



County of Gloucester
Finance Department
6467 Main Street
Gloucester, Virginia 23061

(804)693-6927

Interoffice Memorandum

To: Gloucester County Board of Supervisors

From: Nickie C. Champion, Director of Financial Services

CC: Brenda G. Garton, County Administrator

Date: April 23, 2013

Re: Financial Report for Period Ending March 31, 2013

The third quarter General Fund financial reports for fiscal year 2013, which include projections out to June 30, 2013 are attached. Based on what I know today, the following chart may be helpful in summarizing our fiscal year 2013 situation:

	Adjusted Budget FY 13	06/30/2013 Forecast	06/30/2013 Over/(Under)
Total General Fund Revenue	\$56,626,235	\$56,896,225	\$269,990
Total General Fund Expenditure	<u>\$56,626,235</u>	<u>\$56,626,235</u>	<u>\$0</u>
Total Revenue Over Expenditure	\$0	\$269,990	\$269,990

The following items that may be of interest to the reader:

- The amount of tax collected from Public Service entities is expected to be more than the budget forecast. Public service real estate and personal property are assessed through the State Corporation Commission, and we receive an annual report for these values. The items included in this annual valuation report include property of Verizon and Dominion Power as well as the many communication towers located in the County.
- Our Director of Public Works is reporting that higher volumes of waste are being deposited at the landfill, which will increase expected Landfill Receipts by \$68,000.
- Actual use at the juvenile detention center has fallen drastically; and at this time, no budget shortfalls are expected. This is a change from the December 31, 2012 report.

I have also attached several charts pertaining to our local taxes. Highlights for these charts include:

- The increases in collections of local sales taxes seem to have leveled off. Currently, the cumulative increase for the fiscal year when compared to this time last fiscal year is .49%. If this increase holds true through the end of the fiscal year, we will be close to the budget forecast of \$3,763,114.
- While the amount being collected for meals tax shows very slight declines for the last three months, the cumulative increase for the fiscal year when compared to this time last fiscal

year is 7.83%. If this increase holds true, we will have no problem making the budget forecast of \$1,770,000.

- Growth in the amounts collected for Recordation Tax and Deeds of Conveyance Tax is encouraging. These are taxes attached to the recording of deeds, deeds of trust, mortgages, leases, and other contracts relating to real estate. Recordation Tax shows an increase of 41.1% over this time last year. We have already reached the expected revenue forecast for fiscal year 2013. The Deeds of Conveyance Tax shows an increase of 26.4% over this time last year. While this is a healthy increase, we will probably fall short of our expected revenue forecast by \$5,000 or so.
- The amounts collected for building permits is running just about even with last year. Based on what I know today, we should be close to our expected revenue forecast.

I have also attached a summary of revenues and expenses for the Utility Fund. While our actual revenues for the fund are slightly ahead of this time last year (when adjusted down for Loan Proceeds), we are still behind expected budget projections. Our Director of Public Utilities, Martin M. Schlesinger, continues to monitor the financial situation almost on a daily basis.

Additionally, I have attached a short listing of items funded or expected to be funded from the County Administrator's Contingency Fund. The uncommitted balance in the fund is \$152,499 at April 24, 2013. There are several problem areas in the fiscal year 2013 budget that may need additional funding from the Contingency Fund, including overtime in the Public Safety area and the possibility of unexpected costs for communication radios for new Riverside Doctor's Hospital.

Please do not hesitate to contact me if you have any questions.

