

INTRODUCTION

The Individual Funds Section provides a detailed overview of General Fund and Utility Fund operating budgets for Fiscal Year 2008. All revenue and expenditures/expenses are categorized in accordance with the Chart of Accounts as required by the Commonwealth of Virginia - Auditor of Public Accounts "*Audit Specifications*". This provides for a consistent format of sources and uses of governmental funds for all Virginia localities. Summaries of revenues and expenditures of all Virginia localities are published each year in the "*Comparative Report of Local Government Revenue and Expenditures*" by the Auditor of Public Accounts.

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CITY OF WILLIAMSBURG - FISCAL YEAR 2008

General Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
<u>REVENUES</u>						
<u>REVENUE FROM LOCAL SOURCES:</u>						
<u>REAL PROPERTY TAXES</u>						
001-0110-0101	CURRENT R.E. TAXES 2008	6,461,794	7,235,340	7,600,000	8,000,000	9,100,000
001-0110-0102	DELINQUENT R.E. TAXES	<u>64,726</u>	<u>78,152</u>	<u>50,000</u>	<u>75,000</u>	<u>50,000</u>
	TOTAL REAL PROPERTY TAXES	6,526,520	7,313,492	7,650,000	8,075,000	9,150,000
<u>PUBLIC SERVICES TAXES (REAL & PERSONAL)</u>						
001-0110-0201	PUBLIC SERVICE CORP. - R.E. TAXES	315,568	281,026	281,000	277,204	280,000
001-0110-0203	PUBLIC SERVICE CORP. - P.P. TAXES	<u>609</u>	<u>0</u>	<u>0</u>	<u>748</u>	<u>0</u>
	TOTAL PUBLIC SERVICE TAXES	316,177	281,026	281,000	277,952	280,000
<u>PERSONAL PROPERTY TAXES</u>						
001-0110-0301	CURRENT-PERS PROPERTY TAXES	1,027,380	1,166,300	1,140,000	1,180,000	1,170,000
001-0110-0302	DELINQ- PERS. PROPERTY TAXES	16,999	39,314	15,000	15,000	15,000
001-0110-0303	MOBILE HOME TAXES	<u>4,000</u>	<u>3,237</u>	<u>3,200</u>	<u>3,200</u>	<u>3,200</u>
	TOTAL PERSONAL PROPERTY TAXES	1,048,379	1,208,851	1,158,200	1,198,200	1,188,200
<u>BUSINESS PROPERTY TAXES</u>						
001-0110-0401	CURRENT BUS. PERS. PROP TAXES	1,252,235	1,118,803	1,130,000	1,130,000	1,150,000
001-0110-0402	DELINQ- BUS. PERS. PROP TAXES	<u>7,056</u>	<u>24,276</u>	<u>10,000</u>	<u>30,000</u>	<u>10,000</u>
	TOTAL BUSINESS PROPERTY TAXES	1,259,291	1,143,079	1,140,000	1,160,000	1,160,000
<u>PENALTIES AND INTEREST</u>						
001-0110-0601	PENALTIES-ALL PROPERTY TAXES	32,253	34,307	25,000	25,000	25,000
001-0110-0601A	NON-FILE FEES-CURRENT YEAR PP	12,085	15,187	12,000	12,000	12,000
001-0110-0602	INTEREST-ALL PROPERTY TAXES	12,596	13,673	18,000	18,000	18,000
001-0110-0603	PENALTIES-ROOM AND MEAL TAX	24,817	17,358	12,000	12,000	12,000
001-0110-0604	INTEREST-ROOM AND MEAL TAX	1,947	1,614	2,000	2,000	2,000
001-0110-0605	PENALTIES-BUSINESS LICENSES	6,830	11,757	4,000	4,000	4,000
001-0110-0606	INTEREST-BUSINESS LICENSES	<u>842</u>	<u>898</u>	<u>500</u>	<u>500</u>	<u>500</u>
	TOTAL PENALTIES AND INTEREST	91,370	94,794	73,500	73,500	73,500
	<u>TOTAL GENERAL PROPERTY TAXES</u>	9,241,737	10,041,242	10,302,700	10,784,652	11,851,700
<u>OTHER LOCAL TAXES</u>						
<u>CONSUMER UTILITY TAXES</u>						
001-0120-0201	DOMINION POWER	181,450	200,166	200,000	200,000	200,000
001-0120-0202	VERIZON (LANDLINE)	93,285	84,639	80,000	80,000	0
001-0120-0202A	TELECOMM SALES & USE TAX	0	0	0	0	604,000
001-0120-0202B	US LEC (LANDLINE)	7,187	5,736	4,000	4,000	0
001-0120-0202C	COX COMMUNICATIONS [LANDLINE]	27,016	31,427	30,000	30,000	0
001-0120-0202D	MISC TELECOMM TAXES	71,093	69,224	50,000	50,000	0
001-0120-0203	VIRGINIA NATURAL GAS	59,930	60,331	58,000	58,000	58,000
001-0120-0204	E-911 CHARGES	263,202	245,767	250,000	250,000	0
001-0120-0205	WIRELESS TELECOMM. TAXES	<u>258,868</u>	<u>189,097</u>	<u>190,000</u>	<u>190,000</u>	<u>0</u>
	TOTAL CONSUMER UTILITY TAXES	962,031	886,387	862,000	862,000	862,000
<u>BUSINESS LICENSE TAXES (BPOL)</u>						
001-0120-0301	CONTRACTING	228,647	316,656	220,000	300,000	300,000
001-0120-0302	RETAIL SALES	691,989	640,479	690,000	650,000	650,000
001-0120-0303	PROFESSIONAL	344,449	386,920	344,000	360,000	360,000
001-0120-0304	REPAIRS & PERSONAL BUSINESS	481,683	442,604	480,000	440,000	440,000
001-0120-0305	WHOLESALE	<u>2,645</u>	<u>2,727</u>	<u>2,600</u>	<u>2,600</u>	<u>2,600</u>
	TOTAL BUSINESS LICENSE TAXES	1,749,413	1,789,386	1,736,600	1,752,600	1,752,600

CITY OF WILLIAMSBURG - FISCAL YEAR 2008

General Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
<u>FRANCHISE LICENSE TAXES</u>						
001-0120-0401	CABLE TV	141,092	151,111	140,000	150,000	150,000
001-0120-0402	GAS & ELECTRIC	58,910	60,465	55,000	55,000	55,000
001-0120-0403	TELEPHONE	33,094	35,986	30,000	34,000	34,000
001-0120-0404	OTHER	<u>2,100</u>	<u>3,200</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	TOTAL FRANCHISE LICENSE TAXES	235,196	250,762	227,000	241,000	241,000
001-0120-0600	BANK STOCK TAXES	118,772	168,696	125,000	125,000	170,000
001-0120-0701	RECORDATION TAXES	266,594	387,952	185,000	185,000	200,000
001-0120-0800	CIGARETTE TAX	209,340	184,080	220,000	210,000	210,000
<u>ROOM & MEAL TAXES</u>						
001-0121-0000	HOTEL AND MOTEL TAXES	3,695,937	3,787,611	3,825,000	3,900,000	4,100,000
001-0121-0050	\$2 LODGING TAX	1,582,047	1,595,664	1,800,000	1,800,000	1,800,000
001-0121-0100	RESTAURANT AND FOOD TAXES	<u>5,367,745</u>	<u>5,600,162</u>	<u>5,475,000</u>	<u>5,600,000</u>	<u>5,780,000</u>
	TOTAL ROOM & MEAL TAXES	10,645,729	10,983,437	11,100,000	11,300,000	11,680,000
	<u>TOTAL - OTHER LOCAL TAXES</u>	<u>14,187,075</u>	<u>14,650,700</u>	<u>14,455,600</u>	<u>14,675,600</u>	<u>15,115,600</u>
	<u>TOTAL - ALL TAXES</u>	<u>23,428,812</u>	<u>24,691,942</u>	<u>24,758,300</u>	<u>25,460,252</u>	<u>26,967,300</u>
<u>LICENSES AND PERMITS</u>						
001-0130-0100	ANIMAL LICENSES (DOG)	1,110	1,660	1,000	1,000	1,000
001-0130-0302	RENTAL INSPECTION FEES	4,700	1,750	3,000	3,000	3,000
001-0130-0303	ON STREET PARKING PERMITS	5,148	5,715	5,400	5,400	5,400
001-0130-0304	LAND USE APPLICATION FEES	1,100	6,250	2,000	2,000	2,000
001-0130-0305	TRANSFER FEES	455	1,538	300	300	300
001-0130-0306	ZONING ADVERTISING FEES	2,350	2,100	2,000	2,000	2,000
001-0130-0307	ZONING & SUBDIVISION PERMITS	470	770	1,500	1,500	1,500
001-0130-0308	BUILDING PERMITS	98,288	97,340	105,000	105,000	105,000
001-0130-0309	BUILDING INSPECTION FEES	1,760	2,520	1,000	1,000	1,000
001-0130-0310	ELECTRICAL PERMITS	38,663	27,540	32,000	32,000	32,000
001-0130-0311	ELECTRICAL INSPECTION FEES	880	1,040	600	600	600
001-0130-0312	PLUMBING PERMITS	28,796	20,265	28,000	28,000	28,000
001-0130-0313	PLUMBING INSPECTION FEES	960	760	600	600	600
001-0130-0314	MECHANICAL PERMITS	28,791	23,048	26,000	26,000	26,000
001-0130-0314A	MECHANICAL INSPECTIN PERMITS	920	520	400	400	400
001-0130-0315	STREET VACATION PERMITS	0	21,777	0	0	0
001-0130-0319	SIGN PERMITS & INSPECTION FEES	1,490	1,695	1,600	1,600	1,600
001-0130-0320	HIGHWAY, DRIVEWAY, & R O W PRMTS	3,220	2,820	1,500	1,500	1,500
001-0130-0322	ELEVATOR PERMITS	7,035	7,915	3,000	3,000	3,000
001-0130-0323	OCCUPANCY PERMITS	3,278	1,744	3,000	3,000	3,000
001-0130-0324	EROSION & SEDIMENT CONTROL PRM	590	950	4,000	4,000	5,000
001-0130-0327	SOLICITOR PERMITS-BINGO, RAFFLE	135	555	500	500	500
001-0130-0331	TAXI DRIVER	420	1,600	450	450	450
001-0130-0333	FIRE PREVENTION	200	0	200	200	200
001-0130-0334	GOING OUT OF BUSINESS	45	15	0	0	0
001-0130-0335	FIRE PROTECTION	4,822	24,991	15,000	15,000	15,000
001-0130-0335A	FIRE PROTECTION INSPECTION	225	75	300	300	300
001-0130-0336	REZONING	8,661	1,280	0	0	0
001-0130-0340	TOUR GUIDES	2,800	1,900	1,500	1,500	1,500
001-0130-0349	SITE PLAN REVIEW FEES	2,550	10,685	4,000	4,000	4,000
001-0130-0405	GAS PERMITS	6,801	4,823	5,000	5,000	5,000
001-0130-0406	GAS INSPECTION FEES	<u>280</u>	<u>360</u>	<u>200</u>	<u>200</u>	<u>200</u>
	TOTAL LICENSES AND PERMITS	256,943	276,001	249,050	249,050	250,050

CITY OF WILLIAMSBURG - FISCAL YEAR 2008

General Fund Operating Budget

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<u>FINES</u>						
001-0140-0101	COURT FINES	145,705	141,927	150,000	140,000	140,000
001-0140-0102	PARKING FINES	86,577	86,851	80,000	90,000	100,000
001-0140-0103	CODE VIOLATIONS	<u>1,875</u>	<u>1,000</u>	<u>1,300</u>	<u>2,075</u>	<u>2,000</u>
	TOTAL FINES	234,157	229,778	231,300	232,075	242,000
<u>REVENUE FROM USE OF MONEY & PROPERTY</u>						
001-0150-0101	INTEREST EARNINGS	385,444	670,270	775,000	900,000	950,000
001-0150-0201	RENT - GENERAL PROPERTY	71,947	48,326	50,000	50,000	50,000
001-0150-0201A	RENT- LONGHILL PROPERTY	8,610	7,095	7,200	7,200	7,200
001-0150-0201B	RENT- CITY SQUARE - LOTS 1,2,3	38,013	38,418	40,000	40,000	40,000
001-0150-0202	RENT - COMMUNITY BLDG.	39,923	38,100	40,000	38,100	38,100
001-0150-0203	RENT- MUNICIPAL CENTER	15,651	15,600	15,600	15,600	15,600
001-0150-0204	PGPG PARKING FEES	146,993	204,706	190,000	200,000	210,000
001-0150-0205	SALE OF SURPLUS EQUIPMENT	0	36,653	25,000	25,000	25,000
001-0150-0207	RENT - TRAIN STATION	48,350	52,620	115,500	115,500	115,500
001-0150-0207A	COMMISSIONS-TRAIN STATION	1,755	1,710	1,800	1,800	1,800
001-0150-0208	RENT - STRYKER BLDG	<u>6,950</u>	<u>8,050</u>	<u>6,500</u>	<u>6,500</u>	<u>6,500</u>
	TOTAL- USE OF MONEY & PROPERTY	763,636	1,121,548	1,266,600	1,399,700	1,459,700
<u>CHARGES FOR SERVICES</u>						
001-0160-0103	SHERIFF FEES	1,366	1,366	1,366	1,366	1,366
001-0160-0201	COMMONWEALTH ATTORNEY FEES	<u>412</u>	<u>394</u>	<u>500</u>	<u>500</u>	<u>500</u>
	TOTAL CHARGES FOR SERVICES	1,778	1,760	1,866	1,866	1,866
<u>CHARGES FOR PARKS & RECREATION</u>						
001-0161-0302	SWIMMING POOL FEES	5,379	5,161	5,500	5,200	5,200
001-0161-0303	TENNIS FEES	11,959	8,551	11,400	12,000	12,000
001-0161-0304	WALLER MILL PARK	51,361	55,700	50,000	51,000	50,000
001-0161-0305	VENDING MACHINES	3,844	3,298	3,500	3,200	3,000
001-0161-0306	CLASSES	42,804	32,878	35,000	32,000	32,000
001-0161-0307	ATHLETICS	168,737	160,907	170,000	155,000	155,000
001-0161-0308	MISCELLANEOUS	17,459	19,821	15,000	16,500	15,000
001-0161-0309	WALLER MILL DOG PARK FEES	5,075	8,084	7,500	5,000	5,000
001-0161-0310	WALLER MILL PARK PROGRAMS	600	2,750	1,000	1,000	1,000
001-0161-0311	WALLER MILL PARK RETAIL SALES	<u>9,773</u>	<u>5,683</u>	<u>6,000</u>	<u>6,000</u>	<u>6,000</u>
	TOTAL CHARGES - PARKS & RECREATION	316,991	302,833	304,900	286,900	284,200
<u>CHARGES-PLANNING & COMM. DEVELOPMENT</u>						
001-0161-0601	SALE OF MAPS, SURVEYS, ETC	1,992	1,316	1,000	1,000	1,000
001-0161-0602	SALE OF PUBLICATIONS	140	2,200	1,000	1,000	1,000
001-0161-0603	SALE OF CEMETERY LOTS	22,450	27,400	20,000	20,000	20,000
001-0161-0604	GRAVE OPENINGS	17,200	19,550	20,000	20,000	20,000
001-0161-0605	GRAVE STONE FOUNDATIONS	<u>4,475</u>	<u>6,100</u>	<u>4,500</u>	<u>4,500</u>	<u>4,500</u>
	TOTAL CHARGES-PLAN. & COMM. DEV.	46,257	56,566	46,500	46,500	46,500
<u>MISCELLANEOUS</u>						
001-0180-0304	COMMISSIONS	10	109	0	0	0
001-0189-0902	PAYMENTS IN LIEU OF TAXES	70,852	71,042	70,000	70,000	70,000
001-0189-0905	EMS RECOVERY FEES	0	180,023	250,000	250,000	250,000
001-0189-0910	SALE OF HISTORY BOOK	120	200	120	40	40
001-0189-0916	OTHER	28,519	19,548	15,000	15,000	15,000
001-0189-0919	ROYALTIES	741	461	500	1,073	500
001-0189-0925	PORT ANNE MTCE FEES	6,218	6,428	6,500	6,680	6,680
001-0189-0930	DEBT SET-OFF ADMIN FEES	430	70	100	100	100
001-0190-0006	INSURANCE DIVIDENDS-REFUNDS	<u>3,206</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL MISCELLANEOUS	110,096	277,881	342,220	342,893	342,320

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General Fund Operating Budget

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<u>REVENUE FROM THE COMMONWEALTH</u>						
<u>NON-CATEGORICAL AID</u>						
001-0220-0101	ABC PROFITS	7,034	7,034	7,034	7,034	7,034
001-0220-0102	WINE TAXES	7,373	7,373	7,373	7,373	7,373
001-0220-0105	MOBILE HOME TITLING TAXES	96	70	400	0	0
001-0220-0106	TAX ON DEEDS (GRANTORS TAX)	49,884	65,619	57,489	57,000	57,000
001-0220-0107	ROLLING STOCK TAXES	6,906	6,785	5,158	6,000	6,000
001-0220-0108	RENTAL CAR TAXES	<u>5,737</u>	<u>11,528</u>	<u>7,500</u>	<u>8,904</u>	<u>8,000</u>
	TOTAL NON-CATEGORICAL AID	77,030	98,409	84,954	86,311	85,407
<u>SHARED COSTS</u>						
001-0230-0300	COMMISSIONER OF REVENUE	71,946	77,082	75,145	75,000	78,000
001-0230-0400	TREASURER	19,556	20,316	20,580	20,580	23,000
001-0230-0500	MEDICAL EXAMINER	450	570	270	270	200
001-0230-0600	REGISTRAR / ELECTORAL BOARD	<u>44,049</u>	<u>45,445</u>	<u>44,000</u>	<u>45,000</u>	<u>45,000</u>
	TOTAL SHARED COSTS	136,001	143,413	139,995	140,850	146,200
<u>EDUCATION</u>						
001-0240-0201	STATE SALES TAX	657,483	696,305	790,951	790,951	790,000
<u>OTHER CATEGORICAL AID</u>						
001-0240-0401	599 FUNDS	340,364	366,764	441,821	441,821	452,364
001-0240-0406	STREET & SIDEWALKS	1,169,565	1,229,662	1,229,662	1,277,856	1,300,000
001-0240-0407	FIRE PROGRAMS	0	50,810	0	29,102	20,000
001-0240-0408	EMS FUNDS-4 FOR LIFE	6,742	11,028	11,000	11,000	11,000
001-0240-0411	LITTER PREVENTION & RECYCLING	4,375	6,568	6,568	5,307	5,000
001-0240-0414	DMV EQUIPMENT GRANTS	<u>0</u>	<u>26,076</u>	<u>0</u>	<u>1,297</u>	<u>0</u>
001-0240-0415	WIRELESS E-911 FUNDING	<u>34,032</u>	<u>12,470</u>	<u>10,000</u>	<u>11,304</u>	<u>10,000</u>
	TOTAL OTHER CATEGORICAL AID	1,555,078	1,703,378	1,699,051	1,777,687	1,798,364
<u>TOTAL REVENUE FROM THE COMMONWEALTH</u>		2,425,592	2,641,505	2,714,951	2,795,799	2,819,971
<u>NON-REVENUE RECEIPTS</u>						
001-0410-0100	INSURANCE RECOVERIES	30,772	0	0	83	0
001-0410-0400	JOINT ACTIVITIES	4,498	4,413	4,000	4,000	4,000
001-0410-0500	ENTERPRISE FUND-OVERHEAD	541,359	541,735	540,000	540,000	550,000
001-0410-0600	ARTS COMMISSION	73,150	73,375	72,885	72,885	75,070
001-0410-0650	TRANSFER - CTHOUSE MTCE FUNDS	0	0	50,000	50,000	50,000
001-0410-0700	JAMESTOWN 2007 ARTS	0	0	53,200	53,200	0
001-0410-0800	OVERTIME / POLICE SERVICES	33,953	32,390	14,000	20,000	40,000
001-0410-0900	OVERTIME / FIRE SERVICES	<u>11,073</u>	<u>12,763</u>	<u>8,400</u>	<u>8,400</u>	<u>8,400</u>
	TOTAL NON-REVENUE RECEIPTS	694,805	664,676	742,485	748,568	727,470
TOTAL OPERATING REVENUES BEFORE FUND TRANSFERS		28,279,067	30,264,490	30,658,172	31,563,603	33,141,377
<u>TRANSFERS</u>						
001-0510-0103	TRANSFER - FROM (TO) SURPLUS	(1,198,852)	(1,643,757)	181,771	(840,960)	32,714
<u>TOTAL GENERAL FUND REVENUES</u>		<u>27,080,215</u>	<u>28,620,733</u>	<u>30,839,943</u>	<u>30,722,643</u>	<u>33,174,091</u>

CITY OF WILLIAMSBURG - FISCAL YEAR 2008

General Fund Operating Budget

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<u>EXPENDITURES</u>						
<u>CITY COUNCIL</u>						
001-1101-1001	SALARIES & WAGES	38,400	38,400	38,400	38,400	38,400
001-1101-2001	FICA	2,938	2,938	2,938	2,938	2,938
001-1101-3002	PROFESSIONAL SERVICES - AUDIT	40,635	42,000	40,000	35,000	38,000
001-1101-3006	PRINTING / NEWSLETTER	9,597	13,454	20,000	20,000	20,000
001-1101-3007	ADVERTISING	4,704	2,436	3,000	3,000	3,000
001-1101-3008	SPECIAL EVENTS	3,934	3,734	6,000	6,000	9,000
001-1101-5201	POSTAGE	1,876	3,136	3,000	3,000	3,000
001-1101-5307	PUBLIC OFFICIAL LIABILITY	6,939	9,580	9,580	9,580	12,000
001-1101-5401	OFFICE SUPPLIES	1,831	1,398	2,000	2,000	2,000
001-1101-5413	OTHER OPERATING SUPPLIES	5,296	4,085	5,000	5,000	5,000
001-1101-5501	TRAVEL - MILEAGE	597	241	325	325	300
001-1101-5504	TRAVEL - CONVENTION & EDUCATION	3,632	5,170	5,000	5,000	5,000
001-1101-5801	DUES & ASSOCIATION MEMBERSHIPS	8,523	8,222	9,000	9,000	9,000
001-1101-5869	MAYOR'S CONTINGENCY	6,090	4,000	4,000	4,000	4,000
001-1101-5870	AFTER PROM PARTY	250	500	500	500	500
001-1101-7007	ADP EQUIPMENT	<u>1,484</u>	<u>265</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
	TOTAL CITY COUNCIL	136,724	139,560	149,943	144,943	153,338
<u>CLERK OF COUNCIL</u>						
001-1102-1001	SALARIES & WAGES	55,573	57,710	59,728	60,320	62,732
001-1102-2001	FICA	4,368	4,540	4,569	4,700	4,799
001-1102-2002	RETIREMENT [VRS]	7,803	8,103	9,622	9,717	10,105
001-1102-2005	HOSPITALIZATION	1,205	1,205	1,200	1,200	1,200
001-1102-2006	GROUP INSURANCE	0	0	721	682	702
001-1102-2010	WORKERS COMPENSATION	14	15	25	15	25
001-1102-2016	TRAINING	499	864	1,000	1,000	500
001-1102-3006	ORDINANCES	7,047	6,312	8,000	8,000	8,000
001-1102-5401	OFFICE SUPPLIES	787	522	900	900	900
001-1102-5413	OTHER OPERATING SUPPLIES	490	887	800	800	800
001-1102-5501	TRAVEL - MILEAGE	0	26	300	300	200
001-1102-5504	TRAVEL - CONVENTION & EDUCATION	1,607	1,377	2,000	2,000	2,000
001-1102-5801	DUES & ASSOCIATION MEMBERSHIPS	190	290	300	300	200
001-1102-7007	ADP EQUIPMENT	<u>593</u>	<u>295</u>	<u>500</u>	<u>500</u>	<u>500</u>
	TOTAL CLERK OF COUNCIL	80,174	82,145	89,665	90,434	92,663
<u>CITY MANAGER</u>						
001-1201-1001	SALARIES & WAGES	284,502	363,990	313,236	313,000	330,223
001-1201-1003	PARTTIME SALARIES & WAGES	1,630	19,129	19,000	19,000	19,000
001-1201-2001	FICA	20,142	26,077	25,416	23,500	26,716
001-1201-2002	RETIREMENT [VRS]	39,692	50,594	50,459	50,800	53,195
001-1201-2005	HOSPITALIZATION	8,743	20,368	24,200	24,200	26,620
001-1201-2006	GROUP INSURANCE	0	0	3,784	1,804	1,900
001-1201-2010	WORKERS COMPENSATION	270	291	320	309	330
001-1201-2011	CAR ALLOWANCE	0	0	0	3,600	7,200
001-1201-3001	PROFESSIONAL SERVICES-HEALTH	153	0	2,500	2,500	3,000
001-1201-3006	PRINTING	393	489	500	500	600
001-1201-3007	ADVERTISING	100	0	100	100	100
001-1201-5201	POSTAGE	2,035	2,719	2,200	2,200	1,700
001-1201-5203	TELECOMMUNICATION	7,625	9,939	6,000	6,000	6,000
001-1201-5305	MOTOR VEHICLE INSURANCE	710	689	800	800	850
001-1201-5307	PUBLIC OFFICIAL LIABILITY	-4,796	7,185	7,185	7,185	9,000
001-1201-5308	GENERAL LIABILITY	278	267	400	400	400
001-1201-5401	OFFICE SUPPLIES	3,139	4,318	3,500	3,500	3,500
001-1201-54081	CAR & TRUCK SUPPLIES	279	135	300	0	0
001-1201-54083	GAS & OIL	575	668	500	500	500

