,688	-	400,000
<b>Total Waste Management Fund</b>	<b>14,922,706</b>	<b>13,213,285</b>	<b>12,586,792</b>
<b><u>750 Portsmouth Parking Authority</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	363,131	414,290	407,525
Miscellaneous Revenue	817	800	800
	363,948	415,090	408,325
<b><u>Other Financing Sources</u></b>			
Investment Income	-	1,650	1,650
<b><u>Recovered Costs</u></b>			
Fines and Forfeiture	219,221	300,000	259,896
<b><u>Use Of Property</u></b>			
Use of Property	698,129	690,550	755,170
<b><u>Operating Transfers In</u></b>			
Transfers In	384,135	190,972	261,475
<b>Total Portsmouth Parking Authority</b>	<b>1,665,432</b>	<b>1,598,262</b>	<b>1,686,516</b>
<b><u>800 City Garage Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	8,312,313	8,335,903	8,274,499
Miscellaneous Revenue	68,514	-	-
	8,380,827	8,335,903	8,274,499
<b><u>Other Financing Sources</u></b>			
Investment Income	486	-	-
<b><u>Operating Transfers In</u></b>			
Transfers In	420,395	-	-
<b><u>Fund Balance</u></b>			
Fund Balance	-	-	485,806
<b>Total City Garage Fund</b>	<b>8,801,708</b>	<b>8,335,903</b>	<b>8,760,305</b>



City of Portsmouth  
Fiscal Year 2013 Adopted Budget Revenue Summary

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>810 Information Technology Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	4,745,604	5,120,380	5,082,219
Miscellaneous Revenue	28,045	34,319	34,375
	4,773,649	5,154,699	5,116,594
<b><u>Other Financing Sources</u></b>			
Investment Income	663	10,000	10,000
<b><u>Operating Transfers In</u></b>			
Transfers In	49,077	-	-
<b>Total Information Technology Fund</b>	<b>4,823,390</b>	<b>5,164,699</b>	<b>5,126,594</b>
<b><u>820 Risk Management Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	6,102,797	5,658,241	5,685,363
<b><u>Other Financing Sources</u></b>			
Investment Income	7,738	-	-
<b><u>Recovered Costs</u></b>			
Total Recovered Cost	502,800	50,000	50,000
<b><u>Operating Transfers In</u></b>			
Transfers In	4,284	-	-
<b>Total Risk Management Fund</b>	<b>6,617,619</b>	<b>5,708,241</b>	<b>5,735,363</b>
<b><u>830 Health Insurance Fund</u></b>			
<b><u>Charges For Services</u></b>			
Charges for Services	17,956,181	19,865,296	19,865,296
Miscellaneous Revenue	411	-	-
	17,956,593	19,865,296	19,865,296
<b><u>Other Financing Sources</u></b>			
Investment Income	3,323	-	-
<b>Total Health Insurance Fund</b>	<b>17,959,916</b>	<b>19,865,296</b>	<b>19,865,296</b>
<b><u>900 Portsmouth City Public Schools</u></b>			
<b><u>Recovered Costs</u></b>			
	-	50,271,413	8,304,000
<b><u>Schools</u></b>			
Schools	-	115,506,537	156,336,714
<b>Total Portsmouth City Public Schools</b>	<b>-</b>	<b>165,777,950</b>	<b>164,640,714</b>
<b><u>910 Community Development</u></b>			
<b><u>Intergovernmental Revenue</u></b>			
Federal Revenue	-	2,552,522	1,958,877
<b>Total Community Development</b>	<b>-</b>	<b>2,552,522</b>	<b>1,958,877</b>
<b>Total Funding Sources</b>	<b>409,867,714</b>	<b>553,631,327</b>	<b>544,492,199</b>

**TAB 3**



City of Portsmouth  
Fiscal Year 2013 Adopted Budget Fund Summary

Business Units	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>100 General Fund</u></b>			
<b>General Government</b>			
City Council	366,703	345,671	320,245
City Clerk	302,235	302,610	313,121
City Manager	788,968	989,882	966,284
Management and Legislative Affairs	365,718	438,958	404,312
Registrar	521,056	508,200	567,575
City Attorney	1,429,759	1,417,429	1,375,839
Human Resource Management	810,938	989,318	1,060,685
Civil Service Commission	73,841	64,400	86,680
Commissioner of the Revenue	1,343,729	1,385,528	1,430,469
City Assessor	699,134	1,091,700	803,351
City Treasurer	1,713,030	1,759,105	1,778,015
Finance	1,814,195	1,890,598	1,799,965
Procurement	1,051,074	1,088,476	1,076,753
Marketing and Communications	1,483,885	1,525,305	1,665,697
	12,764,264	13,797,180	13,648,991
<b>Non-Departmental</b>			
Non-Departmental	9,486,425	13,698,094	11,580,306
Transfers and Contingencies	60,221,440	62,989,477	58,905,968
Public Transportation	2,775,752	2,400,602	2,773,549
Debt Service	68,954,044	24,242,879	22,947,841
Support to Civic & Cultural Organizations	294,596	331,206	328,024
	141,732,257	103,662,258	96,535,688
<b>Judicial</b>			
Circuit Court Judges	543,890	528,228	624,228
Circuit Court Clerk	1,316,344	1,385,847	1,461,522
Magistrate	12,725	10,243	10,127
General District Court	34,921	48,896	71,631
Juvenile And Domestic Relations Court	18,254	28,099	48,123
Juvenile Court Services	1,090,181	1,180,621	1,198,656
Commonwealth Attorney	2,487,346	2,311,010	2,564,102
Sheriff	12,158,782	10,261,353	12,696,823
	17,662,443	15,754,297	18,675,212
<b>Public Safety</b>			
Police Department	30,513,137	34,738,554	33,961,284
E-911	2,070,461	2,053,044	2,100,189
Fire, Rescue And Emergency	26,820,633	27,786,999	26,671,721
	59,404,231	64,578,597	62,733,194
<b>Public Works/General Services</b>			
Streets And Highways	3,902,220	3,702,884	3,240,320
Mosquito Control	374,616	438,990	442,107
Engineering	1,291,918	1,389,230	1,420,171
Traffic Engineering	2,391,125	2,665,974	2,721,208
Property Management	3,327,281	3,548,673	3,756,159
Utilities	1,820,654	1,977,000	2,174,500
Rental Of Land	682,403	921,604	804,072
Harbor Center Pavilion	355,158	351,053	352,780
	14,145,374	14,995,408	14,911,317
<b>Public Health</b>			
Health	1,147,052	1,149,060	1,186,217

City of Portsmouth  
Fiscal Year 2013 Adopted Budget Fund Summary

Business Units	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>100 General Fund</u></b>			
<b>Parks, Recreation, and Cultural</b>			
Museums	1,833,417	1,821,755	1,774,178
Public Library	2,233,197	2,215,808	2,284,466
Parks, Recreation and Leisure Services - Administration	4,191,729	4,129,814	4,042,235
Parks, Recreation and Leisure Services - Parks	1,601,714	1,997,660	1,953,354
Parks, Recreation and Leisure Services - Recreation	246,820	356,550	359,460
	<u>10,106,877</u>	<u>10,521,587</u>	<u>10,413,693</u>
<b>Community and Economic Development</b>			
Permits and Inspections	2,502,325	2,518,151	2,505,798
Economic Development	849,075	899,465	923,623
Planning	1,348,675	1,628,047	1,691,367
	<u>4,700,075</u>	<u>5,045,663</u>	<u>5,120,788</u>
<b>Total General Fund</b>	<u><b>261,662,573</b></u>	<u><b>229,504,050</b></u>	<u><b>223,225,100</b></u>
<b><u>400 Behavioral Healthcare Svc Fund</u></b>			
<b>Public Health</b>			
Behavioral Healthcare Services Fund	9,765,192	10,991,248	10,956,138
<b>Total Behavioral Healthcare Svc Fund</b>	<u><b>9,765,192</b></u>	<u><b>10,991,248</b></u>	<u><b>10,956,138</b></u>
<b><u>405 Public Law Library Fund</u></b>			
<b>Parks, Recreation, and Cultural</b>			
Law Library Fund	26,914	31,026	31,026
<b>Total Public Law Library Fund</b>	<u><b>26,914</b></u>	<u><b>31,026</b></u>	<u><b>31,026</b></u>
<b><u>410 Social Services Fund</u></b>			
<b>Public Health</b>			
Social Services Fund	21,552,574	28,578,718	25,035,796
<b>Total Social Services Fund</b>	<u><b>21,552,574</b></u>	<u><b>28,578,718</b></u>	<u><b>25,035,796</b></u>
<b><u>415 Community Services Fund</u></b>			
<b>Public Health</b>			
CSA Fund	5,174,986	7,666,467	7,666,467
<b>Total Community Services Fund</b>	<u><b>5,174,986</b></u>	<u><b>7,666,467</b></u>	<u><b>7,666,467</b></u>
<b><u>420 Stormwater Management Fund</u></b>			
<b>Public Works/General Services</b>			
Storm Water Management Fund	6,023,855	6,685,600	7,511,148
<b>Total Stormwater Management Fund</b>	<u><b>6,023,855</b></u>	<u><b>6,685,600</b></u>	<u><b>7,511,148</b></u>
<b><u>435 Willett Hall Fund</u></b>			
<b>Community and Economic Development</b>			
Willett Hall	229,039	386,138	386,866
<b>Total Willett Hall Fund</b>	<u><b>229,039</b></u>	<u><b>386,138</b></u>	<u><b>386,866</b></u>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget Fund Summary

Business Units	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>440 Recreation Fund</u></b>			
Parks, Recreation, and Cultural Recreation Fund	550,626	600,000	600,000
<b>Total Recreation Fund</b>	<b>550,626</b>	<b>600,000</b>	<b>600,000</b>
<b><u>500 Cemetery Fund</u></b>			
Public Works/General Services Cemetery Perpetual Care Fund	-	100,000	100,000
<b>Total Cemetery Fund</b>	<b>-</b>	<b>100,000</b>	<b>100,000</b>
<b><u>620 Other Post-Employment Benefits</u></b>			
Non-Departmental Other Post Employment Benefits	-	2,500,000	-
<b>Total Other Post-Employment Benefits</b>	<b>-</b>	<b>2,500,000</b>	<b>-</b>
<b><u>630 New Port Community Development Authority</u></b>			
Community and Economic Development New Port Community Development Authority	2,087,716	1,022,642	1,022,642
<b>Total New Port Community Development Authority</b>	<b>2,087,716</b>	<b>1,022,642</b>	<b>1,022,642</b>
<b><u>700 Public Utility Fund</u></b>			
Public Works/General Services Public Utilities Fund	33,312,485	41,369,459	45,025,728
<b>Total Public Utility Fund</b>	<b>33,312,485</b>	<b>41,369,459</b>	<b>45,025,728</b>
<b><u>720 Golf Fund</u></b>			
Parks, Recreation, and Cultural Golf Services Fund	2,322,044	1,979,821	2,570,831
<b>Total Golf Fund</b>	<b>2,322,044</b>	<b>1,979,821</b>	<b>2,570,831</b>
<b><u>740 Waste Management Fund</u></b>			
Public Works/General Services Waste Management Fund	13,672,097	13,213,285	12,586,792
<b>Total Waste Management Fund</b>	<b>13,672,097</b>	<b>13,213,285</b>	<b>12,586,792</b>
<b><u>750 Portsmouth Parking Authority</u></b>			
Public Works/General Services Parking Authority Fund	1,546,936	1,598,262	1,686,516
<b>Total Portsmouth Parking Authority</b>	<b>1,546,936</b>	<b>1,598,262</b>	<b>1,686,516</b>
<b><u>800 City Garage Fund</u></b>			
Public Works/General Services City Garage Fund	8,135,235	8,335,903	8,760,305
<b>Total City Garage Fund</b>	<b>8,135,235</b>	<b>8,335,903</b>	<b>8,760,305</b>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget Fund Summary