General Fund Revenue Summary
Through March 31, 2013
Projected to June 30, 2013

	FY 11						FY 12						FY 13					
	Adjusted Budget	Collections to		Collections to		6/30/2011	Adjusted Budget	Collections to		Collections to		6/30/2012	Adjusted Budget	Collections to		Collections to		6/30/2013
	at 3/31/11	3/31/2011	% Collected	6/30/2011	% Collected	Over/(Short)	at 3/31/12	3/31/2012	% Collected	6/30/2012	% Collected	Over/(Short)	at 3/31/13	3/31/2013	% Collected	6/30/2013	% Collected	Over/(Short)
Real Estate Tax	24,156,430	11,984,029	49.6%	23,610,562	97.7%	(545,868)	24,123,347	12,040,768	49.9%	25,166,613	104.3%	1,043,266	26,930,110	13,679,102	50.8%	26,930,110	100.0%	0
Public Service	426,000	255,155	59.9%	490,332	115.1%	64,332	478,000	279,679	58.5%	565,341	118.3%	87,341	510,000	402,004	78.8%	671,240	131.6%	161,240
Personal Property Tax	6,101,953	4,056,618	66.5%	7,573,366	124.1%	1,471,413	6,909,115	4,130,534	59.8%	8,193,699	118.6%	1,284,584	8,461,985	4,887,930	57.8%	8,461,985	100.0%	0
Mobile Home	105,000	24,017	22.9%	41,607	39.6%	(63,393)	35,000	27,023	77.2%	44,881	128.2%	9,881	36,000	25,513	70.9%	40,000	111.1%	4,000
Penalties & Interest	465,000	388,432	83.5%	469,287	100.9%	4,287	465,000	422,898	90.9%	536,833	115.4%	71,833	494,000	491,684	99.5%	525,000	106.3%	31,000
Total Property Taxes	31,254,383	16,708,251	53.5%	32,185,154	103.0%	930,771	32,010,462	16,900,902	52.8%	34,507,367	107.8%	2,496,905	36,432,095	19,486,233	53.5%	36,628,335	100.5%	196,240
Local Sales Tax	3,669,347	2,017,791	55.0%	3,537,750	96.4%	(131,597)	3,669,347	2,135,316	58.2%	3,729,207	101.6%	59,860	3,763,114	2,145,702	57.0%	3,763,114	100.0%	0
Communication Sales Tax	1,346,800	737,885	54.8%	1,214,134	90.1%	(132,666)	1,346,800	662,830	49.2%	1,160,490	86.2%	(186,310)	1,214,000	682,394	56.2%	1,214,000	100.0%	0
Consumer Utility Tax	693,000	467,105	67.4%	700,959	101.1%	7,959	697,660	466,658	66.9%	699,428	100.3%	1,768	701,000	468,436	66.8%	701,000	100.0%	0
Electric Consumption Tax	127,300	96,062	75.5%	136,308	107.1%	9,008	133,112	85,171	64.0%	121,644	91.4%	(11,468)	133,112	89,049	66.9%	133,112	100.0%	0
Business LicenseTax	1,343,400	1,353,655	100.8%	1,446,819	107.7%	103,419	1,386,500	1,426,108	102.9%	1,516,103	109.3%	129,603	1,446,819	1,412,772	97.6%	1,446,819	100.0%	0
Cable TV Franchise Tax	331,000	218,149	65.9%	378,052	114.2%	47,052	335,000	233,143	69.6%	399,337	119.2%	64,337	404,000	240,345	59.5%	404,000	100.0%	0
Bank Stock Tax	120,000	586	0.5%	205,798	171.5%	85,798	140,000	458	0.3%	191,957	137.1%	51,957	170,000	407	0.2%	170,000	100.0%	0
Recordation Tax	415,000	210,330	50.7%	301,726	72.7%	(113,274)	358,500	174,397	48.6%	275,754	76.9%	(82,746)	275,000	245,656	89.3%	275,000	100.0%	0
Deeds of Conveyance	77,000	45,027	58.5%	65,359	84.9%	(11,641)	65,548	38,223	58.3%	61,099	93.2%	(4,449)	60,500	46,534	76.9%	60,500	100.0%	0
Meals Tax	1,664,000	1,051,494	63.2%	1,669,468	100.3%	5,468	1,660,000	1,138,085	68.6%	1,789,149	107.8%	129,149	1,770,000	1,172,736	66.3%	1,770,000	100.0%	0
Lodging Tax	110,000	75,619	68.7%	123,926	112.7%	13,926	110,000	78,765	71.6%	128,646	117.0%	18,646	109,528	90,248	82.4%	109,528	100.0%	0
Total Local Taxes	9,896,847	6,273,705	63.4%	9,780,299	98.8%	(116,548)	9,902,467	6,439,155	65.0%	10,072,814	101.7%	170,347	10,047,073	6,594,281	65.6%	10,047,073	100.0%	0
Permits & Licenses	347,200	198,026	57.0%	262,490	75.6%	(84,710)	282,075	233,302	82.7%	318,074	112.8%	35,999	274,600	235,686	85.8%	274,600	100.0%	0
Fines & Forfeitures	142,500	66,194	46.5%	87,571	61.5%	(54,929)	132,500	68,561	51.7%	114,403	86.3%	(18,097)	132,500	86,264	65.1%	132,500	100.0%	0
Use of Money & Prop	144,548	110,024	76.1%	158,093	109.4%	13,545	144,446	118,268	81.9%	134,989	93.5%	(9,457)	145,356	120,345	82.8%	151,106	104.0%	5,750
Charges for Services	884,524	524,972	59.4%	716,673	81.0%	(167,851)	746,769	509,006	68.2%	666,983	89.3%	(79,786)	689,864	530,547	76.9%	757,864	109.9%	68,000
Miscellaneous	214,494	158,120	73.7%	298,659	139.2%	84,165	245,251	260,163	106.1%	500,649	204.1%	255,398	281,969	176,856	62.7%	281,969	100.0%	0
Recovered Costs	392,603	270,732	69.0%	306,935	78.2%	(85,668)	360,223	279,018	77.5%	312,995	86.9%	(47,228)	338,373	313,875	92.8%	338,373	100.0%	0
Total Other Local Revenue	2,125,869	1,328,068	62.5%	1,830,421	86.1%	(295,448)	1,911,264	1,468,318	76.8%	2,048,093	107.2%	136,829	1,862,662	1,463,573	78.6%	1,936,412	104.0%	73,750
Total Local Revenue	43,277,099	24,310,024	56.2%	43,795,874	101.2%	518,775	43,824,193	24,808,376	56.6%	46,628,274	106.4%	2,804,081	48,341,830	27,544,087	57.0%	48,611,820	100.6%	269,990
State Revenue																		
Non-Categorical Aid	2,933,855	2,714,295	92.5%	2,926,465	99.7%	(7,390)	3,045,465	2,763,234	90.7%	3,016,082	99.0%	(29,383)	2,980,640	2,760,770	92.6%	2,980,640	100.0%	0
Shared Expenses	3,322,592	2,383,370	71.7%	3,494,598	105.2%	172,006	3,345,671	2,317,297	69.3%	3,477,250	103.9%	131,579	3,462,733	2,326,834	67.2%	3,462,733	100.0%	0
Categorical Aid	707,566	387,097	54.7%	612,700	86.6%	(94,866)	623,543	353,381	56.7%	566,794	90.9%	(56,749)	615,539	384,330	62.4%	615,539	100.0%	0
Total State Revenue	6,964,013	5,484,762	78.8%	7,033,763	101.0%	69,750	7,014,679	5,433,912	77.5%	7,060,126	100.6%	45,447	7,058,912	5,471,934	77.5%	7,058,912	100.0%	0
Federal Revenue																		
ARRA	0	13,873	0.0%	13,873	0.0%	13,873	0	0	0.0%	0	0.0%	0	0	0	0.0%	0	0.0%	0
Other	94,023	34,694	36.9%	187,233	199.1%	93,210	140,469	35,028	24.9%	178,215	126.9%	37,746	189,989	13,834	7.3%	189,989	100.0%	0
Total Federal Revenue	94,023	48,567	51.7%	201,106	213.9%	107,083	140,469	35,028	24.9%	178,215	126.9%	37,746	189,989	13,834	7.3%	189,989	100.0%	0
Restricted Fund Balance	160,624	160,624	100.0%	0	0.0%	(160,624)	96,690	96,690	100.0%	0	0.0%	(96,690)	124,288	124,288	100.0%	124,288	0.0%	0
From Fund Balance - Adoption	72,000	72,000	100.0%	0	0.0%	(72,000)	212,111	212,111	100.0%	0	0.0%	(212,111)	288,333	288,333	100.0%	288,333	0.0%	0
From Fund Balance - After Adoption	511,858	511,858	100.0%	0	0.0%	(511,858)	905,534	905,534	100.0%	0	0.0%	(905,534)	622,883	622,883	100.0%	622,883	0.0%	0
Total Fund Balance	744,482	744,482	100.0%	0	0.0%	(744,482)	1,214,335	1,214,335	100.0%	0	0.0%	(1,214,335)	1,035,504	1,035,504	100.0%	1,035,504	100.0%	0
Total General Fund	51,079,617	30,587,835	59.9%	51,030,743	99.9%	(48,874)	52,193,676	31,491,651	60.3%	53,866,615	103.2%	1,672,939	56,626,235	34,065,359	60.2%	56,896,225	100.5%	269,990

