



# Kim Shien

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## PERSONAL SUMMARY

Gender : Male  
Age : 43  
Place / Date of Birth : Banda Aceh, December 19<sup>th</sup>, 1976  
Nationality : Indonesia  
Marital Status : Married  
Living Location : West of Jakarta  
Postal Code : 11730  
Race : Chinese  
Religion : Catholic  
No. of Children : 3



## RESUME SUMMARY

Latest Position : Senior O&M Manager  
Years of Experience : 20  
Latest Job Function : Procurement / Inventory Management / Logistic / Material Control & Warehouse Management  
Latest Industry Sector : Oil & Gas / Petrochemical  
Last Career Level : Senior  
Highest Education : Bachelor Degree  
Attained :  
Authorized to Work in Indonesia : Yes



## PROFILE

Personal Statement Experience in Supply Chain Management. Computer skill included Microsoft Office, Macromedia Free Hand, Corel Draw, Photoshop.  
Ambitious, to the point, honesty, at ease with team work, energetic, hardworking, stress resistance.

Career Objective To obtain a Supply Chain Management or related field position within growth oriented, progressive company. I want to apply my skills and work experience to an environment where they will make a significant impact on bottom line.



## KEY SKILLS

Material Control Management - Logistic - Warehouse Management - Inventory Management - SAP (SD & MM Module) - Internal Audit & Control - Safety - Project Management



## EDUCATION

Bachelor Degree, Management The University of Sahid, Jakarta, Majoring : Economy with overall GPA : 3.36	1994 - 1999
High School, IPA Perguruan Kristen Methodist Indonesia of Banda Aceh	1992 - 1994
Junior High School Perguruan Kristen Methodist Indonesia of Banda Aceh	1990 - 1992
Elementary School Perguruan Kristen MEthodist Indonesia of Banda Aceh	1985 - 1990



## WORK EXPERIENCE

Period : May 2019 ~ Present  
Name of Company : RAPID INFRASTRUKTUR INDONESIA, PT.  
Location : South of Jakarta  
Nature of Business : Engineering & Construction  
Latest Position : Senior O&M Manager  
Job Description :



1. Involved in Tangguh Expansion Project, Bintuni Bay, West Papua for MP Supply.
2. Involved in Batik Project Sugar Mill, Wanga Site, East of Sumba, Nusa Tenggara Timur as a client to handle all Supply Chain progress and all subcontracting.
3. Responsible for setting up Supply Chain Management system.
4. Responsible for all IT System, Quality Management as company needed.
5. Planning and scheduling the delivery goods well prepared schedule based on request and stock delivery from vendor.
6. Development of Procurement by maintaining good administration.
7. Managing all Supply Chain activities by doing some correction and improvement on spot.
8. Managing and controlling lead time of Purchased Requisition, Material In-Transit to Site.
9. Liaising and coordinate pro-actively with other divisions throughout the company, building good relationship and communicate among departments.
10. Maintain KPI of Supply Chain Management and make sure can achieve by end of month.

Period : Mar 2017 ~ May 2019  
Name of Company : TIMAS SUPLINDO, PT.  
Location : Central of Jakarta  
Nature of Business : Engineering, Procurement, Construction & Installation  
Latest Position : Procurement Manager  
Job Description :



1. Involved in Enerco TDAE Plant, Kabil Batam (Petrochemical Plant), to maintain logistic and procurement.
2. Involved in Suban Compression Project, to maintain logistic and procurement for project needed.
3. Involved in Lomanis Pipelines Project, to maintain logistic and procurement, JO with Hutama Karya.
4. Involved in Desalter Unit, Pertamina Plaju Palembang RU-III to maintain logistic and procurement.
5. Planning and scheduling the delivery goods well prepared schedule based on request and stock delivery from vendor.
6. Development of Procurement by maintaining good administration.
7. Managing all Supply Chain activities by doing some correction and improvement on spot.
8. Managing and controlling lead time of Purchased Requisition, Material In-Transit to Site.
9. Liaising and coordinate pro-actively with other divisions throughout the company, building good relationship and communicate among departments.
10. Calculate and plans daily and monthly ordering requirements of inventory stock item which is include fuel reconciliation.
11. Responsible for setting up procurement system, and organize compilation data together, create and customize support procurement system and data compilation process.
12. Maintain KPI of Supply Chain Management and make sure can achieve by end of month.