CITY OF WILLIAMSBURG - FISCAL YEAR 2008

General Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-1201-5411	BOOKS & SUBSCRIPTIONS	565	696	400	400	400
001-1201-5413	OTHER OPERATING SUPPLIES	3,480	5,403	4,000	4,000	5,500
001-1201-5501	TRAVEL - MILEAGE	563	624	600	600	600
001-1201-5504	TRAVEL - CONVENTION & EDUCATION	11,802	11,804	9,000	9,000	9,000
001-1201-5801	DUES & ASSOCIATION MEMBERSHIPS	4,561	5,970	5,000	5,000	6,000
001-1201-7002	FURNITURE & FIXTURES	1,818	1,364	1,500	1,500	1,500
001-1201-7007	ADP EQUIPMENT	<u>1,738</u>	<u>2,498</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	TOTAL CITY MANAGER	389,996	535,216	482,400	481,898	515,333
<u>NON-DEPARTMENTAL</u>						
001-1202-5869	CONTINGENCY	17,349	49,311	100,000	100,000	200,000
001-1202-5875	ECONOMIC DEVELOP. CONTINGENCY	0	0	50,000	30,000	50,000
001-1202-5880	QUEST	1,760	3,831	2,000	2,000	2,000
001-1202-5885	SELF PROGRAM	0	0	2,500	2,500	2,500
001-1202-5886	COURTHOUSE MAINTENANCE PROJECTS	0	0	50,000	0	50,000
001-1202-5888	EMPLOYEE LEGAL BENEFIT INITIATIVE	0	0	20,000	20,000	20,000
001-1202-5890	RETIREE HEALTH SUPPLEMENT	18,848	33,992	36,000	36,000	38,000
001-1202-5891	PERFORMANCE MEASUREMENT	0	0	0	5,250	5,500
001-1202-5892	CITY LEADERSHIP CLASS	0	0	0	15,782	10,000
001-1202-5893	CITIZEN SURVEY	0	0	0	0	10,000
001-1202-5894	PUBLICATION RESOURCES	0	0	0	0	5,000
001-1202-5895	CITY HISTORY PROJECT	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>
	TOTAL NON-DEPARTMENTAL	37,957	87,134	260,500	211,532	394,000
<u>ECONOMIC DEVELOPMENT</u>						
001-1203-1001	SALARIES	0	0	63,961	69,000	72,236
001-1203-2001	FICA	0	0	4,893	5,200	5,526
001-1203-2002	RETIREMENT-VRS	0	0	10,303	11,200	11,636
001-1203-2005	HOSPITALIZATION	0	0	1,200	1,200	1,200
001-1203-2006	GROUP INSURANCE	0	0	773	780	780
001-1203-2010	WORKERS COMPENSATION	0	0	50	50	50
001-1203-2016	TRAINING	0	0	2,675	0	0
001-1203-3006	PRINTING	0	0	0	36	100
001-1203-3007	ADVERTISING	0	0	250	250	0
001-1203-3008	MARKETING	0	0	15,000	10,000	15,000
001-1203-3009	EXISTING BUSINESS PROGRAMS	0	0	6,000	4,000	6,000
001-1203-5401	OFFICE SUPPLIES	0	0	0	76	0
001-1203-5413	OTHER OPERATING SUPPLIES	0	0	0	48	0
001-1203-5501	TRAVEL -MILEAGE	0	0	200	200	200
001-1203-5504	TRAVEL -CONVENTION & EDUCATION	0	0	1,700	3,000	6,000
001-1203-5801	DUES & ASSOCIATION MEMBERSHIPS	<u>0</u>	<u>0</u>	<u>1,300</u>	<u>1,300</u>	<u>1,300</u>
	TOTAL ECONOMIC DEVELOPMENT	0	0	108,305	106,340	120,028
<u>CITY ATTORNEY</u>						
001-1204-1001	SALARIES & WAGES	0	0	0	0	70,000
001-1204-2001	FICA	0	0	0	0	5,730
001-1204-2002	RETIREMENT [VRS]	0	0	0	0	12,202
001-1204-2005	HOSPITALIZATION	0	0	0	0	7,200
001-1204-2006	GROUP INSURANCE	0	0	0	0	848
001-1204-2010	WORKERS COMPENSATION	0	0	0	0	100
001-1204-2016	TRAINING	0	0	0	0	800
001-1204-3002	PROFESSIONAL SERVICES	0	0	0	0	20,000
001-1204-30043	MAINTENANCE, OFFICE EQUIPMENT	0	0	0	0	2,000
001-1204-5203	TELECOMMUNICATION	0	0	0	0	3,090
001-1204-5308	GENERAL LIABILITY	0	0	0	0	5,000
001-1204-5401	OFFICE SUPPLIES	0	0	0	0	100
001-1204-5411	BOOKS & SUBSCRIPTIONS	0	0	0	0	3,850

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-1204-5501	TRAVEL - MILEAGE	0	0	0	0	1,500
001-1204-5504	TRAVEL - CONVENTION & EDUCATION	0	0	0	0	500
001-1204-5801	DUES & ASSOCIATION MEMBERSHIPS	0	0	0	0	100
001-1204-3002	CITY ATTORNEY- RETAINER	39,000	39,000	39,600	39,600	100,000
001-1204-3004	CITY ATTORNEY - NON-RETAINER	128,691	144,269	50,000	50,000	10,000
001-1204-3005	OTHER LEGAL FEES	59,956	1,299	35,000	35,000	10,000
001-1204-7002	FURNITURE & FIXTURES	0	0	0	0	1,500
001-1204-8002	LEASE / SPACE RENTAL	<u>600</u>	<u>600</u>	<u>600</u>	<u>600</u>	<u>14,125</u>
	TOTAL CITY ATTORNEY	228,247	185,167	125,200	125,200	268,645
<u>COMMISSIONER OF THE REVENUE</u>						
001-1209-1001	SALARIES & WAGES	113,305	117,461	122,840	122,840	127,781
001-1209-1003	PARTTIME SALARIES & WAGES	1,400	1,769	5,000	2,000	2,000
001-1209-2001	FICA	8,729	9,099	9,780	9,750	9,928
001-1209-2002	RETIREMENT [VRS]	16,011	16,425	19,931	19,600	20,733
001-1209-2005	HOSPITALIZATION	11,747	12,154	13,400	13,400	14,800
001-1209-2006	GROUP INSURANCE	0	0	0	1,380	1,440
001-1209-2010	WORKERS COMPENSATION	0	0	120	120	120
001-1209-2016	TRAINING	176	210	500	500	500
001-1209-30043	MAINTENANCE, OFFICE EQUIPMENT	200	85	300	300	300
001-1209-3005	MAINTENANCE, SERVICE CONTRACTS	85	0	0	0	0
001-1209-3006	PRINTING	961	1,209	2,400	1,400	1,400
001-1209-5201	POSTAGE	4,325	4,161	4,000	4,000	4,000
001-1209-5203	TELECOMMUNICATION	5,569	5,080	4,800	4,800	4,800
001-1209-5401	OFFICE SUPPLIES	954	923	1,100	1,100	1,000
001-1209-5411	BOOKS & SUBSCRIPTIONS	446	628	700	700	700
001-1209-5413	OTHER OPERATING SUPPLIES	837	1,329	300	300	300
001-1209-5501	TRAVEL -MILEAGE	96	127	200	200	200
001-1209-5504	TRAVEL -CONVENTION & EDUCATION	609	983	1,400	1,400	1,000
001-1209-5801	DUES & ASSOCIATION MEMBERSHIPS	305	320	400	400	400
001-1209-7002	FURNITURE & FIXTURES	<u>0</u>	<u>159</u>	<u>0</u>	<u>0</u>	<u>300</u>
	TOTAL COMMISSIONER OF THE REVENUE	165,753	172,121	187,171	184,190	191,701
<u>CITY ASSESSOR</u>						
001-1210-1001	SALARIES & WAGES	90,900	94,166	97,744	97,786	101,677
001-1210-2001	FICA	6,882	7,177	7,478	7,475	7,778
001-1210-2002	RETIREMENT [VRS]	12,723	13,260	15,745	15,750	16,379
001-1210-2005	HOSPITALIZATION	5,135	9,981	11,400	11,400	12,540
001-1210-2006	GROUP INSURANCE	0	0	1,181	1,094	1,138
001-1210-2010	WORKERS COMPENSATION	1,012	1,090	1,144	2,573	2,600
001-1210-3002	PROFESSIONAL SERVICES	938	280	1,200	450	200
001-1210-30043	MAINTENANCE, OFFICE EQUIPMENT	0	200	200	0	0
001-1210-3005	MAINTENANCE, SERVICE CONTRACTS	5,698	5,000	5,000	5,000	5,000
001-1210-3006	PRINTING	322	244	400	100	300
001-1210-3007	ADVERTISING	0	294	300	88	200
001-1210-5201	POSTAGE	1,404	2,192	1,400	1,400	1,800
001-1210-5203	TELECOMMUNICATION	2,342	1,983	1,700	1,700	1,700
001-1210-5305	MOTOR VEHICLE INSURANCE	473	459	480	538	600
001-1210-5307	PUBLIC OFFICIAL LIABILITY	5,204	7,185	7,540	8,938	9,200
001-1210-5401	OFFICE SUPPLIES	638	539	600	600	600
001-1210-54081	CAR & TRUCK SUPPLIES	28	46	200	50	100
001-1210-54083	GAS & OIL	885	997	800	500	600
001-1210-5411	BOOKS & SUBSCRIPTIONS	45	0	100	0	100
001-1210-5413	OTHER OPERATING SUPPLIES	1,182	1,034	700	600	700
001-1210-5501	TRAVEL -MILEAGE	0	0	100	0	100
001-1210-5504	TRAVEL -CONVENTION & EDUCATION	439	824	1,500	900	1,000
001-1210-5801	DUES & ASSOCIATION MEMBERSHIPS	20	20	200	40	100

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-1210-7002	FURNITURE & FIXTURES	<u>353</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL CITY ASSESSOR	136,625	146,970	157,112	156,982	164,411
<u>TREASURER</u>						
001-1213-1001	SALARIES & WAGES	28,489	30,567	27,400	28,000	29,000
001-1213-1003	PARTTIME SALARIES & WAGES	2,267	2,430	2,500	2,500	2,000
001-1213-2001	FICA	2,425	2,197	2,288	2,288	2,200
001-1213-2002	RETIREMENT [VRS]	4,043	3,539	4,458	4,458	4,718
001-1213-2005	HOSPITALIZATION	1,205	926	1,200	3,300	6,000
001-1213-2006	GROUP INSURANCE	0	0	0	310	330
001-1213-2010	WORKERS COMPENSATION	0	0	25	25	25
001-1213-2016	TRAINING	50	0	1,000	500	1,000
001-1213-3004	REPAIR & MAINTENANCE	0	0	100	100	100
001-1213-30043	MAINTENANCE, OFFICE EQUIPMENT	0	0	250	250	250
001-1213-5201	POSTAGE	157	130	300	300	300
001-1213-5203	TELECOMMUNICATION	3,514	2,918	3,000	3,000	3,000
001-1213-5306	SURETY BONDS	0	0	500	500	500
001-1213-5401	OFFICE SUPPLIES	327	683	500	500	500
001-1213-5501	TRAVEL - MILEAGE	17	0	300	300	300
001-1213-5504	TRAVEL - CONVENTION & EDUCATION	1,193	195	1,800	1,200	1,800
001-1213-5801	DUES & ASSOCIATION MEMBERSHIPS	<u>155</u>	<u>155</u>	<u>300</u>	<u>300</u>	<u>300</u>
	TOTAL TREASURER	43,842	43,741	45,921	47,831	52,323
<u>FINANCE</u>						
001-1214-1001	SALARIES & WAGES	532,555	534,570	553,716	561,900	618,044
001-1214-1003	PARTTIME SALARIES & WAGES	2,769	3,136	5,000	5,000	5,000
001-1214-2001	FICA	39,459	39,675	42,742	43,000	47,663
001-1214-2002	RETIREMENT [VRS]	74,785	73,017	89,343	90,672	99,716
001-1214-2005	HOSPITALIZATION	63,188	56,616	63,800	63,800	74,000
001-1214-2006	GROUP INSURANCE	0	0	6,699	6,300	6,926
001-1214-2010	WORKERS COMPENSATION	1,087	1,090	1,200	1,303	1,370
001-1214-2013	EDUCATION ASSISTANCE	0	617	3,200	3,200	3,200
001-1214-2016	TRAINING	2,624	3,953	2,000	2,000	2,000
001-1214-3002	PROFESSIONAL SERVICES	18,205	31,487	30,000	20,000	30,000
001-1214-30043	MAINTENANCE, OFFICE EQUIPMENT	934	664	1,000	1,000	1,000
001-1214-3005	MAINTENANCE, SERVICE CONTRACTS	6,000	6,528	8,000	7,000	7,000
001-1214-3006	PRINTING	5,425	8,455	8,000	8,000	8,000
001-1214-3007	ADVERTISING	281	363	400	432	432
001-1214-5201	POSTAGE	9,899	7,654	8,500	8,500	8,500
001-1214-5203	TELECOMMUNICATION	12,480	11,287	10,000	10,000	10,000
001-1214-5305	MOTOR VEHICLE INSURANCE	473	459	500	538	538
001-1214-5306	SURETY BONDS	683	473	220	220	220
001-1214-5307	PUBLIC OFFICIAL LIABILITY	1,041	1,916	1,550	1,788	1,800
001-1214-5308	GENERAL LIABILITY	1,112	1,066	1,300	1,195	1,260
001-1214-5401	OFFICE SUPPLIES	7,309	6,111	7,000	7,000	7,000
001-1214-54081	CAR & TRUCK SUPPLIES	0	14	100	100	100
001-1214-54083	GAS & OIL	460	44	200	500	500
001-1214-5411	BOOKS & SUBSCRIPTIONS	731	823	800	600	600
001-1214-5413	OTHER OPERATING SUPPLIES	2,859	3,538	2,000	2,495	2,000
001-1214-5501	TRAVEL -MILEAGE	211	322	400	300	300
001-1214-5504	TRAVEL -CONVENTION & EDUCATION	5,150	3,995	6,500	6,500	6,000
001-1214-5801	DUES & ASSOCIATION MEMBERSHIPS	584	917	800	800	800
001-1214-7002	FURNITURE & FIXTURES	4,000	1,500	2,000	500	1,000
001-1214-7007	ADP EQUIPMENT	<u>273</u>	<u>77</u>	<u>1,500</u>	<u>1,000</u>	<u>1,000</u>
	TOTAL FINANCE	794,577	800,370	858,470	855,643	945,968

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General Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
<u>CITY SHOP</u>						
001-1221-1001	SALARIES & WAGES	105,923	116,454	120,685	121,700	126,884
001-1221-1002	SALARIES - OVERTIME	0	0	750	750	750
001-1221-2001	FICA	8,071	9,170	9,289	9,280	9,764
001-1221-2002	RETIREMENT [VRS]	14,801	16,372	19,441	19,650	20,440
001-1221-2005	HOSPITALIZATION	13,863	16,816	18,150	18,150	19,965
001-1221-2006	GROUP INSURANCE	0	0	1,458	1,368	1,420
001-1221-2010	WORKERS COMPENSATION	2,437	2,543	2,670	2,532	2,660
001-1221-2016	TRAINING	275	196	1,000	1,000	1,000
001-1221-30041	MAINTENANCE, CARS & TRUCKS	281	45	275	300	300
001-1221-30042	MAINTENANCE, BUILDINGS	10,807	14,605	5,000	5,000	5,000
001-1221-30044	MAINTENANCE, POWERED EQUIPMENT	250	13	1,000	1,000	1,000
001-1221-3005	MAINTENANCE, SERVICE CONTRACTS	1,770	1,842	1,600	1,800	1,800
001-1221-3007	ADVERTISING	459	0	0	0	0
001-1221-3008	LAUNDRY & DRY CLEANING	3,309	3,482	3,000	3,300	3,300
001-1221-3033	EXTERMINATING CONTRACT	0	0	200	0	0
001-1221-5101	ELECTRICITY	7,929	8,540	8,000	8,000	8,400
001-1221-5102	HEATING	6,845	8,846	6,700	7,000	7,000
001-1221-5203	TELECOMMUNICATION	698	935	850	900	900
001-1221-5204	RADIO	0	42	200	200	200
001-1221-5301	BOILER INSURANCE	243	203	500	187	300
001-1221-5302	FIRE INSURANCE	984	2,325	2,400	1,838	1,950
001-1221-5305	MOTOR VEHICLE INSURANCE	473	459	500	538	600
001-1221-5308	GENERAL LIABILITY	556	533	600	598	570
001-1221-5401	OFFICE SUPPLIES	79	126	125	300	200
001-1221-5405	LAUNDRY, HOUSEKEEPING, JANITOR	276	450	500	500	500
001-1221-5407	REPAIR & MAINTENANCE SUPPLIES	105	53	500	500	500
001-1221-5408	VEHICLE POWERED EQUIPMENT-SUPP	15	76	500	500	500
001-1221-54081	CAR & TRUCK SUPPLIES	2,008	4,013	3,000	3,000	3,000
001-1221-54082	TIRES	0	21	180	498	180
001-1221-54083	GAS & OIL	1,506	2,801	1,900	3,000	2,500
001-1221-54084	POWERED EQUIPMENT AND SUPPLIES	269	408	400	400	400
001-1221-5410	UNIFORMS & APPAREL	336	447	400	450	450
001-1221-5413	OTHER OPERATING SUPPLIES	3,253	3,020	3,500	3,500	3,000
001-1221-7002	FURNITURE & FIXTURES	0	400	400	1,591	500
001-1221-7005	MOTOR VEHICLES & EQUIPMENT	<u>4,175</u>	<u>12,993</u>	<u>11,000</u>	<u>11,000</u>	<u>6,000</u>
	TOTAL CITY SHOP	191,994	228,232	226,673	230,330	231,932
<u>ELECTORAL BOARD</u>						
001-1301-1001	SALARIES & WAGES	6,573	6,654	7,067	7,108	7,350
001-1301-2001	FICA	104	200	120	540	562
001-1301-3002	PROFESSIONAL SERVICES	6,470	9,210	7,500	3,089	16,000
001-1301-30043	MAINTENANCE, VOTING MACHINE	1,213	4,126	4,000	1,900	8,500
001-1301-5201	POSTAGE	0	0	0	26	0
001-1301-5401	OFFICE SUPPLIES	0	0	0	13	0
001-1301-5402	FOOD SUPPLIES, FOOD SERV SUPP	840	1,525	1,300	505	2,800
001-1301-5501	TRAVEL - MILEAGE	0	327	400	500	500
001-1301-5504	TRAVEL - CONVENTION & EDUCATION	2,071	2,014	2,500	1,800	2,500
001-1301-5801	DUES & ASSOCIATION MEMBERSHIPS	<u>0</u>	<u>25</u>	<u>25</u>	<u>25</u>	<u>25</u>
	TOTAL ELECTORAL BOARD	17,270	24,080	22,912	15,506	38,237
<u>REGISTRAR</u>						
001-1302-1001	SALARIES & WAGES	39,631	41,589	41,515	41,026	42,400
001-1302-1003	PARTTIME SALARIES & WAGES	19,463	20,197	21,000	23,500	24,200
001-1302-2001	FICA	4,231	4,643	4,800	4,800	5,090
001-1302-2002	RETIREMENT [VRS]	5,406	5,472	6,750	6,560	6,850
001-1302-2005	HOSPITALIZATION	5,377	4,677	6,000	1,200	1,200

CITY OF WILLIAMSBURG - FISCAL YEAR 2008

General Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-1302-2006	GROUP INSURANCE	0	0	506	416	480
001-1302-2010	WORKERS COMPENSATION	14	15	25	15	20
001-1302-30043	MAINTENANCE, OFFICE EQUIPMENT	589	702	1,000	800	1,000
001-1302-3006	PRINTING	1,961	2,086	1,500	1,000	3,800
001-1302-3007	ADVERTISING	327	835	550	600	1,000
001-1302-5201	POSTAGE	1,084	1,251	1,000	1,300	1,800
001-1302-5203	TELECOMMUNICATION	2,569	2,249	2,500	2,500	2,500
001-1302-5401	OFFICE SUPPLIES	825	619	600	600	750
001-1302-5411	BOOKS & SUBSCRIPTIONS	313	511	450	450	450
001-1302-5413	OTHER SUPPLIES	78	146	350	350	400
001-1302-5501	TRAVEL -MILEAGE	357	173	500	200	500
001-1302-5504	TRAVEL -CONVENTION & EDUCATION	2,259	436	2,000	1,500	2,000
001-1302-5801	DUES & ASSOCIATION MEMBERSHIPS	100	129	150	150	150
001-1302-7002	FURNITURE & FIXTURES	125	500	500	500	500
001-1302-7007	ADP EQUIPMENT	<u>340</u>	<u>75</u>	<u>500</u>	<u>500</u>	<u>500</u>
	TOTAL REGISTRAR	85,048	86,304	92,196	87,967	95,590
<u>JOINT COURTHOUSE</u>						
001-2100-5899	J/A-COURTHOUSE	<u>308,361</u>	<u>356,257</u>	<u>330,000</u>	<u>370,000</u>	<u>370,000</u>
	TOTAL JOINT COURTHOUSE	308,361	356,257	330,000	370,000	370,000
<u>POLICE</u>						
001-3101-1001	SALARIES & WAGES	1,568,383	1,653,265	1,786,940	1,785,000	1,905,690
001-3101-1003	PART-TIME WAGES	38,707	39,010	60,000	53,000	65,300
001-3101-1006	DISCRETIONARY LEAVE	37,579	38,564	40,000	43,000	40,000
001-3101-1008	OVERTIME & TRAFFIC CONTROL	86,283	92,291	140,000	110,000	140,000
001-3101-1009	COMPENSATION-OFF DUTY POLICE	31,973	32,040	35,000	35,000	41,000
001-3101-2001	FICA	131,450	137,463	154,908	154,000	167,687
001-3101-2002	RETIREMENT [VRS]	222,738	231,290	281,512	281,000	298,289
001-3101-2005	HOSPITALIZATION	186,315	182,895	213,000	230,000	230,000
001-3101-2006	GROUP INSURANCE	0	0	21,109	21,000	20,717
001-3101-2009	UNEMPLOYMENT INSURANCE	734	0	0	0	0
001-3101-2010	WORKERS COMPENSATION	31,792	34,148	35,800	31,869	36,000
001-3101-2012	CLOTHING ALLOWANCE	2,167	1,967	2,800	2,100	2,800
001-3101-2013	EDUCATION ASSISTANCE	1,284	375	4,000	1,500	4,000
001-3101-2016	TRAINING	21,506	18,620	25,000	23,000	25,000
001-3101-3001	PROFESSIONAL HEALTH SERVICES	12,493	10,696	15,000	11,000	12,000
001-3101-3002	PROFESSIONAL SERVICES	8,437	5,200	12,000	12,000	14,000
001-3101-30041	MAINTENANCE, CARS & TRUCKS	8,251	5,474	9,000	9,000	8,000
001-3101-30042	MAINTENANCE, BUILDINGS	16,458	5,266	16,000	15,000	18,000
001-3101-30043	MAINTENANCE, OFFICE EQUIPMENT	86	329	500	200	500
001-3101-30044	ABANDONED VEHICLES	170	200	250	200	250
001-3101-3005	MAINTENANCE, SERVICE CONTRACTS	79,264	71,394	95,000	91,000	95,000
001-3101-3007	ADVERTISING	696	261	2,000	1,600	2,000
001-3101-3008	LAUNDRY & DRY CLEANING	8,922	9,255	14,000	10,000	14,000
001-3101-3033	EXTERMINATING CONTRACT	220	3,168	250	500	500
001-3101-3099	DETECTIVE FUNDS	12,656	12,702	13,000	12,000	3,000
001-3101-5101	ELECTRICITY	14,665	16,443	18,000	16,000	18,000
001-3101-5102	HEATING	1,727	1,928	2,500	2,000	2,500
001-3101-5201	POSTAGE	1,628	1,440	2,000	2,000	2,500
001-3101-5203	TELECOMMUNICATION	19,477	33,379	35,000	33,000	35,000
001-3101-5204	RADIO	24,419	39,374	55,000	55,000	50,000
001-3101-5301	BOILER INSURANCE	203	203	250	200	250
001-3101-5302	FIRE INSURANCE	1,968	4,069	5,000	3,300	4,000
001-3101-5305	MOTOR VEHICLE INSURANCE	9,943	9,956	12,000	12,000	12,000
001-3101-5306	SURETY BONDS	1,220	700	1,000	1,000	1,000
001-3101-5307	PUBLIC OFFICIAL LIABILITY	694	958	1,000	1,200	1,300
001-3101-5308	GENERAL LIABILITY	15,152	26,197	30,000	31,000	31,000

