Aleksandra Rak

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in rakaleksandra91

GitHub: 0leandra

Kraków PL (ready to work remotely)

SKILLS

√ Software testing

√ Scrum, Agile

√ HTML&CSS

√ Responsive Web Design

√ Visual Studio Code

√ Adobe Illustrator

LANGUAGES

EN English: B2

PL Polish: native

SUPERPOWERS

√ common sense, intuition, diplomacy

√ ingenuity, creativity and getting new skills to implement my ideas

√ precision, observation, questioning things, seeing bigger picture

√ open mind, curiosity about the world and people, empathy

HOBBIES

cooking spicy food, seafood, flexitarianism

dog pampering, playing and experiencing nature with my dog

discovering and listening to progressive and experimental sounds, songwriting, singing

DIY, applied art, furniture makeovers

travelling, exploring other cultures

social media, introducing and explaining the internet to seniors (or novice users)

ABOUT ME

My goal is always to find the nub of the problem, because then it is no longer a problem, it becomes a challenge.

EXPERIENCE

Non-commercial project   II 2022 - present
MOVIE RATING APP FOR GEEKS

√ Preparing test cases to check that the app is calculating the correct results (eg. based on various combinations of rating)

√ Exploratory testing - finding errors in pre-assumptions, help in determining boundary values

√ Accessibility testing - identifying potential user limitations that may cause difficulties in using the application

√ Re-testing to confirm that errors and defects have been removed

Novarius for: Yaopeng Trading Co., Ltd.   VII 2015 - X 2021
EXECUTING ASSISTANT

√ Customer care to ensure a seamless, satisfactory import process - from the moment of inquiry, through customs clearance to after-sales service

√ Ensuring an efficient flow of information, developing a unified system of company documentation and data

√ Estimation of final costs of product for clients to help them making import decisions

√ Verifying EU standards about products

√ Doing research for new products to determine technical and EU standards requirements

√ Making infographics and drawings, especially for clear communication of product requirements

√ Preparing reports, shipping documentation, formal letters, declarations of conformity

√ Participation in biggest Cantonese fairs, business trips - assisting clients, negotiating prices, specifying product requirements, collecting and organizing offers and orders arrangements

√ Online quality control of imported products

√ Reconciling the interests of Polish entrepreneurs and Chinese suppliers considering the external market

√ Creating marketing content for yaopengtrading.com

√ Preparation of recruitment tasks and scenario to verify the candidates' skills

Freelancer   IV 2012 - V 2015
REAL ESTATE BROKER

√ Research and acquisition of real estate for sale/rent

√ Internet marketing

√ Direct presentations for buyers, home staging

√ Self-sale of real estate (flipping)

EDUCATION AND CERTIFICATES

GASQ   IV 2022
CERTIFICATE
ISTQB Certified Tester - Foundation Level

freeCodeCamp   III 2022
CERTIFICATE
Responsive Web Design

Certios   IV 2019
CERTIFICATE
CE markings - the basics

Andrzej Frycz-Modrzewski Kraków University   2010-2014
DIPLOMA
Bachelor's Degree in Foreign Trade