

## Community and Economic Development

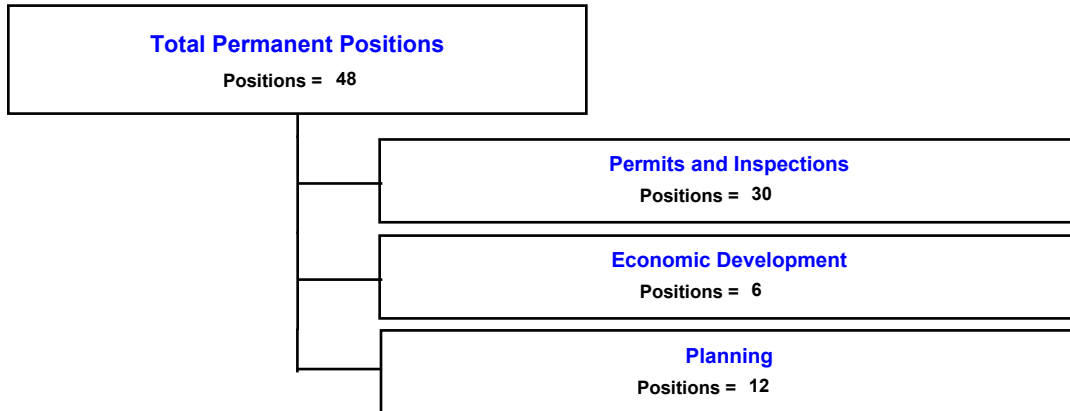
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## Community and Economic Development

### Business Center Organizational Chart



**City of Portsmouth  
Fiscal Year 2012 Adopted Budget**

## Community and Economic Development

### Description of Services Provided

This business center includes the departments of Economic Development, Permits and Inspections, and City Planning which address the City's overall development, marketing, and planning needs. Services provided include the enforcement of the Commonwealth of Virginia's Building codes and assigned local regulations, coordination of new programs to promote new business development and the maintenance of existing businesses, and the provision of support for programs and activities related to the physical development and use of land in the City. Also included in this section is Willett Hall, Community Development Block Grant, and HOME Partnership Programs.

<b>Business Units</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
New Port Community Development Authority	-	960,220	-	1,022,642	1,022,642
Willett Hall	168,785	386,625	-	386,138	386,866
Port Facility and Economic Development	-	-	-	-	-
Permits and Inspections	2,382,079	2,717,199	-	2,518,151	2,526,338
Community Planning and Development Program	-	2,649,926	-	2,552,522	2,552,522
Convention and Visitor's Bureau	-	-	-	-	-
Planning	1,599,422	1,466,269	-	1,628,047	1,633,543
Economic Development	732,084	944,754	-	899,465	911,868
<b>Total Budget</b>	<b>4,882,370</b>	<b>9,124,993</b>	<b>-</b>	<b>9,006,965</b>	<b>9,033,779</b>
<b>Total Permanent Positions</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>	<b>48</b>

<b>Funding Sources</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
100 General Fund	4,713,585	5,128,222	-	5,045,663	5,071,749
435 Willett Hall Fund	168,785	386,625	-	386,138	386,866
630 New Port Community Development Authority	-	960,220	-	1,022,642	1,022,642
910 Community Development	-	2,649,926	-	2,552,522	2,552,522
<b>Total Funding</b>	<b>4,882,370</b>	<b>9,124,993</b>	<b>-</b>	<b>9,006,965</b>	<b>9,033,779</b>

**City of Portsmouth  
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## Community and Economic Development

### Permits and Inspections

#### Business Unit Mission Statement

Our mission is to administer and enforce the Virginia Uniform Statewide Building Code and its related laws and ordinances as mandated by state and local regulations. The Department will endeavor to provide services in a professional, courteous, and timely manner, as well as provide efficient response to citizen concerns and requests for information.

Our business is to enforce the code in a fair and equitable manner while providing for consumer protection, public safety, sustainable new construction, and preservation of the city's neighborhoods and historic character. Through fair and equitable enforcement of the code, adhering to our core values of honesty, integrity, and competency, we will transform our neighborhoods and make Portsmouth the "City of Choice" in which to live, work, visit, and invest.

