

DESCRIPTION OF SERVICES

The Clerk of the Circuit Court maintains all legal records of the County and assists the Judge of the Circuit Court in carrying out court-associated responsibilities. The position is an elected Constitutional Officer and the State Compensation Board sets salaries annually, which are paid out of fees. The City of Williamsburg also contributes a portion of the budget.

BUDGET SUMMARY

	FY08 Adopted	FY09 Adopted	FY10 Plan
Personnel	\$682,136	\$665,371	\$681,839
Operating	103,799	82,882	82,882
Local Aid to State Gov't	0	17,377	17,162
Total	<u>\$785,935</u>	<u>\$765,630</u>	<u>\$781,883</u>

PERSONNEL

Full-time Personnel	12	12	12
Part-time Personnel	2	2	2

PERFORMANCE MEASURES

	FY 06 Actual	FY 07 Actual	FY 08 Adopted	FY 09 Adopted
Deed Book Recordings	36,691	39,812	35,000	35,000
Civil Cases	752	802	810	810
Criminal Cases	1,339	1,398	1,412	1,425

BUDGET COMMENTS

The Clerk's Office produces excess fees, two-thirds of which are retained by the County and are shown in revenue.

MEMONet County Funding:

	FY08 Adopted	FY09 Proposed	FY10 Proposed
Total Budget	\$785,935	\$765,630	\$781,883
State/Other Revenue	<u>(1,094,254)</u>	<u>(991,164)</u>	<u>(1,016,164)</u>
Net County Funding	<u>\$ (308,319)</u>	<u>\$ (225,534)</u>	<u>\$ (234,281)</u>