

**KEY WORKPLAN ITEMS**

1. Provide financial planning and capital financing advice to the County Administrator and the Board and manage financial policies and procedures to maintain highest bond rating available
2. Prepare annual operating budget for the County's general fund, special revenue funds and multi-year capital improvement program
3. Evaluate capital financing options and provide those alternatives to the County Administrator with recommendations
4. Review County insurance coverage and limits to manage risk
5. Respond to initial insurance claims within 24 hours of receipt
6. Reduce risk through onsite evaluation, safety procedure review and training
7. Provide in-house mail and courier services for both the County and School division

**BUDGET SUMMARY**

	FY 12 Adopted	FY 13 Adopted	FY 14 Plan
Personnel	\$ 556,599	\$ 577,798	\$ 584,338
Operating	400,000	384,000	393,200
Other	(82,616)	(84,316)	(86,016)
Total	\$ <u>873,983</u>	\$ <u>877,482</u>	\$ <u>891,522</u>

**PERSONNEL**

Full-time Personnel	6	6	6
---------------------	---	---	---

**PERFORMANCE MEASURES**

	FY 11 Actual	FY 12 Projected	FY 13 Adopted	FY 14 Plan
Worker's Compensation experience modifier	.80	.65	1.01	.90
Total cost of risk as a % of total budget	.14	.14	.15	.15
Rating issued by Standard and Poor's	AAA	AAA	AAA	AAA

**BUDGET COMMENTS**

This budget provides for the County's property and liability insurance coverage and annual audit services of financial statements. The Working Toward Wellness Program has been moved to Parks and Recreation.