Period : May 2015 ~ December 2016  
Name of Company : OKI PULP & PAPER, PT. (subsidiary of APP Group)  
Location : Ogan Komering Ilir, Palembang - South of Sumatera  
Nature of Business : Pulp & Paper Product  
Latest Position : Deputy GM of Procurement Manager  
Job Description :



1. Planning and scheduling the delivery goods well prepared schedule based on request and stock delivery from vendor.
2. Development of Procurement by maintaining good administration and keep constantly monitoring the process and progress activities of Procurement and Supply Chain.
3. Managing all Supply Chain activities by doing some correction and improvement on spot.
4. Managing and controlling lead time of Purchased Requisition, Material In-Transit to Site.
5. Liaising and coordinate pro-actively with other divisions throughout the company, building good relationship and communicate among departments.
6. Calculate and plans daily and monthly ordering requirements of inventory stock item which is include fuel reconciliation.
7. Responsible for setting up procurement system, and organize compilation data together, create and customize support procurement system and data compilation process.
8. Maintain KPI of Supply Chain Management and make sure can achieve by end of month.

Period : September 2013 ~ May 2015  
 Name of Company : SUMBER MITRA JAYA, PT. (subsidiary of Mitra Jaya Group)  
 Location : South of Jakarta  
 Nature of Business : Coal Mining  
 Latest Position : Logistic, Warehousing & Procurement Manager  
 Job Description :



1. Establishing and organizing the division action plan to be discussed and proposed in the managerial meeting.
2. Responsible for setting up inventory and logistic system and organize compilation data with IT and field staff, create and customize support logistic system and data compilation process.
3. Monitor and control critical spares requirements and reduction of obsolesces and surplus stock level to ensure all asset inventory well managed.
4. Manage and analysis also examines min-max stock for saving cost and warehousing improvement.
5. Maintenance of equipment inventory by checking quality and quantity of the equipment regularly.
6. Maintenance of accurate stores record and accounts through sound audit and stock-take.
7. Monitoring waste management.
8. Compound data daily and monthly and conclude the ideal number of ordering requirement of inventory stock items include reconciliation.
9. Maintain, review also vendor sourcing for price comparison also for good quality to comply company met.
10. Establish price negotiation, penalty, terms of payment also lead time of delivery.
11. Monitoring breakdown of equipment and make priority which one is top urgent.
12. Monitoring invoice due date for payment with F&A Department.
13. Maintain vendor assessment and vendor review.
14. Scheduling for regular meeting with vendor for their performance also coordination with vendor.

Period : June 2011 ~ May 2013  
 Name of Company : PETROSEA, PT, Tbk. (subsidiary of Indika Energy Group)  
 Location : South of Jakarta  
 Nature of Business : Coal Mining  
 Latest Position : Inventory Control & Analyst Superintendent  
 Job Description :



1. Managed, maintain and analyst supply chain for all project site.
2. To assist with large scale International procurement.
3. Oversee the asset register, ensure that is up to date and coherent with program logistic asset list with all supplied assets.
4. Regular site visits to audit warehouse administration site to comply company procedures.
5. Contribute significantly to the overall operation efficiency and profitability of the business with encompass asset data, quality compliance, performance reporting and lifecycle cost analysis.
6. Assist and manage equipment rental management, develop equipment rental data management and reporting to Plant Manager as monthly basis.
7. Reporting directly to GM of Asset & Management.
8. Lead and carry out duties involved in the strategy development, bidding, evaluation negotiation, award, execution, performance monitoring, administration and close out contract.
9. Calculates and plan daily and monthly ordering requirements of inventory stock item which is include hydrocarbon reconciliation.
10. Identify issue of Logistic & Warehouse weakness / non-compliance, guidelines and work with relevant staff to address this issue through training and development of Logistic.

Period : May 2008 ~ May 2011  
 Name of Company : BUMA PERINDAHINDO INDONESIA. (subsidiary of Buma Group)  
 Location : North of Jakarta  
 Nature of Business : General Contractor & Wholesale Trading  
 Latest Position : Logistic & Procurement Superintendent  
 Job Description :



1. Managed and maintain supply chain for bp Berau Ltd, LNG Tangguh, Bintuni Bay, West Papua
2. Conducting the work instruction received from the Project Team Leader.
3. Liaising and coordinating pro-actively with division and others as well throughout the company.
4. Providing work reports to further distribute to the Project Team Leader.
5. Delegating the Project Team Leader to establish a good relationship with other parties in working site area.

Period : September 2006 ~ February 2008  
 Name of Company : BAHANA PRESTASI, PT. (subsidiary of Lautan Luas Group)  
 Location : North of Jakarta  
 Nature of Business : Logistic & Supply Chain  
 Latest Position : Project Manager  
 Job Description :



1. Involved in ABC Logistic distribution for West Java area.
2. Managed and maintain coal mining project at Central of Kalimantan (Muara Teweh) as sub-contractor for SINOMAST MINING, PT. (coal handling and overburden).
3. Providing work report to further distribute to the General Manager.
4. Work with other related parties and good relationship.
5. Maintain all equipment are good and ready to use for daily operation.
6. Monitoring all material supply to mining site.

