

## SALLEHA

Systems Analysis and Design  
Supervised by : Dr. Hamad Alsawalqah  
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Student Name	ID
Anas AL-Jallad	0225343
Orjoan Aldabaibah	0224933
Mosa Daradkah	0222634
Haneen Alajaleen	0226320
Shaima Hasan	0227646

## Version Control

Version	Description
Version 1.0	Initial version for the software documentation. Added Project Initiation and Project Management Plan

## Executive Summary

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# 1. Project initiation

## 1.1. Project Overview

Salleha is a platform designed for managing maintenance requests in facilities like offices or residential buildings, making maintenance and reporting more efficient and easier. Users can report issues, track progress, and get updates. Admins and technicians can assign, prioritize, and resolve tasks effectively.

## 1.2. Problem Definition

In many residential buildings, offices, and shared facilities people often face significant challenges in reaching authority of those In charge of maintenance managers and staff. In traditional methods such as : emails, paper forms, or phone calls, are typically inefficient, lack transparency and lead to delays. This often creates a communication gap between users and the authorities responsible, which results in frustration, unaddressed issues, and potential safety hazards.

### 1.2.1. Issues

Issue	weight
Users often struggle to reach the right maintenance personnel, resulting in delays or ignored requests. Without a centralized and accessible system, reporting issues becomes time-consuming and unreliable.	10
Maintenance teams often work without proper tools to prioritize, assign, and track tasks. This leads to missed or delayed repairs, no clear ownership of responsibilities, and no data to measure performance or improve operations.	9
Users rarely receive updates on the status of their maintenance requests. This lack of visibility creates frustration and reduces trust in the system, while maintenance teams struggle to keep everyone informed.	7
Users lack Privacy through and through with traditional reporting methods, this can lead to an upset and distrust to some people. Users care for their own privacy hence why some reports have never been sent before because of their own worry about the system.	6

### 1.2.2. Objectives

1. Simplify and centralize issue reporting through a user-friendly web/mobile interface that allows users to easily report maintenance problems and is available 24/7.
2. Enhance communication and transparency by providing real-time updates and notifications on request statuses
3. Create an analytics dashboard to provide administrators with insights and help them to identify trends and areas needing improvement.
4. Create a confidential system that ensures users anonymity and keeping their data secure and private from intruders.

### 1.2.3. Requirements

1. The system must ensure data security and protect the privacy of all users.
2. The system must be intuitive and user-friendly, allowing non-technical users to navigate and interact with it easily.
3. The analytics dashboard must be restricted to administrators only.

4. Maintenance reports must be submitted anonymously to ensure user comfort and honesty.

#### **1.2.4. Constraints**

1. Development costs must not exceed 45,000 JD
2. The project should be done by Sunday 4, Jan 2026

#### **1.2.5. Vision Document**

##### **1.2.5.1. Problem Description**

Ever since the digitalization of almost everything, people's expectations rose. People are in constant demand of systems that fulfill their needs. Current methods are almost obsolete they are inefficient and insufficient because the older methods have lack of transparency, increased delays, and unavailable hence the overall user frustration, not to mention the difficulty of managing the reports.

Without a system to hold everything together it requires a lot of effort to pull through the maintenance tasks. To satisfy users, they need a system to adapt to their needs. Providing a smooth, painless experience through an easy to use interface. A system is needed such that it enables feedback submission, tracks administrative responses, and provides data-driven insights for continuous service improvement. Delaying this solution risks further dissatisfaction and missed opportunities for institutional growth.

##### **1.2.5.2. System Capabilities**

1. Ticket submission with images and location info
2. Role-based dashboards for users, technicians, and administrators
3. Priority-based task assignment and scheduling
4. Push/email notifications for status updates
5. Maintenance history and analytics for equipment and areas

##### **1.2.5.3. Business Benefits**

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### **1.3. Feasibility Studies**

#### **1.3.1. Technical Feasibility**

The technical feasibility assesses the technological components necessary to develop and operate the SALLEHA platform. This includes evaluating the required hardware, software tools, and the technical skills essential for building and maintaining the system.

