

Letter of Authorization



On behalf of the company named below, I hereby authorize Skype for Business or its designated agent to obtain billing information, customer service records and other network information required to take all steps necessary to port the listed telephone numbers to Skype for Business.

IMPORTANT

When you are porting a toll-free number, you will need to [set up/enable Office 365 communication credits](#) **BEFORE** using a toll-free number because toll-free calls are charged per minute.

New RespOrg ID: [Bandwidth.com/JYT01](#)

Please fill out the following information as it appears on the Customer Service Record (CSR) of the current carrier.

Current carrier: _____

Customer name: _____

Company domain: _____

Service address: _____

City: _____

State: _____

Zip Code: _____

Authorized signature: _____

Authorizing name: _____

Date: _____

Desired due date: _____

(must be > 10 business days and <= 30 business days.)

Telephone numbers (please use ranges whenever possible):

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