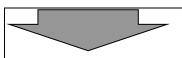
Republic of South Africa

Z83 (81/971431)

Effective 01 January 2021

APPLICATION FOR EMPLOYMENT



WHAT IS THE PURPOSE OF THIS FORM

To assist a government department in selecting a person for an advertised post.

This form may be used to identify candidates to be interviewed. You need to fill in all sections of this form completely, accurately and legibly. This will help to process your application fairly.

WHO SHOULD COMPLETE THIS FORM

Only persons wishing to apply for an advertised position in a government department.

ADDITIONAL INFORMATION

This form requires basic information. Candidates who are selected for interviews will be requested to furnish additional certified information that may be required to make a final selection.

SPECIAL NOTES

- 1 All information will be treated with the strictest confidentiality and will not be disclosed or used for any other purpose than to assess the suitability of a person, except in so far as it may be required and permitted by law. Your personal details must correspond with the details in your ID or passport.
- $2\,-\,$ Passport number in the case of non-South Africans.
- 3 This information is required to enable the department to comply with the Employment Equity Act, 1998.
- 4 This information will only be taken into account if it directly relates to the requirements of the position.
- 5- The Executive Authority shall consider the criminal record (s) against the nature of the job functions in line with internal **information security and disciplinary code.**
- 6- The applicant may submit additional information separately where the space provided is not sufficient.
- 7- Departments must accept certified documents that accompany the application(s) with certification that is up to 6 months, unless the advert prescribes a longer period.

A. THE ADVERTISED POST (All sections of this form are compulsory)										
Position for which you are applying (as advertised)	Department where the position was advertised									
Reference number (as stated in the advert)	If you are offered the position, when can you start OR how much notice must you serve with your current employer?									

														_	
Surname a	and Full names														
Date of Birth	DD/MM/YY	Identity Number Passport ² number												Ŧ	
Race ³	African	White	Со	lour	ed			Ir	ndia	n		(Other		
Gender ³			•					Female				Male			
Do you have a disability?									Yes				No		
Are you a	South African citiz	en?						Yes				No			
If no, what	is your nationality	?													
Do you have a valid work permit? (only if non-South African)								Yes				No			
Have you been convicted or found guilty of a criminal offence (including an admission of guilt)? ⁵							се	Yes				No			
	an admission of g vide the details)	uiit) ? -													
Do you have any pending criminal case against you? If yes, (provide the details)⁵								Yes No				No			
Have you ever been dismissed for misconduct from the Public Service? ⁴								Yes				No			
If yes (pro	vide the details)6														
	ve any pending di ovide the details)	sciplinary case a	gains	t yoı	u?		-		Yes	i			No		
Have you resigned from a recent job pending any disciplinary							ry	Yes				No			
	g against you? 4 ease note that the apply).	e provisions of	the P	ublic	: Se	ervic	e								
	been discharged s of III-health or o							,	Yes	1			No		
Are you conducting business with the State or are you a Director of a Public or Private company conducting business with the State? If yes, (provide the details)								Yes No				No			
In the event that you are employed in the Public Service, will you immediately relinquish such business interests?								Yes				No			
Please sp have	ecify the total nu	mber of years	of exp	oerie	ence	yc	ou	Private Public Sector						to	
	ofession or occup		official	reg	jistra	atio	n,	Date Reg. No							

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8- Each application for employment		C. CONTACT DETAILS AND MEDIUM OF COMMUNICATIONS											
must be duly signed and initialed by applicant. Failure to sign this form may	lead	Preferred language for correspondence											
to disqualification of the application do the selection process.	Mathad												
·		Method correspo	ondence	for	Post		E-ma	il	Fax	Tel			
			details the above										
				-,									
D. COUTU AFRICAN OFFICIAL I	ANICH	ACE BROS	ICIENOV	-4-4- (! (£	_!!	(10.0.11)						
D. SOUTH AFRICAN OFFICIAL I	ANGU	IGUAGE PROFICIENCY – state 'good', 'fair', or 'poor' Languages (specify)											
Speak													
Write or read													
E. FORMAL QUALIFICATION ⁷ (fi	rom hig	ghest to the	lowest)										
Name of School/Technical College	9	Name of qualification					ained		Year obtained				
Current study (institution and qual	ification												
Current study (institution and qual	ilication	1):											
F. WORK EXPERIENCE (Also at	tach a	detailed C\	/) ⁶										
Employer (including current employer)	ost held		Fr	rom		То	Reaso	n for leavin	9				
				MM	YY	MM	YY						
If you were previously employed in appointment	n the Pi	ublic Service	e, is there	any cond	lition that	prever	nts your re-	Yes	No				
If yes, Provide the name of the prenature of the condition.	evious 6	employing d	epartment	t and indi	cate the				l				
											_		
G. REFERENCES													
Name		Relationsh	nip to you			Те	l. No. (office	e hours)					
DECLARATION													
I declare that all the information p	rovided	d (including	any attacl	hments) i	s comple	te and	correct to t	he best or	f my knowl	edge. I understa	nd		
that any false information provided	d will re	sult in my a _l	pplication	being dis	qualified	or disc	iplinary acti	on taken a	against me	if I am appointe	<u>:</u>		
Signature:					Date:								

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