

## DEEPAK KUMAR

**Mobile:** +91 8750595733 | **Email:** dksharma055@gmail.com

**GitHub:** [github.com/055deepak](https://github.com/055deepak)

**Portfolio:** [deepakkumar.github.io](https://deepakkumar.github.io)

**Location:** Noida, India

### Professional Summary

Dynamic and results-driven **Assistant Manager – MIS** with over **8 years of experience** in data analytics, reporting, and business intelligence. Expertise in **Power BI, SQL, Excel, Python**, and **VBA Automation**. Proven track record of developing **automated dashboards, analytical solutions, and process optimizations** to drive business performance. Adept at delivering data-driven insights and collaborating with cross-functional teams. Strong foundation in **SDLC, MIS, and Data Visualization**.

### Key Skills

- **Data Analysis & Reporting:** Power BI, Python (Pandas, Seaborn, Matplotlib), SQL, Excel
- **Dashboard Development:** Power BI, Excel, Google Sheets
- **Automation:** VBA Macros, Jupyter Notebooks, Python Automation
- **Data Management:** Data Cleaning, Transformation, SAP MM, Job Diva
- **Technical Knowledge:** SDLC, Management Information Systems, Optimization Techniques

### Professional Experience

**NLB Services Pvt. Ltd | Dec 2018 – Present**

#### **Assistant Manager – MIS**

- Develop and automate reports and dashboards using **Power BI, Excel, and SQL** for clients including CTS, Global Logic, Sapient, and Accenture.
- Created **Python-based solutions** for Vendor analysis, Timesheet data analysis, and exploratory data analysis.
- Automated team productivity tracking using **Google Sheets** and **VBA**.
- Wrote **SQL queries** for data extraction and transformation of data..
- Provided **Job Diva support** and recruitment analytics.

### Key Projects:

- **Power BI Dashboards:** Interview vs Hires, Sense Messaging, Productivity KPIs
- **Python Analysis:** Vendor Analysis, Timesheet Data Analysis, Retail EDA
- **Excel Dashboards:** Monthly Recruiter Productivity Tracker

**Pyramid IT Consulting Pvt. Ltd | Aug 2015 – Nov 2018**

#### **Executive – Operations Support**

- Automated reporting with **VBA macros**, reducing manual efforts and increasing efficiency.
- Developed dashboards and templates for recruitment performance metrics.
- Performed data cleaning and SQL-based data extraction.

**Reliance Dairy Foods Ltd (contractual)| Mar 2014 – Dec 2014**

#### **MIS Executive**

- Generated KPI reports and master data management using SAP MM.
- Automated reporting processes with **VBA** and SAP dump data processing.
- Managed purchase orders, service entries, and GRNs in SAP.

## **Education**

- **Master of Computer Applications (MCA)** – UPTU, 2014
- **Bachelor of Computer Applications (BCA)** – CCSU, Meerut, 2011
- **Intermediate & High School** – UP Board, 2008 & 2006

## **Strengths**

- Analytical thinker with problem-solving capabilities
- Adaptable, quick learner, and committed to continuous improvement
- Strong team collaboration and leadership skills

## **Declaration**

I hereby declare that the information provided is true and correct to the best of my knowledge.

Date: 31/05/2025

Place: Noida

**Deepak Kumar**