

Introduction to Spreadsheet

Lecture Overview

In this lecture, you will

Learn **Spreadsheet** and its **operations**Understand how Spreadsheet help in **Data Analytics**Perform **Functions and Formulas** using Spreadsheet **Visualize data** in Spreadsheet

Objective: By the end of this lecture, you will have an elementary understanding of the Spreadsheet's functionality. You will be able to perform operations on a given dataset to get results in a spreadsheet.

To make the best use of this lecture, we advise you to keep the following points in mind:

- **Tool Access:** If you do not have a Gmail account, <u>create</u> a Gmail account to access and work with <u>Google Sheets</u> (spreadsheet).
- **Try it yourself:** Explore spreadsheet operations and functions more by creating your own worksheet and performing all the operations taught in the lecture.