Period : August 2005 ~ August 2006  
 Name of Company : GPI LOGISTIC, PT. (subsidiary of GPI Group)  
 Location : Central of Jakarta  
 Nature of Business : Transportation / Logistic / Warehousing  
 Latest Position : Operation Manager  
 Job Description :



1. Managed and maintain daily operation basis and report directly to General Manager.
2. To assist daily stock-take for all goods are storage in warehouse.
3. To review all cost for logistic transportation to make more efficient and effective to meet company's met.
4. Maintain export and import activities that already got information from client's.
5. Managing the relationship between many different client's well.

Period : March 2003 ~ July 2005  
 Name of Company : STAR SPARTA INDONESIA, PT.  
 Location : North of Jakarta  
 Nature of Business : Spare Parts Wholesaler for 2W & 4W  
 Latest Position : Logistic Manager  
 Job Description :



1. Monitoring, managing logistic distribution for all main dealer in Indonesia.
2. Providing stock from all main dealer to Sales Manager.
3. Design and provide buletin by monthly basis and ask approval from President Director.
4. Packaging design for spare parts.
5. Monitoring import goods.
6. Design flyer, banner and others by monthly for promotion.

Period : August 1999 ~ February 2003  
 Name of Company : ANUGERAH PHARMINDO LESTARI, PT.  
 Location : East of Jakarta  
 Nature of Business : Pharmaceutical Distributor  
 Latest Position : Logistic Supervisor  
 Job Description :



1. Providing work reports to further distribute to Logistic Manager.
2. Conducting the work instruction from Logistic Manager.
3. Monitoring stock and distribution for all branch.
4. Maintain good relationship with manufacturer company.
5. Receive and process the demand for goods from any branch and control the delivery.



## TRAINING / SEMINAR

1. SAP Training (SD & MM Module) by ANUGERAH PHARMINDO LESTARI, PT., Jakarta.
2. ISO 9001:2000 Training by STAR SPARTA INDONESIA, PT., Jakarta.
3. ISO 9001:2000 Training by GPI LOGISTIC, PT., Jakarta.
4. ISO 9001:2000 Training by BAHANA PRESTASI, PT., Jakarta.
5. Basic Sea Survival Training by SAFETINDO PERKASA, PT., Jakarta.
6. Service Excellence, How To Be A Leader by PROCON INDAH, PT., LNG Tangguh, West Papua.
7. ISO 14001 Awareness by bp BERAU Ltd., LNG Tangguh, West Papua.
8. Basic Fire Awareness (module A) by bp BERAU Ltd., LNG Tangguh, West Papua.
9. Waste Handling Practice, Non-Hazardous Waste Procedure, Hazardous Waste Handling, Manual Handling by bp BERAU Ltd., LNG Tangguh, West Papua.
10. Basic Behavior Safety Training by PETROSEA, PT., Tbk., Jakarta.
11. 7 Habits by RAPID INFRASTRUKTUR INDONESIA, PT., Jakarta.
12. TEP Gateway by CSTS, LNG Tangguh, West Papua.



## ACHIEVEMENT & CERTIFICATE

1. Certificate of Achievement HSES Course at LNG Tangguh Project, West Papua.
2. Certificate of TEP Gateway Training at TEP, LNG Tangguh, West Papua.
2. Certificate of Achievement HSES Performance Recognition as Winner for The Best Hazardous Material / Waste Storage on LNG Tangguh Project, West Papua.
3. Certificate of Attendance Understanding ISO 9000:2000 and the Documentation Techniques, was held on May 10<sup>th</sup> - 17<sup>th</sup>, 2004 at All Season Hotel, Jakarta dated May 17<sup>th</sup> 2004.
4. Certificate of Supply Chain Management, Logistic & Negotiation Skills by CBSD was held on September 10<sup>th</sup> - 18<sup>th</sup> 2001 at Aston Balikpapan Hotel.
5. Certificate of Attendance SAP Training for SD & MM Module was held on July 1<sup>st</sup>, 2001 - August 31<sup>st</sup>, 2001 at ANUGERAH PHARMINDO LESTARI, PT., Jakarta dated September 1<sup>st</sup>, 2001.
6. Certificate of Attendance Quality Management System Auditor ISO 9001:2008 by Neville Clarke Indonesia, Jakarta.
7. Certificate of Ahli K3 Umum was held on August 4<sup>th</sup> - 15<sup>th</sup>, 2009 by CENTRA GAMA INDOVISI, Yogyakarta.
8. Achievement Reward for Cost Reduction around IDR. 2.3 B for Purchase Soil for Construction OKI PULP & PAPER Project.



## LANGUAGE



Writing (6)      Listening (6)      Speaking (6)



Writing (2)      Listening (3)      Speaking (5)



## REFERENCE CONTACT

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Best Regards,  
KIM SHIEN