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-3101-5401	OFFICE SUPPLIES	13,094	13,273	14,000	14,000	14,000
001-3101-5405	LAUNDRY, HOUSEKEEPING, JANITOR	762	292	500	500	600
001-3101-5407	REPAIR & MAINTENANCE SUPPLIES	426	200	500	500	500
001-3101-54081	CAR & TRUCK SUPPLIES	10,111	6,465	9,000	9,000	11,000
001-3101-54082	TIRES	5,574	5,428	6,000	6,000	7,000
001-3101-54083	GAS & OIL	32,919	46,306	35,000	56,000	60,000
001-3101-5409	POLICE SUPPLIES	13,977	18,357	32,000	30,000	30,000
001-3101-5410	UNIFORMS & APPAREL	19,138	14,998	18,000	12,000	18,000
001-3101-5411	BOOKS & SUBSCRIPTIONS	1,850	2,013	1,700	1,500	1,800
001-3101-5413	OTHER OPERATING SUPPLIES	5,330	5,131	5,000	5,000	5,000
001-3101-5416	AMMUNITION	4,135	3,492	7,000	7,000	5,000
001-3101-5418	FORENSICS	11,909	4,152	6,000	6,000	6,000
001-3101-5504	TRAVEL -CONVENTION & EDUCATION	6,507	6,831	8,500	8,500	8,500
001-3101-5505	TRAVEL-EXTRADITION OF PRISONER	0	43	2,000	2,000	2,000
001-3101-5801	DUES & ASSOCIATION MEMBERSHIPS	2,082	2,342	2,600	2,400	2,600
001-3101-7002	FURNITURE & FIXTURES	5,177	4,562	6,000	6,000	5,000
001-3101-7005	MOTOR VEHICLES & EQUIPMENT	5,028	1,270	6,000	4,000	5,000
001-3101-7007	ADP EQUIPMENT	4,011	29,846	10,000	9,000	2,000
001-3101-8001	RENTAL OF EQUIPMENT	<u>0</u>	<u>3,575</u>	<u>7,500</u>	<u>5,500</u>	<u>5,000</u>
	TOTAL POLICE	2,741,689	2,889,097	3,316,119	3,274,569	3,490,283
<u>POLICE - 911 DISPATCH</u>						
001-3102-1001	SALARIES	324,345	346,820	422,905	430,700	452,700
001-3102-1003	PART-TIME WAGES	3,704	10,863	12,000	10,000	14,000
001-3102-1006	DISCRETIONARY LEAVE	5,863	7,380	7,000	7,000	7,000
001-3102-1008	OVERTIME	9,519	9,664	14,000	9,000	14,000
001-3102-2001	FICA	25,163	28,083	34,877	34,800	37,309
001-3102-2002	RETIREMENT (VRS)	45,519	49,334	68,468	70,089	72,273
001-3102-2005	HOSPITALIZATION	58,459	61,867	78,000	82,000	84,000
001-3102-2006	GROUP INSURANCE	0	0	4,778	4,900	4,636
001-3102-2010	WORKERS COMPENSATION	337	363	380	352	370
001-3102-5205	EMERGENCY 911 - TELEPHONE	<u>29,646</u>	<u>31,093</u>	<u>30,000</u>	<u>28,000</u>	<u>30,000</u>
	TOTAL POLICE - 911 DISPATCH	502,555	545,467	672,408	676,841	716,289
<u>PARKING GARAGE</u>						
001-3103-1001	SALARIES	24,446	25,822	25,634	26,000	26,770
001-3103-1002	OVERTIME	69	117	1,000	600	1,000
001-3103-1003	PART-TIME WAGES	13,433	18,327	25,000	21,000	25,000
001-3103-1006	DISCRETIONARY LEAVE	0	0	1,000	1,000	1,000
001-3103-2001	FICA	2,920	3,366	3,825	3,700	4,113
001-3103-2002	RETIREMENT (VRS)	3,409	3,512	4,171	4,188	4,355
001-3103-2005	HOSPITALIZATION	1,205	2,805	6,500	8,000	8,000
001-3103-2006	GROUP INSURANCE	0	0	313	300	302
001-3103-2010	WORKERS COMPENSATION	0	250	262	262	280
001-3103-3002	ARMORED TRANSPORT	9,065	7,158	7,000	7,000	7,500
001-3103-3005	MAINTENANCE-GARAGE EQUIPMENT	13,500	14,147	17,000	15,000	18,000
001-3103-3008	LAUNDRY & DRY CLEANING	0	0	0	100	100
001-3103-5101	ELECTRICITY	15,314	15,196	14,000	14,000	16,000
001-3103-5203	TELEPHONE	270	0	600	600	600
001-3103-5302	PROPERTY INSURANCE	6,048	4,941	6,000	4,000	6,000
001-3103-5407	SUPPLIES	<u>5,852</u>	<u>4,040</u>	<u>12,000</u>	<u>9,000</u>	<u>8,000</u>
	TOTAL PARKING GARAGE	95,528	99,682	124,305	114,750	127,021

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
	<u>FIRE</u>					
001-3201-1001	SALARIES & WAGES	1,472,167	1,624,839	1,746,514	1,746,000	1,846,427
001-3201-1002	SALARIES AND WAGES OVERTIME	114,897	94,192	102,000	100,000	110,000
001-3201-1005	F.E.M.A. WAGES	0	10,923	5,000	5,000	5,000
001-3201-1006	DISCRETIONARY LEAVE	44,469	44,546	50,000	50,000	50,000
001-3201-1009	SPECIAL EVENTS	9,393	10,028	5,500	10,000	12,000
001-3201-1011	VOLUNTEERS (FIRE)	5,100	5,100	5,100	5,100	5,100
001-3201-2001	FICA	124,014	132,126	146,430	146,582	155,182
001-3201-2002	RETIREMENT [VRS]	210,455	224,846	269,272	275,000	291,086
001-3201-2005	HOSPITALIZATION	159,153	176,832	197,180	200,000	220,000
001-3201-2006	GROUP INSURANCE	0	0	21,148	19,500	20,217
001-3201-2010	WORKERS COMPENSATION	36,567	39,181	41,000	47,426	49,700
001-3201-2013	EDUCATION ASSISTANCE	0	0	3,500	2,500	3,500
001-3201-2016	TRAINING	17,930	18,060	28,000	22,000	20,000
001-3201-3001	PROFESSIONAL HEALTH SERVICES	11,603	15,812	18,000	17,250	20,000
001-3201-3002	PROFESSIONAL SERVICES	1,282	6,209	18,000	15,000	18,000
001-3201-30041	MAINTENANCE, VEHICLES	10,511	9,890	12,000	12,000	27,000
001-3201-30042	MAINTENANCE, BUILDINGS	18,050	25,605	27,000	25,000	34,000
001-3201-30043	MAINTENANCE, OFFICE EQUIPMENT	6,193	6,670	6,200	2,500	6,200
001-3201-30044	MAINTENANCE, POWERED EQUIPMENT	849	1,186	1,500	1,000	1,200
001-3201-3005	MAINTENANCE, SERVICE CONTRACTS	8,131	5,536	8,500	7,500	8,500
001-3201-3007	ADVERTISING	0	0	550	150	550
001-3201-3008	LAUNDRY & DRY CLEANING	7,427	8,062	9,200	9,200	9,500
001-3201-3009	PURCHASE OF SER FROM OTHER GOV	152	3,144	3,500	0	500
001-3201-3033	EXTERMINATING CONTRACT	220	2,996	250	250	275
001-3201-5101	ELECTRICITY	15,052	28,456	20,000	24,000	24,000
001-3201-5102	HEATING	7,959	7,689	15,000	13,000	15,000
001-3201-5201	POSTAGE	214	423	500	250	500
001-3201-5203	TELECOMMUNICATION	18,783	20,562	21,000	18,000	21,000
001-3201-5204	RADIO	11,829	64,616	57,500	55,000	60,000
001-3201-5301	BOILER INSURANCE	223	203	210	212	240
001-3201-5302	FIRE INSURANCE	1,640	4,446	4,650	4,650	4,650
001-3201-5305	MOTOR VEHICLE INSURANCE	12,783	12,402	13,000	14,517	15,200
001-3201-5308	GENERAL LIABILITY	2,361	1,600	1,680	1,793	1,900
001-3201-5401	OFFICE SUPPLIES	2,120	3,011	3,400	2,000	3,400
001-3201-5402	FOOD SUPPLIES, FOOD SERV SUPP	106	636	700	500	700
001-3201-5405	LAUNDRY, HOUSEKEEPING, JANITOR	3,716	3,528	3,400	3,400	4,500
001-3201-5407	REPAIR & MAINTENANCE	4,064	6,424	11,000	8,000	11,000
001-3201-54081	CAR & TRUCK SUPPLIES	7,383	9,021	10,000	10,000	11,000
001-3201-54082	TIRES	2,288	5,895	4,200	4,000	4,800
001-3201-54083	GAS & OIL	24,664	27,715	25,000	25,000	30,000
001-3201-5410	UNIFORMS & APPAREL	15,827	17,960	22,000	18,000	25,000
001-3201-5411	BOOKS & SUBSCRIPTIONS	239	46	500	450	500
001-3201-5413	OTHER OPERATING SUPPLIES	7,888	8,194	10,000	8,000	10,000
001-3201-5414	VML-WELLNESS	0	421	0	0	2,100
001-3201-5415	FIRE PREVENTION	9,804	9,480	10,000	8,700	8,000
001-3201-5501	TRAVEL -MILEAGE	0	0	200	0	200
001-3201-5504	TRAVEL -CONVENTION & EDUCATION	1,742	3,564	4,400	2,000	4,400
001-3201-5801	DUES & ASSOCIATION MEMBERSHIPS	825	1,426	950	950	1,000
001-3201-7001	MACHINERY & EQUIPMENT	24,811	20,091	20,000	20,000	22,500
001-3201-7002	FURNITURE & FIXTURES	5,607	2,333	7,000	7,000	15,000
001-3201-7003	COMMUNICATIONS EQUIPMENT	9,685	12,519	39,000	39,000	39,000
001-3201-7004	EQUIPMENT-SPECIAL PROGRAMS	11,483	17,411	15,000	15,000	20,000
001-3201-7005	EQUIPMENT-EMS PROGRAMS	6,036	6,210	11,000	11,000	11,000
001-3201-7007	ADP EQUIPMENT	<u>12,997</u>	<u>13,701</u>	<u>12,000</u>	<u>12,000</u>	<u>6,000</u>
	TOTAL FIRE	2,480,692	2,775,765	3,068,634	3,045,379	3,286,527

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
<u>VA PENINSULA REGIONAL JAIL</u>						
001-3301-3009	PURCHASE OF SERVICES	755,827	882,633	852,523	852,523	935,810
	TOTAL JAIL	755,827	882,633	852,523	852,523	935,810
<u>MIDDLE PENINSULA JUVENILE DETENTION COMMISSION</u>						
001-3303-3009	PURCHASE OF SERVICES	74,561	125,530	120,258	130,000	140,000
	TOTAL JUVENILE DETENTION	74,561	125,530	120,258	130,000	140,000
<u>GROUP HOME COMMISSION</u>						
001-3304-3009	GROUP HOME COMMISSION	48,210	50,466	64,074	64,074	71,244
	TOTAL GROUP HOME COMMISSION	48,210	50,466	64,074	64,074	71,244
<u>CODES COMPLIANCE</u>						
001-3401-1001	SALARIES & WAGES	245,539	257,026	319,818	315,000	342,566
001-3401-1002	WAGES - OVERTIME	0	0	5,000	1,500	1,500
001-3401-1003	WAGES - PART-TIME	12,673	8,725	4,000	2,000	4,000
001-3401-2001	FICA	19,754	20,424	25,155	23,000	26,627
001-3401-2002	RETIREMENT [VRS]	34,009	35,980	51,375	47,000	54,861
001-3401-2005	HOSPITALIZATION	18,480	23,022	31,400	30,000	35,000
001-3401-2006	GROUP INSURANCE	0	0	3,852	3,200	3,810
001-3401-2010	WORKERS COMPENSATION	3,847	4,141	4,350	5,400	4,350
001-3401-2013	EDUCATION ASSISTANCE	200	125	2,000	0	2,000
001-3401-2016	TRAINING	0	0	4,000	4,000	4,500
001-3401-3002	PROFESSIONAL SERVICES	232	507	15,000	0	15,000
001-3401-3004	REPAIR & MAINTENANCE	0	0	400	0	400
001-3401-30041	MAINTENANCE, CARS & TRUCKS	308	317	2,000	1,000	1,500
001-3401-30043	MAINTENANCE, OFFICE EQUIPMENT	0	5	100	0	0
001-3401-3006	PRINTING	675	610	1,500	1,000	1,500
001-3401-3007	ADVERTISING	571	26,314	1,000	5,000	2,500
001-3401-3008	PUBLIC EDUCATION	1,415	1,768	3,000	2,500	3,000
001-3401-5201	POSTAGE	2,130	997	3,800	3,000	3,500
001-3401-5203	TELECOMMUNICATION	5,238	4,387	4,800	4,400	4,800
001-3401-5305	MOTOR VEHICLE INSURANCE	1,894	1,837	1,995	2,151	2,200
001-3401-5307	PUBLIC OFFICIAL LIABILITY	5,204	7,185	7,185	8,938	9,000
001-3401-5308	GENERAL LIABILITY	834	800	875	896	900
001-3401-5401	OFFICE SUPPLIES	2,878	1,788	3,200	2,500	3,000
001-3401-54081	CAR & TRUCK SUPPLIES	1,123	543	2,000	2,000	2,000
001-3401-54082	TIRES	247	413	600	300	600
001-3401-54083	GAS & OIL	3,314	3,879	4,000	4,000	4,200
001-3401-5410	UNIFORMS & APPAREL	884	525	2,000	1,800	2,000
001-3401-5411	BOOKS & SUBSCRIPTIONS	2,800	2,400	2,500	2,500	2,800
001-3401-5413	OTHER OPERATING SUPPLIES	1,646	2,158	1,000	1,600	2,000
001-3401-5415	ENFORCEMENT ACTION	0	0	2,500	2,500	3,000
001-3401-5501	TRAVEL -MILEAGE	267	341	400	300	400
001-3401-5504	TRAVEL -CONVENTION & EDUCATION	5,429	7,162	5,000	5,000	5,500
001-3401-5801	DUES & ASSOCIATION MEMBERSHIPS	325	415	500	500	500
001-3401-7001	MACHINERY & EQUIPMENT	374	339	500	300	500
001-3401-7002	FURNITURE & FIXTURES	826	680	4,000	3,000	1,800
001-3401-7007	ADP EQUIPMENT	500	613	1,000	500	1,000
	TOTAL CODES COMPLIANCE	373,615	415,424	521,805	486,785	552,815
<u>ANIMAL CONTROL</u>						
001-3501-3004	REPAIR & MAINTENANCE	0	0	8,000	8,000	8,000
001-3501-3009	PURCHASE OF SERVICES-JCC	14,745	14,745	15,750	15,750	16,500
001-3501-5413	OTHER OPERATING SUPPLIES	0	0	1,000	0	0
	TOTAL ANIMAL CONTROL	14,745	14,745	24,750	23,750	24,500

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General Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
<u>MEDICAL EXAMINER</u>						
001-3503-3001	PROFESSIONAL HEALTH SERVICES	750	900	400	400	400
	TOTAL MEDICAL EXAMINER	750	900	400	400	400
<u>EMERGENCY MANAGEMENT</u>						
001-3505-2016	TRAINING	1,469	1,706	1,300	295	1,300
001-3505-5203	TELECOMMUNICATION	1,947	2,422	2,200	1,500	2,200
001-3505-5401	OFFICE SUPPLIES	109	0	325	300	325
001-3505-5413	OPERATING SUPPLIES	1,314	680	1,300	500	1,300
001-3505-5504	TRAVEL - CONVENTION & EDUCATION	275	209	250	0	250
001-3505-5801	DUES & ASSOCIATION MEMBERSHIPS	123	135	200	200	200
	TOTAL EMERGENCY MANAGEMENT	5,237	5,152	5,575	2,795	5,575
<u>ENGINEERING / PUBLIC WORKS ADMINISTRATION</u>						
001-4101-1001	SALARIES & WAGES	136,385	141,898	146,411	146,411	152,119
001-4101-2001	FICA	10,196	10,630	11,100	11,100	11,637
001-4101-2002	RETIREMENT [VRS]	19,096	19,863	23,585	23,585	24,505
001-4101-2005	HOSPITALIZATION	11,519	12,009	13,100	17,300	16,000
001-4101-2006	GROUP INSURANCE	0	0	1,769	1,636	1,702
001-4101-2010	WORKERS COMPENSATION	2,774	2,906	3,050	2,627	2,800
001-4101-2016	TRAINING	0	184	800	800	800
001-4101-3002	PROFESSIONAL SERVICES	11,507	11,577	12,500	13,000	13,000
001-4101-30041	MAINTENANCE, CARS & TRUCKS	523	15	250	250	250
001-4101-30043	MAINTENANCE, OFFICE EQUIPMENT	0	0	400	400	400
001-4101-3005	MAINTENANCE, SERVICE CONTRACTS	1,197	1,257	2,000	2,000	2,000
001-4101-3007	ADVERTISING	0	794	500	600	600
001-4101-5201	POSTAGE	119	75	300	200	200
001-4101-5203	TELECOMMUNICATION	3,166	3,084	3,100	3,100	3,100
001-4101-5204	RADIO	0	0	160	160	160
001-4101-5305	MOTOR VEHICLE INSURANCE	0	0	500	500	500
001-4101-5307	PUBLIC OFFICIAL LIABILITY	1,388	1,916	1,400	2,384	2,500
001-4101-5308	GENERAL LIABILITY	556	533	600	598	630
001-4101-5401	OFFICE SUPPLIES	1,509	1,032	1,500	1,500	1,500
001-4101-54081	CAR & TRUCK SUPPLIES	806	1,184	800	800	800
001-4101-54083	GAS & OIL	1,631	1,880	1,200	1,800	1,500
001-4101-5410	UNIFORMS & APPAREL	110	863	400	400	500
001-4101-5411	BOOKS & SUBSCRIPTIONS	0	0	150	150	150
001-4101-5413	OTHER OPERATING SUPPLIES	1,402	1,833	2,600	2,600	2,600
001-4101-5504	TRAVEL -CONVENTION & EDUCATION	49	14	400	400	400
001-4101-5801	DUES & ASSOCIATION MEMBERSHIPS	30	110	125	263	250
001-4101-7002	FURNITURE & FIXTURES	2,191	469	3,000	3,000	3,000
001-4101-7005	MOTOR VEHICLES & EQUIPMENT	0	0	500	500	500
001-4101-7007	ADP EQUIPMENT	0	1,231	1,000	1,000	1,000
	TOTAL ENG / PUBLIC WORKS ADMINISTRATION	206,155	215,356	233,200	239,064	245,103
<u>STREETS</u>						
001-4102-1001	SALARIES & WAGES	331,695	318,748	354,804	350,000	352,925
001-4102-1002	SALARIES - OVERTIME	4,152	1,672	5,500	5,500	5,500
001-4102-2001	FICA	24,871	24,103	27,500	11,700	27,420
001-4102-2002	RETIREMENT [VRS]	46,824	44,013	57,320	51,000	57,052
001-4102-2005	HOSPITALIZATION	54,486	48,605	57,200	57,200	62,900
001-4102-2006	GROUP INSURANCE	0	0	4,298	3,500	978
001-4102-2010	WORKERS COMPENSATION	15,089	16,246	17,000	20,654	21,600
001-4102-2016	TRAINING	221	1,233	1,000	1,000	1,000
001-4102-3001	PROFESSIONAL HEALTH SERVICES	0	0	100	0	0
001-4102-30041	MAINTENANCE, CARS & TRUCKS	7,085	778	5,000	5,000	5,000
001-4102-30044	MAINTENANCE, POWERED EQUIPMENT	50	80	2,500	2,500	2,500

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-4102-30045	MAINTENANCE, SIGNS & ST MRKNGS	0	6,417	10,000	10,000	10,000
001-4102-30046	MAINTENANCE, TRAFFIC CONTROL	19,044	22,206	33,000	33,000	33,000
001-4102-3005	MAINTENANCE, SERVICE CONTRACTS	170,557	176,726	182,500	182,903	190,500
001-4102-3007	ADVERTISING	0	1,980	300	1,058	500
001-4102-3008	LAUNDRY & DRY CLEANING	3,841	3,588	3,200	3,200	3,400
001-4102-3009	PURCHASE OF SER FROM OTHER GOV	0	0	2,000	2,000	2,000
001-4102-5101	ELECTRICITY	177,935	158,969	171,000	171,000	171,000
001-4102-5201	POSTAGE	38	7	0	18	25
001-4102-5203	TELECOMMUNICATION	2,654	2,513	2,200	2,400	2,400
001-4102-5204	RADIO	381	254	450	450	450
001-4102-5302	FIRE INSURANCE	656	1,163	1,200	919	965
001-4102-5305	MOTOR VEHICLE INSURANCE	9,469	9,187	9,800	10,753	11,300
001-4102-5307	PUBLIC OFFICIAL LIABILITY	347	479	500	596	630
001-4102-5308	GENERAL LIABILITY	2,223	2,133	2,350	2,390	2,510
001-4102-5401	OFFICE SUPPLIES	249	494	450	500	500
001-4102-5407	REPAIR & MAINTENANCE SUPPLIES	85	431	500	2,052	500
001-4102-54081	CAR & TRUCK SUPPLIES	18,596	14,649	15,000	15,000	15,000
001-4102-54082	TIRES	889	1,468	2,000	2,960	2,000
001-4102-54083	GAS & OIL	18,267	21,449	14,500	20,000	16,500
001-4102-54084	POWERED EQUIPMENT AND SUPPLIES	3,978	4,851	6,000	6,000	6,000
001-4102-54085	SIGNS & ST MARKINGS SUPPLIES	7,980	5,550	5,200	5,400	5,400
001-4102-5410	UNIFORMS & APPAREL	1,099	1,428	1,500	1,500	1,500
001-4102-5411	BOOKS & SUBSCRIPTIONS	0	0	100	100	100
001-4102-5413	OTHER OPERATING SUPPLIES	65,369	64,537	49,000	55,000	55,000
001-4102-5504	TRAVEL -CONVENTION & EDUCATION	212	225	400	400	400
001-4102-5801	DUES & ASSOCIATION MEMBERSHIPS	392	35	400	400	400
001-4102-7001	MACHINERY & EQUIPMENT	1,782	12,404	18,000	18,000	18,000
001-4102-7008	PEDESTRIAN IMPROVEMENTS	4,760	2,800	18,000	18,000	18,000
001-4102-7009	STREET RESURFACING	438,206	469,052	460,000	460,000	470,000
001-4102-7010	DRAINAGE-MAINTENANCE	13,684	8,220	15,000	15,000	15,000
001-4102-8001	LEASE/RENT OF EQUIPMENT	<u>0</u>	<u>0</u>	<u>500</u>	<u>500</u>	<u>500</u>
	TOTAL STREETS	1,447,166	1,448,689	1,557,272	1,549,553	1,590,355
<u>REFUSE COLLECTION</u>						
001-4203-3009	PURCH SVCS-JCSA-BULK WASTE	29	2,195	2,000	2,000	2,000
001-4203-3031	GARBAGE COLLECTION	643,777	664,078	693,000	693,000	710,000
001-4203-3032	RECYCLING PROGRAM	74,857	80,130	85,000	85,000	108,000
001-4203-3033	HOUSEHOLD CHEMICALS	17,855	21,049	21,000	20,000	20,000
001-4203-3035	GARBAGE - DUMPSTERS	89	0	0	0	32,000
001-4203-5899	ADMINISTRATION FEE - VPPSA	<u>8,800</u>	<u>8,800</u>	<u>8,800</u>	<u>8,800</u>	<u>9,200</u>
	TOTAL REFUSE COLLECTION	745,407	776,251	809,800	808,800	881,200
<u>RENTAL PROPERTIES</u>						
001-4306-3004	REPAIR & MAINTENANCE	1,355	1,204	9,800	9,800	9,800
001-4306-5302	FIRE INSURANCE	656	1,744	1,800	1,378	1,800
001-4306-5308	GENERAL LIABILITY	278	267	300	299	320
001-4306-5413	OTHER OPERATING SUPPLIES	<u>111</u>	<u>0</u>	<u>1,500</u>	<u>1,500</u>	<u>1,500</u>
	TOTAL RENTAL PROPERTIES	2,400	3,215	13,400	12,977	13,420
<u>MUNICIPAL CENTER</u>						
001-4307-1001	SALARIES & WAGES	75,765	88,126	83,747	84,000	87,448
001-4307-1002	SALARIES-OVERTIME	0	0	1,500	3,000	3,000
001-4307-2001	FICA	5,582	6,549	6,500	6,600	6,919
001-4307-2002	RETIREMENT [VRS]	9,835	11,397	13,533	13,500	14,087
001-4307-2005	HOSPITALIZATION	7,534	10,477	11,500	14,000	14,000
001-4307-2006	GROUP INSURANCE	0	0	1,014	1,000	978
001-4307-2010	WORKERS COMPENSATION	2,024	2,180	2,285	2,200	2,200
001-4307-2016	TRAINING	210	71	500	500	500

