

Position Applied For:

Candidate Name:

Preshan Moodley

MPC Consultant Name:

Elmarie Muhl

Date Referred:

21/09/2016

Personal Details

Surname :

Moodley

First Names :

Preshan

Nationality :

South African

Language Proficiencies :

English

EE/AA Status :

EE (Asian Male)

Availability :

One calendar month

Career Summary

Company

Position

Duration

Bidvest Panalpina Logistics

Financial Manager

Dec 2014 to Present

Elgin Brown and Hamer

Group Financial Accountant

Jun 2012 to Nov 2014

Atlas Pharmacy

Financial Accountant

March 2012 to May 2012

PKF Durban

Audit Clerk

Mar 2009 - Mar 2012

Academic History

Qualified as a Chartered Accountant in 2012 - SAICA

Qualification :

Honours in Accounting with CTA

Date Completed :

2008

Institution :

University of KwaZulu Natal

Qualification :

Bachelor of Commerce (Accounting)

Date Completed :

2007

Institution :

University of KwaZulu Natal

Qualification :

Matric

Date Completed :

2003

Institution :

Kharwastan Secondary School



Computer Skills

Programs/Systems :

MS Office (Word, Excel, PowerPoint, Access, Outlook, Project), Novell GroupWise, Pastel Accounting, Syspro (Impact), VIP, SAP, Teammate, Gemini, Cargowise, and Internet

Additional Training and Skills

Registered with SAICA (2012)

Passed Part 2 of the Professional Qualifying Examination - Independent Regulatory Board of Auditors (IRBA) Professional Examination (Board Part 2) (2010)

Passed the Audit Professional Training Exam (A Pre-Requisite Exam to Board Part 2) (2010)

Passed Part 1 of the Professional Qualifying Examination - SAICA Qualifying Exam (Board Part 1) (2009)

Preshan Moodley  
Resumé of Career to Date  
Company Name :  
Bidvest Panalpina Logistics  
Type of Industry :  
Logistics  
Period of Employment :  
December 2014 to Present  
Position :  
Financial Manager  
Duties :

#### Finance and Admin

Management of full finance function  
Management of admin function  
Reviewing month end GL recons  
Review of creditors recons  
Preparation of Tax Schedules  
Review and approval of journals  
Reviewing of cash flow information  
Preparation of cash flow projections  
Reviewing and authorizing payments via online banking  
Reviewing and authorizing petty cash payments  
Calculation of and accounting for monthly revenue recognition for revenue not yet invoiced ( per IFRS)  
Preparation of monthly management accounts  
Preparation of variance reports  
Monitoring of GP and ROA percentages  
Preparation of ad hoc reports  
Review of tax sensitive expenses, to determine correct allocation between deductible and non-deductible.  
Review of all month end accruals  
Month-end procedures (including the processing of all accruals)  
Preparing schedule of intercompany transactions and balances  
Maintaining the fixed asset register  
Maintaining wear and tear register  
Implementation and maintenance of internal financial controls and procedures  
Point of contact of external and internal auditors  
Attending to debtors queries  
Reviewing of long outstanding debtors  
Management of client liaison  
Reviewing company compliance with Companies Act of South Africa, and policies and procedures of the company  
Member of risk committee  
Drafting of board reports  
Monthly flash and Long Range Forecast  
Preparation of Annual budgets  
Mentoring of members with and finance and admin team  
Feasibility analysis for Capital Purchases  
Management of new system implementation  
Review of all new debtors and creditors take on documents  
Measure service provider performance (KPIs)  
Review of payroll  
Projects  
Feasibility study(costing) for group Enterprise Development initiative  
Capital expenditure feasibility  
Negotiate contracts for division, complete all costing for presentation to Directors  
Reason for Leaving :  
Career advancement / Safety reasons

Company Name :  
Elgin Brown and Hamer  
Type of Industry :  
Ships Repair Company  
Period of Employment :  
June 2012 to November 2014  
Position :  
Group Financial Accountant  
Duties :

Overseeing the maintenance of the general ledger and relating accounting records  
Preparing internal management accounts  
Preparation and processing of journals  
Preparation of monthly recons  
Calculating and submitting VAT returns  
Reviewing of cash flow information  
Reviewing and authorizing payments via online banking  
Reviewing and authorizing petty cash payments  
Calculation of and accounting for monthly revenue recognition for jobs not yet invoiced ( per IFRS)  
All balance sheet and income statement reconciliations ( including creditors, debtors, bank and stock reconciliations)  
Monitoring of GP percentages  
Preparation of ad hoc reports  
Provisional tax computation and submission  
E-filing of statutory returns  
Month-end procedures (including the processing of all accruals)  
Preparation of monthly management accounts  
Analysing and providing reasons for variances to budget on monthly accounts  
Maintaining the fixed asset register  
Maintaining wear and tear register  
Assisting with the implementation and maintenance of internal financial controls and procedures  
Assisting with the implementation and upgrade of ERP and other computer systems  
Point of contact of external auditors  
Assisting with ad-hoc queries as and when they arise  
Reviewing company compliance with Companies Act of South Africa  
Drafting of minutes and shareholder and board resolutions  
Monthly forecast and budgets  
Annual budgets  
Mentoring of members with and finance and admin team  
Completing bank guarantees for in favour of suppliers  
Planning and coordination of ERP system  
Review and testing of internal systems  
Reviewing cash flows and forex cover  
Reason for Leaving :  
Better Opportunity

