Dynamics AX Symbol Font

Version: RTW

Useful Information

This document contains a list of the available symbols within Dynamics AX, as well as information and guidelines around the usage of symbols in various locations in the product. *As a general rule, use a symbol according to it's primary label/description.* In some cases, a symbol may have one or more secondary names, and these are available in a smaller font underneath the primary name. Unicode values provided in the tooltip are for reference only -- Do not use the unicode values directly.

The symbol font is used by setting the ImageLocation property to "Symbol" and the NormalImage property to a symbol name listed below.

Guidelines for symbol use by location:

- **Navigation Bar:** The symbols shown in the Navigation Bar are controlled by the client.
- **Navigation Pane:** Workspace symbols shown in the Navigation Pane are defined by the corresponding workspace tiles.
- **Action Panes/Toobars:** Buttons on the Action Panes should be a combination of symbols and text for frequently used actions with an appropriate symbol. Otherwise, the buttons should be text only.
- **Action Pane fly-outs:** Symbols are not supported on buttons in Action Pane fly-outs.
- **Grids:** Grids can use symbols for status indication (e.g. done, warning, etc...).
- **Tiles:** Tiles that initiate actions (e.g. New button tiles) should always use a symbol, whereas other non-count tiles can optionally include symbols. Count tiles are text only.
- **Cards:** Cards may contain symbols in Toolbars (see the guideline for Toolbars), to indicate status, and to denote the type of card (e.g. expense types such as airfare, meal, hotel).
- **Buttons:** Buttons can have symbols that match the action being taken. Buttons should either use symbols to the left of the text, text only, or image only.

If the symbol you would like to use has a label that is different from your required action, then use text only or [contact the icon team](#) to request a new symbol. The team will review the need and scenario for new symbols and will recommend a solution.

Symbols

✔	■	☐
Checkmark	CheckboxFill	Checkbox
■	☑	⬓
CheckboxIndeterminate	CheckboxWithBox	Popout (or PopoutExpand)
⏻	‹	›
OnOff	ChevronLeft	ChevronRight
⌃	⌄	⌄
ChevronUp	ChevronDown	DropDownArrow
◄‖	‖►	◄
First	Last	Previous
▶	‖‖	✎
Play (or Next)	Pause	Edit (or ViewEdit)
🖫	🗑	—
Save	Delete (or Trash/Remove/Clear)	Hide
✚	✕	✔
Add (or New)	Cancel	Accept (or OK/Done)

●●● More	↻ Redo	↺ Restore (or Undo)
🏠 Home	↑ Up	↓ Down
→ Forward (or MoveRight)	← Back (or MoveLeft)	★ Favorite (or Star)
📷 Camera	⚙ Settings	⟳ Sync
↓ Download (or Import)	✉ Mail	🔍 Find
↥ Upload (or Export)	◨◨ Layout	🕐 Timer (or Recent)
⇥ ClosePane	⇤ OpenPane	✉ Send
🌐 Internet	🔍+ ZoomIn	👤≡ ContactInfo
📞 Phone	⇄ Switch	📌 Pin

Refresh	**Shop** (or Store)	**SelectAll**
MoveAllLeft	**MoveAllRight**	**Stop**
Tools	**Document** (or GenericDocument)	**Day**
Week	**Calendar** (or Month)	**Link**
Attach	**Filter**	**Copy**
Smiley (or Feedback/Emoji2)	**HighPriority**	**Sort**
Manage	**Presence**	**Font**
Placeholder	**View** (or Show)	**Permission**
Unpin	**Italic**	**Underline**

B Bold	👎 Dislike	👍 Like
☰ AlignRight	☰ AlignCenter	☰ AlignLeft
🔍 Zoom	🔍 ZoomOut	📍 Map
↺ ClearSelection	🏷 Tag	📚 Library
☎ AddressBook	🚫 Absence (or InUse)	👤+ AddPerson
🔓 Unlock (or Unlocked)	⇤≣ DecreaseIndent	⇥≣ IncreaseIndent
☰ Details (or BulletedList)	☁ Cloud	▲ CaretUp
▼ CaretDown	◀ CaretLeft	▶ CaretRight
◣ CaretUpLeft	◥ CaretUpRight	◢ CaretDownRight

CaretDownLeft	KanbanJobCompleted	FieldCorrect
Expenses	Timesheet	Waffle
Unfavorite (or StarEmpty)	Image	Note
MicrosoftOffice	ViewNotifications	Minimize
PowerBI	HeaderView	LinesView
Lightbulb	Move	HideItem
Uneditable	Click	SkipTab
SummaryField	ExcelLogo	OneDriveLogo
OutlookLogo	SharepointLogo	WordLogo