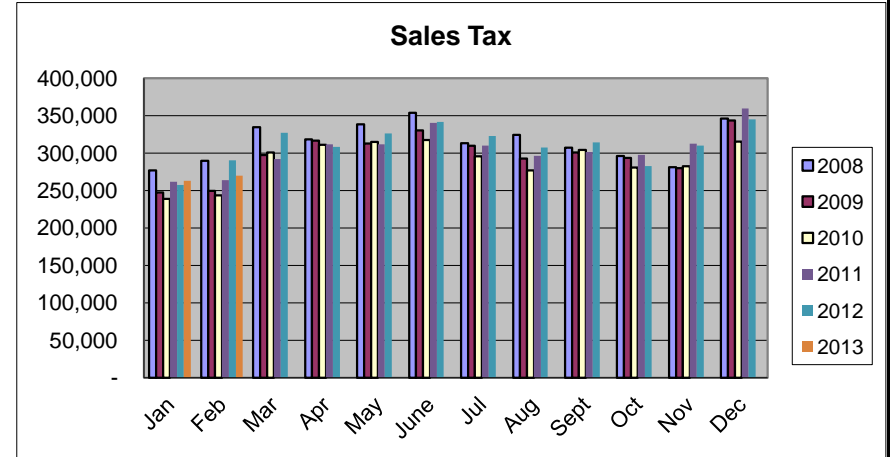
General Fund Expenditure Summary
Through March 31, 2013
Projected to June 30, 2013