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-4307-30042C	MTCE-BLDG-COMM.CTR.	11,391	7,099	8,000	8,000	8,000
001-4307-30042M	MTCE-BLDG-MUN. BLDG	4,388	4,233	9,000	8,000	8,000
001-4307-30042O	MTCE-BLDG-MISC.	2,400	2,175	6,500	5,500	5,500
001-4307-30042S	MTCE-BLDG-STRYKER	4,571	3,041	6,000	6,000	6,000
001-4307-30042T	MTCE-BLDG-TRAIN STATION	11,091	2,362	8,000	8,000	8,000
001-4307-30042V	MTCE-PGPG	3,376	278	2,500	3,500	3,500
001-4307-30044C	MTCE-POWER EQUIP-COMM.CTR	162	678	2,000	2,000	2,000
001-4307-30044M	MTCE-POWER EQUIP-MUN BLDG	1,488	2,135	2,000	2,000	2,000
001-4307-30044O	MTCE-POWER EQUIP-MISC.	864	0	1,500	1,000	1,000
001-4307-30044S	MTCE-POWER EQUIP-STRYKER	60	14	1,500	1,000	1,000
001-4307-30044T	MTCE-POWER EQUIP-TRAIN STATION	111	0	1,000	1,000	1,000
001-4307-30044V	MTCE-POWER EQUIP-PGPG	0	701	1,000	1,000	1,000
001-4307-3005C	SVC CONTRACTS-COMM.CTR.	10,261	16,594	14,000	14,000	14,000
001-4307-3005M	SVC CONTRACTS-MUN.BLDG.	44,369	50,865	44,000	44,000	44,000
001-4307-3005O	SVC CONTRACTS-MISC.	7,850	7,587	7,500	7,500	7,500
001-4307-3005S	SVC CONTRACTS-STRYKER	14,761	19,786	16,000	16,000	16,000
001-4307-3005T	SVC CONTRACTS-TRAIN STATION	22,891	24,502	21,000	21,000	21,000
001-4307-3005V	SERVICE CONTRACTS-PGPG	4,271	6,279	13,500	12,500	12,500
001-4307-3008	LAUNDRY & DRY CLEANING	1,727	1,960	1,600	1,800	1,800
001-4307-3033C	EXTERM. CONTRACT-COMM.CTR.	1,720	360	300	400	400
001-4307-3033M	EXTERM. CONTRACT-MUN.BLDG.	2,877	640	300	500	500
001-4307-3033S	EXTERM. CONTRACT-STRYKER	1,900	854	300	600	600
001-4307-3033T	EXTERM. CONTRACT-TRAIN STATION	1,480	330	300	400	400
001-4307-5101	ELECTRICITY	4,213	5,327	0	0	0
001-4307-5101C	ELECTRICITY-COMM.CTR.	6,669	7,001	7,000	7,000	7,000
001-4307-5101M	ELECTRICITY-MUN.BLDG.	37,659	38,774	35,000	35,000	35,000
001-4307-5101O	ELECTRICITY-OTHER	2,716	3,039	2,500	3,000	3,000
001-4307-5101S	ELECTRICITY-STRYKER	11,218	0	9,000	9,500	9,500
001-4307-5101T	ELECTRICITY-TRAIN STATION	8,533	8,543	8,000	8,500	8,500
001-4307-5102C	GAS-Comm. Center	1,970	3,134	2,000	3,000	3,000
001-4307-5102S	GAS-Stryker Bldg	4,909	3,516	3,000	3,500	3,500
001-4307-5203	TELECOMMUNICATION	1,257	1,495	1,000	1,200	1,200
001-4307-5301C	BOILER INSURANCE-COMM.CTR.	356	376	400	327	400
001-4307-5301M	BOILER INSURANCE-MUN.BLDG.	509	509	550	467	550
001-4307-5301S	BOILER INSURANCE-STRYKER	274	254	300	258	300
001-4307-5301T	BOILER INSURANCE-TRAIN STATION	509	509	550	467	550
001-4307-5302	FIRE INSURANCE	656	1,163	1,200	919	1,200
001-4307-5302C	FIRE INSURANCE-COMM.CTR.	328	1,163	1,200	919	1,200
001-4307-5302M	FIRE INSURANCE-MUN.BLDG.	2,296	4,069	4,100	3,216	4,000
001-4307-5302S	FIRE INSURANCE-STRYKER	984	1,744	1,750	1,378	1,750
001-4307-5302T	FIRE INSURANCE-TRAIN STATION	984	1,744	1,750	1,378	1,750
001-4307-5302V	FIRE INSURANCE-PGPG	0	0	1,500	0	0
001-4307-5308	GENERAL LIABILITY	347	0	364	0	0
001-4307-5308C	GEN. LIABILITY-COMM.CTR.	556	533	600	598	598
001-4307-5308M	GEN. LIABILITY-MUN.BLDG.	1,112	1,066	1,200	1,195	1,195
001-4307-5308O	GEN. LIABILITY-OTHER	556	533	600	598	598
001-4307-5308S	GEN. LIABILITY-STRYKER	556	533	600	598	598
001-4307-5308T	GEN. LIABILITY- TRAIN STATION	834	800	875	896	896
001-4307-5308V	GEN. LIABILITY-PGPG	556	533	600	598	598
001-4307-5401	OFFICE SUPPLIES	1,341	445	1,500	1,500	1,500
001-4307-5402	FOOD/COFFEE	3,065	2,762	3,000	3,000	3,000
001-4307-5405	LAUNDRY, HOUSEKEEPING, JANITOR	3,479	473	1,000	1,000	1,000
001-4307-5407C	R&M SUPPLIES-COMM.CTR	393	494	500	500	500
001-4307-5407M	R&M SUPPLIES-MUN.BLDG.	788	662	500	500	500
001-4307-5407O	R&M SUPPLIES-OTHER	652	366	500	500	500
001-4307-5407S	R&M SUPPLIES-STRYKER	1,255	630	500	500	500
001-4307-5407T	R&M SUPPLIES-TRAIN STATION	395	624	500	500	500
001-4307-5407V	R&M SUPPLIES-PGPG	590	0	500	500	500

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-4307-54081	CAR & TRUCK SUPPLIES	272	21	400	400	400
001-4307-54082	TIRES	0	0	400	400	400
001-4307-54083	GAS & OIL	432	346	550	550	550
001-4307-5410	UNIFORMS & APPAREL	235	237	500	500	500
001-4307-5413	OTHER OPERATING SUPPLIES	1,336	108	0	0	0
001-4307-5413C	OP. SUPPLIES-COMM.CTR.	464	397	400	400	400
001-4307-5413M	OP. SUPPLIES-MUN.BLDG.	2,088	2,315	2,500	2,500	2,500
001-4307-5413O	OP. SUPPLIES-OTHER	449	308	500	500	500
001-4307-5413S	OP. SUPPLIES-STRYKER	460	371	500	500	500
001-4307-5413T	OP. SUPPLIES-TRAIN STATION	429	0	500	500	500
001-4307-5413V	OP. SUPPLIES-PGPG	84	65	500	500	500
001-4307-5504	TRAVEL -CONVENTION & EDUCATION	0	47	400	400	400
001-4307-7001	MACHINERY & EQUIPMENT	2,111	8,796	9,000	9,000	9,000
001-4307-7003	COMMUNICATIONS EQUIPMENT	589	664	1,000	1,000	1,000
001-4307-7010C	BUILDING-COMM.CTR.	8,698	16,794	10,000	8,000	8,000
001-4307-7010M	BUILDING-MUN. BLDG.	12,298	3,834	6,000	6,000	6,000
001-4307-7010O	BUILDING-OTHER	9,221	1,341	3,000	3,000	18,000
001-4307-7010S	BUILDING-STRYKER	10,096	14,627	15,000	12,000	12,000
001-4307-7010T	BUILDING-TRAIN STATION	8,666	3,500	15,000	10,000	10,000
001-4307-7010V	BUILDING-PGPG	<u>8,788</u>	<u>3,500</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	TOTAL MUNICIPAL CENTER	424,182	421,359	453,668	444,661	466,364
<u>INFORMATION TECHNOLOGY</u>						
001-4308-30042	MAINTENANCE-COMPUTERS	106,260	90,872	125,700	125,700	221,700
001-4308-30043	MAINTENANCE-VIDEO EQUIPMENT	4,527	20,786	20,000	20,000	20,000
001-4308-30044	MAINTENANCE-MAPPING SYSTEM	59,448	65,000	65,000	65,000	106,000
001-4308-30045	PC LIFE CYCLE MGT.	21,899	14,787	23,000	23,000	30,060
001-4308-30046	MAINTENANCE-PRINTERS	4,716	4,367	5,000	5,000	7,500
001-4308-30047	MAINTENANCE-PHONES	0	0	20,000	20,000	20,000
001-4308-3005	MTCE-COPIERS	15,643	16,770	19,000	19,000	19,000
001-4308-3009	PURCHASED SERVICES-JCC	24,000	30,000	24,000	24,000	24,000
001-4308-5407	REPAIR & MAINTENANCE SUPPLIES	5,297	0	0	0	0
001-4308-5413	OTHER OPERATING SUPPLIES	2,040	0	0	0	0
001-4308-7001	MACHINERY & EQUIPMENT	<u>42,552</u>	<u>24,292</u>	<u>0</u>	<u>0</u>	<u>0</u>
	TOTAL INFORMATION TECHNOLOGY	286,382	266,875	301,700	301,700	448,260
<u>LANDSCAPING</u>						
001-4309-1001	SALARIES & WAGES	223,489	231,663	240,825	239,000	249,642
001-4309-1002	SALARIES - OVERTIME	0	0	500	500	500
001-4309-1003	PARTTIME SALARIES & WAGES	211	69	2,000	2,000	2,000
001-4309-2001	FICA	16,727	17,320	18,500	18,000	19,289
001-4309-2002	RETIREMENT [VRS]	31,362	32,711	38,842	38,700	40,303
001-4309-2005	HOSPITALIZATION	36,136	34,634	38,720	46,000	46,000
001-4309-2006	GROUP INSURANCE	0	0	2,912	2,900	2,799
001-4309-2010	WORKERS COMPENSATION	3,454	3,633	3,810	5,432	5,400
001-4309-2016	TRAINING	999	1,090	1,000	1,000	1,000
001-4309-3002	PROFESSIONAL SERVICES	101,207	89,380	95,000	115,000	115,000
001-4309-30041	MAINTENANCE, CARS & TRUCKS	1,430	331	1,000	1,000	1,000
001-4309-30044	MAINTENANCE, POWERED EQUIPMENT	584	501	2,000	2,000	2,000
001-4309-3005	MAINTENANCE, SERVICE CONTRACTS	436	152	500	500	500
001-4309-3007	ADVERTISING	0	264	200	200	200
001-4309-3008	LAUNDRY & DRY CLEANING	3,666	3,419	3,000	3,500	3,500
001-4309-5203	TELECOMMUNICATION	1,889	1,597	1,500	1,600	1,600
001-4309-5204	RADIO	262	74	300	300	300
001-4309-5302	FIRE INSURANCE	656	1,163	1,200	919	1,200
001-4309-5305	MOTOR VEHICLE INSURANCE	1,894	1,837	2,000	2,151	2,200
001-4309-5307	PUBLIC OFFICIAL LIABILITY	347	479	500	596	600
001-4309-5308	GENERAL LIABILITY	834	800	875	896	900

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-4309-5401	OFFICE SUPPLIES	20	80	200	200	200
001-4309-5403	AGRICULTURAL SUPPLIES	22,146	16,550	18,000	18,000	18,000
001-4309-54081	CAR & TRUCK SUPPLIES	3,335	4,910	4,000	4,000	4,000
001-4309-54082	TIRES	1,521	1,827	1,000	1,000	1,000
001-4309-54083	GAS & OIL	7,656	8,874	7,600	9,600	9,600
001-4309-54084	POWERED EQUIPMENT AND SUPPLIES	6,706	5,652	6,500	7,000	7,000
001-4309-5410	UNIFORMS & APPAREL	755	1,219	1,200	1,200	1,200
001-4309-5411	BOOKS & SUBSCRIPTIONS	94	136	100	100	100
001-4309-5413	OTHER OPERATING SUPPLIES	10,797	16,877	11,000	12,000	12,000
001-4309-5418	LITTER CONTROL	5,007	5,966	5,000	5,000	5,000
001-4309-5504	TRAVEL -CONVENTION & EDUCATION	140	469	400	400	400
001-4309-5801	DUES & ASSOCIATION MEMBERSHIPS	25	25	100	100	100
001-4309-7005	MOTOR VEHICLES & EQUIPMENT	7,503	18,741	15,000	15,000	15,000
001-4309-7007	ADP EQUIPMENT	112	244	500	500	500
001-4309-8001	LEASE/RENT OF EQUIPMENT	<u>1,285</u>	<u>223</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	TOTAL LANDSCAPING	492,682	502,912	526,784	557,294	571,033
<u>PUBLIC HEALTH</u>						
001-5101-5601	PAYMENT TO LOCAL HEALTH DEPT	117,655	127,855	133,917	133,917	130,420
001-5101-5602	PMT TO OLDE TOWN HEALTH CLINIC	82,000	84,000	86,000	86,000	90,000
001-5101-5603	CHIP	<u>13,000</u>	<u>15,937</u>	<u>17,760</u>	<u>17,760</u>	<u>18,293</u>
	TOTAL PUBLIC HEALTH	212,655	227,792	237,677	237,677	238,713
<u>MOSQUITO CONTROL</u>						
001-5103-30041	MAINTENANCE, CARS & TRUCKS	0	0	200	200	200
001-5103-5305	MOTOR VEHICLE INSURANCE	0	0	500	500	500
001-5103-5308	GENERAL LIABILITY	0	0	100	100	100
001-5103-5408	VEHICLE POWERED EQUIPMENT-SUPP	0	0	500	500	500
001-5103-54081	CAR & TRUCK SUPPLIES	0	39	400	400	400
001-5103-54083	GAS & OIL	81	44	250	250	250
001-5103-5413	OTHER OPERATING SUPPLIES	6,792	4,751	5,500	5,500	5,500
001-5103-7005	MOTOR VEHICLES & EQUIPMENT	<u>50</u>	<u>2,628</u>	<u>500</u>	<u>500</u>	<u>500</u>
	TOTAL MOSQUITO CONTROL	6,924	7,463	7,950	7,950	7,950
<u>COLONIAL SERVICES BOARD</u>						
001-5205-5602	MENTAL HEALTH / RETARDATION	<u>194,935</u>	<u>210,607</u>	<u>221,620</u>	<u>221,620</u>	<u>232,000</u>
	TOTAL COLONIAL SERVICES BOARD	194,935	210,607	221,620	221,620	232,000
<u>PUBLIC ASSISTANCE</u>						
001-5302-5305	MOTOR VEHICLE INSURANCE	0	0	1,000	1,000	2,000
001-5302-5701	GENERAL RELIEF-LOCAL CONT	405,000	475,000	510,868	510,868	549,930
001-5302-5703	COMPREHENSIVE SERVICES ACT	30,000	30,000	32,782	32,782	38,747
001-5302-5705	YOUTH & SENIOR INITIATIVE	30,000	15,000	30,000	30,000	30,000
001-5302-5706	COMPREHENSIVE SVC ACT-ADMIN	5,000	5,000	5,691	5,691	5,691
001-5302-5707	AT-RISK PREVENTION	15,000	15,000	15,000	15,000	15,000
001-5302-5713	STATE/LOCAL HOSPITALIZATION	<u>433</u>	<u>1,586</u>	<u>2,146</u>	<u>2,146</u>	<u>2,146</u>
	TOTAL PUBLIC ASSISTANCE	485,433	541,586	597,487	597,487	643,514
<u>PUBLIC ASSISTANCE - TRANSPORTATION</u>						
001-5305-30041	MAINTENANCE, CARS & TRUCKS	30	58	1,000	1,000	1,000
001-5305-54081	CAR & TRUCK SUPPLIES	181	318	900	900	900
001-5305-54082	TIRES	100	0	400	400	400
001-5305-54083	GAS & OIL	<u>3,055</u>	<u>3,107</u>	<u>1,200</u>	<u>1,200</u>	<u>1,200</u>
	TOTAL PUBLIC ASSISTANCE-TRANSPORTATION	3,365	3,483	3,500	3,500	3,500

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<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
<u>SCHOOL BOARD</u>						
001-6101-1001	SALARIES & WAGES	6,550	8,500	11,000	11,000	11,000
001-6101-2001	FICA	<u>501</u>	<u>650</u>	<u>842</u>	<u>842</u>	<u>842</u>
	TOTAL SCHOOL BOARD	7,051	9,150	11,842	11,842	11,842
<u>JOINT SCHOOL OPERATIONS</u>						
001-6103-6001	SCHOOLS	5,594,192	5,706,371	5,706,848	5,706,848	6,333,816
001-6103-6002	SALES TAX FOR EDUCATION	<u>566,072</u>	<u>721,633</u>	<u>790,951</u>	<u>790,951</u>	<u>790,000</u>
	TOTAL SCHOOL OPERATIONS	6,160,264	6,428,004	6,497,799	6,497,799	7,123,816
<u>RECREATION - ADMINISTRATION</u>						
001-7101-1001	SALARIES & WAGES	189,845	196,475	206,931	189,000	188,606
001-7101-1003	PARTTIME SALARIES	41,707	44,077	48,000	48,000	52,000
001-7101-2001	FICA	18,863	19,154	19,502	19,000	18,406
001-7101-2002	RETIREMENT [VRS]	26,713	28,941	33,334	33,000	30,382
001-7101-2005	HOSPITALIZATION	20,752	20,890	24,200	24,000	23,000
001-7101-2006	GROUP INSURANCE	0	0	2,500	2,500	2,110
001-7101-2010	WORKERS COMPENSATION	1,350	1,453	1,526	3,978	4,000
001-7101-2016	TRAINING	34	290	750	500	3,250
001-7101-3001	PROFESSIONAL HEALTH SERVICES	120	260	120	120	120
001-7101-3002	PROFESSIONAL SERVICES	0	10	100	0	0
001-7101-30041	MAINTENANCE, CARS & TRUCKS	121	74	250	250	300
001-7101-30042	MAINTENANCE, BUILDINGS	26,336	26,135	29,500	29,500	29,500
001-7101-30043	MAINTENANCE, OFFICE EQUIPMENT	97	20	250	100	250
001-7101-30044	MAINTENANCE, POWERED EQUIPMENT	359	0	500	300	500
001-7101-3005	MAINTENANCE, SERVICE CONTRACTS	5,052	6,401	6,000	6,000	6,000
001-7101-3007	ADVERTISING	393	2,237	500	818	750
001-7101-3008	LAUNDRY & DRY CLEANING	0	0	200	200	200
001-7101-3033	EXTERMINATING CONTRACT	800	1,040	960	960	1,050
001-7101-5101	ELECTRICITY	33,990	37,877	37,500	37,500	38,000
001-7101-5102	HEATING	6,654	7,962	9,000	8,000	9,000
001-7101-5201	POSTAGE	505	807	800	800	800
001-7101-5203	TELECOMMUNICATION	7,748	7,007	8,750	7,800	8,750
001-7101-5301	BOILER INSURANCE	0	0	250	0	0
001-7101-5302	FIRE INSURANCE	2,951	5,813	4,000	4,595	4,800
001-7101-5305	MOTOR VEHICLE INSURANCE	1,420	1,378	1,500	1,613	1,750
001-7101-5307	PUBLIC OFFICIAL LIABILITY	347	479	500	596	600
001-7101-5308	GENERAL LIABILITY	834	800	900	896	900
001-7101-5401	OFFICE SUPPLIES	1,923	2,150	2,650	2,650	2,750
001-7101-5405	LAUNDRY, HOUSEKEEPING, JANITOR	2,521	2,926	2,750	2,750	3,000
001-7101-5408	VEHICLE POWERED EQUIPMENT-SUPP	5	40	250	100	250
001-7101-54081	CAR & TRUCK SUPPLIES	745	447	850	600	850
001-7101-54082	TIRES	0	377	400	250	400
001-7101-54083	GAS & OIL	1,221	1,290	1,250	1,250	1,400
001-7101-5411	BOOKS & SUBSCRIPTIONS	35	0	100	0	100
001-7101-5413	OTHER OPERATING SUPPLIES	2,700	3,165	1,850	1,850	2,100
001-7101-5501	TRAVEL -MILEAGE	350	350	400	400	400
001-7101-5504	TRAVEL -CONVENTION & EDUCATION	561	532	1,500	1,371	1,500
001-7101-5801	DUES & ASSOCIATION MEMBERSHIPS	175	0	250	250	250
001-7101-7002	FURNITURE & FIXTURES	3,625	4,321	5,000	4,740	5,000
001-7101-7007	ADP EQUIPMENT	<u>1,315</u>	<u>636</u>	<u>1,250</u>	<u>1,250</u>	<u>2,000</u>
	TOTAL RECREATION - ADMINISTRATION	402,167	425,814	456,823	437,487	445,024

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<u>RECREATION - PARKS</u>						
001-7102-1001	SALARIES & WAGES	29,860	43,014	44,265	45,600	46,482
001-7102-1003	PARTTIME SALARIES & WAGES	76,182	102,350	111,000	111,000	118,000
001-7102-2001	FICA	8,036	11,454	11,878	11,800	12,583
001-7102-2002	RETIREMENT [VRS]	4,183	6,065	7,202	7,272	7,563
001-7102-2005	HOSPITALIZATION	6,143	6,340	7,040	7,000	7,700
001-7102-2006	GROUP INSURANCE	0	0	540	505	525
001-7102-2010	WORKERS COMPENSATION	3,712	3,996	4,190	4,052	4,200
001-7102-30042	MAINTENANCE, BUILDINGS	1,177	902	1,400	1,400	1,500
001-7102-30044	MAINTENANCE, EQUIPMENT	1,189	291	1,400	1,400	2,000
001-7102-3006	PRINTING	1,396	2,013	2,000	1,500	2,000
001-7102-3007	ADVERTISING	89	282	400	250	400
001-7102-5101	ELECTRICITY	4,082	4,047	5,000	4,200	5,000
001-7102-5201	POSTAGE	35	100	100	100	100
001-7102-5203	TELECOMMUNICATION	5,011	5,247	5,000	5,000	5,000
001-7102-5302	FIRE INSURANCE	656	1,744	1,200	1,378	1,400
001-7102-5307	PUBLIC OFFICIAL LIABILITY	347	479	500	596	600
001-7102-5308	GENERAL LIABILITY	556	533	1,000	598	1,000
001-7102-5401	OFFICE SUPPLIES	518	175	750	500	750
001-7102-5403	AGRICULTURAL SUPPLIES	864	2,197	4,000	4,000	4,500
001-7102-5404	MEDICAL SUPPLIES	85	0	100	50	100
001-7102-5405	LAUNDRY, HOUSEKEEPING, JANITOR	184	1,025	2,500	2,000	2,500
001-7102-5407	REPAIR & MAINTENANCE SUPPLIES	832	702	2,500	2,500	2,500
001-7102-5408	VEHICLE POWERED EQUIPMENT-SUPP	189	38	250	150	250
001-7102-54083	GAS & OIL	26	0	75	50	75
001-7102-54084	EQUIPMENT SUPPLIES	536	301	500	350	500
001-7102-5410	UNIFORMS & APPAREL	0	281	500	500	650
001-7102-5411	BOOKS & SUBSCRIPTIONS	0	0	50	0	50
001-7102-5413	OTHER OPERATING SUPPLIES	3,342	3,929	2,750	2,750	3,000
001-7102-5414	MERCHANDISE FOR RESALE	6,204	6,006	6,000	6,000	6,000
001-7102-5415	DOG PARK	4,769	1,173	0	0	0
001-7102-5501	TRAVEL -MILEAGE	350	0	100	0	0
001-7102-5504	TRAVEL -CONVENTION & EDUCATION	179	0	0	0	0
001-7102-5801	DUES & ASSOCIATION MEMBERSHIPS	80	100	125	125	125
001-7102-7001	MACHINERY & EQUIPMENT	380	650	750	750	1,000
001-7102-7002	FURNITURE & FIXTURES	692	329	1,000	650	1,000
001-7102-7005	MOTOR VEHICLES & EQUIPMENT	11,159	4,603	8,000	7,500	8,500
001-7102-8001	LEASE/RENT OF EQUIPMENT	<u>277</u>	<u>1,126</u>	<u>2,500</u>	<u>1,200</u>	<u>2,000</u>
	TOTAL RECREATION - PARKS	173,321	211,493	236,565	232,726	249,552
<u>RECREATION - PLAYGROUNDS</u>						
001-7104-1001	SALARIES & WAGES	178,072	162,089	150,763	172,000	192,156
001-7104-1003	PARTTIME SALARIES & WAGES	88,783	41,552	85,000	85,000	89,000
001-7104-2001	FICA	21,975	19,425	18,036	19,000	14,700
001-7104-2002	RETIREMENT [VRS]	23,612	18,333	24,408	24,400	30,954
001-7104-2005	HOSPITALIZATION	22,552	22,661	26,050	36,000	36,000
001-7104-2006	GROUP INSURANCE	0	0	1,830	1,800	2,150
001-7104-2009	UNEMPLOYMENT INSURANCE	219	0	0	220	0
001-7104-2010	WORKERS COMPENSATION	5,736	6,176	6,484	4,116	4,320
001-7104-3002	PROFESSIONAL SERVICES	195,654	189,548	185,000	185,000	190,000
001-7104-3004	REPAIR & MAINTENANCE	8	76	150	50	150
001-7104-30041	MAINTENANCE, CARS & TRUCKS	0	0	250	100	250
001-7104-30042	MAINTENANCE, BUILDINGS	8,904	9,532	10,000	10,000	10,000
001-7104-30043	MAINTENANCE, OFFICE EQUIPMENT	0	0	450	250	450
001-7104-30044	MAINTENANCE, POWERED EQUIPMENT	282	546	750	600	750
001-7104-3005	MAINTENANCE, SERVICE CONTRACTS	2,583	1,521	2,500	2,500	2,500
001-7104-3006	PRINTING	1,751	2,701	3,000	2,800	3,000
001-7104-3007	ADVERTISING	191	1,137	500	773	650

