

**KEY WORKPLAN ITEMS**

1. Review and provide comments to applicants on conceptual, site plan and subdivision applications within 10 business days of submission to ensure that the proposed applications meet Zoning Ordinances
2. Ensure enforcement of relevant sections of the County Code and Zoning Ordinance by responding with inspection and follow-up contact to zoning and code violations within five business days
3. Review and comment on applications for administrative variances, building and sign permits
4. Assist Board of Zoning Appeals with research and compilation of case information in preparation for hearing of variances and appeals to Zoning Administrator decisions and associated administrative decisions
5. Remove illegally posted temporary signage from County roadways
6. Work in concert with Building Safety and Permits and Housing and Community Development to address unsafe structures in a timely and effective fashion

**BUDGET SUMMARY**

		FY 12 Adopted	FY 13 Adopted	FY 14 Plan
Personnel	\$	287,535	\$ 306,070	\$ 311,807
Operating		15,300	21,500	20,500
Total	\$	<u>302,835</u>	<u>\$ 327,570</u>	<u>\$ 332,307</u>

**PERSONNEL**

Full-time Personnel	4	4	4
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**PERFORMANCE MEASURES**

	FY 11 Actual	FY 12 Projected	FY 13 Adopted	FY 14 Plan
% Zoning and proffer violations resolved within six months of initial violation	81%	90%	95%	95%

**BUDGET COMMENTS**

Additional funding is included for trash and grass cleanups for zoning violations.