

# MINUTES OF MEETING

Date & Time: 08/05/2025 12:00 PM

Venue: 201

## Attendance List:

1. Huzaifa
2. Rishikesh
3. Dhruv
4. Rakshita
5. Spoorti
6. Vrishank
7. Moiz
8. Yati
9. Manasvi
10. Sinchan
11. Vaishnav

## Updates

- Application form reworked
- Tasks assigned:

Task	Names
Speakers	❖ Rakshita ❖ Moiz
Documentation	❖ Rakshita ❖ Huzaifa
Embedded systems	❖ Vaishnav [head] ❖ Rishikesh
AI/ML	❖ Vaishnav ❖ Sinchan [head]
Structures	❖ Dhruv ❖ Manasvi
Admin	❖ Spoorti ❖ Yati
Team Leader	❖ Sinchan

- All works to be uploaded in Github [docs and Pictures]
- Break [1:00 – 2:00]

## DECISIONS

Hi, This is the font size

## TO-DO

Create Github acc. & send mail ids

## Deadline

08/05/2025 - Evening