У⇇	**◢◢**	**✖**
YammerLogo	DynamicsLogo	Error
⚠	**ⓘ**	**?**
Warning	Info (or Information)	Question (or Help)
✳	**🚫**	**🔒**
Required (or Mandatory)	NotAvailable	Lock (or Locked)
↗	**↖**	**↘**
Related (or Go)	ResizeToSmaller	ResizeToBigger
🖨	**📄**	**♺**
Print	Report	Share
☰	**⚡**	**品**
ToggleList (or List)	Action	Organization
📋→	**📋✓→**	**📄→**
Assign	AssignCompleted	Generate
📝	**A⇄字**	**↻**
Draft (or Editing)	Translate	Process
↻✓	**👤**	**👥**
Workflow	Person (or User)	People (or Users)

ManyPeople (or Group)	Certificate (or Ribbon)	Wait
CreditCard	Release	Return
Circle	Triangle	Diamond
Publish (or Submit)	Summary	PieChart
LineChart	AreaChart	BarChartHorz
BarChart (or BarChartVert)	FunnelChart	StackColumnAndLine
StackColumn	Invoice (or Receipt)	PayTender
Deliver	Count	Cash
AddMultiple	MachiningOperation	Checklist

TakeBreak	Processing	Forklift (or Transport)
NavigationPane	ProgressInnerLoop	ProgressOuterLoop
CalculationUnitBased	CloudEnvironment	DeliveryLine
FieldHelp	InventSite (or WMSStore)	KanbanJobCreated
KanbanJobPlanned	KanbanJobPrepared	KanbanJobInProgress
OrderLineMultipleDeliveries	PlannedDocument	ProjSummary
Quantity	TaskRecorder	Total
ProjectManagement	AirFare (or Airplane)	CarRental (or Vehicle)
Event (or Conference)	Entertainment (or Movie)	Gift

Hotel	Meal	Mileage (or Performance)
CurrentRental	BusinessProcess (or BusinessProcessModel)	ProcessMap
Design	DevelopmentAndTesting	CodeAnalysis
Diagnostic (or DiagnosticFramework)	LicensingEstimator	Operations
SizingGuide	UpgradeAnalysis	Comment
PickUp	Products	Distribute
Relationship	Calculate	RedDiamond
YellowTriangle	GreenCircle	GreenCheck
YellowExclamationPoint	RedX	BlueSquare

■	■	■
RedSquare	GreenSquare	DarkGraySquare

■	■
OrangeSquare	YellowSquare

Workspace specific symbols

Workspace	Workspace_BenefitManagement
Workspace_BudgetPlanning	Workspace_CatalogManagement
Workspace_CategoryAndProductManagement	Workspace_ChannelDeployment
Workspace_CompensationManagement	Workspace_CostAdministration
Workspace_CostAnalysis	Workspace_CourseManagement
Workspace_CustomerInvoicing	Workspace_DataManagement

Workspace_ElectronicReporting	Workspace_EmployeeSelfService
Workspace_FinancialPeriodClose	Workspace_GeneralJournalProcessing
Workspace_ManagerSelfService	Workspace_MasterPlanning
Workspace_OutboundWorkMonitoring	Workspace_OutboundWorkPlanning
Workspace_PricingAndDiscountManagement	Workspace_ProductionFloorManagement
Workspace_ProductReadinessForDiscreteManufa...	Workspace_ProductReadinessForLeanManufactur...
Workspace_ProductReadinessForProcessManufac...	Workspace_ProductVariantModelDefinition
Workspace_PurchaseOrderPreparation	Workspace_PurchaseReceiptAndFollowup
Workspace_Questionaire	Workspace_RecruitmentManagement

Workspace_ReleasedProductMaintenance

Workspace_ReservationManagement

Workspace_ResourceLifecycleManagement

Workspace_RetailIT

Workspace_RetailStoreFinancials

Workspace_RetailStoreManagement

Workspace_SalesOrderProcessingAndInquiry

Workspace_SalesReturnProcessing

Workspace_SystemAdmin

Workspace_VendorInvoiceEntry

Workspace_VendorPayments

Workspace_VendorPortalPurchaseOrderConfirma...

Workspace_WorkforceManagement

Workspace_LedgerBudgetsAndForecasts

Workspace_ProjectManagement