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001-7104-3008	LAUNDRY & DRY CLEANING	842	854	750	750	850
001-7104-5101	ELECTRICITY	12,175	7,761	17,500	17,500	17,500
001-7104-5201	POSTAGE	859	794	1,300	1,300	1,300
001-7104-5203	TELECOMMUNICATION	6,444	7,827	8,000	7,800	8,000
001-7104-5301	BOILER INSURANCE	254	254	500	233	500
001-7104-5302	FIRE INSURANCE	656	1,744	1,000	1,378	1,400
001-7104-5305	MOTOR VEHICLE INSURANCE	0	0	500	0	500
001-7104-5307	PUBLIC OFFICIAL LIABILITY	347	479	500	596	600
001-7104-5308	GENERAL LIABILITY	556	533	850	598	750
001-7104-5401	OFFICE SUPPLIES	332	1,726	1,800	1,800	1,800
001-7104-5405	LAUNDRY, HOUSEKEEPING, JANITOR	982	1,178	1,250	1,250	1,500
001-7104-5407	REPAIR & MAINTENANCE SUPPLIES	227	322	750	400	750
001-7104-5408	VEHICLE POWERED EQUIPMENT-SUPP	26	0	50	0	50
001-7104-54081	CAR & TRUCK SUPPLIES	478	864	500	400	500
001-7104-54082	TIRES	0	0	100	100	200
001-7104-54083	GAS & OIL	2,416	3,201	2,250	2,500	2,500
001-7104-54084	EQUIPMENT SUPPLIES	252	154	400	200	400
001-7104-5410	UNIFORMS & APPAREL	602	172	900	850	900
001-7104-5411	BOOKS & SUBSCRIPTIONS	0	0	100	0	100
001-7104-5412	EDUCATIONAL & RECREATIONAL SUP	7,969	5,908	8,500	8,500	8,750
001-7104-5413	OTHER OPERATING SUPPLIES	7,436	9,999	8,500	8,500	8,750
001-7104-5414	MERCHANDISE FOR RESALE	392	262	400	250	400
001-7104-5416	POOL SUPPLIES	4,933	4,182	7,000	6,500	7,200
001-7104-5501	TRAVEL -MILEAGE	700	642	800	1,400	1,500
001-7104-5504	TRAVEL -CONVENTION & EDUCATION	132	0	400	300	500
001-7104-5801	DUES & ASSOCIATION MEMBERSHIPS	0	0	200	200	200
001-7104-7001	MACH & EQUIP (PARK & REC DEV)	14,393	16,932	20,000	20,000	20,000
001-7104-7002	FURNITURE & FIXTURES	1,603	887	1,800	1,500	1,800
001-7104-7005	MOTOR VEHICLES & EQUIPMENT	169	775	1,000	800	1,000
001-7104-8001	LEASE/RENT OF EQUIPMENT	<u>10,010</u>	<u>11,302</u>	<u>12,500</u>	<u>12,000</u>	<u>13,500</u>
	TOTAL RECREATION - PLAYGROUNDS	625,508	554,047	615,271	642,214	680,730
<u>CEMETERY</u>						
001-7108-1001	SALARIES & WAGES	27,498	28,480	29,528	29,000	28,758
001-7108-1002	SALARIES - OVERTIME	635	702	1,000	1,000	1,000
001-7108-2001	FICA	2,241	2,467	2,335	2,200	2,276
001-7108-2002	RETIREMENT [VRS]	3,890	4,046	4,804	4,464	4,633
001-7108-2005	HOSPITALIZATION	1,205	1,180	1,200	4,000	8,000
001-7108-2006	GROUP INSURANCE	0	0	360	340	322
001-7108-2010	WORKERS COMPENSATION	749	727	764	1,166	1,220
001-7108-30044	MAINTENANCE, EQUIPMENT	150	361	500	500	500
001-7108-3005	MAINTENANCE, SERVICE CONTRACTS	0	0	400	400	400
001-7108-3008	LAUNDRY & DRY CLEANING	338	358	400	400	400
001-7108-5101	ELECTRICITY	354	259	350	350	350
001-7108-5203	TELECOMMUNICATION	1,171	1,033	1,000	1,000	1,000
001-7108-5307	PUBLIC OFFICIAL LIABILITY	347	479	500	596	625
001-7108-5403	AGRICULTURAL SUPPLIES	0	0	800	800	800
001-7108-54081	VEHICLE POWERED EQUIPMENT-SUPPLIES	10	0	500	500	500
001-7108-54082	TIRES	0	0	100	100	100
001-7108-54083	GAS & OIL	160	44	125	125	125
001-7108-54084	EQUIPMENT SUPPLIES	146	425	500	500	500
001-7108-5413	OTHER OPERATING SUPPLIES	969	931	3,500	3,000	3,000
001-7108-7006	REPURCHASE OF CEMETERY LOTS	<u>1,000</u>	<u>2,925</u>	<u>3,000</u>	<u>3,000</u>	<u>3,000</u>
	TOTAL CEMETERY	40,864	44,417	51,666	53,441	57,509

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<u>REGIONAL LIBRARY</u>						
001-7302-5413	BUILDINGS-GROUNDS-MAINTENANCE	703	1,772	10,000	10,000	10,000
001-7302-6002	REGIONAL LIBRARY-CONTRACT	<u>770,892</u>	<u>794,808</u>	<u>859,499</u>	<u>859,499</u>	<u>884,955</u>
	TOTAL REGIONAL LIBRARY	771,595	796,580	869,499	869,499	894,955
<u>PLANNING</u>						
001-8101-1001	SALARIES & WAGES	235,636	227,913	254,065	268,000	284,329
001-8101-1002	SALARIES - OVERTIME	0	0	1,100	0	0
001-8101-2001	FICA	17,104	16,713	19,520	19,520	21,751
001-8101-2002	RETIREMENT [VRS]	32,671	31,796	40,927	43,000	45,802
001-8101-2005	HOSPITALIZATION	19,803	19,216	23,100	28,000	28,000
001-8101-2006	GROUP INSURANCE	0	0	3,069	3,000	3,181
001-8101-2010	WORKERS COMPENSATION	1,012	1,090	1,145	2,573	2,700
001-8101-2013	EDUCATION ASSISTANCE	0	1,103	2,000	2,000	2,000
001-8101-2016	TRAINING	924	781	2,000	2,000	3,000
001-8101-3001	COMPREHENSIVE PLAN	11,963	806	20,000	5,000	20,000
001-8101-3002	PROFESSIONAL SERVICES	18,319	22,420	55,000	40,000	55,000
001-8101-3004	REPAIR & MAINTENANCE	0	0	750	50	750
001-8101-30041	MAINTENANCE, CARS & TRUCKS	0	57	750	50	750
001-8101-3006	PRINTING	763	2,129	3,000	2,500	3,000
001-8101-3007	ADVERTISING	10,961	21,809	10,000	10,000	10,000
001-8101-5201	POSTAGE	1,978	1,443	3,000	1,700	3,000
001-8101-5203	TELECOMMUNICATION	7,680	6,282	6,500	6,000	6,500
001-8101-5305	MOTOR VEHICLE INSURANCE	710	689	745	806	1,000
001-8101-5307	PUBLIC OFFICIAL LIABILITY	5,204	7,185	7,185	8,938	9,000
001-8101-5308	GENERAL LIABILITY	556	533	800	598	800
001-8101-5401	OFFICE SUPPLIES	4,456	2,825	4,500	3,500	4,500
001-8101-54081	CAR & TRUCK SUPPLIES	169	0	150	50	150
001-8101-54082	TIRES	0	47	150	50	150
001-8101-54083	GAS & OIL	795	737	800	750	800
001-8101-5411	BOOKS & SUBSCRIPTIONS	1,681	2,714	2,000	2,000	2,000
001-8101-5413	OTHER OPERATING SUPPLIES	2,271	2,856	2,000	2,500	3,000
001-8101-5501	TRAVEL -MILEAGE	554	156	1,000	600	1,000
001-8101-5504	TRAVEL -CONVENTION & EDUCATION	4,894	612	5,000	4,000	6,000
001-8101-5505	AWARD PROGRAMS	266	1,348	1,000	400	1,000
001-8101-5801	DUES & ASSOCIATION MEMBERSHIPS	1,473	1,518	2,000	2,000	2,000
001-8101-7001	MACHINERY & EQUIPMENT	776	1,479	1,500	1,500	1,500
001-8101-7002	FURNITURE & FIXTURES	288	500	1,500	1,000	1,000
001-8101-7007	ADP EQUIPMENT	<u>975</u>	<u>6,500</u>	<u>2,000</u>	<u>2,000</u>	<u>2,000</u>
	TOTAL PLANNING	383,883	383,257	478,256	464,085	525,663
<u>CONTRIBUTIONS TO OTHER ENTITIES</u>						
001-8102-5604	TNCC-SITE IMPROVEMENTS	13,016	14,237	9,624	9,624	4,267
001-8102-56041	TNCC-HISTORIC TRIANGLE CAMPUS	20,000	20,000	20,000	20,000	20,000
001-8102-56043	TNCC-WORKFORCE DEV. CENTER	10,500	10,500	10,500	10,500	10,500
001-8102-56044	TNCC-MAJOR GIFTS CAMPAIGN	5,504	5,504	0	0	0
001-8102-56045	CHILD DEV. RESOURCES	3,803	3,917	3,018	3,018	3,018
001-8102-56046	RET. SENIOR VOL. PROGRAM	500	600	600	600	0
001-8102-56047	VA ARTS FESTIVAL	50,000	50,000	50,000	50,000	50,000
001-8102-56048	VIRGINIANS FOR HIGH SPEED RAIL	3,500	3,500	5,000	5,000	5,000
001-8102-56049	WMSBG AREA DESTINATION MKTG	1,582,047	1,595,664	1,800,000	1,800,000	1,800,000
001-8102-5604A	HAMPTON RDS PLANNING DISTRICT	7,812	10,332	10,988	10,988	10,858
001-8102-5604B	WMSBG CHAMBER & TOURISM ALLIANCE	863,000	863,000	863,000	863,000	906,000
001-8102-5604C	COMMUNITY ACTION AGENCY	16,387	16,879	17,723	17,723	18,609
001-8102-5604D	RITA WELSH ADULT SKILLS PROGRAM	500	500	500	500	500
001-8102-5604E	PENINSULA AGENCY ON AGING	2,337	2,400	5,000	5,000	5,000
001-8102-5604F	UNITED WAY-INFORMATION & REFERRAL	5,000	5,000	4,000	4,000	6,000

CITY OF WILLIAMSBURG - FISCAL YEAR 2008

General Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-8102-5604G	HIST. TRIANGLE COMM. SVCS CTR	0	2,500	5,000	5,000	5,000
001-8102-5604H	WILLIAMSBURG AREA TRANSPORT	144,000	218,820	225,000	225,000	265,000
001-8102-5604I	HOSPICE OF WILLIAMSBURG	9,000	10,000	10,000	10,000	10,000
001-8102-5604J	COLONIAL WILLIAMSBURG FOUNDATION	1,295,000	1,300,000	1,300,000	1,300,000	1,365,000
001-8102-5604K	AVALON	17,200	17,200	17,500	17,500	20,000
001-8102-5604L	NEWPORT NEWS LIBRARY (BLIND)	1,560	2,160	2,400	2,160	2,400
001-8102-5604M	PENINSULA COUNCIL WORK. DEV.	14,750	5,919	5,847	5,847	5,947
001-8102-5604N	NN / W AIRPORT TASK FORCE	5,999	6,000	6,000	6,000	6,000
001-8102-5604O	JAMESTOWN-YORKTOWN FOUNDATION	10,000	10,000	10,000	10,000	10,000
001-8102-5604P	COLONIAL CASA	7,000	7,000	7,000	7,000	7,000
001-8102-5604Q	WILLIAMSBURG AIDS NETWORK	2,160	2,160	3,000	3,000	2,000
001-8102-5604R	HERITAGE HUMANE SOCIETY	23,000	16,000	16,000	16,000	16,000
001-8102-5604S	VIRGINIA COOPERATIVE EXTENSION	1,500	1,500	1,500	1,500	1,000
001-8102-5604T	PEN. CENTER FOR INDEP. LIVING	1,000	1,000	0	0	1,000
001-8102-5604U	BIG BROTHERS / BIG SISTERS	3,000	3,150	3,100	3,100	4,650
001-8102-5604V	HAMPTON ROADS PARTNERSHIP	5,325	5,325	5,325	5,325	5,325
001-8102-5604V1	HRP-FILM OFFICE	0	0	10,000	10,000	10,000
001-8102-5604X	HISTORIC TRIANGLE SENIOR CENTER	7,500	10,725	13,225	13,225	14,500
001-8102-5604X1	HISTORIC TRIANGLE SUBST ABUSE COALITION	0	0	2,365	2,365	4,000
001-8102-5604Y	FARMERS' MARKET	5,000	5,000	5,000	5,000	4,000
001-8102-5604Z	WMSBG LAND CONSERVANCY	5,000	10,000	10,000	10,000	10,000
001-8202-5604	COLONIAL SOIL & WATER CONSERVATION	2,100	2,415	2,535	2,535	2,661
001-8202-5604A	DISCOVER THE ARTS - MAP	0	0	0	0	5,000
001-8202-5605	CROSSROADS SUPPORT	10,000	10,000	10,000	10,000	10,000
001-8202-5605A	HAMPTON ROADS ECON. DEV. ALLIANCE	0	11,605	11,465	11,465	11,751
001-8202-5605B	APVA-HISTORIC JAMESTOWNE	0	10,000	0	0	15,000
001-8202-5605C	CONTRIBUTION - WRHA	0	35,000	35,000	35,000	35,000
001-8202-5605D	JAMESTOWN 2007 STAMP	0	0	1,500	1,500	0
001-8202-5605E	FEDERAL FACILITIES ALLIANCE	0	0	5,360	5,360	5,826
001-8202-5605F	VIRGINIA WAR MUSEUM	0	0	0	0	5,000
001-8202-5606A	LHT PIPE PROGRAM	0	0	0	0	10,000
001-8202-5606	2007 HOST COMMITTEE	8,000	8,000	15,000	15,000	10,000
		4,162,000	4,313,512	4,539,075	4,538,835	4,718,812
<u>ARTS COMMISSION</u>						
001-8102-5605A	WILLIAMSBURG SYMPHONIA	15,000	15,000	13,500	13,500	14,000
001-8102-5605B	VIRGINIA SYMPHONY	15,000	13,500	13,500	13,500	13,500
001-8102-5605C	WMSBG WOMENS CHORUS INC	2,000	2,000	2,000	2,000	1,200
001-8102-5605D	TIDEWATER CLASSIC GUITAR	2,000	2,200	2,200	2,200	2,500
001-8102-5605E	VIRGINIA CHORAL SOCIETY	400	0	250	250	200
001-8102-5605F	WILLIAMSBURG CHORAL GUILD	5,000	5,000	4,500	4,500	5,000
001-8102-5605G	WILLIAMSBURG CONSORT	2,000	2,000	2,000	2,000	2,000
001-8102-5605H	PUBLIC TIMES CHORUS	900	900	810	810	850
001-8102-5605I	VIRGINIA OPERA	9,000	8,100	9,000	9,000	9,000
001-8102-5605J	WILLIAMSBURG YOUTH ORCHESTRA	5,000	5,000	5,000	5,000	5,000
001-8102-5605K	WILLIAMSBURG PLAYERS	6,500	6,500	5,850	5,850	5,300
001-8102-5605L	THEATRE IV	5,500	5,000	5,000	5,000	4,500
001-8102-5605M	YOUNG AUDIENCES	3,500	3,150	0	0	3,000
001-8102-5605N	VA SHAKESPEARE FESTIVAL	7,400	7,400	7,400	7,400	8,000
001-8102-5605O	INSTITUTE FOR DANCE	5,500	5,000	5,000	5,000	0
001-8102-5605Q	MUSCARELLE MUSEUM	5,500	5,500	5,500	5,500	7,500
001-8102-5605R	THIS CENTURY GALLERY	7,000	8,000	8,000	8,000	9,000
001-8102-5605S	EASTERN VA BRASS SOCIETY	0	0	300	300	0
001-8102-5605T	AN OCCASION FOR THE ARTS	2,500	2,500	2,500	2,500	3,000
001-8102-5605U	WHRO-TV	2,000	2,200	2,200	2,200	2,000
001-8102-5605V	CULTURAL ALLIANCE	1,500	1,500	1,500	1,500	1,500
001-8102-5605X	ARTS COMMISSION-ADMIN EXPENSES	601	713	750	750	1,000
001-8102-5605Z	FIRST NIGHT OF WILLIAMSBURG	9,000	9,000	8,100	8,100	7,500
001-8102-5606	WILLIAMSBURG MUSIC CLUB	500	500	600	600	900

CITY OF WILLIAMSBURG - FISCAL YEAR 2008

General Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
001-8102-5606B	JAMESTOWN 2007 ARTS GRANT	0	0	76,000	76,000	0
001-8102-5606C	STAGELIGHTS	3,500	3,150	3,000	3,000	3,000
001-8102-5606D	CELEBRATE YORKTOWN COMMITTEE	0	500	500	500	450
001-8102-5606F	ART SONG OF WILLIAMSBURG	1,700	1,700	1,700	1,700	0
001-8102-5606J	VA WATERFRONT INT ARTS	3,000	3,000	3,000	3,000	4,000
001-8102-5606L	PENINSULA FINE ARTS CENTER	4,500	4,500	4,000	4,000	0
001-8102-5606M	CHAMBER OF COMMERCE-ARTS MAP	0	0	7,500	7,500	10,300
001-8102-5606N	FLUTE FRENZY	900	900	810	810	750
001-8102-5606O	VIRGINIA STAGE COMPANY	500	450	450	450	0
001-8102-5606P	COMMUNITY ALLIANCE / PERF. ARTS	5,500	6,500	5,000	5,000	6,000
001-8102-5606Q	WRL FOUNDATION	3,000	4,000	4,000	4,000	5,500
001-8102-5606R	VIRGINIA PREMIER THEATRE	0	1,000	0	0	2,500
001-8102-5606S	W-JCC COMMUNITY ACTION AGENCY	0	350	350	350	190
001-8102-5606T	YORKTOWN ARTS FOUNDATION	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>1,000</u>
	TOTAL ARTS COMMISSION	135,901	136,713	211,770	211,770	140,140
	TOTAL GENERAL FUND EXPENDITURES	27,080,215	28,620,733	30,839,943	30,722,643	33,174,091

The City recognizes the importance of setting specific goals. Goal setting and performance measurement extends to the operating departments of the city. Statements of goals and objectives, and measuring outcomes help managers make better decisions and focus attention on program effectiveness.

The City's performance measurement program was initially guided by the 1994 concept Statement of the Governmental Accounting Standards Board, which encouraged local governments to provide annual Service Efforts and Accomplishments or "SEA" reporting, a type of standardized performance report that provides a means for measuring and comparing government performance over time. In 2006 the City joined, along with 27 other Virginia localities, the International City/County Management Association's (ICMA) Virginia Performance Consortium. This initiative provides the City resources and expertise to improve service delivery, citizen satisfaction, and improve overall operational efficiency in achieving broader goals set by City Council. The Consortium also maintains a comprehensive data tracking program for 15 service areas, providing benchmarking between localities for various services and programs.

Included with this year's adopted operating budget document are the 2007 Performance Reports*, highlighting five years of performance data for key City departments. A brief summary of the performance measurement system highlights the major areas of the program:

Program Inputs	Operating and Maintenance budgets [FY2007 budgeted operating expenditures], and FTE's [full-time equivalents, or staffing levels].
Major Departments Performance Objectives	These are measurable objectives of a department's highest priorities for the year.
Program Workload	Data gathered to reflect the activities provided by the various City departments throughout the year.
Efficiency/ Productivity	Efficiency is the ratio of outputs [workload] divided by cost [usually O & M costs]. Productivity is output divided by FTE's. The intent is to show figures for departments that can be compared month-to-month, and eventually quarter-to-quarter, and not necessarily compare departments or with other cities initially.
Program Effectiveness	Measures the adequacy of the service. It is the ratio of an actual output divided by the desired output. This is used to see if departments have met their desired goals over time.

* Departments reporting directly to the City Manager have initially been included in this program.

CITY ASSESSOR

Service Mission: To fairly and equitably assess all real property within the City limits annually in compliance with applicable state and local statutes, to maintain the real property tax map system, and to administer the Deferral for the Elderly Program.

Primary City Assessor services include:

- Processing 100% of all recorded real property transfers on a monthly basis.
- Developing annual comparable sales studies, resulting in the equitable assessment of all real property.
- Maintaining an acceptable sales-to-assessment ratio and coefficient of dispersion per state guidelines.
- Providing efficient access to public information on all real property in the City.
- Publishing and distributing land books, reassessment notices, and real property tax bills as per state and local guidelines.
- Complying with all applicable state and local codes in administering the Deferral for the Elderly Program.

The assessor also conducts a number of activities to support the major activities outlined above, including responding to citizens requests for information from the real property database on a daily basis.

Department Input Summary

<u>Purpose</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET</u> <u>2006-2007</u>	<u>ADOPTED</u> <u>2007-2008</u>
FTEs	2	2	2
Personnel	\$125,673	\$134,692	\$142,111
Operating	\$21,297	\$22,420	\$22,300
Capital	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total	\$146,970	\$157,112	\$164,411

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Annual Real Property Assessment

Statement of Purpose:

To fairly and accurately assess all real property within the City limits.

Performance Objectives:

- To maintain the City's sales-to-assessment ratio within state guidelines.
- To annually reassess 100% of the real property parcels within the City limits.

