

**PURPOSE**

The James City Service Authority finances, constructs, operates, and maintains public water and sewer systems within the Primary Service Area which is the area designated by the County's Board of Supervisors for the provision of water and sewer services. Operational and maintenance responsibilities include wells, water distribution lines, sewage pumping stations, and sewage collection lines. Expenses are charged directly to a particular project or are allocated to the different operating areas as indirect costs. The Administration Fund allocation formula is based on the number of customers, system work orders, number of facilities, miles of water/sewer lines, and capital assets value. The current allocation provides for a ratio of 42 percent from Water Fund and 58 percent from Sewer Fund.

**BUDGET SUMMARY**

	<u>FY 12 Adopted</u>	<u>FY 13 Adopted</u>	<u>FY 14 Plan</u>
<u>Expenses:</u>			
Personnel Expenses	\$ 4,277,590	\$ 4,499,183	\$ 4,547,811
Operating Expenses	1,692,590	1,706,811	1,741,204
Capital Outlay	<u>129,500</u>	<u>144,000</u>	<u>99,500</u>
Total	\$ <u>6,099,680</u>	\$ <u>6,349,994</u>	\$ <u>6,388,515</u>
<u>Allocation of Expenses:</u>			
Water Fund	\$ 2,561,866	\$ 2,666,997	\$ 2,683,176
Sewer Fund	<u>3,537,814</u>	<u>3,682,997</u>	<u>3,705,339</u>
Total	\$ <u>6,099,680</u>	\$ <u>6,349,994</u>	\$ <u>6,388,515</u>

**PERSONNEL**

Full-Time Personnel	63	63	63
Part-Time Personnel	2	2	2

**BUDGET COMMENTS**

Administrative expenses are reimbursed from the operating funds through utility consumption charges, water and sewer inspection fees, billing service charges, and office rent charged to James City County.

The FY2013 Administrative Budget increases 4.1 percent from the FY2012 adopted budget. This increase is due in part to an increase in Virginia Retirement System costs. Other increased costs include health insurance premiums, fuel costs, utilities and insurance for the new Operations Center, three vehicle replacements and one vehicle rehabilitation. The FY2014 Administrative Budget increases 0.6 percent from the FY2013 adopted budget primarily due to expected increases in health insurance premiums and fuel costs.