

Internship Evaluation & Reporting

Thank you for taking the time to complete this form, this evaluation will be used to assess the student's participation in the internship program.

Supervisors, using the form below please evaluate the student who interned with your organization, institution, or business. You can fill out this form electronically or you can fill it manually but eventually it must be signed and stamped from the company's side.

Please note that part I & III should be completed by the intern, part II should be completed by the direct supervisor in the company.

Part I. GENERAL INFORMATION - STUDENT'S INPUT

Student Info:

Student Name: Lujain Tarek Tahar GUC Student ID No.: 52-10478
 Faculty: MET / Engineering Major: MET
 Student Mobile No.: 01011466099

Internship Info:

Company Name: Orange business
 Core Industry/Business: _____ Country: Egypt
 Supervisor Name: Youssef Shalaby Supervisor Job Title: Senior operations Manager
 Supervisor Tel. No.: _____ Supervisor Mobile No.: 01225342471
 Supervisor E-mail: Youssef.Shalaby@orange.com Training Department(s): Global Delivery & operations
 Source of internships: (1) SCAD office (2) on my own (3) Referrals from GUC TA/Dr. (4) Recruitment website (5) others:
 Work Place: (1) Organization (2) Head Office (3) Branch (4) Factory (5) Others:

Part II. EVALUATION AND COMMENTS - DIRECT SUPERVISOR'S INPUT

Period of Internship (dd/mm/yyyy) (dd/mm/yyyy)
 From: 17/7/2023 To: 17/8/2023
 Internship nature (Enrollment Status)
☐ Part time Please specify, no. of Days per week: _____ hours per day : _____
☒ Full time Please specify, no. of Days per week: 5 hours per day : 9

Company Stamp



For SCAD internal use only

Serial no.	SCAD Comment	Academic Reviewer Comment	Academic Reviewer Signature
			<input type="checkbox"/> Accepted <input type="checkbox"/> Rejected Reason of rejection: Signature:

student's performance by marking the appropriate box:

the following aspects, please mark the box in the rating scale that most closely corresponds to the evaluation of the profile of the student during the internship period. Please also feel free to offer comments and suggestions for changes and improvements in the space provided at the end of the form.

1=Unsatisfactory 2=Below Average 3=Satisfactory 4=Above Average 5=Excellent

	1	2	3	4	5	NA
Skills & Professional Attributes						
Ability to adapt to change					✓	
Analytical skills					✓	
Collecting data/ research data skills					✓	
Creativity					✓	
Follow up skills				✓		
Interpersonal skills with peers, supervisors, and clients				✓		
Problem solving				✓		
Punctuality				✓		
Reporting skills					✓	
Responsibility and accountability				✓		
Stress handling					✓	
Taking initiatives				✓		
Teamwork					✓	
Time management				✓		
Other:						
Technical Background						
Technical Knowledge			✓			
Compatibility of technical skills with the job				✓		
Other:						

	1	2	3	4	5	NA
Command of Language						
Arabic					✓	
English					✓	
German						
Other:						
Computer Skills						
Please use space below in specifying the computer program/software used during the internship and evaluate student's performance accordingly						
1. Putty					✓	
2. OCEANE					✓	
3.						

Overall Evaluation of Student's performance and profile					
Unsatisfactory	Improvement needed	Meets expectations	Exceeds expectations	Exceptional	NA
			✓		

General Comments & Recommendations: (kindly mention intern potentials, areas of further development or technical constraints encountered during the internship period)

Lujain demonstrated exceptional dedication, a strong work ethic, and a remarkable ability to learn and adapt.

Do you think similar candidates would fit in the Organization culture and qualify for job needs?

Yes ☒ No ☐ Maybe ☐

Student Signature:

Date:

Supervisor Signature:

Date:

Youssef Shalaby

26-09-2023

Part III. INTERNSHIP REPORT – STUDENT'S INPUT

- This report has to be prepared by the student, it must be prepared and written in a computerized format, submitting the report in hand written format will not be accepted.
- Kindly refer to the Internship Report writing Guidelines on the GUC intranet – SCAD office folder.
- This report will be reviewed and evaluated from internal faculty members.

Internship Title: _____

Company / Organization Name: _____

Introduction: (Not less than 100 words) (should depict the main purpose of the report, covering the objective out of performing this internship in this industry/company specifically then cover the outline for the report's structure)

Company / Organization Description: (Not less than 100 words)

Internship Performed Tasks: (Not less than 100 words)

Internship Evaluation: (Not less than 100 words) (This section should answer the following questions in the form of a paragraph)

What skills do you think that you have gained from the internship? Did the internship meet your expectations? If not, please explain why? How do you think the internship will influence your future career plans? How do you think the internship activities that you carried out are correlated with your studies? Which of the academic courses that you have taken in GUC were the most related to your internship?