Business Units	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
<b><u>810 Information Technology Fund</u></b>			
General Government			
Information Technology	4,472,525	3,987,299	3,963,104
Telecommunications	698,543	1,177,400	1,163,490
	<u>5,171,068</u>	<u>5,164,699</u>	<u>5,126,594</u>
Total Information Technology Fund	<u>5,171,068</u>	<u>5,164,699</u>	<u>5,126,594</u>
<b><u>820 Risk Management Fund</u></b>			
General Government			
Risk Management Fund	3,187,642	5,708,241	5,735,363
Total Risk Management Fund	<u>3,187,642</u>	<u>5,708,241</u>	<u>5,735,363</u>
<b><u>830 Health Insurance Fund</u></b>			
General Government			
Health Insurance Fund	20,300,780	19,865,296	19,865,296
Total Health Insurance Fund	<u>20,300,780</u>	<u>19,865,296</u>	<u>19,865,296</u>
<b><u>900 Portsmouth City Public Schools</u></b>			
Education			
Public Education	-	165,777,950	164,640,714
Total Portsmouth City Public Schools	<u>-</u>	<u>165,777,950</u>	<u>164,640,714</u>
<b><u>910 Community Development</u></b>			
Community and Economic Development			
Community Planning and Development Program	-	2,552,522	1,958,877
Total Community Development	<u>-</u>	<u>2,552,522</u>	<u>1,958,877</u>
City Total Budget	<u>394,721,763</u>	<u>553,631,327</u>	<u>544,492,199</u>

**TAB 4**

**City of Portsmouth**  
**Fiscal Year 2013 Position Summary**

	<b>FY2012 Adopted Full Time Positions</b>	<b>FY2013 Adopted Full Time Positions</b>
<b><u>01 General Government</u></b>		
City Council	7	7
City Clerk	4	4
City Manager	6	7
Office of Management Services	2	2
Registrar	4	4
City Attorney	12	11
Department of Human Resource Management	9	9
Commissioner of the Revenue	21	21
City Assessor	9	9
City Treasurer	25	24
Department of Finance	20	19
Procurement and Risk Management	5	5
Information Technology	26	26
Telecommunications	7	7
Office of Marketing and Communications	8	9
Risk Management Fund	3	3
<b>Total General Government</b>	<b>168</b>	<b>167</b>
<b><u>03 Judicial</u></b>		
Circuit Court Judges	8	8
Circuit Court Clerk	24	24
Commonwealth's Attorney	30	32
Sheriff	181	180
<b>Total Judicial</b>	<b>243</b>	<b>244</b>
<b><u>04 Public Safety</u></b>		
Police Department	315	325
E-911	32	32
Security and Animal Control	14	13
Department of Fire, Rescue and Emergency	246	241
<b>Total Public Safety</b>	<b>607</b>	<b>611</b>



### 05 Public Works

Streets and Highways	15	15
Stormwater Management Fund	23	23
Mosquito Control	4	4
Engineering	16	16
Traffic Engineering	10	9
Parking Authority Fund	6	6
Property Management	41	41
Waste Management Fund	68	68
City Garage Fund	36	35
Public Utilities Fund	139	138
Harbor Center Pavilion	2	2
<b>Total Public Works</b>	<b>360</b>	<b>357</b>

### 06 Public Health

Behavioral Healthcare Services Fund	120	120
Social Services Fund	245	245
CSA Fund	3	3
<b>Total Public Health</b>	<b>368</b>	<b>368</b>

### 07 Parks, Recreation, and Cultural

Department of Museums	25	25
Department of Public Library	29	29
Golf Services Fund	17	17
Recreation Fund	0	0
Parks, Recreation and Leisure Services	55	52
<b>Total Parks, Recreation, and Cultural</b>	<b>126</b>	<b>123</b>

### 08 Community and Economic Development

Permits and Inspections	30	30
Department of Economic Development	6	6
Willett Hall Fund	0	2
Department of Planning	12	12
<b>Total Community and Economic Development</b>	<b>48</b>	<b>50</b>
<b>Total General Fund Positions</b>	<b>1227</b>	<b>1227</b>
<b>Total City Fund Positions</b>	<b>1552</b>	<b>1552</b>

# **TAB 5**



City of Portsmouth  
Fiscal Year 2013 Adopted Budget

## General Government

### Description of Services Provided

This business center includes the departments that provide the overall general administration of the City including City Council, City Clerk, City Manager, Management and Legislative Affairs, Marketing and Communications, City Attorney, Human Resources, Civil Service Commission, City Registrar, Commissioner of the Revenue, City Assessor, City Treasurer, Finance, Procurement and Risk Management, Department of Information Technology and the Health Insurance Fund.

<u>Business Units</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
City Assessor	699,134	1,091,700	803,351
City Attorney	1,429,759	1,417,429	1,375,839
City Clerk	302,235	302,610	313,121
City Council	366,703	345,671	320,245
City Manager	788,968	989,882	966,284
City Treasurer	1,713,030	1,759,105	1,778,015
Civil Service Commission	73,841	64,400	86,680
Commissioner of the Revenue	1,343,729	1,385,528	1,430,469
Finance	1,814,195	1,890,598	1,799,965
Health Insurance Fund	20,300,780	19,865,296	19,865,296
Human Resource Management	810,938	989,318	1,060,685
Information Technology	4,472,525	3,987,299	3,963,104
Management and Legislative Affairs	365,718	438,958	404,312
Marketing and Communications	1,483,885	1,525,305	1,665,697
Procurement	1,051,074	1,088,476	1,076,753
Registrar	521,056	508,200	567,575
Risk Management Fund	3,187,642	5,708,241	5,735,363
Telecommunications	698,543	1,177,400	1,163,490
<b>Total Budget</b>	<b>41,423,754</b>	<b>44,535,416</b>	<b>44,376,244</b>

<u>Funding Sources</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
100 General Fund	12,764,264	13,797,180	13,648,991
810 Information Technology Fund	5,171,068	5,164,699	5,126,594
820 Risk Management Fund	3,187,642	5,708,241	5,735,363
830 Health Insurance Fund	20,300,780	19,865,296	19,865,296
<b>Total Funding</b>	<b>41,423,754</b>	<b>44,535,416</b>	<b>44,376,244</b>

**TAB 6**

## Non-Departmental

### Description of Services Provided

This business center includes non-specific departmental functions including Public Transportation (HRT), Virginia Sports Hall of Fame, Hampton Roads Planning District Commission and the Military and Federal Facilities Alliance. The Transfers and Contingencies section contains transfers from the General Fund to other operating funds. Also included in this business center is the transfer of local tax support to the School's operating fund totaling \$48,871,532, as well as the City's support to Civic Organizations.

Business Units		FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
Debt Service		68,954,044	24,242,879	22,947,841
Non-Departmental		9,486,425	13,698,094	11,580,306
Other Post Employment Benefits		-	2,500,000	-
Public Transportation		2,775,752	2,400,602	2,773,549
Support to Civic & Cultural Organizations		294,596	331,206	328,024
Transfers and Contingencies		60,221,440	62,989,477	58,905,968
Total Budget		141,732,257	106,162,258	96,535,688
Funding Sources		FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
100 General Fund		141,732,257	103,662,258	96,535,688
620 Other Post-Employment Benefits		-	2,500,000	-
Total Funding		141,732,257	106,162,258	96,535,688

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

## Non-Departmental Non-Departmental

### Business Unit Mission Statement

The Non-Departmental section accounts for services and costs not related to other departments or agencies.

### Description of Services Provided

Included in this section are allocations for contractual obligations or community services supported by the City. Reflected in FY2013 is \$2.5 million in tax relief for the Elderly and Disabled citizens ( Senior Citizen Tax Relief). In the past, this tax relief was netted against real estate tax revenue. This reporting methodology change provides more transparency to the citizens of Portsmouth. The mandated State Aid reduction for FY2012 totaling \$1,155,378 is also included in non-departmental. In order to make this "Aid to the Commonwealth" payment, the recipient departments' budgets were reduced in accordance with the State Department of Planning and Budget instructions to the City. The result of these budget reductions are accumulated in non-departmental in order to remit the refund payment to the Commonwealth.

Expenditure Categories	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
Salaries	-	427,500	-22,500
Benefits	120,829	757,547	893,601
Contractual-Jail Per Diem	3,165,598	3,544,150	3,924,630
Contractual-Other	-	51,000	-
Supp-Sympathy Flowers	-	3,060	-
Util-Water Hydrant Chgs	298,440	298,440	298,440
Tele-Telephone	432,661	621,500	621,500
Tele-Telephone Cellular	6,861	180,000	180,000
Tele-Handheld Communications	-	20,000	-
Training-Department Head	-	28,000	10,000
Purchase Card	16,080	-	-
RETIREE BONUS	360,373	-	-
Line of Duty for Public Safety	-	140,000	295,000
Civ Orgs-Eastern VA Med School	45,000	45,000	45,000
Civ Orgs-HR Planning District	169,557	183,757	183,757
Civ Orgs-HR Sports Commission	-	15,805	-
Civ Orgs-Sports Hall of Fame	550,000	550,000	350,000
Civ Orgs-Lowes Annual Incent	175,000	-	-
Civ Orgs-Milit/Fed Fac Allianc	49,257	49,257	49,257
Civ Orgs-Comm. Health Center	76,198	76,198	76,198
Civ Orgs-Portsmouth Partnersh	25,000	25,000	25,000
Civ Orgs-Natl League Cities	8,743	7,928	7,816
Civ Orgs-Events	-	18,194	-
PA-Hospitalization of Indigent	-	33,336	10,000
Sr Citizen Tax Relief	2,160,867	3,000,000	2,500,000
State Aid Budget Reductions	1,129,845	1,193,378	1,124,384
Emergency Drought Funding-Golf	-	50,000	50,000
Prepaid Bonus	-	916,069	-
Recreation Initiatives	-	515,000	-
Bad Debt Expense	-218,632	-	-
Internal Service Charges	914,747	947,975	958,223
<b>Net Budget</b>	<b>9,486,425</b>	<b>13,698,094</b>	<b>11,580,306</b>
<b>Total Budget</b>	<b>9,486,425</b>	<b>13,698,094</b>	<b>11,580,306</b>
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
100 General Fund	9,486,425	13,698,094	11,580,306
<b>Total Funding</b>	<b>9,486,425</b>	<b>13,698,094</b>	<b>11,580,306</b>

## Non-Departmental Transfers and Contingencies

### Business Unit Mission Statement

This section of the budget acts as a financial transaction conduit between the General Fund and other funds.

