

# TASLIMA TANIA

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📍 Uttara Sector#4,Dhaka

## SUMMARY

I am an energetic, ambitious person who has developed a mature and responsible approach to any task that I undertake, or situation that I am presented with. As a graduate with four years' experience in English Department with many cultural activities, I am excellent in working with others to achieve a certain objective on time and with excellence.

## EXPERIENCE

Institute Name : Sristy center School and Collage  
Designation : Assistant English teacher  
Duration : March-2022-23(Still Now)

Institute Name : Wide Vision School & Collage  
Designation : Assistant English teacher  
Duration : Four Month.

Institute Name : Soft it Link  
Designation : Telemarketing Executive  
Duration : One Year

## EDUCATION

Master of Human Resource and Industrial Relations **3.18** 2022-2023  
Jahangirnagar university Jahangirnagar,Dhaka

Bachelor of English Language & Literature **3.71** 2018-2021  
Uttara University Uttara,Dhaka

Higher Secondary School Certificate **4.00** 2017  
Uttara High school Uttara,Dhaka

Secondary school Certificate **4.44** 2015  
Mollartake Udyan School and Collage Uttara,Dhaka

## Reference:

- Monir Hossain  
CCN Science and technology university department of English  
☎ 01733-873084
- Aminul Haque  
Associate professor at Uttara University department of English  
☎ 01712331031



## STRENGTHS

- Comprehensive Communication Skills
- Strong sense of accountability
- Project Management
- Responsibility
- Strong work ethic
- Critical Thinking
- Teamwork and Collaboration Target driven
- Self-motivated

## ACHIEVEMENTS.

- Girls Guide
- Handball Champion
- BNCC
- Dean Award

## SKILLS

- Microsoft office
- Softwer and Hardwar
- Bangla 20ps
- English 30ps

## LANGUAGES

- English Fluent
- Bangla

## PASSIONS

- Handball
- Drawing
- Singing
- Dancing