Our mission will be realized by emphasizing:

- Employment of quality personnel and providing them with the opportunity for professional development, continuing education, and training.
- Educating our customers, citizens, contractors and city staff members, through various publications and meetings.
- Taking an aggressive, yet flexible, common sense approach to code enforcement that attempts to achieve the intent of the code.

#### Description of Services Provided

The Department of Permits & Inspections encompasses the divisions of Building, Environmental/Zoning, and Rental Inspections. The Building Inspections Division enforces the Virginia Uniform Statewide Building Code (USBC) as it relates to the construction, alteration, renovation, or the change of use of buildings. It is this division's responsibility to ensure that a structure is sound and reasonably safe from structural failure, accidental fire, and other hazards. The Building Inspections Division determines permit applicant qualifications, reviews construction documents, issues permits, and performs inspections for compliance with USBC standards and local ordinances, as well as other related activity, as set forth in the Code of Virginia.

The Environmental/Zoning and Rental Inspections Division enforces Part III of the USBC, referred to as the Virginia Maintenance Code, as well as pertinent local ordinances as set forth in the Code of Virginia. This division performs inspection of all existing properties, owner-occupied or rental, to ensure that they meet the minimum code requirements and standards for premises, structures, ventilation, space, heating, sanitation, protection from the elements, inoperable motor vehicles, weeds and debris, safety from fire, and other hazards to protect the health, safety and welfare of our citizens. Inspectors also perform zoning investigations. Through this program the division provides oversight of the City's Historic Districts and Downtown Design Districts, citing owners who perform exterior alterations without proper approval and/or building permits. This division also enforces the sign ordinance. Properties that have been illegally converted also come under the purview of this division for notification of violations of the City's zoning code.

<b>Expenditure Categories</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
Salaries	1,063,642	1,267,347	-	1,176,199	1,176,199
Allowances	8,803	11,997	-	11,997	11,997
Benefits	480,286	595,064	-	494,282	494,282
Other Operating Expenses	434,646	430,090	-	430,100	430,100
Internal Service Charges	394,702	412,701	-	405,573	413,760
<b>Net Budget</b>	<b>2,382,079</b>	<b>2,717,199</b>	<b>-</b>	<b>2,518,151</b>	<b>2,526,338</b>
<b>Total Budget</b>	<b>2,382,079</b>	<b>2,717,199</b>	<b>-</b>	<b>2,518,151</b>	<b>2,526,338</b>
<b>Total Permanent Positions</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>	<b>30</b>

<b>Funding Sources</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
100 General Fund	2,382,079	2,717,199	-	2,518,151	2,526,338
<b>Total Funding</b>	<b>2,382,079</b>	<b>2,717,199</b>	<b>-</b>	<b>2,518,151</b>	<b>2,526,338</b>

## Community and Economic Development

### Permits and Inspections

#### Strategic Goals

- Continue to enhance the functions of the zoning component, in addition to the enhancement of the efficiency of the building permit process.

#### Outcomes and Accomplishments

Through continued enhancement of each component of the department, we will be able to better track violations of the building, property maintenance and zoning codes and local ordinances and fulfill the requirements applicable to City Council's Vision Statement.

**City of Portsmouth  
Fiscal Year 2012 Adopted Budget**

## Community and Economic Development

### Economic Development

#### Business Unit Mission Statement

To foster an environment that creates a superior quality of life for its corporate citizens and residents by being receptive and responsive to the changing landscape of the local community and global economy.

#### Description of Services Provided

The Department of Economic Development has created a strategic plan that strives to build upon and continue the success by focusing attention on three key activities: Business development, product development and market development

- Business development is defined as programs that nurture business growth and investment. This is the core of economic development activities, which include business attraction, retention and expansion, and startup and emerging businesses.
- Market development involves activities that focus on recruiting individuals who will enhance the economy and enlarge the market area in which they could receive products and services.
- Product development includes investments that are maintained, upgraded or developed by labor and capital to improve the community. This may include downtown areas, gateways, business parks, or speculative buildings.