### Description of Services Provided

In order to provide for the City's share of funding for certain programs, the Transfers and Contingencies section contains transfers from the General Fund to other funds such as Behavioral Healthcare, Social Services, Comprehensive Services, the Capital Improvement Program, and the largest contribution to Portsmouth Public Schools for the City's local share commitment for public education.

To provide for the necessary resources to pay for the costs of goods and services not contemplated during the budget preparation, a General Fund budget contingency is also included in this section

<b>Expenditure Categories</b>		<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
Contingency-Other Operating		194,964	593,442	477,231
	<b>Net Budget</b>	<b>194,964</b>	<b>593,442</b>	<b>477,231</b>
Trans to Public Schools Oper		48,171,651	49,571,413	48,871,532
Trans to CIP Fund		2,000,000	2,000,000	-
Transfer to Courts Cap Reserve		1,818,803	1,818,803	-
Trans to BHS Fund		646,645	237,356	595,731
Trans to Social Services Fund		4,463,171	5,172,070	4,772,167
Trans to Community Services		1,381,991	2,764,093	2,764,093
TRANSFER TO STORMWATER MGMT FUND		16,671	-	-
Trans to Grants Fund		16,004	-	-
Trans to Donations Fund		-	47,000	47,000
TRANSFER TO PUBLIC UTILITY FUND		125,559	-	-
Trans to Golf Fund		853,042	594,328	1,116,739
Trans to Waste Management Fund		59,688	-	-
Trans to Parking Authority		384,135	190,972	261,475
Trans to City Garage Fund		35,755	-	-
TRANSFER TO IT FUND		49,077	-	-
Trans to Risk Management Fund		4,284	-	-
	<b>Total Budget</b>	<b>60,221,440</b>	<b>62,989,477</b>	<b>58,905,968</b>
<b>Funding Sources</b>		<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
100 General Fund		60,221,440	62,989,477	58,905,968
	<b>Total Funding</b>	<b>60,221,440</b>	<b>62,989,477</b>	<b>58,905,968</b>



## Non-Departmental Public Transportation

### Business Unit Mission Statement

HRT's mission is to be an innovative regional provider of inter-modal transportation opportunities at a high level of quality, safety, and efficiency.

### Description of Services Provided

The City contracts public transportation services with the Transportation District Commission of Hampton Roads (TDCHR). TDCHR, operating as Hampton Roads Transit (HRT), provides public transportation in the cities of Chesapeake, Norfolk, Suffolk, Virginia Beach, Hampton, Newport News and Portsmouth. Each city has two TDCHR Board seats. At the request of the City, the Commission provides Portsmouth residents various transportation systems and services. First, operating in the City and connecting with Norfolk and the Peninsula, HRT provides a public bus route mix; ferry services connecting Portsmouth and Norfolk; vanpools operated by commuters; disabled transit services; children safety and senior transit programs; tours and downtown circulation services; neighborhood van services; and carpooling and ridesharing information services. Federal and state funds provide for approximately one third of the total HRT costs and are generally used for capital equipment purchases and special operations such as express bus service and handicap service. The passenger "Fare Box" receipts cover about one third of the total service cost leaving the City of Portsmouth to pay the remaining third of the costs incurred within Portsmouth.

<u>Expenditure Categories</u>		<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
Civ Orgs-HRT		2,775,752	2,400,602	2,773,549
	<b>Net Budget</b>	2,775,752	2,400,602	2,773,549
	<b>Total Budget</b>	2,775,752	2,400,602	2,773,549
<u>Funding Sources</u>		<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
100 General Fund		2,775,752	2,400,602	2,773,549
	<b>Total Funding</b>	2,775,752	2,400,602	2,773,549

### Strategic Goals

- Analyze ridership to determine which routes are being inefficiently utilized and which need improvement.
- Incorporate extended services from the traditional 6:00 - 6:30 p.m. to 7:30 p.m.

### Outcomes and Accomplishments

A new shuttle service was launched in 2008 to replace the "Park and Sail" service by expanding the service to a downtown area shuttle service serving both the ferry docks and the downtown core. This new service will continue to discourage commuters from using the Downtown tunnel and use more energy and time conserving alternatives. The ferry service will tie into the new Downtown Shuttle service offered between the Portsmouth Naval Hospital and the High Street area. The Downtown Shuttle service will be provided with the objective of offering convenient and quick transportation to High Street.

The outcome of this budget item is to furnish a way where anyone wishing to use the Public Transportation System can access the services they need.

### Major Budget Variances

The oil market is very volatile which makes it difficult to predict the cost of fuel for two and a half years in advance of actual usage. Experience shows that HRT costs to the city increase at the rate of approximately 10 per cent per year. The city can try and control the increasing cost by joining with HRT to increase passenger ridership. The amount of support costs that HRT apportions to the City of Portsmouth is based on the expected fare box revenue. Increased ridership and increased fare box revenue lowers the amount that the City of Portsmouth has to pay directly.

## Non-Departmental Debt Service

### Business Unit Mission Statement

In order to meet the City's goals as presented in the Operating budget and the Capital Improvement Program (CIP), the Finance Department plans for long term financing arrangements.

### Description of Services Provided

The Finance Department manages and processes all outstanding debt service payments, acquires bonding sources, and restructures debt to best accommodate the city's needs in accordance with its financial policies.

Expenditure Categories	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
DS-Pymt to Escrow Agent	46,778,674	-	-
Net Budget	46,778,674	-	-
DS-Bond Principal	7,548,713	7,561,233	7,751,658
DS-VPSA Principal	567,225	576,149	985,540
DS-BHS Bldg Principal	-	-	145,000
DS-Lease Purchase Principal	199,635	476,813	-
DS-Literary Loan Principal	375,000	375,000	250,000
DS-Note Payable Principal	-	-	-
DS-QZAB Principal	601,971	716,972	52,897
DS-Human Svcs Bldg Principal	550,808	599,140	651,713
DS-Bond Interest	9,464,924	11,444,529	9,819,935
DS-VPSA Interest	337,525	317,102	296,211
DS-BHS Bldg Interest	181,290	181,293	178,392
DS-Lease Purchase Interest	9,668	5,839	-
DS-Literary Loan Interest	45,000	37,500	30,000
DS-Note Payable Interest	547,152	711,100	1,621,100
DS-Human Svcs Bldg Interest	1,002,952	982,709	907,895
DS-Cost of Issuance	736,957	250,000	250,000
Fiscal Charges	6,550	7,500	7,500
Total Budget	68,954,044	24,242,879	22,947,841
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
100 General Fund	68,954,044	24,242,879	22,947,841
Total Funding	68,954,044	24,242,879	22,947,841

## Non-Departmental Support to Civic & Cultural Organizations

### Business Unit Mission Statement

Support to Civic Organizations is funded for the purpose of awarding incentive grants to qualified nonprofit agencies and organizations. The grants are given to encourage the recipient nonprofits to provide services that affect the welfare and improve the quality of life of Portsmouth citizens.

### Description of Services Provided

The City of Portsmouth recognizes that non-profit organizations fill an important role in improving the quality of life for our community. The City developed a systematic, impartial, and informed process through which nonprofit organizations may request funding from the City. The recipient organizations are expected to provide:

1. Services that are easily accessible to Portsmouth's citizens at a cost that can be quantified and documented.
2. Services that meet specific needs of Portsmouth's citizens and support City Council's Vision Principles.

Expenditure Categories	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
Contractual-Other	-3,100	-	-
Civ Orgs-Community Concerts	20,000	20,000	-
Civ Orgs-Portsmouth Homeless	33,820	24,030	24,030
Civ Orgs-Museum & Fine Arts	34,900	50,000	77,858
Civ Orgs-Virginia Arts Fest	24,216	24,216	-
Civ Orgs-Virginia Symphony	15,000	15,000	-
Civ Orgs-WHRO	2,500	2,500	-
Civ Orgs-Food Bank	10,680	10,680	10,680
Civ Orgs-Friends of the J&D Ct	23,140	23,140	23,140
Civ Orgs-American Red Cross	7,120	14,240	14,240
Civ Orgs-Tidewater Winds	3,500	3,500	-
Civ Orgs-HER Shelter	19,580	39,160	39,160
Civ Orgs-Parc	103,240	103,240	92,916
Civ Orgs-Flag Associates	-	-	2,500
Oasis Shelter	-	-	17,000
Civ Orgs-National Night Out	-	1,500	1,500
Civ Orgs-Westmoreland Athletics	-	-	5,000
Civ Orgs-Portsmouth Schools	-	-	10,000
Civ Orgs-Starbase Victory	-	-	10,000
<b>Net Budget</b>	<b>294,596</b>	<b>331,206</b>	<b>328,024</b>
<b>Total Budget</b>	<b>294,596</b>	<b>331,206</b>	<b>328,024</b>
Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
100 General Fund	294,596	331,206	328,024
<b>Total Funding</b>	<b>294,596</b>	<b>331,206</b>	<b>328,024</b>

### Strategic Goals

- Increase the number of non-profit organizations that provide direct services to Portsmouth citizens.
- Increase the number of directly provided services and/or programs that meet specific needs of Portsmouth citizens.
- Increase the number of services and/or programs that help support City Council's Vision Principles.



## Non-Departmental Other Post Employment Benefits

### Description of Services Provided

City Council authorized a separate OPEB fund to account for contributions toward satisfying the City's OPEB annual required contribution (ARC). Although the City does not currently fund the entire ARC, the normal costs portion of the ARC is fully funded.

In accordance with Government Accounting Standards Board (GASB) reporting requirements, postemployment benefits such as health insurance, life insurance, and other pension-related benefits obligations must be included as a liability reported in the Comprehensive Annual Financial Report (CAFR). Although GASB does not require funding the ARC, the biennial UAAL calculation is based on the degree of funding as well as whether or not the City has an established OPEB Trust Fund. GASB does, however, require the disclosure of information about the funded status of the plan, including the UAAL, in the notes to the financial statements and the presentation of multi-year funding progress trend information as a required supplementary schedule.

<u>Expenditure Categories</u>		<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
Contingency-Other Operating		-	2,500,000	-
	<b>Net Budget</b>	-	2,500,000	-
	<b>Total Budget</b>	-	2,500,000	-
<u>Funding Sources</u>		<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
620 Other Post-Employment Benefits		-	2,500,000	-
	<b>Total Funding</b>	-	2,500,000	-

**TAB 7**

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

## Judicial

### Description of Services Provided

This business center includes civil and criminal agencies pertaining to the prosecution and adjudication including the Circuit Court Judges, Circuit Court Clerk, Magistrate, General District Court, Juvenile and Domestic Relations Court, Juvenile Court Services, the Sheriff and the Commonwealth Attorney. Services provided include the provision of a judicial procedure for the enforcement of State laws and City ordinances; assisting the Circuit Court Judges; maintaining and preserving court documents; hearing criminal; traffic and civil cases; and protecting the welfare of children and families. Prevention and reduction of juvenile delinquency and the provision of constitutional and municipal services for the City of Portsmouth is also included.

