

All Information concerning the Candidate is furnished to the Client in strict confidence. The Client may not divulge this information to any third party, nor contact the Candidate's present employer, nor take references without prior consultation with MPC Recruitment"

Position Applied For:

Receptionist

Candidate Name:

Thandokazi Siziba

MPC Consultant Name:

Marike Wilkinson

MPC Consultant's Contact Details:

(021) 552 8048

Date Referred:

1 August 2017

Personal Details

Surname :

Siziba

First Names :

Thandokazi

Nationality :

South African

Language Proficiencies :

English & Xhosa

EE/AA Status :

African Female

Availability :

Immediate

Expected Salary :

R6 000.00 p/m CTC

Career Summary

Company

Position

Duration

Protea Hotel Fire & Ice

In-service Training

July 2014 - Dec 2014

Courtyard Suites Hotel

In-service Training

Jan 2012 - June 2012

Candidate Summary

Thando is a very well-presented candidate. She describes herself as a team player who is able to multitask. She has a passion for the hospitality industry and is always willing to learn and eager to be professionally challenged. She mentioned that she enjoys meeting and interacting with people from different backgrounds and cultures.

Academic History

Qualification :

National Diploma: Hospitality Management (Accommodation)

Date Completed :

2014

Institution :

Cape Peninsula University of Technology

Qualification :
Matric
Date Completed :
2010



Computer Skills
Programs/Systems :
MS Office
Opera

Additional Training and Skills

Short Courses:

First Aid
Wines of the World
Preliminary Wine Course
Bar Course
Life Skills Course
Food and Wine Pairing

Thandokazi Siziba

Resumé of Career to Date

2014 - Current: Thando went back to study her Btech but could not complete it due to financial reasons. She has been actively in the job market ever since.

Company Name :

Protea Hotel Fire & Ice (Cape Town)

Type of Industry :

Hospitality

Period of Employment :

July 2014 - December 2014

Position :

In-service Trainee

Duties :

Reception

Check in and out of guests

Front Office Administration

Switchboard

Reservations

Hostess/Waitress

Reason for Leaving :

6-month Internship completed.

Jun 2012 - June 2014: Full time studies.

Company Name :

Courtyard Suites /hotel (City Lodge Hotels Ltd)

Type of Industry :

Hospitality

Period of Employment :

January 2012 - June 2012

Position :

In-service Trainee

Duties :

Reception

Reservations

Housekeeping

Restaurant

Reason for Leaving :

6-month Internship completed.

MPC Recruitment Group | [Insert Consultant's Name Here]

[Insert Position Applied For Here] | [Insert Applicant's Name Here]

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■Candidate Name ■|■Thandokazi Siziba XE

■MPC Consultant Name ■| ■Marika Wilkinson (021) 552 8048