Department	FY 11	Expenditures to 3/31/2011	% Spent	Expenditures to 6/30/2011	% Spent	6/30/2011 Over/(Under)	FY 12	Expenditures to 3/31/2012	% Spent	Expenditures to 6/30/2012	% Spent	6/30/2012 Over/(Under)	FY 13	Estimated Expenditures to 3/31/2013	% Spent	Estimated Expenditures to 6/30/2013	% Spent	6/30/2013 Over/(Under)
	Adjusted Budget At 3/31/11						Adjusted Budget At 3/31/12						Adjusted Budget At 3/31/13					
Administration	5,050,717	3,707,136	73.4%	4,391,986	87.0%	(658,731)	4,944,703	3,370,875	68.2%	4,580,732	92.6%	(363,971)	5,485,276	3,809,912	69.5%	5,485,276	100.0%	-
Transfers Out	27,390,951	18,333,046	66.9%	27,635,002	100.9%	244,051	28,533,511	19,365,626	67.9%	30,410,779	106.6%	1,877,268	31,098,527	21,332,853	68.6%	31,098,527	100.0%	-
Judicial	1,621,284	1,092,161	67.4%	1,511,513	93.2%	(109,771)	1,554,093	1,232,055	79.3%	1,644,975	105.8%	90,882	1,734,380	1,187,771	68.5%	1,734,380	100.0%	-
Public Safety	10,887,303	7,507,277	69.0%	10,237,521	94.0%	(649,782)	10,770,675	7,815,665	72.6%	10,548,497	97.9%	(222,178)	11,599,360	8,522,050	73.5%	11,599,360	100.0%	-
Public Works	1,918,835	1,374,870	71.7%	1,879,012	97.9%	(39,823)	2,086,617	1,476,054	70.7%	2,021,420	96.9%	(65,197)	2,218,747	1,553,498	70.0%	2,218,747	100.0%	-
Health and Welfare	573,628	435,174	75.9%	579,133	101.0%	5,505	592,811	421,233	71.1%	594,567	100.3%	1,756	595,569	455,084	76.4%	595,569	100.0%	-
Education	533,980	378,129	70.8%	506,306	94.8%	(27,674)	543,802	373,765	68.7%	500,919	92.1%	(42,883)	573,517	378,792	66.0%	573,517	100.0%	-
Cultural	1,941,655	1,332,037	68.6%	1,834,820	94.5%	(106,835)	1,987,132	1,398,556	70.4%	1,959,087	98.6%	(28,045)	2,136,933	1,493,549	69.9%	2,136,933	100.0%	-
Community Development	898,094	539,866	60.1%	731,327	81.4%	(166,767)	854,337	545,703	63.9%	746,246	87.3%	(108,091)	857,931	562,032	65.5%	857,931	100.0%	-
Contributions & Suspense	263,170	250,385	95.1%	263,170	100.0%	-	325,995	312,286	95.8%	325,145	99.7%	(850)	325,995	299,185	91.8%	325,995	100.0%	-
Total General Fund	51,079,617	34,950,081	68.4%	49,569,790	97.0%	(1,509,827)	52,193,676	36,311,819	69.6%	53,332,367	102.2%	1,138,691	56,626,235	39,594,726	69.9%	56,626,235	100.0%	-

