

# ANNAPAREDDY JAYA VARDHAN

MBA (HR) · Talent Operations & Employee Relations

📍 Vijayawada, Andhra Pradesh

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## PROFILE SUMMARY

MBA (HR) candidate with a Computer Science background, exposed to startup HR, industrial HR research, and event operations. Comfortable working with people, data, and processes to support employee satisfaction, communication, and smooth operations.

## EXPERIENCE

**Part-time HR** · 2LYP Pvt Ltd (Startup)

*Early-stage Startup · HR Operations & Talent Support*

- Supported recruitment activities including posting roles, basic screening, and interview coordination for interns and entry-level hires.
- Helped with onboarding documentation and guided new joiners on company policies and work culture.
- Updated basic employee data such as attendance and contact details in HR records and spreadsheets.
- Assisted founders with routine HR queries and small employee engagement initiatives.

**HR Intern** · Padmaja Suzuki

*Industrial HR Research · Employee Participation*

- Conducted survey-based research on “Employee Satisfaction towards Workers’ Participation in Management”.
- Analyzed responses to identify drivers of satisfaction, participation, and communication gaps.
- Drafted recommendations to improve participative decision-making and worker-management relations.

**Event Planner & Live Technician** · Nortic Events

*Corporate & Academic Events*

- Supported planning and execution of 10+ events ensuring smooth flow of sessions and activities.
- Managed AV setups (sound, projection, lighting) and resolved technical issues during live events.

**Organizer & Volunteer** · Zariyaa

*Wellness Festivals & Corporate Well-being*

- Helped organize wellness festivals and corporate programs related to health and stress management.

- Handled registrations, participant guidance, and basic logistics at the venue.

## PROJECT

**Flask Grocery Store Web Application**

*Team Lead · Python, Flask, SQL, HTML/CSS*

- Led a team of three to build a 24/7 grocery e-commerce web application.
- Coordinated task allocation, timelines, and basic user testing to improve usability.

## EDUCATION

**MBA – Human Resources**

JNTU Gurajada, Vizianagaram · 2024–2026 (Ongoing)

*Current SGPA: 8.12*

**B.Sc. – Computer Science & Cognitive Systems**

PB Siddhartha College · Graduated 2024

*Aggregate: 7.2 / 10*

**Intermediate (MPC)**

S VL JR College · 85%

**S.S.C.**

Govt High School, Avanigadda · 92%

## SKILLS

**HR & People**

Employee engagement; Basic recruitment; Onboarding support; Survey & feedback.

**Operations & Events**

Event coordination; AV handling; Logistics support.

**Technical**

Python basics; Flask basics; MS Office; Google Workspace.

**Personal**

Communication; Teamwork; Adaptability; Willingness to learn.

## PERSONAL DETAILS

**Date of Birth:** 27 March 2003

**Gender:** Male

**Languages:** English, Telugu, Hindi

**Location Preference:** Open to opportunities across India (willing to relocate)