<u>Business Units</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
Circuit Court Clerk	1,316,344	1,385,847	1,461,522
Circuit Court Judges	543,890	528,228	624,228
Commonwealth Attorney	2,487,346	2,311,010	2,564,102
General District Court	34,921	48,896	71,631
Juvenile And Domestic Relations Court	18,254	28,099	48,123
Juvenile Court Services	1,090,181	1,180,621	1,198,656
Magistrate	12,725	10,243	10,127
Sheriff	12,158,782	10,261,353	12,696,823
<b>Total Budget</b>	<b>17,662,443</b>	<b>15,754,297</b>	<b>18,675,212</b>
<u>Funding Sources</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
100 General Fund	17,662,443	15,754,297	18,675,212
<b>Total Funding</b>	<b>17,662,443</b>	<b>15,754,297</b>	<b>18,675,212</b>

**TAB 8**

## Public Safety

### Description of Services Provided

This business center includes the departments of Police, E-911, Animal Control and Fire, Rescue and Emergency Services which addresses citizenry protection. Services include the protection and security of all citizens to include community-policing efforts, the provision of efficient fire prevention, fire suppression, emergency medical care, hazardous material response and disaster preparedness services for the citizens of Portsmouth.

<u>Business Units</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
E-911	2,070,461	2,053,044	2,100,189
Fire, Rescue And Emergency	26,820,633	27,786,999	26,671,721
Police Department	30,513,137	34,738,554	33,961,284
<b>Total Budget</b>	<b>59,404,231</b>	<b>64,578,597</b>	<b>62,733,194</b>

<u>Funding Sources</u>	<u>FY 2011 Actual</u>	<u>FY 2012 Adopted</u>	<u>FY 2013 Adopted</u>
100 General Fund	59,404,231	64,578,597	62,733,194
<b>Total Funding</b>	<b>59,404,231</b>	<b>64,578,597</b>	<b>62,733,194</b>

**TAB 9**

## Public Works/General Services

### Description of Services Provided

Public Works consists of the divisions of Mosquito Control, Stormwater Management, Streets and Highways, Engineering, Traffic Engineering, Properties Management, Cemetery Perpetual Care and Public Utilities. Services provided include Integrated Mosquito Control Program, maintenance of city streets and alleys, management of construction and other infrastructure projects, cleaning and maintenance of city stormwater drainage system and management of facilities and properties in the City. The Stormwater Management Division also provides inspection programs for construction and other activities, and administers the city's Comprehensive Stormwater Management Plan to protect the environment and ensure compliance with state and federal environmental requirements.

Also included within Public Works is the Parking Authority, services provided include maintenance of various parking garages and meters; Waste Management, collection and disposal of waste and bulk materials as well as city sweeping; City Garage, coordination of the purchase and maintenance of vehicles and construction equipment; provision of maintenance and upkeep for the Harbor Center Pavilion; and the Cemetery Fund, provision of care for cemetery lots.

Public Utilities is responsible for Water Treatment & Distribution; Wastewater Collection and Conveyance and the Financial and Engineering Administration of these functions within Portsmouth and areas of Suffolk and Chesapeake. Public Utilities functions as an Enterprise Fund, solely supported through user charges, and absorbs all costs associated with its operations, including debt service, payments in lieu of taxes and return on investment to the City.

<b>Business Units</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
Cemetery Perpetual Care Fund	-	100,000	100,000
City Garage Fund	8,135,235	8,335,903	8,760,305
Engineering	1,291,918	1,389,230	1,420,171
Harbor Center Pavilion	355,158	351,053	352,780
Mosquito Control	374,616	438,990	442,107
Parking Authority Fund	1,546,936	1,598,262	1,686,516
Property Management	3,327,281	3,548,673	3,756,159
Public Utilities Fund	33,312,485	41,369,459	45,025,728
Rental Of Land	682,403	921,604	804,072
Storm Water Management Fund	6,023,855	6,685,600	7,511,148
Streets And Highways	3,902,220	3,702,884	3,240,320
Traffic Engineering	2,391,125	2,665,974	2,721,208
Utilities	1,820,654	1,977,000	2,174,500
Waste Management Fund	13,672,097	13,213,285	12,586,792
<b>Total Budget</b>	<b>76,835,983</b>	<b>86,297,917</b>	<b>90,581,806</b>

<b>Funding Sources</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
100 General Fund	14,145,374	14,995,408	14,911,317
420 Stormwater Management Fund	6,023,855	6,685,600	7,511,148
500 Cemetery Fund	-	100,000	100,000
700 Public Utility Fund	33,312,485	41,369,459	45,025,728
740 Waste Management Fund	13,672,097	13,213,285	12,586,792
750 Portsmouth Parking Authority	1,546,936	1,598,262	1,686,516
800 City Garage Fund	8,135,235	8,335,903	8,760,305
<b>Total Funding</b>	<b>76,835,983</b>	<b>86,297,917</b>	<b>90,581,806</b>

**TAB 10**



City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Public Health**

**Description of Services Provided**

This business center includes the departments of Public Health, Behavioral Healthcare Services, Social Services and the Office of Comprehensive Services. These departments are dedicated to promoting, protecting and preserving a healthy and safe community, provide Mental Health, Mental Retardation, Substance Abuse and Prevention Services to the citizens of Portsmouth and enhance the quality of life by promoting safety and self-sufficiency through agency programs and community partnerships.

<b>Business Units</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
Behavioral Healthcare Services Fund	9,765,192	10,991,248	10,956,138
CSA Fund	5,174,986	7,666,467	7,666,467
Health	1,147,052	1,149,060	1,186,217
Social Services Fund	21,552,574	28,578,718	25,035,796
<b>Total Budget</b>	<b>37,639,805</b>	<b>48,385,493</b>	<b>44,844,618</b>

<b>Funding Sources</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
100 General Fund	1,147,052	1,149,060	1,186,217
400 Behavioral Healthcare Svc Fund	9,765,192	10,991,248	10,956,138
410 Social Services Fund	21,552,574	28,578,718	25,035,796
415 Community Services Fund	5,174,986	7,666,467	7,666,467
<b>Total Funding</b>	<b>37,639,805</b>	<b>48,385,493</b>	<b>44,844,618</b>

**TAB 11**

## Parks, Recreation, and Cultural

### Description of Services Provided

The Parks, Recreation and Cultural business center includes the departments of Parks, Recreation and Leisure Services, Museums, Golf and the Public Library (to include the Law Library) which addresses the City's recreational, educational and cultural needs. Services provided include educational exhibits, access to a comprehensive collection of library materials, excellent golf facilities and coordinated programs, and high quality recreation programs and facilities for use by the citizens of Portsmouth.

Business Units	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
Golf Services Fund	2,322,044	1,979,821	2,570,831
Law Library Fund	26,914	31,026	31,026
Museums	1,833,417	1,821,755	1,774,178
Parks, Recreation and Leisure Services - Administration	4,191,729	4,129,814	4,042,235
Parks, Recreation and Leisure Services - Parks	1,601,714	1,997,660	1,953,354
Parks, Recreation and Leisure Services - Recreation	246,820	356,550	359,460
Public Library	2,233,197	2,215,808	2,284,466
Recreation Fund	550,626	600,000	600,000
<b>Total Budget</b>	<b>13,006,461</b>	<b>13,132,434</b>	<b>13,615,550</b>

Funding Sources	FY 2011 Actual	FY 2012 Adopted	FY 2013 Adopted
100 General Fund	10,106,877	10,521,587	10,413,693
405 Public Law Library Fund	26,914	31,026	31,026
440 Recreation Fund	550,626	600,000	600,000
720 Golf Fund	2,322,044	1,979,821	2,570,831
<b>Total Funding</b>	<b>13,006,461</b>	<b>13,132,434</b>	<b>13,615,550</b>

**TAB 12**

## Community and Economic Development

### Description of Services Provided

This business center includes the departments of Economic Development, Permits and Inspections, and City Planning which address the City's overall development, marketing, and planning needs. Services provided include the enforcement of the Commonwealth of Virginia's Building codes and assigned local regulations, coordination of new programs to promote new business development and the maintenance of existing businesses, and the provision of support for programs and activities related to the physical development and use of land in the City. Also included in this section is Willet Hall, Community Development Block Grant, and HOME Partnership Programs.

<b>Business Units</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
Community Planning and Development Program	-	2,552,522	1,958,877
Economic Development	849,075	899,465	923,623
New Port Community Development Authority	2,087,716	1,022,642	1,022,642
Permits and Inspections	2,502,325	2,518,151	2,505,798
Planning	1,348,675	1,628,047	1,691,367
Willet Hall	229,039	386,138	386,866
<b>Total Budget</b>	<b>7,016,830</b>	<b>9,006,965</b>	<b>8,489,173</b>

<b>Funding Sources</b>	<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
100 General Fund	4,700,075	5,045,663	5,120,788
435 Willett Hall Fund	229,039	386,138	386,866
630 New Port Community Development Authority	2,087,716	1,022,642	1,022,642
910 Community Development	-	2,552,522	1,958,877
<b>Total Funding</b>	<b>7,016,830</b>	<b>9,006,965</b>	<b>8,489,173</b>

**TAB 13**

## Education

### Business Center Vision

All students will demonstrate knowledge, skills, character and civic responsibility. This will enable them to shape their own demands.

### Mission Statement

For all students, the Portsmouth Public School mission is to provide a quality education. To this end Portsmouth city Public Schools will ensure:

- An effective instructional program
- A safe and orderly environment
- An atmosphere conducive to learning
- A motivated, committed and skilled staff

<b>Business Units</b>		<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
Public Education		-	165,777,950	164,640,714
	<b>Total Budget</b>	-	165,777,950	164,640,714
<b>Funding Sources</b>		<b>FY 2011 Actual</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Adopted</b>
900 Portsmouth City Public Schools		-	165,777,950	164,640,714
	<b>Total Funding</b>	-	165,777,950	164,640,714



**TAB 14**

## Capital Improvements

### Mission Statement

The Capital Improvement Program will strive to be reflective of efforts to manage competing capital needs while protecting the lasting financial sustainability of the City.

### Description of Services Provided

The Capital Improvement Program (CIP) is a five-year plan that addresses ongoing City infrastructure needs through replenishment and replacement projects. The CIP's first year, the capital budget, is the only appropriated year and subsequent years provide a plan for addressing future infrastructure needs with projected expenditures and resources.

The CIP is programmed in nine specific program areas:

- **Water and Sewer** – Through the Public Utilities Enterprise Fund, projects are funded for the water and sewer system replacement and renovation. The City water system is aging and requires ongoing repair and rehabilitation in order to secure the City's water supply.
- **Drainage and Street Improvements** – Through the Stormwater Fund and the Virginia Department of Transportation funding, there are a number of infrastructure improvement projects in this program grouping.
- **Education** – This program area is comprised of projects that are specifically school related. These include school building replacement and facility repairs. Funding for these projects comes from the City's local revenue, state lottery proceeds, and Virginia Public School Authority construction funds.
- **Industrial and Economic Development** – This area represents those projects providing for the community's economic vitality. These projects include gateways, pedestrian paths, neighborhood projects, and economic development support.
- **Leisure Services** – This program area is comprised of projects related to quality of life projects. These projects will improve the physical appearance of structures within the City's neighborhoods and improve recreational facilities throughout the City.
- **Municipal Facilities** – As the municipal facilities continue to age and maintenance becomes expensive, there is an existing facility need for replacement and refurbishment particularly the City's courts facility. This funding also includes projects to meet the changing dynamics of residential and commercial densities and also new facilities.
- **Parking CIP** - This area represents projects providing replacement and renovations of City Parking Garages.
- **Fleet Management** - Through Master Lease funding, the City's vehicle fleet are replaced according to the Vehicle Service Center's vehicle life cycle replacement plan.