10-31-012-000-000-000-31201000

Sales Taxes

	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>
Jul	314,952	354,911	313,091	309,809	295,686	310,111	322,907
Aug	312,529	336,812	324,374	292,670	277,143	296,507	307,575
Sept	327,112	342,695	307,195	300,817	304,306	301,389	314,520
Oct	318,029	323,466	296,018	293,513	280,971	297,795	282,650
Nov	305,970	311,503	281,005	279,752	282,408	312,531	309,953
Dec	363,066	362,452	346,245	343,819	315,513	359,532	344,927
Jan	280,526	276,871	247,336	238,815	261,765	257,450	263,170
Feb	283,422	289,742	249,381	243,509	264,107	290,603	270,051
Mar	361,590	334,792	297,476	300,809	292,044	326,984	
Apr	330,257	318,549	316,642	311,338	311,959	308,384	
May	349,227	338,484	313,004	314,874	311,642	326,361	
June	366,585	354,059	330,370	317,591	340,209	341,559	
	3,913,265	3,944,336	3,622,137	3,547,316	3,537,753	3,729,206	2,415,753

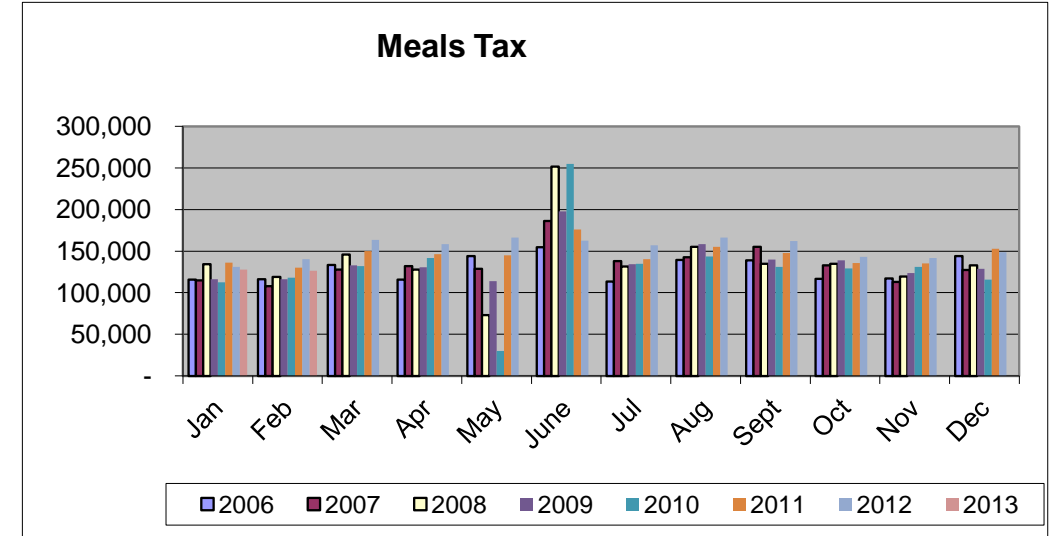


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Meals Tax

	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>
Jul	113,223	137,979	131,332	134,312	134,830	140,359	157,089
Aug	139,280	142,711	155,284	158,528	143,590	155,382	166,152
Sept	138,870	155,086	134,642	139,998	131,063	147,576	162,172
Oct	116,725	133,012	134,601	138,953	129,069	135,706	143,125
Nov	117,364	112,817	119,610	123,812	131,173	135,138	141,544
Dec	144,231	127,462	132,957	128,870	115,878	152,645	148,496
Jan	114,665	134,460	116,046	112,282	135,923	130,829	127,886
Feb	107,804	119,091	116,282	117,866	129,968	140,450	126,272
Mar	127,647	145,880	133,097	131,934	150,212	163,681	-
Apr	131,926	127,592	130,392	141,937	146,429	158,270	-
May	128,813	72,866	114,062	30,155	145,135	166,312	-
June	186,082	251,682	197,745	254,806	176,198	162,800	-
	1,566,630	1,660,638	1,616,050	1,613,453	1,669,468	1,789,148	1,172,736

