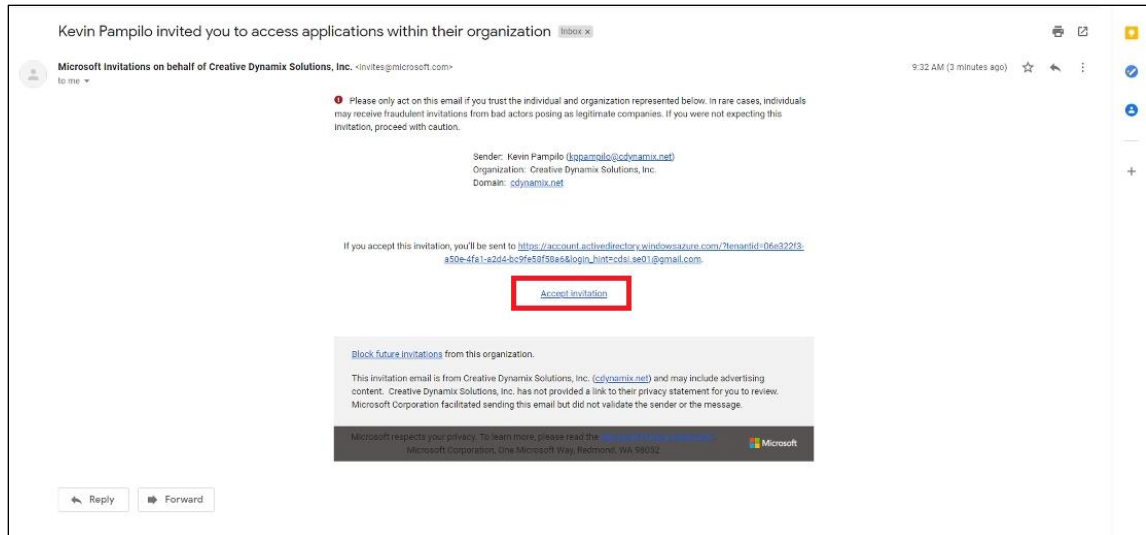


## Associate your email address to CDSI Organization

1. You will receive an email invite to access our organization.
2. You will need to accept our invitation by clicking "Accept invitation" link in the email



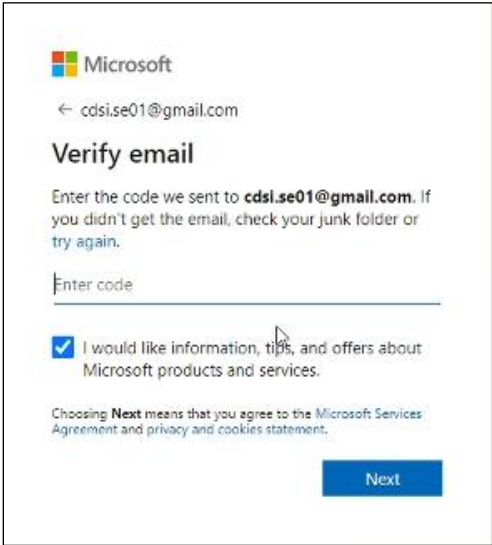
3. A new tab will be opened and will verify if your email address has an account on Microsoft already. If none, you will need to create a Microsoft account using the your email.
4. Click Next on the create account prompt