<b>Expenditure Categories</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
Salaries	295,209	395,375	-	357,584	357,584
Benefits	88,280	115,629	-	116,799	116,799
Other Operating Expenses	293,472	374,000	-	367,000	372,000
Internal Service Charges	55,123	59,750	-	58,082	65,485
<b>Net Budget</b>	<b>732,084</b>	<b>944,754</b>	<b>-</b>	<b>899,465</b>	<b>911,868</b>
<b>Total Budget</b>	<b>732,084</b>	<b>944,754</b>	<b>-</b>	<b>899,465</b>	<b>911,868</b>
<b>Total Permanent Positions</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>	<b>6</b>

<b>Funding Sources</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
100 General Fund	732,084	944,754	-	899,465	911,868
<b>Total Funding</b>	<b>732,084</b>	<b>944,754</b>	<b>-</b>	<b>899,465</b>	<b>911,868</b>

#### Strategic Goals

**Midtown Retail Redevelopment** – The primary focus is developing the sites currently owned by EDA, Greater Portsmouth Development Corporation, and Portsmouth Redevelopment & Housing Authority; specifically, the former I. C. Norcom site and the residual acreage adjacent to the IHOP.

**Victory Village** – The master developer, Victory Crossing Developers, II, LLC has completed construction of the initial phase infrastructure for the City's first mixed use development. The 100-acre site represents the creation of an urban style development maximizing the redevelopment of what was once underdeveloped land. Victory Village will include Class A and B office space, hotels, retail space, and residential units. At a minimum, this new development will host 1,250,000 SF of improvements. These improvements will be further enhanced by the Fred W. Beazely Campus of Tidewater Community College (TCC) that encompasses 35 acres. The first phase of this new college campus consists of four buildings representing 183,000 SF. Classes began at the new TCC campus in January 2010.

**Crawford Connector** – Efforts will continue to pursue the development of the parcel referred to as the Crawford Connector. The property will serve to enhance the gateway into downtown while supporting growing tourism activity. The site is currently undeveloped and the EDA is seeking to enforce its contract with the developer.

The VPA took over operations of the APM terminal in Portsmouth and began a search for clients who would implement an adoptive reuse of PMT. This represents significant opportunity for the City and will be in focus over the next several years.

Other goals will be to identify land that can be acquired to facilitate commercial developments similar to those that have taken place in Port Centre Commerce Park. This area has accommodated the expansion of businesses in an area that is rich with incentives related to the zone designations. Additional space for commercial developments are essential to the growth and expansion of small to mid size companies in the City.

## Community and Economic Development

### Economic Development

#### Outcomes and Accomplishments

City Council named economic development its top priority late in 2009. A retreat was held in November of that year to kick off the three year initiative. A strategic plan highlighting action items from that plan was presented in March 2010. Pursuit of these items and initiatives will be the focus of the department during the biennial budget cycle.

Victory Village represents the city's first mixed-use development initiative. It is being developed as a high-quality, pedestrian-oriented environment and will provide the backdrop for a rich and vital urban experience for employers, workers, residents, students and visitors alike. This new development is being constructed on a 100-acre site in the Victory area of the city. The village will include office, residential, retail, hospitality and education venues. During FY09, construction began on the education component, the Fred W. Beazley Portsmouth Campus of Tidewater Community College. The initial phase of the college campus is 183,000 SF and opened to students in January 2010. Victory Village is expected to have a minimum of 1,250,000 SF of new facilities. Construction of the road way for the first phase of Victory Village is complete.

A new student center to be built by TCC is expected to begin construction in early 2011. The Developer has hired Divaris to represent the property to potential tenants. Sales to a firm proposing a new hotel and another for multi-family units are pending. Various marketing initiatives and production pieces have been completed.

Staff has enhanced partnerships with its primary economic development partners; VEDP, VDBA, VDHCD, HREDA, VPA and the consulting and brokerage communities. Building on these partnerships will continue.

Target industries were developed and numerous marketing outreach initiatives and missions took place focused on these.

A media campaign has been implemented focusing on highlighting the City's accomplishments over the past decade. This effort continues with the initiation of a billboard campaign and commercial television campaign aimed at residential consumers.

EDA and PPIC have been established as independent bodies with focus on economic development citywide (EDA) and the maritime industry specifically (PPIC). The City announced a major transload project on the Allied Site in 2010.

Two new multi-family developments were announced in Downtown. This accomplishment was a result of marketing outreach to a targeted industry sector. It achieves the additional goal of monetizing City owned real estate.

Two single-family developments were announced in Cradock and Port Norfolk. These were also the result of targeted outreach and the marketing of City owned property.