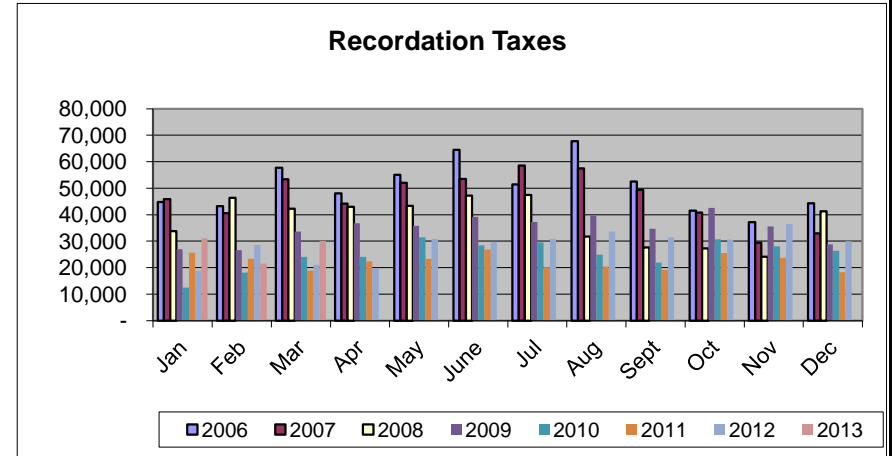
884,358



10-31-012-000-000-000-31207010

Recordation Taxes Code 213

	<u>FY 06-07</u>	<u>FY 07-08</u>	<u>FY 08-09</u>	<u>FY 09-10</u>	<u>FY 10-11</u>	<u>FY 11-12</u>	<u>FY 12-13</u>
Jul	51,474	58,590	47,395	37,170	29,522	20,158	30,800
Aug	67,729	57,472	31,693	39,619	24,843	20,432	33,631
Sept	52,474	49,510	27,577	34,678	21,925	19,069	31,443
Oct	41,555	40,643	27,308	42,549	30,697	25,508	30,588
Nov	37,183	29,436	24,145	35,527	28,061	23,645	36,529
Dec	44,293	32,910	41,217	28,720	26,395	18,231	30,002
Jan	45,923	33,807	26,994	12,473	25,598	18,857	31,086
Feb	40,596	46,405	26,607	18,090	23,287	28,496	21,575
Mar	53,391	42,220	33,587	24,042	18,895	21,064	30,060
Apr	44,177	42,969	36,722	23,999	22,355	19,720	-
May	52,079	43,301	35,746	31,447	23,324	30,807	-
June	53,503	47,232	39,202	28,426	26,822	29,766	-
	<u>584,377</u>	<u>524,494</u>	<u>398,193</u>	<u>356,740</u>	<u>301,724</u>	<u>275,753</u>	<u>275,714</u>