CITY ASSESSOR'S OFFICE

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

<i>Program Inputs</i>	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$122,039	\$114,327	\$138,205	\$147,602	\$157,111	6%
2. Actual FTEs	1	1	2	2	2	0%

<i>Key Program Workload</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Parcels Completed (taxable/non-taxable)					
FY03	0	460	2,215	1,325	4,000
FY04	0	387	1,981	1,836	4,204
FY05	0	300	1,800	2,274	4,374
FY06	0	0	2,000	2,223	4,223
FY07	400	1,200	1,400	1,251	4,251
% Change Over Last FY	0%	0%	-30%	-44%	1%
2. Real Estate Transfers Recorded					
FY03	78	85	85	91	339
FY04	136	133	116	142	527
FY05	127	140	106	113	486
FY06	107	105	107	122	441
FY07	102	101	90	88	381
% Change Over Last FY	-5%	-4%	-16%	-28%	-14%
3. Real Estate Bills Processed					
FY03	0	3,648	68	3,732	7,448
FY04	0	3,711	0	3,535	7,246
FY05	0	3,800	240	3,646	7,686
FY06	0	3,875	0	3,872	7,747
FY07	0	3,885	0	3,892	7,777
% Change Over Last FY	0%	0%	0%	1%	0%
4. Requests For Real Estate Information					
FY03	1,345	1,412	1,421	1,403	5,581
FY04	742	450	335	395	1,922
FY05	1,030	710	643	645	3,028
FY06	800	670	600	670	2,740
FY07	780	700	600	680	2,760
% Change Over Last FY	-3%	4%	0%	1%	-10%

CITY ASSESSOR'S OFFICE

FY2006 PERFORMANCE REPORT: MULTI-YEAR SUMMARY -- Continue

<i>Efficiency/Productivity</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Re-assessment Cost Per Parcel					
FY03	\$0	\$66	\$14	\$23	\$31
FY04	\$0	\$74	\$14	\$16	\$27
FY05	\$0	\$115	\$19	\$15	\$32
FY06	\$0	\$0	\$18	\$17	\$35
FY07	\$0	\$0	\$28	\$31	\$37
% Change Over Last FY	0%	0%	56%	85%	6%
2. Parcels Assessed Per FTE					
FY03	0	460	2,215	1,325	4,000
FY04	0	387	1,981	1,836	4,204
FY05	0	150	900	1,137	2,187
FY06	0	0	1,000	1,112	2,112
FY07	200	600	700	626	2,126
% Change Over Last FY *	0%	0%	-30%	-44%	1%
* Beginning in FY 2005, the Assessor's Office increased from 1 FTE to 2 FTE's					
<i>Effectiveness</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Sales/Assessment Ratio					
FY03	83.8%	83.8%	83.8%	83.8%	83.8%
FY04	87.7%	87.7%	87.7%	87.7%	87.7%
FY05	81.8%	81.8%	81.8%	81.8%	81.8%
FY06	86.3%	86.3%	86.3%	86.3%	86.3%
FY07	77.5%	77.5%	77.5%	77.5%	77.5%
% Change Over Last FY	-10.2%	-10.2%	-10.2%	-10.2%	-10.2%
2. Taxable Parcels Assessed To Date					
FY03	0.00%	12.00%	66.00%	97.00%	97.00%
FY04	0.00%	9.00%	57.00%	100.00%	100.00%
FY05	0.00%	7.00%	48.00%	100.00%	100.00%
FY06	0.00%	0.00%	47.00%	100.00%	100.00%
FY07	1.00%	37.00%	70.00%	100.00%	100.00%
% Change Over Last FY	1.00%	37.00%	48.94%	0.00%	0.00%

FINANCE DEPARTMENT

Service Mission: To maintain a complete and accurate accounting of City finances, including the receipt and disbursements of all City funds.

Primary Finance Department services include:

- Maintaining a Citywide fund accounting system.
- Maintaining complete real estate, personal property tax, and utility billing and collection systems.
- Coordinating the preparation of the annual operating budget in conformance with Government Finance Officers Association Certificate standards.
- Coordinating the preparation of the Comprehensive Annual Financial Report in conformance with Government Finance Officers Association Certificate standards.
- Monitoring the City's investment portfolio to maximize return on investment.
- Coordinating Citywide Performance Measurement Monitoring System.
- Provide information technology support for all City departments.
- Maintaining comprehensive information on the City's Website, including financial transactions.

The department also conducts a number of activities to support the major activities outlined above, including responding to citizen requests for information about tax and utility billings, and processing invoices for all City goods and services purchased.

Department Input Summary

<u>Purpose</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET</u> <u>2006-2007</u>	<u>ADOPTED</u> <u>2007-2008</u>
FTEs	11	11	12
Personnel	\$708,721	\$765,700	\$855,918
Operating	\$90,071	\$89,270	\$88,050
Capital	<u>\$1,577</u>	<u>\$3,500</u>	<u>\$2,000</u>
Total	\$800,370	\$858,470	\$945,968

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Delinquent Personal Property Tax Collections

Statement of Purpose:

To maximize the collection of delinquent personal property tax collections in an efficient and effective manner.

Performance Objectives:

- To collect 90% of all 2006, 95% of all 2005, and 97% of all 2004 delinquent personal property taxes.

SERVICE PROGRAM #2: Personal Property Abatements

Statement of Purpose:

To maximize accuracy of personal property billings by minimizing the number of tax abatements.

Performance Objectives:

- To reduce the number of personal property abatements by 20% by June 30, 2007.

FINANCE DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

<i>Program Inputs</i>	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$790,269	\$810,108	\$812,233	\$819,269	\$858,470	5%
2. Actual FTEs	12	11	11	11	11	0%

<i>Key Program Workload</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Total Current Year Personal Property Tax Collections					
FY03	\$0	\$1,862,277	\$347,793	\$48,195	\$2,258,265
FY04	\$0	\$1,964,281	\$289,904	\$50,614	\$2,304,799
FY05	\$55	\$2,092,562	\$129,969	\$29,433	\$2,252,019
FY06	\$107	\$2,118,470	\$137,243	\$69,512	\$2,325,332
FY07	\$62,915	\$2,032,670	\$170,580	\$68,496	\$2,334,661
% Change Over Last FY	58699%	-4%	24%	-1%	0%
2. Total Delinquent Personal Property Tax Collections					
FY03	\$9,628	\$10,531	\$23,420	\$10,960	\$54,539
FY04	\$12,039	\$5,366	\$13,805	\$1,912	\$33,122
FY05	\$937	\$10,567	\$7,147	\$6,915	\$25,566
FY06	\$29,561	\$13,740	\$7,239	\$8,406	\$58,946
FY07	\$28,342	\$7,353	\$5,462	\$10,734	\$51,891
% Change Over Last FY	-4%	-46%	-25%	28%	-12%
3. Personal Property Tax Abatements (previous year)					
FY03	0	127	24	29	180
FY04	0	73	25	10	108
FY05	0	111	54	16	181
FY06	0	191	44	32	267
FY07	0	31	8	2	41
% Change Over Last FY	0%	-84%	-82%	-94%	-85%
4. Personal Property Tax Abatements (2 years back)					
FY03	12	14	4	5	35
FY04	10	5	8	1	24
FY05	1	6	13	4	24
FY06	8	14	3	10	35
FY07	9	73	13	4	99
% Change Over Last FY	13%	421%	333%	-60%	183%

FINANCE DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY -- Continued

<i>Efficiency/Productivity</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Delinquent Personal Property Taxes Collected Per FTE					
FY03	\$362,653	\$363,531	\$365,483	\$366,396	\$1,458,063
FY04	\$411,719	\$412,207	\$413,462	\$413,636	\$1,651,024
FY05	\$416,917	\$417,877	\$418,527	\$419,139	\$1,672,460
FY06	\$418,772	\$420,021	\$420,679	\$421,443	\$1,680,915
FY07	\$423,531	\$424,606	\$425,444	\$426,730	\$1,700,312
% Change Over Last FY	1%	1%	1%	1%	1%
2. Personal Property Tax Bills Issued Net of Abatements (previous year)					
FY03	0	4,777	4,932	4,927	4,776
FY04	0	4,768	4,829	4,846	4,748
FY05	0	4,795	4,880	4,936	4,771
FY06	0	4,780	4,969	5,003	4,768
FY07	0	4,696	4,775	4,784	4,698
% Change Over Last FY	0%	-2%	-4%	-4%	-1%
<i>Effectiveness</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Collect 90% Of All Personal Property Taxes (previous year)					
FY03	0%	78%	92%	94%	94%
FY04	0%	83%	95%	97%	97%
FY05	0%	90%	95%	96%	96%
FY06	0%	89%	94%	97%	97%
FY07	3%	86%	93%	96%	96%
% Change Over Last FY	3%	-3%	-1%	-1%	-1%
2. Collect 95% Of All Personal Property Taxes (2 years back)					
FY03	97%	97%	97%	97%	97%
FY04	97%	97%	98%	98%	98%
FY05	97%	98%	98%	98%	98%
FY06	97%	98%	98%	98%	98%
FY07	98%	98%	99%	99%	99%
% Change Over Last FY	1%	0%	1%	1%	1%
3. Collect 97% Of All Personal Property Taxes (3 years back)					
FY03	97%	97%	98%	98%	98%
FY04	98%	98%	98%	98%	98%
FY05	98%	98%	98%	98%	98%
FY06	99%	99%	99%	99%	99%
FY07	99%	99%	99%	99%	99%
% Change Over Last FY	0%	0%	0%	0%	0%

POLICE DEPARTMENT

Service Mission: To enforce the law in a fair and impartial manner, recognizing both the statutory and judicial limitation of police authority and the constitutional rights of all persons.

Primary Police Department services include:

- Providing for the prevention and deterrence of crime.
- Apprehending offenders.
- Recovering and returning stolen property.
- Facilitating the safe and expeditious movement of vehicular and pedestrian traffic.
- Assisting and advising the public in routine and emergency situations.
- E-911 Dispatch

The department also conducts a number of activities to support the major activities outlined above, including responding to citizens requests for information about public safety programs, processing special events, and issuing alarm permits.

Department Input Summary

	ACTUAL	BUDGET	ADOPTED
<u>Purpose</u>	<u>2005-2006</u>	<u>2006-2007</u>	<u>2007-2008</u>
FTEs	50	53	54
Personnel	\$2,955,341	\$3,410,677	\$3,630,972
Operating	\$439,972	\$548,350	\$558,600
Capital	<u>\$39,253</u>	<u>\$29,500</u>	<u>\$17,000</u>
Total	\$3,434,566	\$3,988,527	\$4,206,572

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Crime Control

Statement of Purpose:

To maximize police knowledge of crime, successfully clear reported crimes, maximize adherence to constitutional safeguards; present all relevant facts to prosecutors; participate as required in the judicial process; and cover and return crime-related stolen property.

Performance Objectives:

- To maintain an average response time per call of 2.5 minutes or less.

SERVICE PROGRAM #2: Crime Prevention and Deterrence

Statement of Purpose:

To minimize the occurrence of preventable crime against persons and property while involving the public in prevention programs, and maximizing professional police behavior.

Performance Objectives:

- To respond to 99% percent of police complaints within 2 working days.
- To complete 90% percent of all alarm inspections within 1 working day.
- To increase the number of citizens participating in crime prevention education programs.

SERVICE PROGRAM #3: Traffic Enforcement

Statement of Purpose:

To maximize the safe and smooth flow of vehicular and pedestrian movement in the City with a minimum loss of life, limb, and property.

Performance Objectives:

- (Only workload measures are being reported at present.)

POLICE DEPARTMENT
FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

<i>Program Inputs</i>	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$2,981,762	\$3,150,425	\$3,316,087	\$3,530,927	\$3,988,527	13%
2. Actual FTEs	47.5	49.5	50	50	53	6%
<i>Key Program Workload</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD	
1. Calls For Service						
FY03	7,952	6,524	7,596	8,213	30,285	
FY04	8,996	7,645	7,157	8,820	32,618	
FY05	8,766	674	6,620	7,930	23,990	
FY06	8,958	7,215	6,620	7,934	30,727	
FY07	8,909	8,042	7,479	8,102	32,532	
% Change Over Last FY	-1%	11%	13%	2%	6%	
2. Avg Response Time Per Call						
FY03	1.8	1.9	1.9	1.7	1.8	
FY04	2.0	1.4	1.5	1.3	1.5	
FY05	2.1	1.5	1.6	1.4	1.6	
FY06	1.8	1.9	1.6	1.4	1.7	
FY07	1.3	1.2	1.2	1.2	1.2	
% Change Over Last FY	-30%	-39%	-27%	-12%	-29%	
3. Crimes Cleared By Arrest Or Exceptional Means						
FY03	185	225	218	186	814	
FY04	162	196	170	231	759	
FY05	204	181	135	210	730	
FY06	65	58	79	65	267	
FY07	204	188	198	175	765	
% Change Over Last FY	214%	224%	151%	169%	187%	
4. Moving Violations						
FY03	903	770	675	576	2,924	
FY04	619	530	501	478	2,128	
FY05	395	255	471	551	1,672	
FY06	504	341	471	551	1,867	
FY07	542	445	491	511	1,989	
% Change Over Last FY	8%	30%	4%	-7%	7%	
5. Crimes Investigated						
FY03	504	311	399	467	1,681	
FY04	543	515	430	491	1,979	
FY05	559	442	362	407	1,770	
FY06	466	441	367	466	1,740	
FY07	450	443	424	455	1,772	
% Change Over Last FY	-3%	0%	16%	-2%	2%	

POLICE DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY --Continued

<i>Efficiency/Productivity</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Part 1 Crimes Cleared-Arr/Except Mean					
FY03	27%	26%	46%	78%	45%
FY04	34%	53%	58%	52%	48%
FY05	43%	53%	51%	53%	49%
FY06	41%	55%	51%	53%	49%
FY07	66%	55%	69%	54%	60%
% Change Over Last FY	62%	0%	35%	2%	23%
2. Calls Per FTE (FTE=20)					
FY03	398	326	380	411	1,514
FY04	450	382	358	441	1,631
FY05	438	334	331	397	1,500
FY06	448	361	331	397	1,536
FY07	445	402	374	405	1,627
% Change Over Last FY	-1%	11%	13%	2%	6%
<i>Effectiveness</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Respond to 99% of all complaints within 2 working days					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%
2. Increase Attendees At Crime Prevention Programs					
FY03	600	1,000	200	1,260	3,060
FY04	1,985	1,020	639	2,545	6,189
FY05	1,030	3,135	510	885	5,560
FY06	1,640	790	495	1,975	4,900
FY07	650	1,350	600	425	3,025
% Change Over Last FY	-60%	71%	21%	-78%	-38%
3. 90% of Alarm Inspections completed w/in 1 Day					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%

FIRE DEPARTMENT

Service Mission: To save lives and protect the property of the citizens of Williamsburg, to mitigate potential hazardous incidences, and to provide emergency medical services.

Primary Fire Department services include:

- Maintaining well-trained personnel for fire prevention and suppression.
- Maintaining a rapid response time within the City limits.
- Maintaining equipment in Class A condition.
- Maintaining mutual aid agreements with neighboring counties.
- Maintaining current emergency operations and management plans.
- Maintaining Advanced Life Support personnel and equipment.

The department also conducts a number of activities to support the major activities outlined above, including daily apparatus inspections, weekly suppression drills, and fire hydrant inspections. The department inspects residences and businesses for fire code compliance, investigates fires of suspicious origin, and conducts fire prevention educational programs for citizens. Personnel attend in-service training and equipment updates.

Department Input Summary

	ACTUAL	BUDGET	ADOPTED
<u>Purpose</u>	<u>2005-2006</u>	<u>2006-2007</u>	<u>2007-2008</u>
FTEs	35	36	37
Personnel	\$2,362,613	\$2,589,144	\$2,764,712
Operating	\$340,886	\$375,490	\$408,315
Capital	<u>\$72,267</u>	<u>\$104,000</u>	<u>\$113,500</u>
Total	\$2,775,765	\$3,068,634	\$3,286,527

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Fire Suppression

Statement of Purpose:

To attack, control, and extinguish all fires and other emergencies to minimize loss of life, injury, and property damage.

Performance Objectives:

- To maintain an average response time per fire call of 4 minutes or less.

SERVICE PROGRAM #2: Fire Prevention and Education

Statement of Purpose:

To prevent the incidence of fires and accidents through fire code compliance inspections and reviews, plus citizen education programs.

Performance Objectives:

- To complete 100% of assigned business inspections in 1 month.
- To enforce fire codes by reviewing all plans submitted within 14 working days.
- To increase the number of citizens participating in fire education programs over 2006-2007 participation.

SERVICE PROGRAM #3: Emergency Medical Service

Statement of Purpose:

To provide rapid, on-the-scene assistance and treatment to the sick and injured.

Performance Objectives:

- To maintain an average response time per EMS call of 4 minutes or less.

SERVICE PROGRAM #4: Emergency Services

Statement of Purpose:

To maintain emergency management plans in the event of natural or man-made disasters.

Performance Objectives:

- (Only workload measures are being reported at present.)

FIRE DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

<i>Program Inputs</i>	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$2,262,601	\$2,415,065	\$2,589,666	\$2,765,375	\$3,068,634	11%
2. Actual FTEs	32	32	32	35	36	3%

<i>Key Program Workload</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. City Emergency Fire Calls Answered					
FY03	180	157	141	171	649
FY04	211	146	143	150	650
FY05	188	179	128	130	625
FY06	223	170	142	159	694
FY07	213	175	125	180	693
% Change Over Last FY	-4%	3%	-12%	13%	0%
2. Avg Response Time Per Emergency Fire Call					
FY03	4.7	4.5	4.8	4.7	4.7
FY04	4.6	5.1	5.4	5.3	5.1
FY05	4.8	5.2	5.1	5.5	5.1
FY06	4.9	5.0	4.9	5.0	4.9
FY07	3.9	4.1	4.1	4.0	4.0
% Change Over Last FY	-20%	-18%	-16%	-20%	-19%
3. City Emergency EMS Calls Answered					
FY03	483	439	384	396	1,702
FY04	446	471	390	432	1,739
FY05	446	428	407	411	1,692
FY06	494	487	381	382	1,744
FY07	495	470	408	488	1,861
% Change Over Last FY	0%	-3%	7%	28%	7%
4. Avg Response Time Per EMS Call					
FY03	4.2	4.8	4.7	5.1	4.7
FY04	4.5	5.3	5.9	4.5	5.1
FY05	4.3	4.5	4.1	3.1	4.0
FY06	3.9	3.9	4.4	5.1	4.3
FY07	5.6	5.8	5.8	5.7	5.7
% Change Over Last FY	43%	50%	32%	12%	33%

FIRE DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY-Con't

<i>Efficiency/Productivity</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Ops Expenditures Per \$100K At-Risk Property Protected					
FY03	\$1,759	\$932	\$1,658	\$2,325	\$1,495
FY04	\$25,301	\$3,185	\$2,026	\$4,983	\$3,818
FY05	\$2,732	\$6,046	\$1,630	\$2,418	\$2,567
FY06	\$8,242	\$2,356	\$2,496	\$6,535	\$3,638
FY07	\$6,672	\$105	\$96,845	\$3,314	\$402
% Change Over Last FY	-19%	-96%	3780%	-49%	-89%
2. Fire & EMS Calls Per FTE					
FY03	24.0	21.0	19.2	20.5	84.7
FY04	24.2	22.4	19.9	21.0	87.5
FY05	22.9	22.1	19.7	19.8	84.5
FY06	24.3	22.4	17.4	19.0	83.0
FY07	27.4	26.1	21.3	26.5	101.3
% Change Over Last FY	13%	17%	22%	39%	22%
<i>Effectiveness</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. 100% of Business Inspections In 1 Month					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%
2. Increase Citizens Attending Fire Safety Ed Programs					
FY03	792	1,636	249	2,114	4,791
FY04	663	1,769	408	2,821	5,661
FY05	702	1,843	449	691	3,685
FY06	795	1,458	375	700	3,328
FY07	323	1,350	279	1,398	3,350
% Change Over Last FY	-59%	-7%	-26%	100%	1%
3. Enforce Fire Codes by Reviewing all Plans within 14 Days					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%

CODE COMPLIANCE DEPARTMENT

Service Mission: To protect the health, safety, welfare and property of City residents through code enforcement programs.

Primary Code Compliance Department services include:

- Issuing permits for all new construction and improvements, in accordance with Virginia Uniform Statewide Building Code.
- Reviewing building plans promptly for compliance with USBC and City codes, and returning plan reviews and comments promptly.
- Inspecting all new and remodeled construction promptly.
- Inspecting existing structures for compliance with Virginia Property Maintenance Code.
- Providing the latest code information and standards to contractors and developers.
- Developing and implementing an underground storage tank inspection program.
- Developing and implementing an elevator inspection program.
- Developing asbestos and Americans with Disabilities Act reporting system.
- Continuing to develop permit automation and information storage.

The department also conducts a number of activities to support the major activities outlined above, including responding to citizens' requests for information about code changes and the code change process, inspecting and providing support for City Code Article 12.

Department Input Summary

<u>Purpose</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET</u> <u>2006-2007</u>	<u>ADOPTED</u> <u>2007-2008</u>
FTEs	6	7	7
Personnel	\$349,317	\$444,950	\$472,715
Operating	\$64,474	\$71,355	\$76,800
Capital	<u>\$1,632</u>	<u>\$5,500</u>	<u>\$3,300</u>
Total	\$415,424	\$521,805	\$552,815

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Inspection

Statement of Purpose:

To protect the health, safety, welfare and property of City residents through code compliance inspections, permitting and plan reviews.

Performance Objectives:

- To complete 90% of all inspections in 1 working day.
- To respond to 99% of all complaints/requests for information within 2 working days.

CODE COMPLIANCE

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

<i>Program Inputs</i>	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$282,190	\$344,445	\$399,504	\$433,796	\$521,805	20%
2. Actual FTEs	4	6	6	6	7	17%
<i>Key Program Workload</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD	
1. Residential Plans Reviewed						
FY03	43	40	25	53	161	
FY04	36	64	64	68	232	
FY05	51	34	40	28	153	
FY06	24	20	29	29	102	
FY07	35	21	32	28	116	
% Change Over Last FY	46%	5%	10%	-3%	14%	
2. Commercial Plans Reviewed						
FY03	31	18	37	22	108	
FY04	17	22	27	34	100	
FY05	36	22	35	27	120	
FY06	36	18	37	44	135	
FY07	21	12	24	33	90	
% Change Over Last FY	-42%	-33%	-35%	-25%	-33%	
3. Total Permits Issued						
FY03	258	267	228	373	1,126	
FY04	642	582	606	668	2,498	
FY05	337	309	318	280	1,244	
FY06	355	266	337	379	1,337	
FY07	281	224	226	319	1,050	
% Change Over Last FY	-21%	-16%	-33%	-16%	-21%	
4. Total Inspections Performed						
FY03	1,680	1,650	1,560	2,108	6,998	
FY04	2,177	2,474	3,052	3,118	10,821	
FY05	2,788	2,362	2,489	2,687	10,326	
FY06	2,408	1,565	1,887	2,027	7,887	
FY07	2,030	1,673	1,458	1,374	6,535	
% Change Over Last FY	-16%	7%	-23%	-32%	-17%	

CODE COMPLIANCE

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

Efficiency/Productivity	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Cost Per Permit Issued (40% of budget)					
FY03	\$109	\$106	\$124	\$76	\$100
FY04	\$54	\$59	\$57	\$52	\$55
FY05	\$119	\$129	\$126	\$143	\$128
FY06	\$122	\$163	\$129	\$114	\$130
FY07	\$186	\$233	\$231	\$164	\$199
% Change Over Last FY	3%	26%	2%	-20%	2%
2. Cost Per Inspection Performed (60% of budget)					
FY03	\$25	\$26	\$27	\$20	\$24
FY04	\$24	\$21	\$17	\$17	\$19
FY05	\$21	\$25	\$24	\$22	\$23
FY06	\$27	\$42	\$34	\$32	\$33
FY07	\$39	\$47	\$54	\$57	\$48
% Change Over Last FY	43%	11%	58%	78%	45%
Effectiveness	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Complete 90% of All Inspections Within 1 Work Day					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%
2. Respond To 99% Of Complaints/Info Requests Within 2 Working Days					
FY03	87%	91%	88%	76%	85%
FY04	85%	89%	88%	87%	88%
FY05	87%	88%	88%	90%	88%
FY06	89%	88%	88%	90%	89%
FY07	99%	97%	95%	99%	98%
% Change Over Last FY	2%	0%	0%	0%	1%

PUBLIC WORKS DEPARTMENT*

Service Mission: To provide a safe and efficient transportation system.

Primary Public Works Department services include:

- Maintaining 100 percent of City streets with sweeping, mowing, repair, and paving programs.
- Providing traffic safety by providing for street signs, signals and sidewalks.
- Keeping all entrances to the City mowed, free of debris, and beautified.
- Using safe, EPA-approved insecticides to help eliminate mosquito infestation.
- Keeping the Cemetery beautiful and providing plot information and funeral arrangements.
- Performing on-site public works project inspections.
- Maintaining City records and map files.

The department also conducts a number of activities to support the major activities outlined above, including responding to citizens requests for information about upcoming projects, changing traffic patterns, and parking.

Department Input Summary

<u>Purpose</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET</u> <u>2006-2007</u>	<u>ADOPTED</u> <u>2007-2008</u>
FTEs	26	26	26
Personnel	\$1,278,407	\$1,401,259	\$1,459,793
Operating	\$1,787,495	\$1,873,754	\$1,989,572
Capital	<u>\$581,992</u>	<u>\$605,400</u>	<u>\$615,5400</u>
Total	\$3,647,894	\$3,880,413	\$4,064,865

* Includes City Shop, Streets, Engineering, Garbage/Recycling, Municipal Center, Rental Properties, Landscaping, Cemetery, and Mosquito Control

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Streets

Statement of Purpose:

To enhance the quality of life by developing and implementing programs for maintaining City streets.