### Strategic Plan

Prioritization of the City's capital needs is essential in the development of the City's capital improvement program (CIP). The City created the CIP Development Team in order to review and analyze existing and future capital projects as well as potential funding strategies and options which must align with City Council's prioritization and the City's vision. This team utilizes benchmarked evaluation criteria to prioritize and recommend the capital budget and 5-year CIP.

The following ten criteria are considered when staff evaluates capital projects:

**Quality of Service:** Measures the extent a project affects the quality of a service. Quality of a service is defined as the efficiency and effectiveness of that service. A project must demonstrate the degree it positively affects the service's efficiency and effectiveness. A project demonstrating a high degree of impact on efficiency and effectiveness, i.e. the overall quality of the service, is awarded a high evaluation score.

**Consistency with Comprehensive Plan and City Council Vision:** Measures the extent a project is aligned with the Comprehensive Plan and City Council Vision. A project demonstrating its ability to address components of the Comprehensive plan, specifically the plan's Action Initiatives and Governance Policies on Fiscal Strength, is awarded a high evaluation score.

**Availability of Alternative Financing Sources:** Measures the extent a project is financed through non-city funding sources. Non-city funding sources include, but are not limited to, private investment, and federal, state or local grants. A project demonstrating ability to generate a larger percentage of non-city project cost funding is awarded a higher evaluation score.

**Mandates or Other Legal Requirements:** Measures the extent in which the City is legally bound in allocating resources to implement a project. Evaluation scores are based upon a project's supporting legal documentation. A project legally bound, e.g. federal, state and local mandate, is awarded a high evaluation score. Ratified contractual agreements with escape clauses are awarded a score of 4 and contractual agreements without an escape clause are awarded a score of 5.

## Capital Improvements

**Documented Community Environmental Quality (External):** Measures the extent a project positively affects the City's external environmental quality. Supporting documentation must accompany a project's claim. A project demonstrating a direct positive external environmental improvement is awarded a high evaluation score.

**Extent of Impact:** Measures the number of affected citizens by the project. A project demonstrating ability to impact a large percentage of the population is awarded a high evaluation score.

**Project Readiness:** Measures the extent a project is capable of moving beyond the planning stage; ability of project to proceed (i.e. acquiring appropriate approvals, financing and land acquisitions). A project demonstrating its ability to proceed forward, i.e. resolve any or all obstacles to implementation, is awarded a high evaluation score.

**Operational Budget Impact:** Measures the extent a project impacts current programs and services as well as the City's operating budget flexibility. Evaluation scores are based upon the project's ability to minimize operational budget impact and generate City revenue. A project demonstrating its ability to positively impact the operational budget, through the generation of significant City revenue, is awarded a high evaluation score. Significant revenue is defined as greater than or equal to 10% of the project cost.

**Health and Safety (Internal):** Measures the extent a project provides increased user health and or safety. Evaluation scores are based upon whether the project maintains current health and safety standards, whether the project alleviates some actual health and or safety issue, or whether the health and or safety issue is urgent and needs immediate attention. A project demonstrating its ability to address actual and urgent safety and or health issues is awarded a high evaluation score.

**Project Linkage:** Measures the extent a project is related or linked to other CIP projects. Evaluation scores are based upon the degree and extent of impact the project has on other CIP projects (i.e. whether the project compliments or is essential to other CIP projects, and whether the project impacts one or more CIP projects). A project demonstrating its essential nature for the completion of multiple CIP projects is awarded a high evaluation score.

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Capital Improvements  
Appropriations Plan Summary**

Project Categories	Appropriated To Date	FY 2013 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2014	FY 2015	FY 2016	FY 2017		
Sewer	40,364,069	8,600,000	12,157,100	12,257,100	12,457,100	13,385,669	58,856,969	99,221,038
Water	92,056,280	11,600,000	23,100,000	22,500,000	33,200,000	17,700,000	108,100,000	200,156,280
Drainage and Street Improvements	56,565,329	4,604,253	5,692,686	24,065,284	7,628,007	10,135,771	52,126,001	108,691,330
Education	20,699,378	1,375,000	1,375,000	1,375,000	-	-	4,125,000	24,824,378
Industrial and Economic Development	8,813,320	4,060,973	233,972	243,330	253,063	200,000	4,991,338	13,804,658
Leisure Services	3,282,868	281,216	292,466	295,000	305,000	305,000	1,478,882	4,761,550
Municipal Facilities	106,608,506	5,458,045	13,982,659	5,265,000	1,060,000	1,065,000	26,830,704	133,439,210
Parking Authority CIP	2,343,094	474,973	233,972	1,750,000	1,850,000	-	4,308,945	6,652,039
Fleet Management	9,664,273	2,053,877	2,245,771	3,628,410	4,340,654	-	12,268,712	21,932,985
<b>Total Project Cost</b>	<b>340,397,117</b>	<b>38,508,337</b>	<b>59,313,626</b>	<b>71,379,124</b>	<b>61,093,824</b>	<b>42,791,440</b>	<b>273,086,351</b>	<b>613,483,468</b>

Means of Financing	Appropriated To Date	FY 2013 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2014	FY 2015	FY 2016	FY 2017		
Education Bonds-VPSA-QSCB (Economic Stimulus)	17,222,170	-	-	-	-	-	-	17,222,170
Federal Funding-Grants	396,270	-	-	-	-	-	-	396,270
Future Bond Issuance	39,924,204	6,783,801	14,756,286	14,674,876	3,438,063	3,050,000	42,703,026	82,627,230
General Obligation Bonds	57,073,101	1,500,000	200,000	250,000	250,000	250,000	2,450,000	59,523,101
General Obligation Notes	25,298,767	-	-	-	-	-	-	25,298,767
Harbor Center Pavilion Ticket Sales	326,000	50,000	50,000	50,000	50,000	50,000	250,000	576,000
Interest Earnings	4,836,076	-	-	-	-	-	-	4,836,076
Master Lease Revenue	9,664,273	2,053,877	2,245,771	3,628,410	4,340,654	-	12,268,712	21,932,985
Other - Federal Funding	9,710,350	-	-	-	-	-	-	9,710,350
Other - Local Funding	166,946	-	-	-	-	-	-	166,946
Other-Economic Stimulus-PU	4,808,250	-	-	-	-	-	-	4,808,250
Public Utilities General Obligation Bonds	111,081,733	15,200,000	30,257,100	29,757,100	40,657,100	26,085,669	141,956,969	253,038,702
Sale of Property	3,227,357	2,336,000	-	-	-	-	2,336,000	5,563,357
Sale of Timber	350,000	-	-	-	-	-	-	350,000
State Construction Funds	343,739	-	-	-	-	-	-	343,739
State Funding-VDOT	300,000	-	-	-	-	-	-	300,000
State Lottery Funds	383,469	-	-	-	-	-	-	383,469
State-Other Categorical Aid	445,000	-	-	10,000,000	-	-	10,000,000	10,445,000
Trans from Gen Fund to Capital Reserve - Courts	4,396,375	-	-	-	-	-	-	4,396,375
Transfer from General Fund	7,250,124	-	-	250,000	-	-	250,000	7,500,124
Transfer from Parking Authority Operating	165,239	-	-	-	-	-	-	165,239
Transfer from Public Utilities Fund	11,368,255	5,000,000	5,000,000	5,000,000	5,000,000	5,000,000	25,000,000	36,368,255
Transfer from Stormwater Fund	24,409,419	4,209,659	5,429,469	6,393,738	7,358,007	8,355,771	31,746,644	56,156,063
Transfers from Schools(Capital Reserve Simonsdale School)	2,750,000	1,375,000	1,375,000	1,375,000	-	-	4,125,000	6,875,000
VML/VaCO Lease Revenue Bonds	4,500,000	-	-	-	-	-	-	4,500,000
<b>Total Funding</b>	<b>340,397,117</b>	<b>38,508,337</b>	<b>59,313,626</b>	<b>71,379,124</b>	<b>61,093,824</b>	<b>42,791,440</b>	<b>273,086,351</b>	<b>613,483,468</b>



City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Capital Improvements**  
**Sewer**

<u>Project Title</u>	<b>Appropriated</b>	<b>FY 2013</b>	<b>Un-Appropriated Subsequent Years</b>				<b>5 Year</b>	<b>CIP</b>
	<b>To Date</b>	<b>Adopted</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>Total</b>	<b>Total</b>
Camden Avenue Sewer Rehabilitation	2,685,000	-	-	-	-	-	-	2,685,000
Miscellaneous Improvements - Sewer	10,026,016	3,300,000	3,500,000	3,600,000	3,700,000	3,700,000	17,800,000	27,826,016
Sanitary Sewer Overflow Elimination Program	12,600,000	4,500,000	6,857,100	6,857,100	6,857,100	7,285,669	32,356,969	44,956,969
Sewer Cave-in Repair	5,534,763	800,000	800,000	800,000	900,000	900,000	4,200,000	9,734,763
Suction Well Rehabilitation	7,018,290	-	1,000,000	1,000,000	1,000,000	1,500,000	4,500,000	11,518,290
Williams Court Outlet Sewer Rehabilitation	2,500,000	-	-	-	-	-	-	2,500,000
<b>Total Project Cost</b>	<b>40,364,069</b>	<b>8,600,000</b>	<b>12,157,100</b>	<b>12,257,100</b>	<b>12,457,100</b>	<b>13,385,669</b>	<b>58,856,969</b>	<b>99,221,038</b>
<b>Debt Funding</b>								
Public Utilities General Obligation Bonds	32,217,234	6,600,000	9,657,100	9,757,100	9,957,100	10,885,669	46,856,969	79,074,203
<b>Other Funding</b>								
Sale of Timber	230,000	-	-	-	-	-	-	230,000
<b>Transfers</b>								
Transfer from Public Utilities Fund	7,916,835	2,000,000	2,500,000	2,500,000	2,500,000	2,500,000	12,000,000	19,916,835
<b>Total Funding</b>	<b>40,364,069</b>	<b>8,600,000</b>	<b>12,157,100</b>	<b>12,257,100</b>	<b>12,457,100</b>	<b>13,385,669</b>	<b>58,856,969</b>	<b>99,221,038</b>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Capital Improvements  
Water**