Conclusion: (Not less than 100 words) (A summary of key conclusions derived from the internship experience. general observations about the sector in which your internship company/institution operates)

Please rate your satisfaction with the internship experience.

☐ Very satisfied ☐ Somehow satisfied ☐ Neutral ☐ Somehow dissatisfied ☐ Very dissatisfied

Would you recommend this internship to other colleagues?

☐ Yes ☐ No ☐ Maybe

References: (If any external sources are used, provide references for any information quoted)

Appendices: (Upon availability, charts, pictures, etc.)

Disclosure / Confidentiality Agreement

This agreement is to acknowledge that the information provided by any company / organization during the internship is unique to this business and confidential.

Therefore, anyone reading this agreement agrees not to disclose any of the information provided during the internship without notifying & taking the employer's / supervisor's approval.

Internship Report

Internship Title: Internship at Orange Business Branch, Egypt

Introduction:

This report documents my enriching experience during a month-long internship at Orange Business Branch in Egypt, where I collaborated closely with the Siemens team. The objective of this internship was to bridge the gap between theoretical knowledge acquired at the German University in Cairo (GUC) and practical applications in the telecommunications industry. This report meticulously outlines the tasks performed, skills acquired, and their alignment with my academic studies, reflecting a holistic understanding of the telecom sector. My role in this internship included working on real – life examples of networking and technical hardware/software issues that face internal teams of the company on a daily basis.

Company / Organization Description:

Orange Business Branch in Egypt stands as a pinnacle in the telecommunications industry, lauded for its innovative solutions and unwavering commitment to exceptional service. The organization was established in 2006 through a rebranding and consolidation of the existing France Telecom businesses of Equant and Wanadoo. Later on, it expanded to become an international company where one of its branches are located locally in Egypt. It aims to become the leading network and digital integrator, building on its strengths in connectivity, cloud and cybersecurity. It follows a very modern and employee-friendly environment that caters to the modern standards of employment. The organization specializes in providing state-of-the-art telecommunication services to businesses, transforming communication paradigms for its clients.

Internship Performed Tasks:

Throughout the internship, my responsibilities encompassed a spectrum of tasks. I actively contributed to the implementation of high-profile telecommunications projects, delved into comprehensive market research, and harnessed data analytics to provide actionable insights for the Siemens team. Additionally, I honed my skills in troubleshooting complex technical issues and delivering effective solutions, thereby enhancing my problem-solving abilities. Moreover, I used multiple Orange Business tools like Putty, Oceane, client-matrix, etc. to communicate with customers, to showcase analyzing graphs of important client data, and to configure, set up, and alter falling sites,

ports, etc. I also engaged in cybersecurity and seeing how the company secures its traffic using its advanced technologies.

Internship Evaluation:

This internship proved to be a transformative experience, endowing me with multifaceted skills such as advanced project management, intricate market analysis, and proficient technical troubleshooting. The exposure to real-world applications of my academic knowledge surpassed my expectations. I firmly believe that these acquired skills will play a pivotal role in shaping my future career trajectory, providing me with a competitive edge in the industry.

The internship activities seamlessly integrated with my academic pursuits at GUC. Specifically, courses related to advanced telecommunications technologies, cybersecurity, software engineering, and data-driven decision-making found direct resonance with my tasks. The synergy between theoretical knowledge and practical implementation greatly deepened my understanding of these subjects.

Conclusion:

In conclusion, this internship offered a profound insight into the telecommunications industry, underscoring the pivotal role of innovative solutions and efficient communication technologies in the corporate landscape. The experience illuminated the dynamic nature of the sector and reinforced the importance of adaptability and continuous learning. Moreover, the social environment allowed me to engage with my mentors, colleagues, and fellow interns in a comfortable way without feeling and pressure or any overload that is not suitable for my field of study. I unequivocally rate my satisfaction with the internship experience as "Exceptionally Satisfied" and enthusiastically recommend this internship opportunity to my peers.

References:

No external sources were referenced in the preparation of this report.

Appendices:

No appendices provided

Disclosure / Confidentiality Agreement:

I solemnly acknowledge the confidential nature of the information provided by Orange Business Branch during the internship. I affirm my commitment to non-disclosure without the explicit consent of the employer/supervisor.

Lujain Tarek Taha Mohamed

52-10478