Deeds of Conveyance Code 220

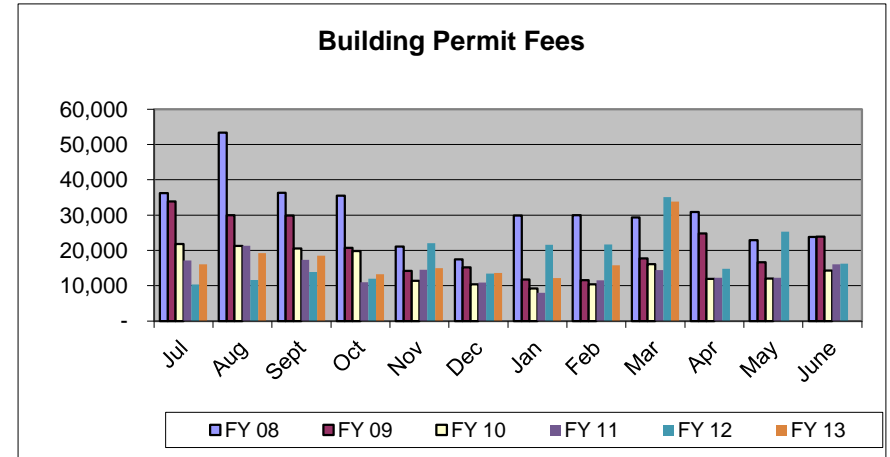
Deed of Conveyance

Month	2006	2007	2008	2009	2010	2011	2012	2013
Jan	9,000	4,500	6,000	1,500	1,500	5,500	6,500	6,000
Feb	7,500	7,500	6,000	2,500	2,500	6,500	6,500	4,000
Mar	13,000	8,500	7,500	3,500	3,500	4,500	6,000	6,000
Apr	8,500	8,500	9,500	9,500	6,000	5,000	6,000	6,000
May	9,500	10,500	7,500	5,500	5,500	5,500	7,500	6,000
June	16,500	12,000	9,500	7,500	6,500	6,500	7,500	6,000
Jul	11,500	11,000	7,500	7,500	7,500	4,500	7,500	6,000
Aug	15,000	14,000	6,500	8,500	6,500	5,500	6,500	6,000
Sept	10,000	10,000	5,500	7,500	5,500	4,500	6,500	6,000
Oct	7,500	8,500	5,500	8,500	6,500	4,500	6,500	6,000
Nov	6,500	5,500	5,500	9,500	5,500	4,500	4,500	6,000
Dec	7,500	7,500	9,500	7,500	6,500	4,500	6,500	6,000

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Building Permits

	<u>FY 08</u>	<u>FY 09</u>	<u>FY 10</u>	<u>FY 11</u>	<u>FY 12</u>	<u>FY 13</u>
Jul	36,206	33,880	21,765	17,126	10,331	16,026
Aug	53,339	29,970	21,235	21,265	11,630	19,242
Sept	36,352	29,883	20,550	17,325	13,902	18,509
Oct	35,510	20,753	19,772	10,988	11,932	13,251
Nov	21,114	14,221	11,405	14,548	22,005	14,975
Dec	17,482	15,196	10,347	10,902	13,441	13,566
Jan	29,874	11,763	9,242	7,988	21,605	12,167
Feb	29,972	11,611	10,377	11,498	21,690	15,804
Mar	29,306	17,729	16,117	14,411	35,044	33,807
Apr	30,898	24,773	11,921	12,228	14,770	
May	22,912	16,686	12,038	12,281	25,270	
June	23,825	23,913	14,274	16,097	16,199	
	366,790	250,378	179,043	166,657	217,819	157,347



Utility Fund Summary
Through March 31, 2013

	FY 10	Collections to		FY 11	Collections to		FY 12	Collections to		FY 13	Collections to	
	<u>Adjusted Budget</u>	<u>3/31/2010</u>	<u>% Collected</u>	<u>Adjusted Budget</u>	<u>3/31/2011</u>	<u>% Collected</u>	<u>Adjusted Budget</u>	<u>3/31/2012</u>	<u>% Collected</u>	<u>Adjusted Budget</u>	<u>3/31/2013</u>	<u>% Collected</u>
Use of Money & Property	72,000	26,362	36.6%	72,000	7,752	10.8%	72,000	3,223	4.5%	15,500	1,532	9.9%
Water Service	3,622,327	2,371,034	65.5%	3,607,192	2,381,573	66.0%	3,643,000	2,254,466	61.9%	3,786,900	2,301,543	60.8%
Sewer Service	693,506	433,157	62.5%	693,506	434,094	62.6%	695,000	421,028	60.6%	730,000	452,597	62.0%
Connection Fees-Water	240,000	65,500	27.3%	186,000	88,000	47.3%	186,000	107,500	57.8%	165,000	189,350	114.8%
Connection Fees-Sewer	227,500	56,900	25.0%	346,500	72,200	20.8%	346,500	111,290	32.1%	132,000	184,800	140.0%
Development Fees-Water	32,500	10,500	32.3%	30,000	13,500	45.0%	37,500	16,500	44.0%	17,500	27,000	154.3%
Development Fees-Sewer	78,000	20,600	26.4%	72,000	27,800	38.6%	72,000	41,200	57.2%	48,000	67,200	140.0%
All Other Charges for Services	87,050	81,643	93.8%	89,750	107,201	119.4%	(11,750)	130,401	-1109.8%	141,820	(14,523)	-10.2%
Miscellaneous	8,200	7,426	90.6%	9,700	7,047	72.6%	9,200	7,612	82.7%	9,200	11,800	128.3%
DSR Fund Interest	115,000	45,451	39.5%	115,000	45,307	39.4%	115,000	47,642	41.4%	100,000	68,413	68.4%
Development Fund Balance	390,000	0	0.0%	335,000	0	0.0%	0	0	0.0%	0	0	0.0%
Transfer from General Fund	0	0	0.0%	0	0	0.0%	480,000	480,000	100.0%	728,758	728,758	100.0%
Loan Proceeds	0	0	0.0%	0	0	0.0%	0	0	0.0%	850,000	0	0.0%
Total Utility Fund Revenues	5,566,083	3,118,573	56.0%	5,556,648	3,184,475	57.3%	5,644,450	3,620,862	64.1%	6,724,678	4,018,470	59.8%