<u>Project Title</u>	<b>Appropriated To Date</b>	<b>FY 2013 Adopted</b>	<b>Un-Appropriated Subsequent Years</b>				<b>5 Year Total</b>	<b>CIP Total</b>
			<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>		
Dam Upgrades	2,000,000	2,000,000	1,500,000	-	-	-	3,500,000	5,500,000
Downtown Master Utility Replacement Program	16,900,000	-	1,000,000	3,900,000	4,000,000	4,000,000	12,900,000	29,800,000
Infrastructure Improvements	47,077,751	4,000,000	4,000,000	4,000,000	4,000,000	4,500,000	20,500,000	67,577,751
Lake Cahoon Raw Water Pump Station and Pipeline	800,000	-	-	-	8,000,000	2,000,000	10,000,000	10,800,000
Lake Kilby Replacement Filters 1-10	1,600,000	1,000,000	15,000,000	10,000,000	10,000,000	-	36,000,000	37,600,000
Low Pressure Transmission Mains	4,250,000	1,000,000	1,000,000	4,000,000	5,000,000	5,000,000	16,000,000	20,250,000
Meter Replacement Program	6,999,000	3,000,000	-	-	-	-	3,000,000	9,999,000
Miscellaneous Water Work	2,785,616	600,000	600,000	600,000	700,000	700,000	3,200,000	5,985,616
Replacement of Water Plant Equipment	9,643,913	-	-	-	1,500,000	1,500,000	3,000,000	12,643,913
<b>Total Project Cost</b>	<b>92,056,280</b>	<b>11,600,000</b>	<b>23,100,000</b>	<b>22,500,000</b>	<b>33,200,000</b>	<b>17,700,000</b>	<b>108,100,000</b>	<b>200,156,280</b>
<b>Debt Funding</b>								
Public Utilities General Obligation Bonds	78,864,499	8,600,000	20,600,000	20,000,000	30,700,000	15,200,000	95,100,000	173,964,499
<b>Federal Funding</b>								
Other-Economic Stimulus-PU	4,808,250	-	-	-	-	-	-	4,808,250
<b>Other Funding</b>								
Interest Earnings	4,183,511	-	-	-	-	-	-	4,183,511
Other - Federal Funding	626,800	-	-	-	-	-	-	626,800
Other - Local Funding	1,800	-	-	-	-	-	-	1,800
Sale of Timber	120,000	-	-	-	-	-	-	120,000
<b>Other Funding Funding</b>	<b>4,932,111</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>4,932,111</b>
<b>Transfers</b>								
Transfer from Public Utilities Fund	3,451,420	3,000,000	2,500,000	2,500,000	2,500,000	2,500,000	13,000,000	16,451,420
<b>Total Funding</b>	<b>92,056,280</b>	<b>11,600,000</b>	<b>23,100,000</b>	<b>22,500,000</b>	<b>33,200,000</b>	<b>17,700,000</b>	<b>108,100,000</b>	<b>200,156,280</b>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Capital Improvements**  
**Drainage and Street Improvements**

<u>Project Title</u>	<b>Appropriated</b>	<b>FY 2013</b>	<b>Un-Appropriated Subsequent Years</b>				<b>5 Year</b>	<b>CIP</b>
	<b>To Date</b>	<b>Adopted</b>	<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>	<b>Total</b>	<b>Total</b>
ADA Compliance-Curb Cuts	293,186	28,122	29,247	30,120	25,000	30,000	142,489	435,675
Alexander's Corner Resignalization	991,500	-	-	-	-	-	-	991,500
Bridge Repairs	2,359,145	112,486	116,985	121,664	125,000	130,000	606,135	2,965,280
Churchland Bridge	5,822,697	-	-	17,399,762	-	-	17,399,762	23,222,459
Churchland Elementary Safe Routes To School Project	396,270	-	-	-	-	-	-	396,270
Drainage Facilities Repair and Lake Management	22,338,419	2,209,659	2,129,469	3,193,738	4,158,007	5,055,771	16,746,644	39,085,063
Dredging of Lakes/Ponds	1,000,000	1,000,000	300,000	200,000	200,000	300,000	2,000,000	3,000,000
Ebony Heights Improvements	2,001,212	-	-	-	-	-	-	2,001,212
Elizabeth River Sediment Cleanup	74,250	-	-	-	-	-	-	74,250
Highland Biltmore Improvements	2,857,000	-	-	-	-	-	-	2,857,000
Hope 6 Project - Jeffry Wilson	2,100,000	-	-	-	-	-	-	2,100,000
Midtown Corridor	1,000,000	-	-	-	-	-	-	1,000,000
Pinner's Point Repayment	154,000	-	-	-	-	-	-	154,000
Signal Replacement High & Court St	300,000	-	-	-	-	-	-	300,000
Simonsdale Improvements	2,293,084	-	-	-	-	-	-	2,293,084
Street Improvements South Portsmouth	1,868,356	-	-	-	-	-	-	1,868,356
Traffic Inventory	141,500	141,500	-	-	-	-	141,500	283,000
Traffic Signal Improvements	2,412,160	112,486	116,985	120,000	120,000	120,000	589,471	3,001,631
Turnpike Road - ML King Hwy to Portsmouth Boulevard	732,150	-	-	-	-	-	-	732,150
Update Traffic Signals @ 10 Intersection(HSIP)	3,185,600	-	-	-	-	-	-	3,185,600
Update Traffic Signals 8 Intersection	3,244,800	-	-	-	-	-	-	3,244,800
Victory blvd/Paradise Cr Bridge Replacement	-	-	-	-	-	1,500,000	1,500,000	1,500,000
VPDES Permit Compliance	1,000,000	1,000,000	3,000,000	3,000,000	3,000,000	3,000,000	13,000,000	14,000,000
<b>Total Project Cost</b>	<b>56,565,329</b>	<b>4,604,253</b>	<b>5,692,686</b>	<b>24,065,284</b>	<b>7,628,007</b>	<b>10,135,771</b>	<b>52,126,001</b>	<b>108,691,330</b>



City of Portsmouth  
Fiscal Year 2013 Adopted Budget

### Capital Improvements

	Appropriated To Date	FY 2013 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2014	FY 2015	FY 2016	FY 2017		
<b><u>Debt Funding</u></b>								
Future Bond Issuance	262,160	394,594	263,217	7,671,546	270,000	1,780,000	10,379,357	10,641,517
General Obligation Bonds	20,940,007	-	-	-	-	-	-	20,940,007
General Obligation Notes	298,767	-	-	-	-	-	-	298,767
Debt Funding Funding	21,500,934	394,594	263,217	7,671,546	270,000	1,780,000	10,379,357	31,880,291
<b><u>Education Funding</u></b>								
State-Other Categorical Aid	445,000	-	-	10,000,000	-	-	10,000,000	10,445,000
<b><u>Federal Funding</u></b>								
Federal Funding-Grants	396,270	-	-	-	-	-	-	396,270
<b><u>Other Funding</u></b>								
Interest Earnings	427,299	-	-	-	-	-	-	427,299
Other - Federal Funding	8,961,550	-	-	-	-	-	-	8,961,550
Sale of Property	87,357	-	-	-	-	-	-	87,357
Other Funding Funding	9,476,206	-	-	-	-	-	-	9,476,206
<b><u>State Funding</u></b>								
State Funding-VDOT	300,000	-	-	-	-	-	-	300,000
<b><u>Transfers</u></b>								
Transfer from General Fund	37,500	-	-	-	-	-	-	37,500
Transfer from Stormwater Fund	24,409,419	4,209,659	5,429,469	6,393,738	7,358,007	8,355,771	31,746,644	56,156,063
Transfers Funding	24,446,919	4,209,659	5,429,469	6,393,738	7,358,007	8,355,771	31,746,644	56,193,563
Total Funding	56,565,329	4,604,253	5,692,686	24,065,284	7,628,007	10,135,771	52,126,001	108,691,330

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Capital Improvements**  
**Education**

<u>Project Title</u>	<u>Appropriated To Date</u>	<u>FY 2013 Adopted</u>	<u>Un-Appropriated Subsequent Years</u>				<u>5 Year Total</u>	<u>CIP Total</u>
			<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>		
Simonsdale School	20,699,378	1,375,000	1,375,000	1,375,000	-	-	4,125,000	24,824,378
Total Project Cost	20,699,378	1,375,000	1,375,000	1,375,000	-	-	4,125,000	24,824,378
<b>Debt Funding</b>								
Education Bonds-VPSC-QSCB (Economic Stimulus)	17,222,170	-	-	-	-	-	-	17,222,170
<b>Education Funding</b>								
State Construction Funds	343,739	-	-	-	-	-	-	343,739
State Lottery Funds	383,469	-	-	-	-	-	-	383,469
Transfers from Schools(Capital Reserve Simonsdale School)	2,750,000	1,375,000	1,375,000	1,375,000	-	-	4,125,000	6,875,000
Education Funding Funding	3,477,208	1,375,000	1,375,000	1,375,000	-	-	4,125,000	7,602,208
Total Funding	20,699,378	1,375,000	1,375,000	1,375,000	-	-	4,125,000	24,824,378

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Capital Improvements**  
**Industrial and Economic Development**

<u>Project Title</u>	<u>Appropriated To Date</u>	<u>FY 2013 Adopted</u>	<u>Un-Appropriated Subsequent Years</u>				<u>5 Year Total</u>	<u>CIP Total</u>
			<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>		
City Gateways	1,324,320	224,973	233,972	243,330	253,063	200,000	1,155,338	2,479,658
Holiday Inn Site Redevelopment	7,489,000	3,836,000	-	-	-	-	3,836,000	11,325,000
Total Project Cost	8,813,320	4,060,973	233,972	243,330	253,063	200,000	4,991,338	13,804,658
<b>Debt Funding</b>								
Future Bond Issuance	-	224,973	233,972	243,330	253,063	200,000	1,155,338	1,155,338
General Obligation Bonds	8,813,320	1,500,000	-	-	-	-	1,500,000	10,313,320
Debt Funding Funding	8,813,320	1,724,973	233,972	243,330	253,063	200,000	2,655,338	11,468,658
<b>Other Funding</b>								
Sale of Property	-	2,336,000	-	-	-	-	2,336,000	2,336,000
Total Funding	8,813,320	4,060,973	233,972	243,330	253,063	200,000	4,991,338	13,804,658

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Capital Improvements  
Leisure Services**

<u>Project Title</u>	<b>Appropriated To Date</b>	<b>FY 2013 Adopted</b>	<b>Un-Appropriated Subsequent Years</b>				<b>5 Year Total</b>	<b>CIP Total</b>
			<b>FY 2014</b>	<b>FY 2015</b>	<b>FY 2016</b>	<b>FY 2017</b>		
Cavalier Manor Athletic Complex	267,000	-	-	-	-	-	-	267,000
Churchland Park - Field Renovation	160,000	-	-	-	-	-	-	160,000
Cradock Skate Park	200,000	-	-	-	-	-	-	200,000
Outdoor Athletic Lighting	916,615	123,735	128,685	130,000	135,000	135,000	652,420	1,569,035
Outdoor Recreation Facility Repair / Replacement	1,177,024	157,481	163,781	165,000	170,000	170,000	826,262	2,003,286
Playground Equipment	562,229	-	-	-	-	-	-	562,229
Total Project Cost	3,282,868	281,216	292,466	295,000	305,000	305,000	1,478,682	4,761,550
<b>Debt Funding</b>								
Future Bond Issuance	-	281,216	292,466	295,000	305,000	305,000	1,478,682	1,478,682
General Obligation Bonds	3,007,602	-	-	-	-	-	-	3,007,602
Debt Funding Funding	3,007,602	281,216	292,466	295,000	305,000	305,000	1,478,682	4,486,284
<b>Other Funding</b>								
Interest Earnings	225,266	-	-	-	-	-	-	225,266
Sale of Property	50,000	-	-	-	-	-	-	50,000
Other Funding Funding	275,266	-	-	-	-	-	-	275,266
Total Funding	3,282,868	281,216	292,466	295,000	305,000	305,000	1,478,682	4,761,550

