

"All Information concerning the Candidate is furnished to the Client in strict confidence. The Client may not divulge this information to any third party, nor contact the Candidate's present employer, nor take references without prior consultation with MPC Recruitment"

Position Applied For:

Candidate Name:

Mthokozisi Ngubane

MPC Consultant Name:

Elmarié Muhl

MPC Consultant's Contact Details:

(031) 562 8001

Date Referred:

13/04/2016

Personal Details

Surname :

Ngubane

First Names :

Mthokozisi Joyful (Known as Mthoko)

Nationality :

South African

Language Proficiencies :

English & IsiZulu

EE/AA Status :

AA / Black Male

Availability :

One month

Career Summary

Company

Position

Duration

Toyota South Africa Motors

Assistant Manager: Management Accounts

Promoted from:

Finance Graduate Trainee

January 2015 to Present

Jan 2013 to Dec 2014

Sithengile Secondary School

Tutor (Accounting to Matric Students)

Jan 2009 to Present

Academic History

Qualification :

CIMA

Current Highest :

International Diploma in Management Accounting

Date Completed :

Current Studies (Management Level - Two papers to complete)

Papers completed

Enterprise Operations, Financial Operations & Performance Operations

Institution :

Chartered Institute of Management Accountants

Qualification :

BComm (Accounting and Finance)
Date Completed :
2012
Institution :
University of KwaZulu Natal

Qualification :
Matric
Date Completed :
2008
Subjects :
Isizulu Home Language
English First Additional Language
Mathematics
Information Technology
Accounting
Life Orientation
Economics
Leadership :
Head Boy - 2008
Class Representative - 2004
Institution :
Sithengile Secondary School

Computer Skills
Programs/Systems :
MS Office (Word, Excel, Access, PowerPoint & Outlook) & Internet
SAP

Mthokozisi Joyful Ngubane
Resumé of Career to Date

Company Name :
Toyota South Africa Motors
Type of Industry :
Automotive / Manufacturing
Period of Employment :
January 2013 to Present
Position :
Assistant Manager: Management Accounts
Promoted from:
Finance Graduate Trainee
Duties :

Assistant Manager: Management Accounts
(January 2015 to Present)
Major Responsibilities:
Monthly Plant Cost Management Report.
Coordinating Fixed and Variable Cost Reduction.
Month end Journal Entries and Accruals.
Monthly Account Reconciliations.
Annual Budget Preparation.
Monthly Forecast Preparation and Analysis.
Monthly expenditure and variance analysis.
Labour efficiency tracking.
Assisting with Mid & Year-end Stock Count and Updating inventory Records.

Mid Term Planning Budget.

Finance Graduate Trainee

(January 2013 to December 2014)

Major Responsibilities■

CKD Feasibility Studies.

CBU Cost and Profitability Analysis.

Setting up Cost Obeya.

Reconciling Gain and Loss Account.

Monthly Report for Production Variance.

Updating Material Standard Prices.

Tracking Manufacturing and Administration Labour Hours (Normal and Overtime Forecasts).

Reason for Leaving :

Seeking new career growth opportunities and new challenges

Company Name :

Sithengile Secondary School

Type of Industry :

Educational Industry

Period of Employment :

January 2009 to Present

Position :

Tutor (Accounting to Matric Students)

Duties :

Prepare and Deliver Academic Tutorials for Matriculants.

Mark weekly concept tests and provide constructive feedback.

Provide detailed academic guidance.

Reason for Leaving :

Voluntary employment

MPC Recruitment Group | [Insert Consultant's Name Here]

[Insert Position Applied For Here] | [Insert Applicant's Name Here]

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■Candidate Name ■|■Mthokozisi Joyful Ngubane XE

■MPC Consultant Name ■| ■Elmarié Muhl

