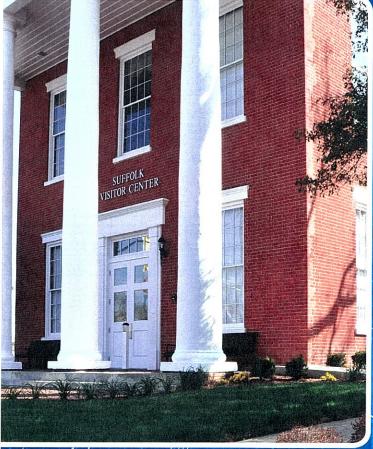
ADOPTED OPERATING &



CAPITAL BUDGET FY2013-2014



SUFFOR VIRGINIA It's a good time to be in Suffolk





RAVILION AT SUFFOLK VISITOR CENTER

ANIMAL CARE FACILITY





The Government Finance Officers Association of the United States and Canada (GFOA) presented a Distinguished Budget Presentation Award to the City of Suffolk, Virginia for its annual budget for the fiscal year beginning July 1, 2012. In order to receive this award, a government unit must publish a budget document that meets program criteria as a policy document, as an operations guide, as a financial plan, and as a communications device.

The award is valid for a period of one year only. We believe our current budget continues to conform to program requirements and we are submitting it to a GFOA to determine its eligibility for another award.



FY 2013-2014 Operating & Capital Budget

Table of Contents

1.	City Manager's Message	1
II.	Budget Document Overview	
	How to Read the Budget Document	6
	Our City Council	7
	City Council Guiding Principles	8
	Administrative Working Goals and Objectives	9
	City Organization Chart	11
	Strategic Planning and Budget Development Process	12
	Budget Development Calendar	15
	City Financial Structure	16
	Summary of Financial and Budget Policy Compliance	21
III.	Fund Summaries and Details	
	Executive Summary By Fund	39
	All Funds Revenues and Expenditures Summary	60
	Revenue Analysis	64
	General Fund Revenue Summary	76
	General Fund Expenditure Summary	79
	General Fund Specific Revenue and Appropriation Details	
	City Council	81
	City Manager	83
	Budget and Strategic Planning	85
	City Attorney	87
	Human Resources	89
	Commissioner of the Revenue	91
	City Assessor	93
	City Treasurer	95
	Finance	97
	Purchasing	99
	Registrar	101



FY 2013-2014 Operating & Capital Budget

Circuit Court - Judges	10
General District Court	10:
Magistrate's Office	10
Juvenile and Domestic Relations District Court	109
Court Service Unit	11
Clerk of the Circuit Court	113
Sheriff	115
Commonwealth's Attorney	117
Police	119
Police –Emergency Communications	121
Police Department – Animal Shelter Management	123
Community Development Services	125
Fire & Rescue	127
Fire & Rescue – Emergency Management	129
Western Tidewater Regional Jail Authority	131
Public Works	133
Capital Programs and Facilities	137
Social Services	139
Social Services – Comprehensive Services Act	141
Suffolk Health Department	143
Western Tidewater Community Services Board	145
School Support	147
Parks and Recreation	149
Library	154
Planning and Community Development	156
Economic Development	158
Economic Development – Tourism Division	160
Media and Community Relations	162
Virginia Cooperative Extension	164
ocal and Regional Organizations	166
Aviation Facilities	168
Non-Departmental General Fund	170



FY 2013-2014 Operating & Capital Budget

	Capital Projects Fund Specific Revenue and Appropriation Details	172
	Debt Service Fund Specific Revenue and Appropriation Details	175
	Special Revenue Fund Specific Revenue and Appropriation Details	
	Aviation Facilities Fund	178
	Downtown Business Overlay Taxing District	181
	Road Maintenance Fund	184
	Consolidated Grants Fund	188
	Transit System Fund	191
	Law Library Fund	194
	Route 17 Special Taxing District	197
	Enterprise Fund Specific Revenue and Appropriation Details	
	Public Utilities Fund	200
	Refuse Fund	209
	Stormwater Management Fund	212
	Internal Service Fund Specific Revenue and Appropriation Details	
	Technology and General Services	216
	Fleet Fund	219
	Risk Management Fund	222
	School Board Component Unit Specific Revenue and Appropriation Detail	
	School Operating Fund	225
IV.	Appendices of Supporting Budget Documents	
	Personnel Summary By Fund	228
	Capital Improvements Plan (CIP)	231
	Five Year Budget Projections	278
	Debt Service	279
	City Government, History and Community Attractions	283
	City Demographics and Statistics	
	Budget Adoption Ordinance	
	Fee Schedule	
	Glossary of Terms	