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

## Capital Improvements Municipal Facilities

Project Title	Appropriated To Date	FY 2013 Adopted	Un-Appropriated Subsequent Years				5 Year Total	CIP Total
			FY 2014	FY 2015	FY 2016	FY 2017		
ADA Compliance-Municipal Facilities	650,120	84,365	87,740	90,000	75,000	80,000	417,105	1,067,225
Behavioral Health Building	7,529,003	-	-	-	-	-	-	7,529,003
Harbor Center Pavilion-Facility Upgrades	326,000	50,000	50,000	50,000	50,000	50,000	250,000	576,000
HazMat Program	2,218,574	84,365	87,740	85,000	85,000	85,000	427,105	2,645,679
Judicial Facilities Improvements	3,640,000	-	-	-	-	-	-	3,640,000
Portsmouth Court Complex(New Judicial Complex)	72,950,259	4,750,000	9,048,292	-	-	-	13,798,292	86,748,551
Project System Maint - New Judicial Complex	-	-	200,000	250,000	250,000	250,000	950,000	950,000
Public Safety New Radio System	3,000,000	-	4,000,000	4,000,000	-	-	8,000,000	11,000,000
Renovations to Various Buildings	2,683,014	224,973	233,972	250,000	250,000	250,000	1,208,945	3,891,959
Repair of Seawall	901,788	39,370	40,945	50,000	50,000	50,000	230,315	1,132,103
Replacement of HVAC	1,723,566	112,486	116,985	120,000	150,000	150,000	649,471	2,373,037
Roof Replacement	2,416,182	112,486	116,985	120,000	150,000	150,000	649,471	3,065,653
Seawall Reinforcement	8,570,000	-	-	250,000	-	-	250,000	8,820,000
<b>Total Project Cost</b>	<b>106,608,506</b>	<b>5,458,045</b>	<b>13,982,659</b>	<b>5,265,000</b>	<b>1,060,000</b>	<b>1,065,000</b>	<b>26,830,704</b>	<b>133,439,210</b>
<b>Debt Funding</b>								
Future Bond Issuance	39,662,044	5,408,045	13,732,659	4,715,000	760,000	765,000	25,380,704	65,042,748
General Obligation Bonds	22,584,317	-	200,000	250,000	250,000	250,000	950,000	23,534,317
General Obligation Notes	25,000,000	-	-	-	-	-	-	25,000,000
VML/VaCO Lease Revenue Bonds	4,500,000	-	-	-	-	-	-	4,500,000
<b>Debt Funding Funding</b>	<b>91,746,361</b>	<b>5,408,045</b>	<b>13,932,659</b>	<b>4,965,000</b>	<b>1,010,000</b>	<b>1,015,000</b>	<b>26,330,704</b>	<b>118,077,065</b>
<b>Other Funding</b>								
Harbor Center Pavilion Ticket Sales	326,000	50,000	50,000	50,000	50,000	50,000	250,000	576,000
Other - Federal Funding	122,000	-	-	-	-	-	-	122,000
Other - Local Funding	165,146	-	-	-	-	-	-	165,146
Sale of Property	2,690,000	-	-	-	-	-	-	2,690,000
<b>Other Funding Funding</b>	<b>3,303,146</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>50,000</b>	<b>250,000</b>	<b>3,553,146</b>
<b>Transfers</b>								
Trans from Gen Fund to Capital Reserve - Courts	4,396,375	-	-	-	-	-	-	4,396,375
Transfer from General Fund	7,162,624	-	-	250,000	-	-	250,000	7,412,624
<b>Transfers Funding</b>	<b>11,558,999</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>-</b>	<b>-</b>	<b>250,000</b>	<b>11,808,999</b>
<b>Total Funding</b>	<b>106,608,506</b>	<b>5,458,045</b>	<b>13,982,659</b>	<b>5,265,000</b>	<b>1,060,000</b>	<b>1,065,000</b>	<b>26,830,704</b>	<b>133,439,210</b>

City of Portsmouth  
Fiscal Year 2013 Adopted Budget

**Capital Improvements**  
**Contingency**  
**Parking Authority CIP**

<u>Project Title</u>	<u>Appropriated To Date</u>	<u>FY 2013 Adopted</u>	<u>Un-Appropriated Subsequent Years</u>				<u>5 Year Total</u>	<u>CIP Total</u>
			<u>FY 2014</u>	<u>FY 2015</u>	<u>FY 2016</u>	<u>FY 2017</u>		
County Street Parking Garage Replacement	-	250,000	-	1,500,000	1,600,000	-	3,350,000	3,350,000
Garage Facilities Repairs	521,795	-	-	-	-	-	-	521,795
Parking Garage Repairs	1,821,299	224,973	233,972	250,000	250,000	-	958,945	2,780,244
Total Project Cost	2,343,094	474,973	233,972	1,750,000	1,850,000	-	4,308,945	6,652,039
<b>Debt Funding</b>								
Future Bond Issuance	-	474,973	233,972	1,750,000	1,850,000	-	4,308,945	4,308,945
General Obligation Bonds	1,727,855	-	-	-	-	-	-	1,727,855
Debt Funding Funding	1,727,855	474,973	233,972	1,750,000	1,850,000	-	4,308,945	6,036,800
<b>Other Funding</b>								
Sale of Property	400,000	-	-	-	-	-	-	400,000
<b>Transfers</b>								
Transfer from General Fund	50,000	-	-	-	-	-	-	50,000
Transfer from Parking Authority Operating	165,239	-	-	-	-	-	-	165,239
Transfers Funding	215,239	-	-	-	-	-	-	215,239
Total Funding	2,343,094	474,973	233,972	1,750,000	1,850,000	-	4,308,945	6,652,039



City of Portsmouth  
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**Capital Improvements**  
**Fleet Management**

<u>Project Title</u>	Appropriated	FY 2013	Un-Appropriated Subsequent Years				5 Year	CIP
	To Date	Adopted	FY 2014	FY 2015	FY 2016	FY 2017	Total	Total
City Garage Fleet	8,454,682	1,689,108	2,020,733	2,233,298	2,907,536	-	8,850,675	17,305,357
Waste Management Fleet	1,209,591	364,769	225,038	1,395,112	1,433,118	-	3,418,037	4,627,628
Total Project Cost	9,664,273	2,053,877	2,245,771	3,628,410	4,340,654	-	12,268,712	21,932,985
<b>Debt Funding</b>								
Master Lease Revenue	9,664,273	2,053,877	2,245,771	3,628,410	4,340,654	-	12,268,712	21,932,985
Total Funding	9,664,273	2,053,877	2,245,771	3,628,410	4,340,654	-	12,268,712	21,932,985



**TAB 15**

**ORDINANCE NO. 2012-17**

**AN ORDINANCE TO AMEND AND RE-ENACT ORDINANCE NO. 2011-28 TO IMPOSE AND LEVY TAXES FOR THE FISCAL YEAR BEGINNING JULY 1, 2012 AND ENDING JUNE 30, 2013, ON REAL ESTATE, TANGIBLE PERSONAL PROPERTY, PRIVATELY-OWNED PLEASURE BOATS, PRIVATELY-OWNED CAMPING TRAILERS AND MOTOR HOMES, AND MACHINERY AND TOOLS WITHIN THE CITY OF PORTSMOUTH, VIRGINIA, FOR THE PURPOSE OF RAISING REVENUE FOR THE SUPPORT OF GOVERNMENTAL OPERATIONS AND THE PUBLIC FREE SCHOOLS AND TO PAY PRINCIPAL AND INTEREST ON THE PUBLIC DEBT.**

**BE IT ORDAINED** by the Council of the City of Portsmouth, Virginia:

1. That Ordinance No. 2011-28 is re-enacted to impose and levy taxes for the fiscal year beginning July 1, 2012 and ending June 30, 2013, on real estate, tangible personal property, privately-owned pleasure boats, privately-owned camping trailers and motor homes, and machinery and tools within the City of Portsmouth, Virginia, for the purpose of raising revenue for the support of governmental operations and the public free schools and to pay principal and interest on the public debt.

2. That this ordinance shall take effect on July 1, 2012.

**ADOPTED** by the Council of the City of Portsmouth, Virginia, at a meeting held on May 15, 2012.

Teste:

City Clerk

**AN ORDINANCE TO AMEND APPENDIX A OF THE CODE OF THE CITY OF PORTSMOUTH, VIRGINIA (2006), TO INCREASE STORMWATER UTILITY FEES AS AUTHORIZED UNDER SECTION 31.1-51 OF SAID CODE.**

**BE IT ORDAINED** by the Council of the City of Portsmouth, Virginia:

1. That the stormwater utility fees authorized under Section 31.1-51 of the Code of the City of Portsmouth, Virginia (2006) and set out in Appendix A of said Code are amended and reordained as follows:

***CHAPTER 31.1 STORMWATER MANAGEMENT***

<i>Code section</i>	<i>Description</i>	<i>Fee</i>
31.1-51(a)	Stormwater utility fee:	
	Residential accounts	One ERU times \$9.25
	Nonresidential accounts	Actual number of ERUs times \$9.25

2. That this ordinance shall take effect on July 1, 2012 and shall be applicable to all bills rendered after July 1, 2012.

**ADOPTED** by the Council of the City of Portsmouth, Virginia, at a meeting held on May 15, 2012.

Teste:

City Clerk

**AN ORDINANCE TO AMEND APPENDIX A OF THE CODE OF THE CITY OF PORTSMOUTH, VIRGINIA (2006) TO DECREASE MONTHLY RATES FOR TRASH AND GARBAGE DISPOSAL.**

**BE IT ORDAINED** by the Council of the City of Portsmouth, Virginia:

1. That, as authorized under Section 16-64 of the Code of the City of Portsmouth, Virginia (2006), the trash and garbage disposal rate for dwelling units established in Appendix A of said Code be amended and reordained as follows:

<i>Code Section</i>	<i>Description</i>	<i>Fee</i>
16-64	Rates for dwelling units, per dwelling unit, per month	\$33.36

2. That this ordinance shall take effect on June 1, 2012.

**ADOPTED** by the Council of the City of Portsmouth, Virginia at a meeting held on May 15, 2012.

Teste:

City Clerk

**AN ORDINANCE TO AMEND APPENDIX A OF THE CODE OF THE CITY OF PORTSMOUTH, VIRGINIA (2006) TO INCREASE RATES FOR WATER AND SEWAGE SERVICES AS AUTHORIZED BY SECTIONS 38-83 AND 38-117 OF SAID CODE.**

**BE IT ORDAINED** by the Council of the City of Portsmouth, Virginia:

1. That the water and sewage service rates authorized under Sections 38-83 and 38-117 of the Code of the City of Portsmouth, Virginia (2006) and set out in Appendix A thereof are amended and reordained as follows:

***CHAPTER 38. WATER, SEWERS AND SEWAGE DISPOSAL***

<i>Code Section</i>	<i>Description</i>
38-83(a)	For all water that passes through meters, customers within the corporate limits of the city shall pay \$4.75 per 1,000 gallons or \$3.557 per 100 cubic feet of water supplied.
38-83(b)	For all water which passes through meters, customers of the City of Chesapeake who are served by Portsmouth and whose rates are not set by contract shall pay \$7.125 per 1000 gallons or \$5.335 per 100 cubic feet of water supplied.
38-83(c)	For all water which passes through meters to the City of Chesapeake pursuant to contract, the City of Chesapeake shall pay:  (1) For the first 3.0 million gallons of water per day of water supplied during a billing period \$7.125 per 1,000 gallons or \$5.335 per 100 cubic feet of water supplied.  (2) For the amount of water supplied during a billing period in excess of 3.0 million gallons of water per day \$5.70 per 1,000 gallons or \$4.268 per 100 cubic feet of water supplied.
38-83(d)	For all water which passes through meters to the City of Suffolk pursuant to contract, the City of Suffolk shall pay \$4.37 per 1,000 gallons or \$3.267 per 100 cubic feet of water supplied.
38-117(a)	Charges for the disposal of sewage discharged into the city system will be based upon the water delivered to the premises as measured by meters used for this purpose at the rate of \$3.72 per 1,000 gallons or \$2.78 per 100 cubic feet. The minimum charge for such service shall be \$3.21 per month.