Performance Objectives:

- Respond to 90% of work orders within 2 working days.

SERVICE PROGRAM #2: Engineering

Statement of Purpose:

To administer and manage Capital Improvement and in-house projects for the Public Works and Public Utility Departments.

Performance Objectives:

- Complete most City projects on time and within budget.¹

SERVICE PROGRAM #3: Garbage Collection and Recycling

Statement of Purpose:

To oversee the efficient collection of recyclable materials by a contracting firm in order to reduce the tonnage of refuse materials and the associated landfill fees.

Performance Objectives:

- Recycle 25% of residential solid waste.
- Respond to garbage/recycling calls within 1 day.

¹ Dates and funding are contained in the annual CIP budget. A measurable objective is to be added at a later date.

PUBLIC WORKS DEPARTMENT
FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

Program Inputs	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$3,290,500	\$3,340,056	\$3,641,691	\$3,766,855	\$3,880,413	3%
2. Actual FTEs	23	26	26	26	26	0%
Key Program Workload	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD	
1. Street Miles Maintained						
FY03	54	54	54	54	54	54
FY04	54	54	54	54	54	54
FY05	54	54	54	54	54	54
FY06	54	54	54	54	54	54
FY07	54	54	54	54	54	54
% Change Over Last FY	0%	0%	0%	0%	0%	0%
2. Work Orders Issued						
FY03	76	78	62	66	282	
FY04	72	29	24	38	163	
FY05	73	51	43	79	246	
FY06	96	71	69	91	327	
FY07	70	56	46	55	227	
% Change Over Last FY	-27%	-21%	-33%	-40%	-31%	
3. Avg Engineering Projects In Progress						
FY03	31	34	31	36	33	
FY04	33	28	37	33	33	
FY05	32	38	38	33	35	
FY06	27	30	38	39	34	
FY07	39	35	31	30	34	
% Change Over Last FY	44%	16%	-18%	-24%	0%	
4. Tons of Res. Solid Waste Collected (incl. recycling)						
FY03	544	759	723	672	2,698	
FY04	917	804	788	907	3,416	
FY05	842	1,080	1,044	1,239	4,205	
FY06	1,135	1,130	979	982	4,226	
FY07	1,057	1,078	1,047	1,053	4,235	
% Change Over Last FY	-7%	-5%	7%	7%	0%	
5. Garbage/Recycling Inquiries Received						
FY03	274	124	157	292	847	
FY04	349	160	180	186	875	
FY05	382	212	309	424	1,327	
FY06	803	281	242	261	1,587	
FY07	339	240	270	320	1,169	
% Change Over Last FY	-58%	-15%	12%	23%	-26%	

PUBLIC WORKS DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY -- Continued

<i>Efficiency/Productivity</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Cost Per Mile of Streets Maintained					
FY03	\$15,234	\$15,234	\$15,234	\$15,234	\$60,935
FY04	\$15,463	\$15,463	\$15,463	\$15,463	\$61,853
FY05	\$16,860	\$16,860	\$16,860	\$16,860	\$67,439
FY06	\$17,439	\$17,439	\$17,439	\$17,439	\$69,757
FY07	\$17,965	\$17,965	\$17,965	\$17,965	\$71,860
% Change Over Last FY	3%	3%	3%	3%	3%
2. Avg Street Miles Maintained Per FTE					
FY03	2.3	2.3	2.3	2.3	2.3
FY04	2.1	2.1	2.1	2.1	2.1
FY05	2.1	2.1	2.1	2.1	2.1
FY06	2.1	2.1	2.1	2.1	2.1
FY07	2.1	2.1	2.1	2.1	2.1
% Change Over Last FY	0%	0%	0%	0%	0%
Effectiveness	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Respond To 90% of Work Orders In 2 Working Days					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%
2. Recycle 25% of Solid Waste					
FY03	25%	20%	20%	22%	21%
FY04	16%	22%	20%	18%	19%
FY05	20%	17%	18%	16%	18%
FY06	17%	17%	19%	19%	18%
FY07	18%	19%	17%	18%	18%
% Change Over Last FY	1%	2%	-2%	-1%	0%

RECREATION DEPARTMENT

Service Mission: To provide safe, well maintained parks and playgrounds, and a broad range of team and individual activities through programs that offer residents the opportunity to enjoy leisure time to its fullest extent.

Primary Recreation Department services include:

- Maintaining the current recreation program schedule and developing additional classes that will increase citizen participation.
- Maintaining parks, playground equipment, picnic tables, shelters, and restrooms in a safe, clean and appealing condition.
- Scheduling, administering, and increasing special tournaments and activities. The department also conducts a number of activities to support the major activities outlined above, including responding to citizens requests for information about department offerings plus schedule and roster changes.

Department Input Summary

<u>Purpose</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET</u> <u>2006-2007</u>	<u>ADOPTED</u> <u>2007-2008</u>
FTEs	9	9	9
Personnel	\$754,443	\$834,679	\$884,837
Operating	\$395,350	\$420,180	\$434,670
Capital	<u>\$41,561</u>	<u>\$53,800</u>	<u>\$55,800</u>
Total	\$1,191,354	\$1,308,659	\$1,375,307

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Recreation Programs

Statement of Purpose:

To provide an enjoyable and healthy environment for recreation programs that increases the participation of City residents, and to maintain a challenging level of competition in team and individual sports.

Performance Objectives:

- Increase the overall number of City residents participating in recreation programs by June 30, 2007.
- Increase the overall number of volunteers participating in recreation programs by June 30, 2007.

PARKS & RECREATION DEPARTMENT
FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

Program Inputs	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$1,104,962	\$1,176,850	\$1,240,437	\$1,260,733	\$1,305,659	4%
2. Actual FTEs	9.5	9.5	9.5	9	9	0%
Key Program Workload	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD	
1. Total Participants (Not including special event participants)						
FY03	9,389	7,743	9,286	10,227	36,645	
FY04	8,199	6,334	7,280	9,691	31,504	
FY05	7,698	6,987	8,018	9,423	32,126	
FY06	7,652	7,409	6,248	8,209	29,518	
FY07	7,854	6,279	6,122	7,659	27,914	
% Change Over Last FY	3%	-15%	-2%	-7%	-5%	
2. City Participants						
FY03	2,030	1,148	1,558	1,498	6,234	
FY04	1,490	983	1,300	1,728	5,501	
FY05	1,438	1,150	1,408	1,458	5,454	
FY06	1,677	994	1,058	1,211	4,940	
FY07	1,429	909	928	1,392	4,658	
% Change Over Last FY	-15%	-9%	-12%	15%	-6%	
3. Non-city Participants						
FY03	7,359	6,595	7,728	8,729	30,411	
FY04	6,709	5,351	5,980	7,963	26,003	
FY05	6,260	5,837	6,610	7,965	26,672	
FY06	5,975	6,415	5,190	6,998	24,578	
FY07	6,425	5,370	5,194	6,267	23,256	
% Change Over Last FY	8%	-16%	0%	-10%	-5%	
4. Special Events Participants						
FY03	6,216	1,736	4,341	5,414	17,707	
FY04	9,114	1,911	3,789	4,317	19,131	
FY05	6,466	2,015	4,123	6,760	19,364	
FY06	5,106	2,848	6,670	5,604	20,228	
FY07	8,499	2,412	4,972	5,836	21,719	
% Change Over Last FY	66%	-15%	-25%	4%	7%	
5. Waller Mill Park Attendance						
FY03	54,938	30,563	28,267	71,620	185,388	
FY04	48,120	0	8,870	39,120	96,110	
FY05	33,200	18,400	15,611	49,050	116,261	
FY06	51,275	23,300	28,100	57,500	160,175	
FY07	60,250	37,585	38,525	73,400	209,760	
% Change Over Last FY	18%	61%	37%	28%	31%	

PARKS & RECREATION DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY -- Continued

Efficiency/Productivity	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Avg O&M Cost Per Participant					
(Including special event participants)					
FY03	\$18	\$29	\$20	\$18	\$21
FY04	\$17	\$36	\$27	\$21	\$25
FY05	\$22	\$34	\$26	\$19	\$25
FY06	\$25	\$31	\$24	\$23	\$26
FY07	\$20	\$38	\$29	\$24	\$26
% Change Over Last FY	-20%	21%	23%	5%	2%
2. Avg O&M Cost Per Waller Mill Park Visitor					
FY03	\$5	\$9	\$9	\$4	\$7
FY04	\$5	\$0	\$30	\$6	\$11
FY05	\$8	\$16	\$19	\$6	\$12
FY06	\$6	\$13	\$11	\$5	\$8
FY07	\$5	\$9	\$8	\$4	\$6
% Change Over Last FY	-9%	-33%	-23%	-11%	-22%
3. Ratio of City to non-City Residents Participating In Rec Programs					
FY02	27%	15%	18%	18%	20%
FY03	28%	17%	20%	17%	21%
FY04	22%	18%	22%	22%	21%
FY05	23%	20%	21%	18%	21%
FY06	28%	15%	20%	17%	20%
FY07	22%	17%	18%	22%	20%
% Change Over Last FY	-6%	2%	-2%	5%	0%

Effectiveness	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Increase City Participants					
FY03	2,030	1,148	1,558	1,498	6,234
FY04	1,490	983	1,300	1,728	5,501
FY05	1,438	1,150	1,408	1,458	5,454
FY06	1,677	994	1,058	1,211	4,940
FY07	1,429	909	928	1,392	4,658
% Change Over Last FY	-15%	-9%	-12%	15%	-6%
2. Increase In Volunteers					
FY03	131	474	734	634	1,973
FY04	110	426	485	660	1,681
FY05	68	412	693	698	1,871
FY06	20	520	368	465	1,373
FY07	32	486	347	509	1,374
% Change Over Last FY	60%	-7%	-6%	9%	0%

PLANNING DEPARTMENT

Service Mission: To plan for the proper development of the City through the preparation of a Comprehensive Plan and associated studies, to implement the code through drafting the appropriate development ordinances, to assist in the development of the Capital Improvement Plan, and to enforce the City's land development ordinances.

Primary Planning Department services include:

- Assisting the Planning Commission and City Council in preparing and updating the Williamsburg Comprehensive Plan.
- Continually reviewing and updating the City's various land development ordinances.
- Processing development proposals such as rezoning requests, site plans, subdivisions, variances and special exceptions.
- Enforcing the City's land development ordinances, and promptly responding to all violation complaints.

Department Input Summary

<u>Purpose</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET</u> <u>2006-2007</u>	<u>ADOPTED</u> <u>2007-2008</u>
FTEs	4	4	4
Personnel	\$296,727	\$342,926	\$385,763
Operating	\$78,051	\$130,330	\$135,400
Capital	<u>\$8,479</u>	<u>\$5,000</u>	<u>\$4,500</u>
Total	\$383,257	\$478,256	\$525,663

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Zoning

Statement of Purpose:

To protect the health, safety, and welfare of City residents through effective zoning enforcement.

Performance Objective:

- To respond to 95% of all citizen complaints within 2 working days.

PLANNING DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

Program Inputs	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$371,425	\$407,267	\$432,717	\$454,195	\$478,256	5%
2. Actual FTEs	4	4	4	4	4	0%

Key Program Workload	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Zoning Ordinances/Amendments Processed					
FY03	3	2	2	1	8
FY04	3	2	1	1	7
FY05	1	3	1	4	9
FY06	2	2	4	2	10
FY07	4	6	12	6	28
% Change Over Last FY	100%	200%	200%	200%	180%
2. Special Use Permits Processed					
FY03	0	1	1	1	3
FY04	1	0	2	3	6
FY05	3	0	0	3	6
FY06	2	4	2	2	10
FY07	3	1	5	2	11
% Change Over Last FY	50%	-75%	150%	0%	10%
3. Subdivision Lots Approved					
FY03	0	0	0	0	0
FY04	0	4	0	0	4
FY05	0	4	0	0	4
FY06	53	0	0	7	60
FY07	85	3	0	2	90
% Change Over Last FY	60%	300%	0%	-71%	50%
4. Architectural Review Requests Processed (bldgs/signs)					
FY03	37	28	43	41	149
FY04	45	23	47	57	172
FY05	45	28	25	50	148
FY06	43	40	56	50	189
FY07	36	28	25	47	136
% Change Over Last FY	-16%	-30%	-55%	-6%	-28%
5. Site Plans Processed					
FY03	5	1	1	3	10
FY04	4	1	1	7	13
FY05	2	2	3	4	11
FY06	1	2	8	9	20
FY07	4	6	2	2	14
% Change Over Last FY	300%	200%	-75%	-78%	-30%

PLANNING DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY -- Continued

Efficiency/Productivity	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Cost Per Architectural Review Request					(avg)
FY03	\$2,463	\$3,255	\$2,119	\$2,223	\$2,493
FY04	\$2,025	\$3,962	\$1,939	\$1,599	\$2,368
FY05	\$2,025	\$3,255	\$3,645	\$1,823	\$2,924
FY06	\$2,119	\$2,278	\$1,627	\$1,823	\$2,403
FY07	\$2,532	\$3,255	\$3,645	\$1,939	\$3,517
% Change Over Last FY	19%	43%	124%	6%	46%
2. Architectural Review Requests Per FTE					
FY03	9.3	7.0	10.8	10.3	37.3
FY04	11.3	5.8	11.8	14.3	43.0
FY05	11.3	7.0	6.3	12.5	37.0
FY06	10.8	10.0	14.0	12.5	47.3
FY07	9.0	7.0	6.3	11.8	34.0
% Change Over Last FY	-17%	-30%	-55%	-6%	-28%
Effectiveness	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Respond To 95% Of All Complaints w/in 2 Working Days					(avg)
FY03	98%	98%	98%	98%	98%
FY04	98%	97%	97%	97%	97%
FY05	97%	97%	97%	97%	97%
FY06	98%	98%	93%	96%	97%
FY07	98%	97%	97%	98%	97%
% Change Over Last FY	0%	-1%	4%	2%	0%
2. Respond To 95% Of All Info Requests w/in 2 Working Days					
FY03	99%	99%	99%	99%	99%
FY04	99%	98%	99%	98%	98%
FY05	99%	99%	99%	99%	99%
FY06	99%	99%	98%	99%	99%
FY07	99%	99%	99%	99%	99%
% Change Over Last FY	0%	0%	1%	0%	0%

HUMAN SERVICES DEPARTMENT

Service Mission: To respond to the physical, emotional, and general human service needs of children, adults, and families in crisis, and to provide stabilization for program participants.

Primary Human Services Department services include:

- Protecting the interests and welfare of at-risk children and adults in crisis through emergency responses, outreach, follow-up, and support services in the community to prevent out-of-home placement, institutionalization, or homelessness.
- Providing individual and family stabilization and support services to local residents in crisis through an array of emergency financial and human service programs that promote family preservation, economic independence, and stability.
- Promoting self-sufficiency through the Virginia Initiative for Employment not Welfare (VIEW) Program, education and training in the community, and other community support efforts.
- Promoting the human services interests of local citizens including seniors, youth, and other special needs populations through programs and activity development.

The department also conducts a number of activities to support the major activities outlined above, including responding to citizens requests for information about jobs, education, health, welfare, food, rental assistance, budgeting, and other human service needs.

Department Input Summary

<u>Purpose</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET *</u> <u>2006-2007</u>	<u>ADOPTED</u> <u>2007-2008</u>
FTEs	12	12	12
Personnel	\$0	\$0	\$0
Operating	\$545,069	\$600,987	\$647,014
Capital	<u>\$0</u>	<u>\$0</u>	<u>\$0</u>
Total	\$545,069	\$600,987	\$647,014

* The General Fund Human Services budget represents the City's contribution necessary to fund the operation after considering State and Federal revenues each year. That subsidy figure is shown here as an operating expenditure.

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Eligibility/Benefits Programs

Statement of Purpose:

To provide financial assistance for the basic food, shelter and health care needs of children and adults.

Performance Objectives:

- To process all new applications within required timelines [5, 30, 45 days -- depending on program.]
- To maintain an agency case error rate of 10% or lower [or as applicable in each program.]

SERVICE PROGRAM #2: Service Programs

Statement of Purpose:

To provide for individual and family stabilization and self sufficiency through emergency and outgoing services.

Performance Objectives:

- To respond to 100% of Child Protective Service emergency calls within 24 hours.
- To respond to 100% of Adult Protective Service emergency calls within 24 hours.

SERVICE PROGRAM #3: Community Programs

Statement of Purpose:

To provide community programs for all age groups -
Family First - School Second (ages 6-12)
Youth Achievement Program (ages 13-17)
Summer Programs (ages 14-21)
Youth Leadership Council (ages 13-18)

Performance Objectives:

- (Only workload measures are being reported at present.)

HUMAN SERVICES DEPARTMENT
FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY

Program Inputs	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$447,916	\$502,779	\$553,996	\$558,186	\$600,987	8%
2. Actual FTEs	11	11	12	12	12	0%

Key Program Workload	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Avg No. TANF (Temporary Assistance for Needy Families) Cases					
FY03	30	27	31	24	28
FY04	27	25	25	26	26
FY05	26	30	33	33	30
FY06	33	40	37	29	34
FY07	21	19	24	18	21
% Change Over Last FY	-37%	-52%	-34%	-37%	-39%
2. Avg No. Food Stamp Cases					
FY03	244	214	230	196	221
FY04	210	207	240	247	226
FY05	231	233	240	256	240
FY06	263	256	225	217	240
FY07	195	222	236	212	217
% Change Over Last FY	-26%	-13%	5%	-2%	-10%
3. Total Avg Benefits Program Cases (TANF, Food Stamps, Medicaid, General Relief, ect.)					
FY03	688	727	705	698	705
FY04	739	1077	796	892	864
FY05	743	711	722	723	724
FY06	746	759	707	705	729
FY07	608	713	658	469	612
% Change Over Last FY	-18%	-6%	-7%	-33%	-16%
4. Total Avg Service Cases (Adoption, Adult & Child Protective, Foster & Day Care, ect.)					
FY03	159	172	168	149	163
FY04	150	164	159	180	164
FY05	203	237	200	180	206
FY06	172	162	182	219	184
FY07	217	192	180	153	186
% Change Over Last FY	26%	19%	-1%	-30%	1%
5. Total Avg Community Program Cases (Family First, Youth Achievement, Summer)					
FY03	49	45	62	57	53
FY04	75	35	42	55	52
FY05	65	45	47	53	53
FY06	75	55	47	52	57
FY07	47	46	38	46	45
% Change Over Last FY	-37%	-16%	-18%	-11%	-22%

HUMAN SERVICES DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI-YEAR SUMMARY -- Continued

<i>Efficiency/Productivity</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Administrative Cost Per Case					
FY03	\$45	\$44	\$44	\$45	\$44
FY04	\$48	\$35	\$45	\$42	\$43
FY05	\$52	\$51	\$54	\$52	\$52
FY06	\$52	\$53	\$56	\$54	\$54
FY07	\$58	\$51	\$57	\$75	\$60
% Change Over Last FY	11%	-3%	2%	38%	12%
2. Cases Per Eligibility Worker (5 workers)					
FY03	167	170	169	167	168
FY04	174	240	186	200	200
FY05	179	179	172	176	177
FY06	178	175	166	172	173
FY07	165	181	168	125	160
% Change Over Last FY	-7%	3%	1%	-28%	-8%

<i>Effectiveness</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. TANF: Complete 90% Of New Applications In A Timely Fashion					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%
2. Food Stamps - Non-Expedited: Process 97% In A Timely Fashion					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%

CITY OF WILLIAMSBURG - FISCAL YEAR 2008
Utility Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
REVENUES:						
010-0610-1101	WATER SERVICE	2,969,824	3,156,589	3,441,000	3,300,000	3,630,000
010-0610-1101A	SEWER SERVICE	665,313	792,254	700,000	740,000	785,000
010-0610-1102	WATER CONNECTIONS	49,050	3,042	10,000	10,000	10,000
010-0610-11021	HRSD TAP FEES	97,675	86,685	85,000	85,000	85,000
010-0610-1102A	SEWER CONNECTIONS	49,500	2,000	10,000	5,000	5,000
010-0610-1103	PENALTIES - WATER & SEWER	11,813	13,542	5,000	10,000	10,000
010-0610-1110	OTHER SOURCES	126,296	33,517	24,000	20,000	20,000
010-0610-1111	INTEREST EARNINGS	105,671	202,622	120,000	200,000	200,000
010-0610-1118	WATER TANK-ANTENNA CONTRACTS	86,400	89,400	92,400	131,400	131,400
010-0610-1120	WATER & SEWER AVAILABILITY	139,800	238,000	150,000	150,000	150,000
010-0610-1122	TRANSFER - CAPITAL PROJECTS	<u>-485,431</u>	<u>-448,972</u>	<u>-138,991</u>	<u>-347,390</u>	<u>-413,920</u>
	TOTAL UTILITY FUND REVENUES	3,815,911	4,168,679	4,498,409	4,304,010	4,612,480
EXPENSES						
	<u>ADMINISTRATION</u>					
010-1900-1001	SALARIES & WAGES REGULAR	191,061	189,116	197,885	198,900	206,875
010-1900-2001	FICA	13,688	13,608	15,138	15,000	15,826
010-1900-2002	RETIREMENT [VRS]	26,354	26,693	31,918	32,000	33,370
010-1900-2005	HOSPITALIZATION	14,510	14,490	16,500	21,000	23,000
010-1900-2006	GROUP INSURANCE	0	0	2,393	2,393	2,318
010-1900-2010	WORKERS COMPENSATION	6,411	6,902	7,240	6,125	6,400
010-1900-2013	EDUCATION ASSISTANCE	88	126	400	400	400
010-1900-3002	PROFESSIONAL SERVICE-OTHER	1,102	3,686	8,000	7,000	7,000
010-1900-30041	MAINTENANCE, CARS AND TRUCKS	1,282	15	300	300	300
010-1900-3005	MAINTENANCE, SERVICE CONTRACTS	669	0	300	0	0
010-1900-3006	PRINTING & BINDING	200	409	0	200	200
010-1900-3007	ADVERTISING	0	2,320	500	500	500
010-1900-5201	POSTAGE	6,575	6,403	8,000	8,000	8,000
010-1900-5203	TELECOMMUNICATION	5,459	4,516	4,500	4,500	4,500
010-1900-5204	RADIO	0	209	350	350	350
010-1900-5302	FIRE	328	581	600	600	600
010-1900-5305	MOTOR VEHICLE	1,420	1,378	1,500	1,600	1,600
010-1900-5401	OFFICE SUPPLIES	678	2,112	1,500	1,700	1,700
010-1900-54081	CAR & TRUCK SUPPLIES	520	457	400	400	400
010-1900-54083	GAS & OIL	583	687	750	750	750
010-1900-5411	BOOKS & SUBSCRIPTIONS	163	130	100	100	100
010-1900-5413	OTHER OPERATING SUPPLIES	1,894	3,344	1,600	2,000	1,800
010-1900-5501	TRAVEL(MILEAGE)	28	53	0	0	0
010-1900-5504	TRAVEL(CONVENTION & EDUCATION)	330	436	500	500	500
010-1900-5801	DUES & SUBSCRIPTIONS	298	882	800	800	800
010-1900-7002	FURNITURE & FIXTURES	453	469	750	750	750
010-1900-7005	MOTOR VEHICLES & EQUIPMENT	0	0	1,000	1,000	1,000
010-1900-7008	OVERHEAD CHARGES	541,359	541,735	540,000	550,000	550,000
010-1900-7009	DEPRECIATION EXPENSE	<u>363,375</u>	<u>371,261</u>	<u>360,000</u>	<u>375,000</u>	<u>375,000</u>
	TOTAL ADMINISTRATION	1,178,827	1,192,018	1,202,924	1,231,868	1,244,039
	<u>WATER TREATMENT</u>					
010-1910-1001	SALARIES & WAGES REGULAR	363,992	405,462	418,750	418,000	436,401
010-1910-1002	SALARIES - OVERTIME	0	0	1,500	1,500	1,500
010-1910-1003	PART TIME WAGES	0	0	7,800	7,800	7,800
010-1910-1006	DISCRETIONARY LEAVE	5,376	2,316	5,000	5,000	5,000
010-1910-2001	FICA	27,423	30,493	33,128	33,000	34,479
010-1910-2002	RETIREMENT [VRS]	49,785	52,946	67,812	67,000	70,667
010-1910-2005	HOSPITALIZATION	47,200	49,166	55,000	60,000	65,000
010-1910-2006	GROUP INSURANCE	0	0	5,085	4,370	4,908
010-1910-2010	WORKERS COMPENSATION	6,411	6,902	7,240	4,854	6,500