City of Portsmouth  
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**Community and Economic Development**

**Port Facility and Economic Development**

Expenditure Categories	FY 2010 Actual	FY 2011 Adopted	FY 2011 Amended	FY 2012 Adopted	FY 2013 Planned
Net Budget					
Total Budget					
Funding Sources	FY 2010 Actual	FY 2011 Adopted	FY 2011 Amended	FY 2012 Adopted	FY 2013 Planned

Total Funding



**City of Portsmouth  
Fiscal Year 2012 Adopted Budget**

## Community and Economic Development Planning

### Business Unit Mission Statement

The Department of Planning's mission is to perform and provide support for programs and activities related to the physical development and use of the land in the City. These activities include, but are not limited to, the development of the City's Comprehensive Plan and the continual implementation of that plan, as well as reviewing and permitting land uses such as rezoning and use permits. The department provides staff support to a number of City Council and Circuit Court appointed boards and commissions including the Planning Commission, Historic Preservation Commission, the Downtown Design Committee, the Wetlands Board, the Board of Zoning Appeals, and the Craney Island Study Commission. The Department's Mission is also to effectively administer the Community Development Block Grant and HOME programs and to develop the five-year Consolidated Plan and Annual Action Plan for addressing Housing needs within the City. Also, the department represents the City at the regional and state level on issues such as Chesapeake Bay Preservation Act and transportation planning through the Hampton Roads District Commission.

### Description of Services Provided

The Department of Planning provides services for programs and activities related to the physical development and the use of land within the City limits. This includes making recommendations and implementing policies and programs that assist in the administration of the City's land use, development, and environmental ordinances.

The department provides seven (7) core services to Portsmouth residents. These include:

Current Planning, Zoning Administration and Enforcement, Transportation Planning, Environmental Planning and Enforcement, Historic Preservation, Community Planning and Development Programs. Long Range, or Comprehensive Planning, is also provided.

By local, State and Federal law the following services are required:

- Serve as support staff for the Planning Commission, Historic Preservation Commission and Downtown Design Committee, Wetlands Board, and Board of Zoning Appeals
- Serve as the Subdivision Agent for the City
- Process applications for Use Permits and Rezonings
- Process applications for the subdivision of land
- Process applications for Code Amendments
- Process applications for construction projects in Historic Preservation areas
- Process applications for construction projects in the Downtown Districts
- Site Plan and Landscape review
- Administering the Community Development Block Grant and HOME program
- Developing the HUD required Five-year Consolidated Plan and Annual Action Plan
- Administering the Virginia Department of Transportation required 527 Traffic Impact Study Program
- Enforcement of Zoning Ordinance and Chesapeake Bay Protection Area regulations
- Enforcement of Virginia Wetlands and Historic Preservation District regulations
- Enforcement of the Downtown Design District regulations
- Maintaining and updating the City of Portsmouth Comprehensive Plan

Staff also provides support to the Urban Design Committee, Craney Island Study Commission, Cradock Advisory Group, Truxton Advisory Group, and numerous other Boards and Commissions.

<b>Expenditure Categories</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
Salaries	492,224	523,729	-	623,936	623,936
Benefits	147,463	163,057	-	221,780	221,780
Other Operating Expenses	858,849	673,500	-	673,500	673,500
Internal Service Charges	100,886	105,983	-	108,831	114,327
<b>Net Budget</b>	<b>1,599,422</b>	<b>1,466,269</b>	<b>-</b>	<b>1,628,047</b>	<b>1,633,543</b>
<b>Total Budget</b>	<b>1,599,422</b>	<b>1,466,269</b>	<b>-</b>	<b>1,628,047</b>	<b>1,633,543</b>
<b>Total Permanent Positions</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>	<b>12</b>

**City of Portsmouth  
Fiscal Year 2012 Adopted Budget**

**Community and Economic Development**

**Planning**

<b>Funding Sources</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
100 General Fund	1,599,422	1,466,269	-	1,628,047	1,633,543
<b>Total Funding</b>	<b>1,599,422</b>	<b>1,466,269</b>	<b>-</b>	<b>1,628,047</b>	<b>1,633,543</b>

**Strategic Goals**

On-going strategic initiatives, in conjunction with other City Departments include the following:

- Maintain the stability of viable land use patterns.
- Pursue revitalization/redevelopment initiatives to:
  - a. Reverse obsolescence
  - b. Reduce land use conflicts
- Continue planning for on-going Special FOCUS area initiatives
- Promote mixed-use, pedestrian-friendly land use patterns
- "Raise the bar" on development quality
- Seek opportunities to convert tax exempt lands to productive uses that strengthen the City's tax base
- Continuously assess historic district regulations (boundaries, standards, procedures, potential additional designations)
- Identify opportunities to develop additional middle and upper income housing through planning and economic development activities
- Utilize the full resources of the City to increase the diversity of the City's housing stock
- Continue to implement on-going City housing and neighborhoods initiatives
- Strengthen stable neighborhoods
- Better integrate community facilities into the City's land use pattern
- Investigate opportunities to relocate community facilities to less valuable location to support high value private development
- Implement roadway network improvements to expand capacity and improve system efficiency
- Work with Hampton Roads Transit to enhance transit service and usage in Portsmouth
- Explore the possibility of a future light rail and mass transit linkages to the City
- Coordinate transportation and land use strategies
- Enhance communication with the public regarding the transportation system
- Continue to work with the Elizabeth River Project and U.S. Navy on the Paradise Creek initiative
- Continue to participate in the Chesapeake Bay Preservation Act Program and other state and federal initiatives to improve environmental quality
- Continue to enforce and improve the City's floodplain management program in accordance with the Federal Emergency Management Agency's National Flood Insurance Program
- Continue and expand Citywide beautification efforts

**Short Term Goals and Initiatives (0-2 years)**

- Continue to develop the Destination Portsmouth initiatives that will serve as the model for implementing the City's Comprehensive Plan.
- Revise the Zoning Ordinance/Subdivision regulations as needed
- Seek opportunities to convert tax exempt lands to productive use.
- Continue to develop and implement revitalization plans for Cradock, Truxtun, and Brighton/Prentis Park/Prentis Place.
- Identify/prioritize roadway network improvements to expand capacity, improve system efficiency, and accelerate maintenance of substandard infrastructure (implimation of the Master Transportation Plan).
- Continue phased program of visual improvements to gateway entrances and roadway corridors.
- Continue inspection and the review of neighborhoods being developed with adopted "development standards" to include: Newport, Victory Village, Frederick Boulevard Corridor, and Jeffry Wilson Redevelopment

**Long Term Goals and Mid/Long term Initiatives (0-2 years, 5+ years)**

- Implement plans for First Phase Centers, Corridors, Special FOCUS areas and implement plans for First Phase neighborhoods.
- Initiate plans for Second Phase centers, corridors, Special FOCUS areas and implement plans for Second Phase neighborhoods.
- Secure funding sources for needed transportation system improvements.
- Implement visual improvements to gateway entrances and roadway corridors.
- Support additional regional transportation facilities needed to alleviate present and future congestion in Portsmouth.

## Community and Economic Development Planning

### Outcomes and Accomplishments

During 2010, we completed the Comprehensive Rewrite of the City of Portsmouth's Zoning Regulations to include new regulations, procedures, and guidelines for the downtown and Uptown districts.

Other Comprehensive Plan implementation projects that were continued during 2010 are:

- FOCUS Cradock
  - a. Continue Supporting the Cradock Housing Advisory Committee
  - b. Assist PRHA in the purchase of blighted properties
- FOCUS Truxtun
  - a. Truxtun Advisory Committee
  - b. Development of the Portsmouth Boulevard modifications
  - c. Assist PRHA in the development of a conservation district
- Complete and implement Destination Portsmouth Downtown/Waterfront Master Plan
- Complete and implement Destination Portsmouth Form-Based Code Plan for High and London
- Complete and implement Destination Portsmouth DDC Plan
- Complete and implement Destination Portsmouth Master Transportation Plan
- Complete and implement Destination Portsmouth Zoning Ordinance update
- Complete and implement Destination Portsmouth Subdivision rewrite

Environmental Issues:

- Continued participation in the Community Rating Systems Program
- Development and Approval of the 2010 Floodplain Management Plan

Special Projects:

- Continued review of development projects in the MXEMP zoning district
- Completion of the land use controls for the redevelopment former Jeffry Wilson community and development of the initial phase of this redevelopment project

Outcome and Accomplishments:

Completion of the new zoning and subdivision ordinances which will enhance the quality of life and provide a foundation for the health, welfare and safety of citizens as outlined in the Comprehensive Plan.