**Technology:** The SALLEHA website is built using basic and easy-to-use Web tools like HTML, CSS, JavaScript, Bootstrap, and jQuery. These Tools help create a clean and responsive design that works well on Different devices. We also use Canva to design simple and clear images and graphics, making the website easy for Seniors users to understand and use .

**Cloud Hosting:** We are using GitHub to store and manage the project online. It helps us work together, keep track of changes, and easily share the project with others.

### **1.3.2. Operational Feasibility**

The proposed web and mobile application is operationally feasible, it designed to get maintenance requests in facilities like universities, offices, or residential buildings, enabling the users to report issues, track progress, and get updates. It's a web and mobile application, so the users can access it from any We expected that our system will gain a wide acceptance from users, admins And technicians because it solves a very needed problem and saves time and effort. It will have clear privacy guidelines and mechanisms to ensure that our users will be secured. it complies with the policies set by the country's laws and Institutions.

### 1.3.3. Economic Feasibility

#### Development Costs:

Expense Category	Amount
Salaries	20,000 JD
Equipment and installations	8,000 JD
Training	1,500 JD
Facilities	2,000 JD
Utilities	1,000 JD
Travel\Miscellaneous	2,000 JD
<b>Total</b>	<b>39,500 JD</b>

Table 1: Development Costs

#### Operational Costs:

Service	Annual Cost(Per year)
Operational maintenance	7,000 JD
<b>Total Cost</b>	<b>7,000 JD</b>

Table 2: Operational Costs

Intangible Benefits
Enhanced Institutional Trust and reputation
Increasing users satisfaction
Saving time and effort for both users and Institutions

Table 3: Intangible Benefits



**Benefit and Payback Analysis:**

Category	Year 0	Year 1	Year 2	Year 3	Year 4	Year 5
Value of benefits	0	16,000 JD	17,000 JD	18,000 JD	19,000 JD	20,000 JD
Development costs	-39,500 JD	0	0	0	0	0
Annual expenses	0	-7,000 JD	-7,000 JD	-7,000 JD	-7,000 JD	-7,000 JD
Net Benefit / Costs	-39,500 JD	9,000 JD	10,000 JD	11,000 JD	12,000 JD	13,000 JD
Discount Rate (7%)	1	0.934	0.873	0.813	0.763	0.713
Net Present Value (NPV)	-39,500 JD	8,406 JD	8,730 JD	8,943 JD	9,156 JD	9,269 JD
Cumulative NPV	-39,500 JD	-31,094 JD	-22,364 JD	-13,421 JD	-4,265 JD	5,004 JD
Payback Period	4 years+	4.6 years				

Table 4: Benefit and Payback Analysis

$$\text{Lifetime ROI} = \frac{90,000 - 74,500}{74,500} = 0.208 \vee 20.8\%$$

$$\text{Annual ROI} = \frac{20.8\%}{5} = 4.16\%$$

**1.3.4. Schedule Feasibility**

Phase	Task	Estimated Time
Planning	Define Project Scope & Objectives	1 week
Analysis	Requirements Gathering, Process Analysis, and Document Delivery	2 weeks
Design	System Architecture and Interface Design	2 weeks
Implementation	Development of Core Features	2 weeks
Testing	System Testing and Quality Assurance	5 weeks
Deployment	System Deployment	1 week

Table 5: Project Development Schedule

**1.3.5. Legal Feasibility**

The proposed platform fully aligns with Jordanian laws, university policies, and institutional standards. All required approvals will be obtained from the University of Jordan's relevant departments before deployment. The system does not infringe upon any legal frameworks or intellectual property rights.

**Licensing Compliance:** All development tools, frameworks, and libraries used in the platform will be properly licensed. Open-source components will be used in accordance with their respective licenses, while any proprietary technologies will be incorporated only after acquiring valid usage rights.

