

ANNAPAREDDY JAYA VARDHAN

MBA (HR) · Talent Operations & Employee Relations

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PROFILE SUMMARY

MBA (HR) candidate with a Computer Science background, exposed to startup HR, industrial HR research, and event operations. Comfortable working with people, data, and processes to support employee satisfaction, communication, and smooth operations.

EXPERIENCE

Part-time HR · 2LYP Pvt Ltd (Startup)

Early-stage Startup · HR Operations & Talent Support

- Supported recruitment activities including posting roles, basic screening, and interview coordination for interns and entry-level hires.
- Helped with onboarding documentation and guided new joiners on company policies and work culture.
- Updated basic employee data such as attendance and contact details in HR records and spreadsheets.
- Assisted founders with routine HR queries and small employee engagement initiatives.

HR Intern · Padmaja Suzuki

Industrial HR Research · Employee Participation

- Conducted survey-based research on “Employee Satisfaction towards Workers’ Participation in Management”.
- Analyzed responses to identify drivers of satisfaction, participation, and communication gaps.
- Drafted recommendations to improve participative decision-making and worker-management relations.

Event Planner & Live Technician · Nortic Events

Corporate & Academic Events

- Supported planning and execution of 10+ events ensuring smooth flow of sessions and activities.
- Managed AV setups (sound, projection, lighting) and resolved technical issues during live events.

Organizer & Volunteer · Zariyaa

Wellness Festivals & Corporate Well-being

- Helped organize wellness festivals and corporate programs related to health and stress management.

- Handled registrations, participant guidance, and basic logistics at the venue.

PROJECT

Flask Grocery Store Web Application

Team Lead · Python, Flask, SQL, HTML/CSS

- Led a team of three to build a 24/7 grocery e-commerce web application.
- Coordinated task allocation, timelines, and basic user testing to improve usability.

EDUCATION

MBA – Human Resources

JNTU Gurajada, Vizianagaram · 2024–2026 (Ongoing)

Current SGPA: 8.12

B.Sc. – Computer Science & Cognitive Systems

PB Siddhartha College · Graduated 2024

Aggregate: 7.2 / 10

Intermediate (MPC)

S VL JR College · 85%

S.S.C.

Govt High School, Avanigadda · 92%

SKILLS

HR & People

Employee engagement; Basic recruitment; Onboarding support; Survey & feedback.

Operations & Events

Event coordination; AV handling; Logistics support.

Technical

Python basics; Flask basics; MS Office; Google Workspace.

Personal

Communication; Teamwork; Adaptability; Willingness to learn.

PERSONAL DETAILS

Date of Birth: 27 March 2003

Gender: Male

Languages: English, Telugu, Hindi

Location Preference: Open to opportunities across India (willing to relocate)