CITY OF WILLIAMSBURG - FISCAL YEAR 2008
Utility Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
010-1910-2016	TRAINING	7,602	5,154	6,000	6,500	6,500
010-1910-3002	PROFESSIONAL SERVICE-OTHER	26,388	24,809	13,000	15,000	15,000
010-1910-3004	REPAIR & MAINTENANCE	4,811	1,824	7,000	7,000	7,000
010-1910-30041	MAINTENANCE, CARS & TRUCKS	174	15	500	500	500
010-1910-30042	MAINTENANCE, BUILDING	509	931	7,000	7,000	7,000
010-1910-30044	MAINTENANCE, POWERED EQUIPMENT	2,332	1,889	7,000	7,000	7,000
010-1910-3005	MAINTENANCE, SERVICE CONTRACTS	2,220	2,281	2,500	2,500	2,500
010-1910-3007	ADVERTISING	1,773	0	750	1,260	750
010-1910-5101	ELECTRICITY	90,850	117,805	115,000	117,000	117,000
010-1910-5201	POSTAGE	2,651	391	2,000	2,000	2,000
010-1910-5203	TELECOMMUNICATION	1,529	1,529	1,500	1,500	1,500
010-1910-5204	RADIO	0	25	150	150	150
010-1910-5301	BOILER	509	509	550	467	600
010-1910-5302	FIRE	2,296	4,651	4,700	3,676	4,700
010-1910-5305	MOTOR VEHICLES	473	459	500	538	575
010-1910-5308	GENERAL LIABILITY	13,339	12,798	14,000	14,342	15,000
010-1910-5401	OFFICE SUPPLIES	367	591	1,700	1,700	1,700
010-1910-5404	MEDICAL & LAB SUPPLIES	3,165	7,589	4,000	4,500	4,500
010-1910-5405	LAUNDRY,HOUSEKEEPING, JANITOR	997	527	1,000	3,500	1,000
010-1910-5407	REPAIR & MAINTENANCE SUPPLIES	15,923	21,536	27,000	27,000	27,000
010-1910-54081	CAR AND TRUCK SUPPLIES	607	828	600	910	600
010-1910-54082	TIRES	0	339	200	200	200
010-1910-54083	GAS AND OIL	1,351	2,024	1,000	1,500	1,500
010-1910-54084	POWERED EQUIPMENT SUPPLIES	6	327	1,000	1,600	1,000
010-1910-54086	GENERATOR FUEL	4,371	3,699	4,200	13,000	4,500
010-1910-5410	UNIFORMS & WEARING APPAREL	1,200	2,546	2,500	2,500	2,500
010-1910-5411	BOOKS & SUBSCRIPTIONS	393	705	400	400	400
010-1910-5413	OTHER OPERATING SUPPLIES	125,894	153,806	130,000	140,000	140,000
010-1910-5501	TRAVEL(MILEAGE)	200	92	300	300	300
010-1910-5504	TRAVEL(CONVENTION & EDUCATION)	0	15	750	750	750
010-1910-5651	TAXES	39,696	77,708	80,000	80,000	80,000
010-1910-5801	DUES & ASSOCIATION MEMBERSHIPS	130	130	200	200	200
010-1910-7002	FURNITURE & FIXTURES	1,210	11,574	2,500	2,500	2,500
010-1910-7005	MOTOR VEHICLES & EQUIPMENT	1,548	0	12,500	12,500	12,500
010-1910-7007	ADP EQUIPMENT	<u>2,276</u>	<u>3,104</u>	<u>5,000</u>	<u>5,000</u>	<u>5,000</u>
	TOTAL WATER TREATMENT	856,976	1,009,496	1,058,315	1,086,017	1,106,180
<u>WATER SYSTEM</u>						
010-1920-1001	SALARIES & WAGES	162,933	204,544	203,675	203,000	223,558
010-1920-1002	SALARIES - OVERTIME	10,141	9,989	11,000	11,000	11,000
010-1920-1003	SALARIES - PART-TIME	0	0	6,500	6,500	6,500
010-1920-2001	FICA	12,586	15,835	16,800	16,800	18,441
010-1920-2002	RETIREMENT [VRS]	22,000	23,491	32,861	30,000	32,000
010-1920-2005	HOSPITALIZATION	21,243	22,180	25,520	28,000	30,000
010-1920-2006	GROUP INSURANCE	0	0	2,464	2,460	2,509
010-1920-2010	WORKERS COMPENSATION	6,748	7,265	7,630	4,865	7,600
010-1920-2016	TRAINING	238	1,420	1,000	1,000	1,000
010-1920-3002	PROFESSIONAL SERVICE OTHER	11,627	11,296	12,000	12,000	12,000
010-1920-30041	MAINTENANCE, CARS AND TRUCKS	1,127	1,656	750	1,000	1,000
010-1920-30044	MAINTENANCE, POWERED EQUIPMENT	68	67	1,000	1,000	1,000
010-1920-30045	MAINTENANCE, WATER METERS	2,068	3,816	3,500	3,500	3,500
010-1920-3005	MAINTENANCE, SERVICE CONTRACTS	2,692	2,441	2,500	2,500	2,500
010-1920-3008	LAUNDRY & DRY CLEANING	4,168	4,677	3,000	3,500	3,500
010-1920-3010	STATE WATERWORKS ASSESSMENT	7,150	7,439	7,800	8,319	9,000
010-1920-5201	POSTAGE	139	69	200	200	200
010-1920-5203	TELECOMMUNICATION	3,656	3,060	2,700	3,000	3,000
010-1920-5204	RADIO	294	653	200	300	300

CITY OF WILLIAMSBURG - FISCAL YEAR 2008
Utility Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
010-1920-5301	BOILER	509	509	550	467	467
010-1920-5302	FIRE	3,607	6,976	7,100	5,514	7,100
010-1920-5305	MOTOR VEHICLES	4,261	4,134	4,450	4,839	5,100
010-1920-5308	GENERAL LIABILITY	13,617	13,064	14,300	14,640	15,400
010-1920-5401	OFFICE SUPPLIES	339	123	700	700	700
010-1920-5405	LAUNDRY, HOUSEKEEPING, JANITOR	648	450	700	700	700
010-1920-5407	REPAIR & MAINTENANCE SUPPLIES	235	10,133	1,000	1,000	1,000
010-1920-54081	CAR AND TRUCK SUPPLIES	5,904	4,243	5,000	6,000	6,000
010-1920-54082	TIRES	605	1,128	1,500	1,500	1,500
010-1920-54083	GAS AND OIL	10,653	18,250	11,000	14,000	13,000
010-1920-54084	POWERED EQUIPMENT SUPPLIES	1,398	113	1,500	1,500	1,500
010-1920-5410	UNIFORMS & WEARING APPAREL	1,374	2,539	1,700	2,500	2,000
010-1920-5413	OTHER OPERATING SUPPLIES	43,382	63,136	48,000	50,000	50,000
010-1920-5417	WATER METERS	19,154	17,568	20,000	20,000	50,000
010-1920-5504	TRAVEL(CONVENTION & EDUCATION)	309	601	500	566	500
010-1920-5801	DUES & ASSOCIATION MEMBERSHIPS	60	0	50	0	0
010-1920-7001	MACHINERY & EQUIPMENT	10,425	4,631	15,000	15,000	15,000
010-1920-7005	MOTOR VEHICLES & EQUIPMENT	0	76	12,500	12,500	12,500
010-1920-7007	ADP EQUIPMENT	112	279	500	500	500
010-1920-8001	LEASE/RENT EQUIP	0	0	800	800	800
	TOTAL WATER SYSTEM	385,469	467,851	487,950	491,670	552,374
<u>SEWAGE SYSTEM</u>						
010-1940-1001	SALARIES & WAGES REGULAR	192,761	173,775	198,444	198,444	203,428
010-1940-1002	SALARIES - OVERTIME	5,222	3,573	4,000	4,000	4,000
010-1940-2001	FICA	14,823	13,492	15,487	15,487	15,900
010-1940-2002	RETIREMENT [VRS]	26,935	29,016	32,035	32,035	32,877
010-1940-2005	HOSPITALIZATION	22,448	23,385	25,500	25,500	29,500
010-1940-2006	GROUP INSURANCE	0		2,402	2,402	2,283
010-1940-2010	WORKERS COMPENSATION	5,399	5,812	6,100	5,787	6,050
010-1940-2016	TRAINING	151	205	1,000	1,000	1,000
010-1940-3002	PROFESSIONAL SERVICE-OTHER	2,614	8,084	2,500	7,425	3,000
010-1940-30041	MAINTENANCE, CARS AND TRUCKS	214	15	500	500	500
010-1940-30042	MAINTENANCE, BUILDINGS	7,775	7,450	7,000	7,000	7,000
010-1940-30044	MAINTENANCE, POWERED EQUIPMENT	14,506	12,138	13,000	13,000	13,000
010-1940-3005	MAINTENANCE SERVICE CONTRACTS	3,513	2,979	4,000	4,000	4,000
010-1940-3008	LAUNDRY & DRY CLEANING	629	714	1,300	1,300	1,300
010-1940-3032	HRSD SEWAGE	771,738	868,157	785,000	870,000	870,000
010-1940-5101	ELECTRICITY	25,904	26,650	29,000	29,000	29,000
010-1940-5102	HEATING	278	491	0	500	500
010-1940-5203	TELECOMMUNICATION	16,986	14,715	14,000	14,000	14,000
010-1940-5204	RADIO	34	119	200	200	200
010-1940-5301	BOILER	509	509	550	467	550
010-1940-5302	FIRE	984	2,035	2,000	1,608	2,000
010-1940-5308	GENERAL LIABILITY	13,617	13,064	14,200	15,400	15,400
010-1940-5401	OFFICE SUPPLIES	535	122	300	300	300
010-1940-5405	LAUNDRY, HOUSEKEEPING, JANITOR	248	0	500	500	500
010-1940-5407	REPAIR & MAINTENANCE SUPPLIES	17,406	19,883	15,000	17,000	17,000
010-1940-54081	CAR AND TRUCK SUPPLIES	4,455	2,880	2,000	2,000	2,000
010-1940-54082	TIRES	353	0	800	800	800
010-1940-54083	GAS AND OIL	3,522	3,569	3,600	4,000	4,000
010-1940-54084	EQUIPMENT SUPPLIES	6,185	7,023	5,500	5,500	5,500
010-1940-54086	GENERATOR FUEL	0	0	1,000	1,000	1,000
010-1940-5410	UNIFORMS & WEARING APPAREL	300	13	500	500	500
010-1940-5413	OTHER OPERATING SUPPLIES	18,928	20,574	18,000	20,000	20,000
010-1940-5504	TRAVEL(CONVENTION & EDUCATION)	5	245	300	300	300
010-1940-7005	MOTOR VEHICLES & EQUIPMENT	6,429	14,749	18,000	18,000	18,000
010-1940-7007	ADP EQUIPMENT	0	350	500	500	500

CITY OF WILLIAMSBURG - FISCAL YEAR 2008
Utility Fund Operating Budget

<u>ACCOUNT</u>	<u>DESCRIPTION</u>	<u>ACTUAL FY 2005</u>	<u>ACTUAL FY 2006</u>	<u>BUDGET FY 2007</u>	<u>ESTIMATED FY 2007</u>	<u>ADOPTED FY 2008</u>
010-1940-8001	LEASE / RENT EQUIPMENT	<u>1,063</u>	<u>420</u>	<u>1,000</u>	<u>1,000</u>	<u>1,000</u>
	TOTAL SEWAGE SYSTEM	1,186,467	1,276,205	1,225,220	1,320,455	1,326,888
	<u>DEBT SERVICE</u>					
010-1970-5839	INTEREST PAYMENTS	<u>208,172</u>	<u>223,108</u>	<u>174,000</u>	<u>174,000</u>	<u>33,000</u>
	TOTAL DEBT SERVICE	208,172	223,108	174,000	174,000	33,000
	<u>PURCHASED SERVICES</u>					
010-1985-3015	NNWW - PURCHASE OF WATER	<u>0</u>	<u>0</u>	<u>350,000</u>	<u>0</u>	<u>350,000</u>
	TOTAL PURCHASED SERVICES	0	0	350,000	0	350,000
	TOTAL UTILITY FUND EXPENSES	3,815,911	4,168,679	4,498,409	4,304,010	4,612,480

PUBLIC UTILITIES DEPARTMENT

Service Mission: To provide a safe, efficient and cost-effective waterworks and sewage conveyance system.

Primary Public Utilities Department services include:

- Operating and maintaining the water treatment plant, producing an average of 3.3 million gallons per day.
- Providing safe treated water for customers by continuing to meet all existing federal and state water quality requirements.
- Employing well trained certified water treatment operators.
- Maintaining City water system including 60 miles of water distribution and three water storage tanks.
- Maintaining customer service records/billings for 700 commercial and 2,300 residential accounts.
- Maintaining City sewer system including 50 miles of sewer collection and transmission line, and 13 pump stations, plus contracted sewage treatment with Hampton Roads Sanitation District

The department also conducts a number of activities to support the major activities outlined above, including testing drinking water samples, reading meters, answering customer inquiries, and performing repairs to the system.

Department Input Summary

<u>Purpose</u>	<u>ACTUAL</u> <u>2005-2006</u>	<u>BUDGET</u> <u>2006-2007</u>	<u>ADOPTED</u> <u>2007-2008</u>
FTEs	25	25	25
Personnel	\$1,330,453	\$1,462,809	\$1,545,688
Operating	\$1,889,578	\$2,065,550	\$2,071,742
Capital	<u>\$948,648</u>	<u>\$970,050</u>	<u>\$995,050</u>
Total	\$4,168,679	\$4,498,409	\$4,612,480

MAJOR SERVICE PROGRAMS

SERVICE PROGRAM #1: Water and Sewer System

Statement of Purpose:

To manage and distribute a safe and adequate supply of treated water for domestic and commercial use, and to maintain the sewage conveyance system.

Performance Objectives:

- Respond to 90% of emergency calls within 2 hours.
- Complete 90% of work orders within 2 working days.
- Respond to 90% of "Miss Utility" tickets within 48 hours.

PUBLIC UTILITIES DEPARTMENT
FY2007 PERFORMANCE REPORT: MULTI YEAR SUMMARY

<i>Program Inputs</i>	FY03	FY04	FY05	FY06	FY07	Change FY06-07
1. O&M Budget	\$4,158,104	\$4,289,411	\$4,297,563	\$4,423,230	\$4,498,409	2%
2. Actual FTEs	23	23	23	25	25	0%
<i>Key Program Workload</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD	
1. Total Water Treatment (millions of gallons)						
FY03	408.1	283.8	245.9	321.7	1,259.5	
FY04	368.5	300.6	255.3	329.5	1,253.9	
FY05	350.0	286.5	254.7	325.8	1,217.0	
FY06	401.3	305.0	250.5	333.1	1,289.9	
FY07	377.3	282.4	236.1	326.7	1,222.5	
% Change Over Last FY	-6%	-7%	-6%	-2%	-5%	
2. Sewer Lines Cleaned/Repaired						
FY03	46	53	63	45	207	
FY04	34	34	21	24	113	
FY05	37	31	30	32	130	
FY06	36	30	38	23	127	
FY07	18	30	33	19	100	
% Change Over Last FY	-50%	0%	-13%	-17%	-21%	
3. Emergency Repair Calls Responded To						
FY03	155	117	138	119	529	
FY04	91	77	49	53	270	
FY05	82	68	76	99	325	
FY06	80	100	113	110	403	
FY07	97	78	121	91	387	
% Change Over Last FY	21%	-22%	7%	-17%	-4%	
4. Water Lines/Hydrants Repaired						
FY03	73	38	51	39	201	
FY04	29	22	14	15	80	
FY05	22	15	12	30	79	
FY06	13	22	20	7	62	
FY07	23	16	20	12	71	
% Change Over Last FY	77%	-27%	0%	71%	15%	
5. Work Orders Issued						
FY03	155	117	138	119	529	
FY04	91	77	49	53	270	
FY05	82	68	76	99	325	
FY06	80	100	113	110	403	
FY07	97	78	121	91	387	
% Change Over Last FY	21%	-22%	7%	-17%	-4%	

PUBLIC UTILITIES DEPARTMENT

FY2007 PERFORMANCE REPORT: MULTI YEAR SUMMARY -- Continued

<i>Efficiency/Productivity</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Total Water Cost Per Million Gallons Treated					
FY03	\$2,547	\$3,663	\$4,227	\$3,231	\$3,301
FY04	\$2,910	\$3,567	\$4,200	\$3,254	\$3,421
FY05	\$3,070	\$3,750	\$4,218	\$3,298	\$3,531
FY06	\$2,756	\$3,626	\$4,414	\$3,320	\$3,429
FY07	\$2,981	\$3,982	\$4,763	\$3,442	\$3,680
% Change Over Last FY	8%	10%	8%	4%	7%
2. Water Consumption-To-Treatment Ratio					
FY03	97%	95%	94%	95%	96%
FY04	96%	94%	94%	95%	95%
FY05	94%	93%	92%	94%	93%
FY06	96%	93%	95%	96%	95%
FY07	98%	97%	96%	98%	97%
% Change Over Last FY	2%	4%	1%	2%	2%
<i>Effectiveness</i>	1st QTR	2nd QTR	3rd QTR	4th QTR	FYTD
1. Respond To 90% of Emergency Call In 2 Hours					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%
2. Respond To 90% of "Miss Utility" Tickets Within 48 Hours					
FY03	100%	100%	100%	100%	100%
FY04	100%	100%	100%	100%	100%
FY05	100%	100%	100%	100%	100%
FY06	100%	100%	100%	100%	100%
FY07	100%	100%	100%	100%	100%
% Change Over Last FY	0%	0%	0%	0%	0%

City of Williamsburg
Fiscal Year 2008 Operating Budget

Staffing Levels-All Departments*

	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>
<u>City Manager's Office</u>							
City Manager	1	1	1	1	1	1	1
Assistant City Manager	1	1	1	1	1	1	1
Economic Dev. Mgr.	0	0	0	0	1	1	1
Human Resources Technician	0	0	1	1	1	1	1
Administrative Technician	0.5	0.5	0	0	0	0	0
Secretary	1	1	1	1	1	1	1
Administrative Assistant	<u>1</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
Sub-total	4.5	4	4.5	4.5	5.5	5.5	5.5
<u>Clerk of Council</u>							
Clerk	1	1	1	1	1	1	1
<u>City Attorney</u>							
Assistant City Attorney	0	0	0	0	0	0	1
<u>Commissioner of Revenue</u>							
Commissioner	1	1	1	1	1	1	1
Clerk	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Sub-total	3	3	3	3	3	3	3
<u>Registrar</u>							
Registrar	1	1	1	1	1	1	1
Clerk	<u>1</u>	<u>1</u>	<u>1</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
Sub-total	2	2	2	1.5	1.5	1.5	1.5
<u>Assessor's Office</u>							
City Assessor	1	1	1	1	1	1	1
Assessment Technician	<u>0</u>	<u>0</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Sub-total	1	1	2	2	2	2	2
<u>Department of Finance</u>							
Director of Finance	1	1	1	1	1	1	1
Deputy Director of Finance	0	0	0	1	1	1	1
Information Resources Mgr	1	1	1	1	0	0	0
Accounting Supervisor	1	1	1	0	0	0	0
Financial Technician	4	4	4	4	4	4	5
Payroll/Assessment Clerk	1	1	0	0	0	0	0
Utility Account Clerk	1	1	1	1	1	1	1
Information Technology Mgr	1	1	1	1	1	1	1
Systems Analyst	1	1	1	1	1	1	1
Systems Technician	0	0	0	0	1	1	1
Compliance/Revenue Mgr	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Sub-total	12	12	11	11	11	11	12
<u>Police Department</u>							
Police Chief	1	1	1	1	1	1	1
Deputy Police Chief	1	1	1	1	1	1	1
Police Major	2	2	2	2	2	2	2
Police Lieutenant	5	5	5	5	5	5	5
Police Sergeant	0	0	4	4	4	4	4
Police Officer	24	24	20	20	20	21	22
Administrative Secretary	1	1	1	1	1	1	1

City of Williamsburg
Fiscal Year 2008 Operating Budget

Staffing Levels-All Departments*

	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>
Communications Operator	11	11	11	11	11	13	13
Parking Enforcement Officer	1.5	1.5	1.5	2	2	2	2
Drug Enforcement Officer	1	1	1	1	1	1	1
Parking Garage Attendant	<u>0</u>	<u>0</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Sub-total	47.5	47.5	49.5	50	50	53	54
<u>Fire Department</u>							
Fire Chief	1	1	1	1	1	1	1
Assistant Fire Chief	1	1	1	1	1	1	1
Deputy Fire Chief	1	1	1	1	1	1	1
Fire Captain	3	3	3	3	3	3	3
Fire Inspector	3	3	3	3	3	3	3
Firefighter 1st Class	10	10	10	10	10	10	10
Firefighter	11	11	11	11	14	15	16
Technical Services Officer	1	1	1	1	1	1	1
Secretary-Senior	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Sub-total	32	32	32	32	35	36	37
<u>Planning Department</u>							
Director	1	1	1	1	1	1	1
Zoning Administrator	1	1	1	1	1	1	1
Planner	1	1	1	1	1	1	1
Secretary	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Sub-total	4	4	4	4	4	4	4
<u>Code Compliance</u>							
Code Compliance Administrator	1	1	1	1	1	1	1
Plans Examiner	0	0	1	1	1	1	1
Combination Inspector	2	2	2	2	2	3	3
Secretary	<u>1</u>	<u>1</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Sub-total	4	4	6	6	6	7	7
<u>Engineering</u>							
City Engineer	1	1	1	1	1	1	1
Public Works Inspector	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Sub-total	2	2	2	2	2	2	2
<u>Street Department</u>							
Street Superintendent	1	1	1	1	1	1	1
Street Supervisor	1	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1	1
Municipal Service Workers	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>
	10	10	10	10	10	10	10
<u>Landscape</u>							
Landscape Superintendent	1	1	1	1	1	1	1
Municipal Service Workers	6	6	6	6	6	6	6
Cemetery Caretaker	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Sub-total	8	8	8	8	8	8	8

City of Williamsburg
Fiscal Year 2008 Operating Budget

Staffing Levels-All Departments*

	<u>FY 2002</u>	<u>FY 2003</u>	<u>FY 2004</u>	<u>FY 2005</u>	<u>FY 2006</u>	<u>FY 2007</u>	<u>FY 2008</u>
<u>Shop</u>							
Shop Superintendent	1	1	1	1	1	1	1
Mechanics	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>
Sub-total	3	3	3	3	3	3	3
 <u>Recreation Department</u>							
Director	1	1	1	1	1	1	1
Deputy Director	1	1	1	1	1	1	1
Maintenance Superintendent	1	1	1	1	0	0	0
Athletic Director	1	1	1	1	1	1	1
Recreation Program Director	1	1	1	1	1	1	1
Park Superintendent	1	1	1	1	0	0	0
Facilities/Grounds Manager	0	0	0	0	1	1	1
Maintenance Worker	1.5	1.5	1.5	1.5	2	2	2
Secretary Senior	1	1	1	1	1	1	1
Office Assistant/Receptionist	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>	<u>1</u>
Sub-total	9.5	9.5	9.5	9.5	9	9	9
 <u>Public Utilities</u>							
Public Utilities Director	1	1	1	1	1	1	1
Project Engineer	1	1	1	1	1	1	1
Administrative Secretary	1	1	1	1	1	1	1
Superintendent - Filter Plant	1	1	1	1	1	1	1
Water Plant - Chief Operator	1	1	1	1	1	1	1
Senior Operator	1	1	1	1	1	1	1
Water Plant Operator I	1	1	1	1	1	1	1
Water Plant Operator II	3	3	3	3	4	4	4
Water Plant Operator III	1	1	1	1	1	1	1
Water Plant Operator IV	2	2	2	2	2	2	2
Water & Sewer Superintendent	1	1	1	1	1	1	1
Water & Sewer Supervisor	1	1	1	1	1	1	1
Facilities Supervisor	1	1	1	1	1	1	1
Municipal Service Workers	<u>7</u>	<u>7</u>	<u>7</u>	<u>7</u>	<u>8</u>	<u>8</u>	<u>8</u>
Sub-total	23	23	23	23	25	25	25
 <u>Building Maintenance</u>							
Facilities Manager	1	1	1	1	1	1	1
Municipal Service Worker	1	1	1	1	1	1	1
Municipal Service Worker-P/t	0	0.5	0.5	0.5	0.5	0.5	0.5
Municipal Service Worker-P/t	<u>0</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>	<u>0.5</u>
Sub-total	2	3	3	3	3	3	3
 <u>Human Services Department</u>							
Director	1	1	1	1	1	1	1
Eligibility Worker	4	4	4	4	4	4	4
Social Worker	3	3	3	4	4	4	4
Office/Clerical	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>
Sub-total	11	11	11	12	12	12	12
 Total City Employees	<u>179.5</u>	<u>180.0</u>	<u>184.5</u>	<u>185.5</u>	<u>191.0</u>	<u>196.0</u>	<u>200.0</u>

* Full-time equivalents (FTE's), including Constitutional Officers

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