

Job Title:

Project Manager - Engineering

Job Description

Management of multiple key capital investment projects from conception through to completion in a FMCG manufacturing facility against set and agreed budgets and execution timelines.

POSITION IN ORGANISATION

(Detail job in relation to immediate superiors, peers & subordinates, indicating grade levels)

- Superior: Senior Project Manager
- Peers: Project managers Maintenance Manager, Maintenance Planner, Engineering Buyer & EHS Manager,
- Indirect reports: Consulting Eng, Architects, QS, Structural Engineers, external contractors
- Subordinates: None

PRINCIPAL ACCOUNTABILITIES

(Provide 4-8 examples of key accountabilities)

- By project, compile summary project scope documents, User requirements Specifications (URS), and Change Management and Capex request documents.
- Management of capital projects from conception stage through to execution and handover to the end user/ internal customer.
- Development of Facilities Improvement Program (FIP's) and Site Master Plans (SMPs) with the Plant leadership teams.
- Negotiation of contracts involving purchasing/procurement, order placement, tracking and invoice processing for payment.
- Ensure that asset registers are updated quarterly and assets are managed as per policy and that assets are written off when obsolete and redundant.
- Interacting with various local authorities and Legal Authorities to ensure compliance with statutory regulations (Building code, Fire, Electrical, Environmental, effluent, water etc.)
- Co-ordinate in-house project review meetings with all stakeholders on a monthly basis.
- Manage project contractors to ensure compliance with Occupational Health and Safety Act, FM Global Fire Specifications, Food Safety requirements and Engineering Standards
- Compile URS, Approve designs, Obtain quotations and write capex applications for all allocated projects.

Skills Required

EXPERIENCE/COMPETENCIES REQUIRED

(Minimum knowledge, skills, experience and competencies required)

- Formal engineering qualifications Min- N6, National Diploma (S4) or B Tech in any of ffg. Or Higher, Disciplines- Mechanical, Electrical Eng.
- Project management experience of Scale Capital projects -at least any Individual projects in excess of 50MM ZAR
- PMI certification would be advantageous.
- Minimum of 3 years experience in a high speed manufacturing environment (preferably FMCG), Strong negotiating skills
- 5 yrs Experience as a project manager