Company Name :  
Atlas Pharmacy  
Type of Industry :  
Retail Pharmaceutical  
Period of Employment :  
March 2012 to May 2012

Position :  
Financial Accountant  
Duties :

Overseeing the maintenance of the general ledger and relating accounting records  
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Posting of all GL batches  
Preparation and processing of journals  
Review of payments supporting documentation  
Loading payments  
Preparation of cash flow information  
All balance sheet and income statement reconciliations (including creditors, debtors, bank and stock reconciliations)  
Monitoring of stock levels  
Monitoring of GP percentages  
Preparation of ad hoc reports  
E-filing of statutory returns  
Month-end procedures (including the processing of all accruals)  
Preparation of monthly management accounts  
Analysing and providing reasons for variances to budget on monthly accounts  
Maintaining the fixed assets register  
Assisting with the implementation and maintenance of internal financial controls and procedures  
Assisting with ad-hoc queries as and when they arise  
Reason for Leaving :  
Resigned - Poor working conditions

Company Name :  
PKF Durban  
Type of Industry :  
Chartered Accounting  
Period of Employment :  
March 2009 - March 2012  
Position :  
Audit Clerk  
Duties :

Leading a team on statutory audits while providing coaching, supervision and review of junior team members  
Actively involved in leading the full audit process (planning, execution and reporting) of entities across various industries  
Reporting to management on materials weaknesses on internal control, and material findings throughout the audit  
Drafting and reviewing of Annual Financial Statements, prepared in terms of IFRS and SA GAAP, management letters and the appropriate statutory audit reports  
Involved in leading accounting officer reviews in respect of entities that do not require statutory audits in terms of SA Company Law  
Attended to client queries regarding their business, tax, and accounting issues  
Preparation of entity income tax and secondary tax returns as well as individual provisional and income tax returns  
Audited and performed accounting work on clients from various economic sectors - including the following sector:  
Retail / Wholesale  
Manufacturing  
Hospitality & Leisure  
Motor Industry

Finance

Education

Media

Body Corporate (Schemes)

Audited and performed accounting work on various entity types - including the following entities:

Private companies

Public companies

Trusts

Close Corporations

Non-profit organisations

Pension and Provident Funds

Attended 3 intensive audit training weeks during 3 year article period

Attended various taxation and accounting update seminars

Accounts Experience:

Overseeing the maintenance of the general ledger and relating accounting records

Posting of all GL batches

Preparation and processing of journals (including the relevant calculations and presentation of the supporting documentation)

Review of payments' support documentation

Preparation of weekly cash flow information

All balance sheet and income statement reconciliations (including creditors, debtors, bank and stock reconciliations)

Preparation of daily, weekly and monthly sales reporting

Preparation of Adhoc reports

E-filing of statutory returns

Assisting with the co-ordination of the monthly stock count and resolving and processing of the stock count variances

Month-end procedures (including the processing of all accruals)

Preparation of monthly management accounts

Analysing and providing reasons for variances to budget on monthly accounts

Assisting in capturing of budgets and forecasts

Maintaining the fixed asset register

Management of petty cash

Assisting with the implementation and maintenance of internal financial control and procedures

Assisting with ad-hoc queries as and when they arise

Clients included:

Retailers / Wholesalers

Harrowlane Investments

Gain Stores

Massmart Holdings

Four Nothing Sales

Reelin Bearings and Investments

Durban Alexander Services Station

Manufacturing

Continental Oil Mills

Cape Oil and Margarine

Azania Box Manufacturers

Q-Pet

Twin Clothing

Motor Industry

TR TEC (DA 190 Audit)

Hospitality & Leisure

The Royal Hotel

Education

Open Air School

Finance

Sterling Pension Fund  
Revelate Finance  
DCD Holdings  
Sara Lee Provident Fund  
Gedore Tools Pension Fund  
Service  
Entrepreneurs Survival Solutions  
Eastwood Plant Sales  
Media  
Capital Newspapers (Caxton Group)  
Body Corporates (Schemes)  
Body Corporate of The Royal Hotel  
Body Corporate of Estoril  
Other  
Many small property owning companies and family trusts  
Preparation of company and individual tax returns, including Directors tax returns with complex tax calculations  
Reason for Leaving :  
Articles completed - to enter commerce

MPC Recruitment Group | [Insert Consultant's Name Here]  
[Insert Position Applied For Here] | [Insert Applicant's Name Here]  
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■Candidate Name ■|■Preshan Moodley  
■MPC Consultant Name ■| ■Elmarie Muhl