

KEY WORKPLAN ITEMS

1. Provide a range of financial services in a professional manner, consistent with receiving the Treasurers' Association of Virginia "Award of Accreditation" for nine consecutive years
2. Bill, collect and report Real Estate and Personal Property taxes, Business Professional and Occupational Licenses and Meals and Lodging taxes
3. Collect and report State Fiduciary Income and State Estimated Income taxes
4. Receive and report all revenue generated from user fees and other miscellaneous sources
5. Invest available funds in longer term investments to maximize interest earnings
6. Provide cash management services for the WJCC School System, Regional Jail, Juvenile Detention, Olde Towne Medical Center, WATA and Economic Development Authority
7. Provide multiple payment options such as on-line or over-the-counter credit and debit, local bank drop-off, Easy Pay pre-pay program, cash and check
8. Enhance delinquent tax collections

BUDGET SUMMARY

	FY 12 Adopted	FY 13 Adopted	FY 14 Plan
Personnel	\$ 743,912	\$ 838,613	\$ 850,800
Operating	294,300	405,900	423,300
Capital	-	2,000	-
Local Aid to State Government	9,600	3,300	3,300
Credits/Other	(19,473)	(18,952)	(18,952)
Total	\$ <u>1,028,339</u>	\$ <u>1,230,861</u>	\$ <u>1,258,448</u>

PERSONNEL

Full-time Personnel	11	12	12
Part-time Personnel	1	1	1

PERFORMANCE MEASURES

	FY 11 Actual	FY 12 Projected	FY 13 Adopted	FY 14 Plan
# Real Estate tax bills processed	68,088	69,561	70,250	70,952
# Personal Property bills processed	152,861	157,785	162,519	167,395
# Business licenses mailed and payments processed	4,274	6,578	5,900	6,000

BUDGET COMMENTS

This budget reflects the addition of a position to the Delinquent Collections Unit which is projected to generate an additional \$319,000 in revenue. Funding for software maintenance costs is also included. Additional funding is allocated to address the increase in credit card fees due to an increase in the number of those transactions by citizens.

NET COUNTY FUNDING

	FY 12 Adopted	FY 13 Adopted	FY 14 Plan
Total Budget	\$ 1,028,339	\$ 1,230,861	\$ 1,258,448
State/Other Revenue	(156,297)	(150,902)	(151,350)
Net County Funding	\$ <u>872,042</u>	\$ <u>1,079,959</u>	\$ <u>1,107,098</u>