38-117(c)

Charges for sewer service for dwelling units in premises with unmetered water connections shall be \$18.59 per month.

3. That this ordinance shall take effect on July 1, 2012 and shall be applicable to all bills rendered after July 1, 2012. Public utility bills issued after June 30, 2012, that include water usage and sewage disposal periods both prior to July 1, 2012 and after June 30, 2012, shall prorate the cost of such usage or disposal by multiplying metered water consumption by the rate in effect during each period. For the purpose of making such calculations, consumption is defined as the number of days in each water usage period times the average daily metered water delivery to a premise during the billing cycle. The average daily metered water delivery is defined as the total metered water consumption for the billing period divided by the number of days in the billing period.

**ADOPTED** by the Council of the City of Portsmouth, Virginia, at a meeting held on May 15, 2012.

Teste:

City Clerk

**AN ORDINANCE TO APPROPRIATE \$544,492,199 FOR THE OPERATION OF CITY GOVERNMENT DURING THE FISCAL YEAR BEGINNING JULY 1, 2012.**

**BE IT ORDAINED** by the Council of the City of Portsmouth, Virginia:

1. That the amounts hereinafter stated be, and the same hereby are, appropriated from the funds indicated and for the purposes specified in order to operate the City Government for and during the fiscal year beginning July 1, 2012.

**A. GENERAL FUND**

<b>General Government</b>		
City Council	\$320,245	
City Clerk	313,121	
City Manager	966,284	
Management and Legislative Affairs	404,312	
Marketing and Communications	1,665,697	
City Attorney	1,375,839	
Human Resources	1,060,685	
Civil Service Commission	86,680	
Registrar	567,575	
Commissioner of the Revenue	1,430,469	
City Assessor	803,351	
City Treasurer	1,778,015	
Finance	1,799,965	
Procurement	<u>1,076,753</u>	
Total General Government	<u>\$13,684,991</u>	
Judicial	\$18,675,212	
Public Health	1,186,217	
Public Safety	62,733,194	
Public Works	14,911,317	
Parks, Recreation and Cultural	10,413,693	
Community & Economic Development	5,120,788	
Debt Service	22,947,841	
Transfer to Portsmouth Public Schools		
(Local Share)	48,871,532	
Other Transfers and Contingencies	10,034,436	
Non-Departmental and Public		
Transportation	14,353,855	
Support to Civic Organizations	<u>328,024</u>	
Total General Fund		<b>\$223,225,100</b>



**B. BEHAVIORAL HEALTHCARE SERVICES FUND**

Operating Expenditures	\$ 10,956,138	
Total Appropriations		\$ 10,956,138

**C. CEMETERY PERPETUAL CARE FUND**

Operating Expenditures	\$ 100,000	
Total Appropriations		\$ 100,000

**D. CITY GARAGE FUND**

Operating Expenditures	\$ 6,425,200	
Debt Service	2,335,105	
Total Appropriations		\$ 8,760,305

**E. COMMUNITY PLANNING AND DEVELOPMENT PROGRAM**

Operating Expenditures	\$ 1,958,877	
Total Appropriations		\$ 1,958,877

**F. COMPREHENSIVE SERVICES FUND**

Operating Expenditures	\$ 7,666,467	
Total Appropriations		\$ 7,666,467

**G. EDUCATION**

School Operating Fund	\$ 134,733,984	
Other Funds	29,906,730	
Total Appropriations		\$ 164,640,714

**H. GOLF ENTERPRISE FUND**

Operating Expenditures	\$ 1,894,214	
Debt Service	676,617	
Total Appropriations		\$ 2,570,831

**I. HEALTH INSURANCE FUND**

Operating Expenditures	\$ 19,865,296	
Total Appropriations		\$ 19,865,296

**J. INFORMATION TECHNOLOGY FUND**

Operating Expenditures	\$ 5,126,594	
Total Appropriations		\$ 5,126,594

**K. LAW LIBRARY FUND**

Operating Expenditures	\$ 31,026	
Total Appropriations		\$ 31,026

**L. NEW PORT COMMUNITY DEVELOPMENT AUTHORITY**

Operating Expenditures	\$ 1,022,642	
Total Appropriations		\$ 1,022,642

**M. OTHER POST EMPLOYMENT BENEFITS FUND**

Operating Expenditures	\$ 0	
Total Appropriations		\$ 0

**N. PARKING AUTHORITY FUND**

Operating Expenditures	\$ 913,365	
Debt Service	773,151	
Total Appropriations		\$ 1,686,516

**O. PUBLIC UTILITIES FUND**

Operating Expenditures	\$ 34,278,913	
Debt Service	10,746,815	
Total Appropriations		\$ 45,025,728

**P. RECREATION FUND**

Operating Expenditures	\$ 600,000	
Total Appropriations		\$ 600,000

**Q. RISK MANAGEMENT AND INSURANCE FUND**

Operating Expenditures	\$ 5,735,363	
Total Appropriations		\$ 5,735,363

**R. SOCIAL SERVICES FUND**

Operating Expenditures	\$ 25,035,796	
Total Appropriations		\$ 25,035,796

**S. STORMWATER MANAGEMENT FUND**

Operating Expenditures	\$ 7,511,148	
Total Appropriations		\$ 7,511,148

**T. WASTE MANAGEMENT FUND**

Operating Expenditures	\$ 11,625,572	
Debt Service	961,220	
Total Appropriations		\$ 12,586,792

**U. WILLETT HALL FUND**

Operating Expenditures	\$ 386,866	
Total Appropriations		\$ 386,866

**2. That:**

(a) The appropriations hereby made, except those for debt service and the public schools budget shall be made available on the approval of the City Manager, who shall report to the City Council quarterly in detail all expenditures made for the preceding quarter, and all funds, as far as practicable, shall be expended in equal amounts each month.

(b) The appropriations for debt service shall be made available as they may become due.

(c) The City Manager is hereby authorized at any time during the fiscal year to effect any consolidation of offices or to make other changes he may deem to be in the interest of the City, provided there is no increase in expense.

(d) To the extent that the appropriations identified in A through U are funded by revenues from the Commonwealth, the Federal Government or other contingent sources and to the extent that actual revenues are projected to be less than the estimated revenue, that the City Manager is authorized to reduce spending as necessary in order to prevent expenditures from exceeding available revenue sources.

(e) The appropriation for Public Schools consists of local funds from the City of \$48,871,532. Should non-City revenues be less than the amounts estimated in Paragraph 1.G hereof, the appropriation is hereby reduced accordingly.

3. That this ordinance shall take effect on July 1, 2012.

**ADOPTED** by the Council of the City of Portsmouth, Virginia, at a meeting held on May 15, 2012.

Teste:

City Clerk

**AN ORDINANCE ADOPTING THE FY 2012-2013 CLASSIFICATION AND PAY PLAN FOR EMPLOYEES OF THE CITY OF PORTSMOUTH, VIRGINIA.**

**BE IT ORDAINED** by the Council of the City of Portsmouth, Virginia:

1. That there is hereby adopted a new classification and pay plan for all employees of the City of Portsmouth, Virginia, entitled "City of Portsmouth Classification and Pay Plan," attached hereto as Exhibit A and made a part hereof.
2. That Ordinance No. 2011-31, adopted on May 10, 2011, is hereby repealed.
3. That this ordinance shall take effect on July 1, 2012.

**ADOPTED** by the Council of the City of Portsmouth, Virginia, at a meeting held on May 15, 2012.

Teste:

City Clerk

**AN ORDINANCE APPROVING THE FY 2013-17 CAPITAL IMPROVEMENT PROGRAM AND APPROPRIATING \$18,308,337 IN THE FY 2013-17 CAPITAL IMPROVEMENT FUND AND \$20,200,000 IN THE FY 2013-17 PUBLIC UTILITIES CAPITAL IMPROVEMENT FUND.**

**WHEREAS**, the City Manager has submitted to the City Council the Capital Improvement Program for FY 2013 through 2017 and the funding for Year One of the Capital Improvement Program; and

**WHEREAS**, Public Hearings have been held to receive public comments on the five-year Capital Improvement Program and on funding for Year One of the Capital Improvement Program.

**BE IT ORDAINED** by the Council of the City of Portsmouth, Virginia:

1. That the five-year FY 2013-2017 Capital Improvement Program is approved with fiscal years 2013 through 2017 being non-appropriated subsequent planning years.

2. That the sums of \$38,508,337 in the FY 2013-2017 Capital Improvement Fund and \$20,200,000 in the FY 2013-2017 Public Utilities Capital Improvement Fund, be, and the same hereby are, appropriated for expenditure in the following categories and amounts to implement the FY 2013-2017 Capital Improvement Program:

**Capital Improvement Fund:**

Drainage and Street Improvements	\$ 4,604,253
Education	1,375,000
Industrial and Economic Development	4,060,973
Leisure Services	281,216
Municipal Facilities	5,458,045
Parking Authority CIP	474,973
Fleet Management	<u>2,053,877</u>

<b>Total Capital Improvement Fund</b>	<b>\$18,308,337</b>
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Sewer	\$ 8,600,000
Water	<u>11,600,000</u>

<b>Public Utilities Capital Improvement Fund</b>	<b>\$20,200,000</b>
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3. That it is the intent of the City to make certain expenditures in connection with the planning, design, acquisition, construction and equipping of the projects herein approved which the City reasonably expects to be reimbursed as permitted by Section 1.150-2 of the

regulations pursuant to the Internal Revenue Code of 1986, as amended, from the proceeds of one or more issues of bonds issued to fund the projects. As of the date of this ordinance, the maximum projected amount of general obligation bonds and notes to be issued is not expected to exceed \$41,792,138.

4. That this ordinance shall take effect on July 1, 2012.

**ADOPTED** by the Council of the City of Portsmouth, Virginia, at a meeting held on May 15, 2012.

Teste:

City Clerk



**AN ORDINANCE TO AMEND APPENDIX A OF THE CODE OF THE CITY OF PORTSMOUTH, VIRGINIA (2006) TO INCREASE LIBRARY CARD FEES FOR NON-RESIDENT PATRONS AS AUTHORIZED BY SECTION 19-1 OF SAID CODE.**

**BE IT ORDAINED** by the Council of the City of Portsmouth, Virginia:

1. That, as authorized by Section 19-1 of the Code of the city of Portsmouth, Virginia (2006), Appendix A of said Code is amended to adopt the following fees:

*CHAPTER 19. LIBRARIES AND MUSEUMS*

Code Section	Description	Fee
19-1	Library card fee: non-resident library patrons	\$20

2. That this ordinance shall take effect on July 1, 2012.

**ADOPTED** by the Council of the City of Portsmouth, Virginia at a meeting held on May 15, 2012.

Teste:

City Clerk