	FY 10	Expenses		FY 11	Expenses to		FY 12	Expenses to		FY 13	Expenses to	
	<u>Adjusted Budget</u>	<u>3/31/2010</u>	<u>% Spent</u>	<u>Adjusted Budget</u>	<u>3/31/2011</u>	<u>% Spent</u>	<u>Adjusted Budget</u>	<u>3/31/2012</u>	<u>% Spent</u>	<u>Adjusted Budget</u>	<u>3/31/2013</u>	<u>% Spent</u>
Personnel Costs	1,292,253	944,160	73.1%	1,263,470	951,472	75.3%	1,263,470	951,998	75.3%	1,414,379	1,059,363	74.9%
Operating Costs	1,141,666	659,342	57.8%	1,203,244	408,128	33.9%	1,203,244	872,726	72.5%	2,987,631	787,716	26.4%
Capital Outlay	388,000	70,559	18.2%	371,545	376,879	101.4%	371,545	30,331	8.2%	424,295	12,956	3.1%
Debt Service	2,633,664	1,046,662	39.7%	2,616,389	544,357	20.8%	2,616,389	952,571	36.4%	1,832,873	1,832,873	100.0%
To Development Fund Balance	110,500	31,100	28.1%	102,000	41,300	40.5%	102,000	57,700	56.6%	65,500	65,500	100.0%
Total Utility Fund Expenses	5,566,083	2,751,823	49.4%	5,556,648	2,322,135	41.8%	5,556,648	2,865,326	51.6%	6,724,678	3,758,408	55.9%

FY 2013 County Administrator's Contingency Fund

FY 2013 Adopted Budget Amount	\$	388,863
Data Destruction - DIT		(5,000)
Repair Tractor - P&R		(3,000)
Sewer Repair - Gloucester Point Beach		(1,795)
HGMP Grant Application for Water Gauges		(3,000)
Old Landfill Cap Maintenance		(2,200)
Engineering at Woodville Park		(16,445)
Refund Excess Tax Sale Proceeds		(8,211)
Overtime for Sheriff - Enforcement Programs		(10,000)
Desk for J&D Court		(1,400)
Hurricane Sandy		(9,880)
EOC Engineering and Bid Work (Pending Board Approval of Project)		(35,510)
Network and Server Upgrade		(58,461)
Conference Table and 10 Chairs for New Room in Bldg #1		(1,370)
Replace used Sand Probe in P & R		(15,000)
Border Materials for Playground on Slope		(3,000)
Election Equipment for Registrar		(11,637)
Wireless Network Failure at Beaverdam Park and Water Treatment Plant		(2,730)
McGuireWoods and General Assembly Utility Matter		(3,900)
Portable Radios for Dispatch Room		(4,900)
Small Printers for FEMA and Beaverdam Park		(300)
Pictometry Flyover		(19,564)
BZA Training		(1,350)
Aberdeen Creek MPPDC Project		(6,500)
Main Street Island Repair		(1,840)
Fireproof File for Board Minutes		(3,611)
Election Equipment for Registrar		(5,760)
Balance Remaining	\$	152,499