Additional initiatives will include the continuation of the recommendations of the Master Transportation Plan, and the initiation and development of the following strategies:

- Infill Development
- Comprehensive Housing
- Neighborhood Preservation
- Downtown /Midtown connection

City of Portsmouth  
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**Community and Economic Development**

**Convention and Visitor's Bureau**

Description of Services Provided

The Convention and Visitor's Bureau services have been merged with the Departments of Marketing and Communications and Parks, Recreation and Leisure Services.

<b>Expenditure Categories</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
<b>Net Budget</b>					
<b>Total Budget</b>					
<b>Funding Sources</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
<b>Total Funding</b>					

**City of Portsmouth  
Fiscal Year 2012 Adopted Budget**

## Community and Economic Development

### Willett Hall

#### Business Unit Mission Statement

To enhance the quality of life for residents by providing quality arts and entertainment to the local community.

#### Description of Services Provided

Willett Hall is a 1,924 seat auditorium that provides entertainment of all varieties for the enjoyment of the community at large. The staff is involved in ticket sales, promotion, event planning and coordination. This includes outside promotions or rentals and city produced events. Staff works closely with promoters, technical personnel, advisors, vendors, and concessionaires. The events serve to enhance the quality of life for Portsmouth residents and offer many performances that cater to a wide array of audiences.

Willett Hall also serves as the host venue to many nonprofit cultural arts organizations including Portsmouth Community Concerts.

<b>Expenditure Categories</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
Salaries	41,345	70,488	-	67,640	67,640
Benefits	3,163	5,781	-	5,547	5,547
Other Operating Expenses	119,041	303,825	-	303,825	303,825
Internal Service Charges	5,236	6,531	-	9,126	9,854
<b>Net Budget</b>	<b>168,785</b>	<b>386,625</b>	<b>-</b>	<b>386,138</b>	<b>386,866</b>
<b>Total Budget</b>	<b>168,785</b>	<b>386,625</b>	<b>-</b>	<b>386,138</b>	<b>386,866</b>

<b>Funding Sources</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
435 Willett Hall Fund	168,785	386,625	-	386,138	386,866
<b>Total Funding</b>	<b>168,785</b>	<b>386,625</b>	<b>-</b>	<b>386,138</b>	<b>386,866</b>

#### Strategic Goals

- To attract quality entertainment that reaches a broad spectrum of entertainment interests.
- To operate the venue in such a manner that revenues exceed expenditures.
- To increase ticket sales in order to provide revenue to the city through admission taxes earned on ticket sales.

#### Outcomes and Accomplishments

- Willett Hall has successfully served as a venue for entertainment in the Hampton Roads community.

**City of Portsmouth  
Fiscal Year 2012 Adopted Budget**

**Community and Economic Development  
Community Planning and Development Program**

**Business Unit Mission Statement**

To provide approved City activities through the provision of funds per the Department of Housing and Urban Development (HUD).

**Description of Services Provided**

Community Development Block Grant (CDBG): A federal grant program designed to provide eligible metropolitan cities and urban counties (called "entitlement communities") with annual direct grants that can be used to revitalize neighborhoods, expand affordable housing and economic opportunities and/or improve community facilities and services, principally to benefit low and moderate income citizens.

HOME Investment Partnership Program (HOME): A federal grant program designed to provide funds to local governments and states for new construction, rehabilitation, acquisition of standard housing, assistance to homebuyers and tenant based rental assistance.

Emergency Shelter Grants (ESG): A federal grant program designed to help improve the quality of existing homeless emergency shelters, to make available additional shelters to meet the cost of operating shelters, to provide essential social services to homeless individuals and to help prevent homelessness.

