

Curriculum Vitae
Of
TASLIMA TANIA



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PROFILE

I am an energetic, ambitious person who has developed a mature and responsible approach to any task that I undertake, or situation that I am presented with. As a graduate with four years' experience in English Department with many cultural activities, I am excellent in working with others to achieve a certain objective on time and with excellence.

EDUCATION

2022-2023	Master of Human Resource and Industrial Relations Jahangirnagar university
2017-2021	Bachelor of English Language & Literature Uttara University
2017	Higher Secondary School Certificate Uttara High school
2015	Secondary school Certificate Mollartake Udyan School and Collage

KEY ACHIVEMENTS

- Girls Guide
- Handball Champion
- BNCC
- Dean Award

PROFESSIONAL EXPERIENCE

Institute Name : Sristy center School and Collage
Designation : Assistant English teacher
Duration : March-2022-23(Still Now)

Institute Name : Wide Vision School & Collage
Designation : Assistant English teacher
Duration : Four Month.

Institute Name : Soft it Link
Designation : Telemarketing Executive
Duration : One Year

THESIS EXPERIENCE

- Organizing project-based operations : The interplay of content, context and social Processes
- The role of English as a global language

KEY MANAGEMENT EXPERIENCE

- Comprehensive Communication Skills
- Strong sense of accountability
- Project Management
- Responsibility
- Strong work ethic
- Critical Thinking
- Teamwork and Collaboration Target driven
- Self-motivated

SKILL AND ATTRIBUTES

- Strong verbal and written communication skills in English and Bengali; Understand and speak Hindi very well.
- Have advance ICT skills along with MSword, MSExcel, PPT.

REFEREES

Monir Hossain

CCN Science and technology university department of English

01733-873084

Aminul Haque

Associate professor at Uttara University department of English

01712331031