5. Add your preferred password

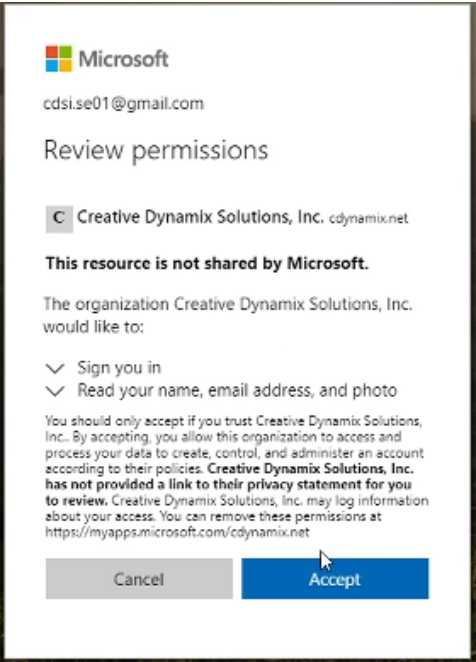


6. A verification email will be sent to you and you will need to enter the code sent to you on this form.



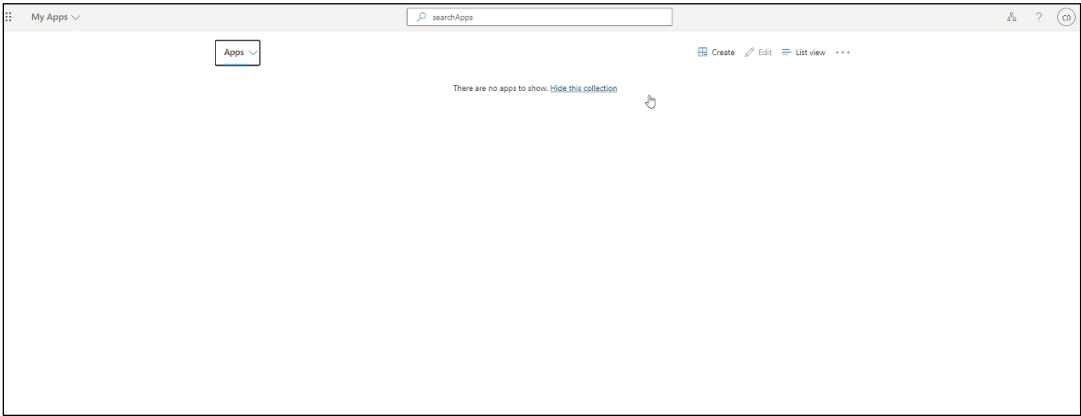
The image shows a Microsoft email verification form. At the top is the Microsoft logo. Below it is the email address 'cdsi.se01@gmail.com'. The title is 'Verify email'. The text says: 'Enter the code we sent to **cdsi.se01@gmail.com**. If you didn't get the email, check your junk folder or try again.' There is a text input field labeled 'Enter code'. Below that is a checkbox that is checked, with the text 'I would like information, tips, and offers about Microsoft products and services.' At the bottom, there is a note: 'Choosing **Next** means that you agree to the [Microsoft Services Agreement](#) and [privacy and cookies statement](#).' and a blue 'Next' button.

7. Review and accept the permissions by Microsoft and Creative Dynamix Solutions Inc.



The image shows a Microsoft 'Review permissions' form. At the top is the Microsoft logo. Below it is the email address 'cdsi.se01@gmail.com'. The title is 'Review permissions'. There is a section for 'Creative Dynamix Solutions, Inc. cdynamix.net'. Below that, it says 'This resource is not shared by Microsoft.' and 'The organization Creative Dynamix Solutions, Inc. would like to:'. There are two checked items: 'Sign you in' and 'Read your name, email address, and photo'. A warning text follows: 'You should only accept if you trust Creative Dynamix Solutions, Inc.. By accepting, you allow this organization to access and process your data to create, control, and administer an account according to their policies. **Creative Dynamix Solutions, Inc. has not provided a link to their privacy statement for you to review.** Creative Dynamix Solutions, Inc. may log information about your access. You can remove these permissions at <https://myapps.microsoft.com/cdynamix.net>'. At the bottom are 'Cancel' and 'Accept' buttons.

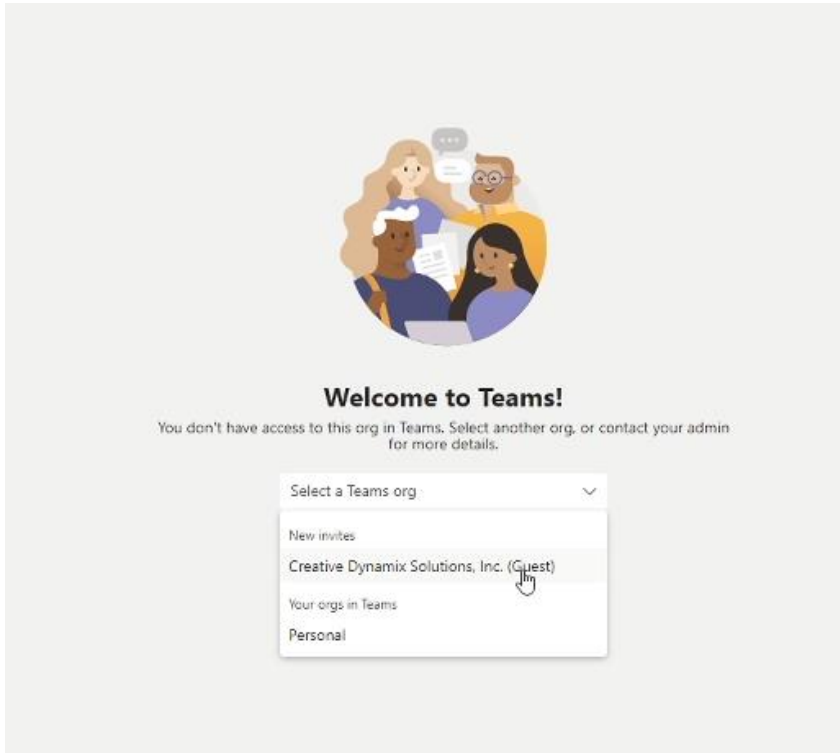
8. Once you are on this page, your account has been added to our organization association.



The image is a screenshot of the 'My Apps' page in a web application. The header shows 'My Apps' with a dropdown arrow, a search bar with 'searchApps', and user profile icons. Below the header, there is a section titled 'Apps' with a dropdown arrow. To the right of this section are links for 'Create', 'Edit', 'List view', and a three-dot menu. The main content area says 'There are no apps to show. [Hide this collection](#)' with a hand cursor icon pointing at it.

## Create a teams account for CDSI

1. Open teams app or teams in your browser
2. Login using the email address associated in CDSI organization.
3. Select Team Org > Creative Dynamix Solutions, Inc. (Guest) then click continue.



4. Congratulations! You are now added to our teams organization.