<b>Expenditure Categories</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
Other Operating Expenses	-	2,649,926	-	2,552,522	2,552,522
<b>Net Budget</b>	-	<b>2,649,926</b>	-	<b>2,552,522</b>	<b>2,552,522</b>
<b>Total Budget</b>	-	<b>2,649,926</b>	-	<b>2,552,522</b>	<b>2,552,522</b>
<b>Funding Sources</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
910 Community Development	-	2,649,926	-	2,552,522	2,552,522
<b>Total Funding</b>	-	<b>2,649,926</b>	-	<b>2,552,522</b>	<b>2,552,522</b>

## Community and Economic Development

### Community Planning and Development Program

#### Outcomes and Accomplishments

- Over the last two years, the city has participated in the development of Clover Leaf apartments in the City of Virginia Beach, which is the second of the three regional Single Room Occupancy(SRO) projects. Dedication of the Clover Leaf Apartments was completed last fall. The City is now working with the Virginia Supportive Housing (VSH) and the regional partners on the development of South Bay Apartments, the third of the three regional SROs. South Bay Apartments will break ground on their site in Portsmouth this fall, developing 60 efficiency units. Portsmouth has coordinated the Memoranda of Understanding among the parties for environmental compliance and labor compliance and is working on completion of the Environmental Review Record for this project. The City has budgeted approximately \$209,000 of HOME funds in FY10 for the construction of the SRO.
- In FY09, the City was allocated \$705,492 of HOME funds. Funds were allocated for down payment assistance for tenant based rental assistance, housing rehabilitation, CCDI's First Time Homebuyer Program, development of rental units for the elderly, and program administration. \$184,000 of program income has been received during FY09.
- During the last two summers, the City and PRHA have partnered with World Changers Inc., a youth mission project affiliated with the Southern Baptist church, to provide housing rehabilitation. The City provides CDBG funds for purchase of materials and World Changers, Inc. provides volunteer labor consisting largely of high school students. In the summer of 2008, World Changers Inc. worked in the Cradock neighborhood to assist 15 households. During the summer of 2009, World Changers, Inc. worked in the Cradock and Truxtun neighborhoods assisting 11 households.
- The City provided CDBG funds to the Department of Parks and Recreation to administer Mobile Kids Café and Senior Transportation Services. Mobile Kids Café offers hot meals along with homework assistance and recreational activities. From Oct to May, the program provided 60 meals daily in the Charlestowne and Cradock communities. In January 2009, the program was discontinued at Charlestowne and Ansell Gardens was added, where an average of 25 meals a day were provided through June 2009. Senior Transportation Services offers daily transportation for medical appointments, business appointments, hospitality, bereavement services, and social programs. During FY09, the program provided 10,043 van trips.
- CDBG funds were budgeted for PRHA to continue carrying out the Cradock Conservation Program consisting of acquisition and demolition of blighted multi-family structures. Land will be assembled for the development of single family owner occupied units. During the last year, four structures were purchased and two were demolished.
- CDBG funds were budgeted for comprehensive infrastructure improvements in support of the redevelopment of the Jeffry Wilson public housing site. PRHA is in the process of completing specifications for the program and plans to begin construction during the next year.

**City of Portsmouth  
Fiscal Year 2012 Adopted Budget**

**Community and Economic Development  
New Port Community Development Authority**

**Business Unit Mission Statement**

The New Port Community Development Authority (CDA) is a nonprofit political subdivision of the Commonwealth of Virginia within the boundaries of the City of Portsmouth. The New Port CDA was established by ordinance in 2005 for the purpose of providing public infrastructure improvements through special assessments on taxable properties within the CDA District. Financing of construction projects is not debt or other obligation of the City and does not constitute a pledge of faith and credit of the City, but is paid from special assessments levied by the CDA.

**Description of Services Provided**

Construction of improvements within the Community Development Authority (CDA) District includes sidewalks, fire hydrants, street and pedestrian lighting, landscaping, signage, water, and sewer services. These services support residential and commercial growth to serve the citizens of the City, support a wide range of housing options, promote economic development and redevelopment, and generate additional and diverse tax revenues for the City.

<b>Expenditure Categories</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
Other Operating Expenses	-	960,220	-	1,022,642	1,022,642
<b>Net Budget</b>	-	<b>960,220</b>	-	<b>1,022,642</b>	<b>1,022,642</b>
<b>Total Budget</b>	-	<b>960,220</b>	-	<b>1,022,642</b>	<b>1,022,642</b>
<b>Funding Sources</b>	<b>FY 2010 Actual</b>	<b>FY 2011 Adopted</b>	<b>FY 2011 Amended</b>	<b>FY 2012 Adopted</b>	<b>FY 2013 Planned</b>
630 New Port Community Development Authority	-	960,220	-	1,022,642	1,022,642
<b>Total Funding</b>	-	<b>960,220</b>	-	<b>1,022,642</b>	<b>1,022,642</b>