

JULY, 2022



M&E CHECKLIST			
REQUIREMENT (CREATE)	Qty/Number	✓ Yes	✓ No
1. Evidence of 70% Attendance by each MSME	36	✓	
2. Evidence of all completed Assignments	18	✓	
3. Evidence of MSMEs paid tuition fee	5	✓	
4. Evidence of business registration			
5. Proof of application for financial support for MSMEs	15	✓	
6. Evidence of Business Model Canvas developed by MSMEs	18	✓	
7. Evidence of digital market presence	18	✓	
REQUIREMENT (START)			
1. Evidence of 70% Attendance by each MSME	12	✓	
2. Evidence of all completed Assignments			
3. Evidence of MSMEs paid tuition fee	0		✓
4. Evidence of business registration	12	✓	
5. Evidence of bank account opening/usage	0		✓
6. Proof of application for financial support for MSMEs	0		
7. Evidence of Business Plan developed by MSMEs	12	✓	✓
8. Proof of market linkage (physical/digital) Market access	0		✓
9. Proof of application for financial support -soft loans, grants, investments etc.,	0		✓
REQUIREMENT (SCALE)			
1. Evidence of 70% Attendance by each MSME			
2. Evidence of all completed Assignments			
3. Evidence of MSMEs paid tuition fee			
4. Evidence of business registration			
5. Evidence of bank account opening/usage			
6. Proof of market linkage (physical/digital) market access			
7. Proof of application for financial support-soft loans, grant, investment			
8. Growth plan			

1. Checked and submitted by (Admin):

Name & Designation: AGABE SUNDAY ALMAH (Admin Officer)

Date & Signature: 01-08-2022

2. Cross Checked by M&E

Name & Designation: Mami Daniel Lam (M/E)

Date & Signature: 01/08/2022

FOR OFFICIAL USE ONLY

Confirmed and approved by:

Name: _____

Designation: _____

Date & Signature: _____