**Copyright and Intellectual Property Protection:** The platform will comply with the Jordanian Copyright Law No. 22 of 1992 and its amendments. Any third-party content whether text, images, or software will be original, licensed, or used under fair use conditions with full attribution.

**Data Privacy and Confidentiality:** To comply with the Jordanian Personal Data Protection Law No. 24 of 2023, the system will:

1. Obtain explicit user consent prior to collecting or processing personal information.
2. Employ encryption and secure storage for sensitive data.
3. Ensure that personal data is used strictly for its intended purpose and accessed only by authorized personnel.

**Electronic Communication and Records Compliance:** Under the Electronic Transactions Law No. 15 of 2015, all digital communications and transactions carried out through the platform will be handled as legally recognized records, protected through appropriate technical and procedural safeguards.

**Terms of Service and Legal Disclosures:** Users will be provided with clear Terms of Service and Privacy Policy agreements outlining:

- Data collection and usage practices
- User rights and responsibilities
- Risk disclosures and security provisions

These documents will comply with both university IT regulations and national legal requirements.

#### **1.4. Recommended Solution and Expected Project Deliverables**

To manage the maintenance requests of issues as they arise, we can use a great solution: a Maintenance Request software system that allows requesters to report maintenance issues directly to the maintenance team using a web-based form or mobile app. It helps streamline communication, submission, and tracking without wasting time gathering complete and accurate information or delaying repairs. The people who the maintenance teams usually rely on, such as employees and visitors, will be able to submit detailed maintenance forms that include descriptions, images, and location information. Other processes such as workflows for reviewing and approving requests will be managed through a dashboard that allows the team to assign, prioritize, and monitor tasks. Technicians can update the status of each request in real time, and notifications will be sent to users to inform them about progress and completion.

Expected Deliverables: A Maintenance Request Software that will include:

- **Request Submission:**

Maintenance teams will accept requests through the system to ensure they collect all necessary information to proceed with other maintenance processes.

Users will submit it like a post; It'll have a title, location, photo and description.

- **Review and Approve Requests:**

A dashboard and analysis tool will help the organization review all forms and decide which requests will be approved. Each request will be evaluated to ensure that it is valid, not redundant, and not already being addressed.

**Status Updates to Deliver Better Customer Service:** To build trust between managers and customers, there will be a communication tool that responds back to requesters to inform them that their requests are accepted and to update them about the status of their issues until completion. These updates will be automated through real-time notifications.

**Database Design and Documentation:** For storing and tracking requests, there will be request records that provide a clear view of all issues, and a database that documents what issues were reported, how they were resolved, and when. This will help with future planning and decision-making, as well as provide tools for summarizing the analysis, design, and implementation process.

**Performance Tracking:** Updates on team work status for measuring team performance will help ensure that the original problem has been addressed and will identify bottlenecks in the request process. This will lead to providing excellent customer service and demonstrate that the maintenance team is responsive, works well, and continues improving the organization's overall reputation. This will be done by tracking average response time and turnaround time.

### **1.5. Local and Global Impact of the Proposed Solution**

**Locally:** The maintenance request system will ensure accuracy and enable the maintenance team to begin planning and scheduling maintenance work more quickly through automatically generated work orders from approved requests. Following best practices will also provide better customer service in this area. Automation means better experiences! It will reduce delays in handling requests, minimize manual paperwork, and ensure maintenance work is managed from start to finish through automated tools. This can lead to better resource management, higher efficiency, and greater satisfaction not just among staff but also among customers by keeping them updated about the status of their requests without delaying feedback.

**Globally:** It contributes to digital transformation and sustainability efforts. It is essential for businesses of all sizes to rely on such systems in their operations to efficiently allocate resources and maximize the performance of their assets. A well-designed maintenance request system demonstrates how technology enables organizations to make data-driven decisions to achieve better operational efficiency by centralizing all maintenance requests in one platform.