

CONFIDENTIALITY CLAUSE: All Information concerning the Candidate is furnished to the Client in strict confidence. The Client may not divulge this information to any third party, nor contact the Candidate's present employer, nor take references without prior consultation with MPC Recruitment

Position Applied For:

Assistant Store Manager

Candidate Name:

Masoodah Damon

MPC Consultant Name:

Colleen Stevenson

MPC Consultant's Contact Details:

(021) 552 8048

Date Referred:

10 August 2016

Personal Details

Surname :

Damon

First Names :

Masoodah

Nationality :

South African

Language Proficiencies :

English and Afrikaans

EE/AA Status :

Coloured female

Availability :

Immediate

Expected Salary :

R 12 000 per month

Career Summary

Company

Position

Duration

Clarins Beauty House

Beauty Advisor

Jan 2011 - Mar 2011

Cellini Luggage

Assistant Manageress

Oct 2007 - Jan 2009

Tsonga

Accessories

Jun 2005 - Oct 2007

Academic History

Qualification :

Diploma, Dress Design

Date Completed :

1994

Institution :

Professional School of Dress Design

Qualification :

Matric

Date Completed :

1991

Institution :

Wittebome Senior Secondary School



Computer Skills

Programs/Systems :

MS Office

Madoodah Damon
Resumé of Career to Date
Company Name :
Clarins Beauty House
Type of Industry :
Cosmetics
Period of Employment :
January 2011 - March 2011
December 2009 - March 2010
Position :
Beauty Advisor
Duties :

Ensure that the Chain Store philosophy pertaining to expectations are adhered to and executed at all times.
Beauty Advisor- Promoter of beauty products
Maintaining continuous customer services
Strategic marketing initiatives.
Meeting Sales Targets
Reason for Leaving :
Contract positions

Company Name :
Cellini Luggage
Type of Industry :
Retail
Period of Employment :
October 2007 - January 2009
Position :
Assistant Manageress
Duties :

Liaising with customers one-on-one.
Assisted with airline claims.
Maintaining stock and order frequency
Assisted customers with luggage expertise (travel size bags and different leather)
Dealing with returns and repairs
Merchandising (Window display and store layout.
Meeting Sales Targets
Maintaining housekeeping and hygiene
Reason for Leaving :
Relocated to Mozambique and was a house wife

2003 - 2005 - Housewife

Company Name :
Tsonga
Type of Industry :
Retail
Period of Employment :
June 2005 - October 2007
Position :
Sales Consultant
Duties :

Maintaining and providing excellent customer service.
Seeing to specific customer needs- ordering specific shoe styles.
Maintaining stock and order frequency
Responsible for window displaying
Posting and packaging of repairs to the factory in the Midlands Meander.
Maintaining housekeeping and hygiene
Reason for Leaving :
Company closed

Company Name :
Nocchio & Friends
Type of Industry :
Retail
Period of Employment :
1996 - 2003
Position :
Store Manageress
Sales Assistant promoted
Duties :

Merchandising (Window display and store layout)
Maintaining continuous customer services
Strategic marketing initiatives.
Reached monthly and annual sales targets
Daily operational activities such as; customer complaints, administrative work and customer liaison
Training of staff
Implementing and overseeing stock takes.
Maintaining housekeeping and hygiene in store.
Dealt with external suppliers
Cash office duties
Maintaining stock and order frequency
Opening and closing of the store
Reason for Leaving :
The owner died and the boutique was closed

MPC Recruitment Group | [Insert Consultant's Name Here]
[Insert Position Applied For Here] | [Insert Applicant's Name Here]
PAGE * MERGEFORMAT 2

PAGE * MERGEFORMAT 2
■Candidate Name ■|■Madoodah Damon XE
■MPC Consultant Name ■| ■Colleen Stevenson (021) 552 8048