

Introduction to Spreadsheet

Spreadsheet Formulas

Take a moment and review these Google Sheets (Spreadsheet) formulas.

Counting and Rounding Formulas

=SUM()	Calculates the sum of a group of values	
=AVERAGE()	Calculates the mean of a group of values	
=COUNT()	Counts the number of cells in a range that	
	contains numbers	
=INT()	Removes the decimal portion of a number	
=ROUND()	Rounds a number to a specified number of	
	decimal places	
=IF()	Tests for a true or false condition	
=SUMIF()	Calculates a sum from a group of values in which	
	a condition has been met	
=COUNTIF()	Counts the number of cells in a range that match	
	a criteria.	
=COUNTA(A1:A5)	Count the number of non-blank cells in a range	
=ROUND(1.45, 1)	Rounds 1.45 to one decimal place	
=ROUND(-1.457, 2)	Rounds -1.457 to two decimal places	
=TRUE()	Returns the logical value TRUE	
=FALSE()	Returns the logical value FALSE	
=AND()	Returns TRUE if all of its arguments are TRUE	
=OR()	Returns TRUE if any argument is TRUE	
=SUBTOTAL()	Used to include or exclude values in hidden rows	

Date and Time Formulas

=NOW()	Show the date and time	
=TODAY()	Show the current date without the time	
=DAY(TODAY())	Show today's date in a cell	
=MONTH(TODAY())	Show current month in a cell	
=TODAY()+5	Add 5 days to current date	

Text Formulas

=LEFT()	Extracts one or more characters from the left	
(side of a text string	
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=RIGHT()	Extracts one or more characters from the right	
	side of a text string	
=MID()	Extracts characters from the middle of a text	
	string	
=CONCATENATE()	Merges two or more text strings	
=REPLACE()	Replaces part of a text string	
=LOWER()	Converts a text string to all lowercase	
=UPPER()	Converts a text string to all uppercase	
=PROPER()	Converts a text string to proper case	
=LEN()	Returns a text string's length in characters	
=REPT()	Repeats text a given number of times	
=TEXT()	Formats a number and converts it to text	
=VALUE()	Converts a text cell to a number	
=EXACT()	Checks to see if two text values are identical	
=DOLLAR()	Converts a number to text, using the USD	
	currency format	
=CLEAN()	Removes all non-printable characters from text	

Mathematics

=B2-C9	Subtracts values in the two cells	
=D8*A3	Multiplies the numbers in the two cells	
=PRODUCT(A1:A19)	Multiplies the cells in the range	
=PRODUCT(F6:A1,2)	Multiplies the cells in the range, and multiplies	
	the result by 2	
=A1/A3	Divides value in A1 by the value in A3	
=MOD()	Returns the remainder from division	
=MIN(A1:A8)	Calculates the smallest number in a range	
=MAX(C27:C34)	Calculates the largest number in a range	
=SMALL(B1:B7, 2)	Calculates the second smallest number in a range	
=LARGE(G13:D7,3)	Calculates the third largest number in a range	
=POWER(9,2)	Calculates nine squared	
=9^3	Calculates nine cubed	
=FACT(A1)	Factorial of value in A1	
=EVEN()	Rounds a number up to the nearest even integer	
=ODD()	Rounds a number up to the nearest odd integer	
=AVERAGE()	Calculates the average	
=MEDIAN()	Calculates the median	
=SQRT()	Calculates the square root of a number	
=PI()	Shows the value of pi	
=POWER()	Calculates the result of a number raised to a	
	power	
=RAND()	Returns a random number between 0 and 1	
=RANDBETWEEN()	Returns a random number between the numbers	
	you specify	
=COS()	Calculates the cosine of a number	
=SIN ()	Calculates the sine of the given angle	
=TAN()	Calculates the tangent of a number	

=CORREL()	Calculates the correlation coefficient between	
	two data sets	
=STDEVA()	Estimates standard deviation based on a sample	
=PROB()	Returns the probability that values in a range are	
	between two limits	

Unit Conversion Formulas

=CONVERT(A1,"day","hr")	Converts value of A1 from days to hours
=CONVERT(A1,"hr","mn")	Converts value of A1 from hours to
	minutes
=CONVERT(A1,"yr", "day")	Converts value of A1 from years to days
=CONVERT(A1,"C","F")	Converts value of A1 from Celsius to
	Fahrenheit
=CONVERT(A1,"tsp","tbs")	Converts value of A1 from teaspoons to
	tablespoons
=CONVERT(A1,"gal","l")	Converts value of A1 from gallons to liters
=CONVERT(A1,"mi","km")	Converts value of A1 from miles to
	kilometers
=CONVERT(A1,"km","mi")	Converts value of A1 from kilometers to
	miles
=CONVERT(A1,"in","ft")	Converts value of A1 from inches to feet
=CONVERT(A1,"cm","in")	Converts value of A1 from centimeters to
	inches
=BIN2DEC(1100100)	Converts binary 1100100 to decimal (100)
=ROMAN()	Converts a number into a Roman numeral

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