**Visit IRT in AIRC 2006
or
call the service desk at 916-278-7337
or
email IRT at servicedesk@csus.edu**

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1. Go to http://portal.office.com

2. Enter your Sac State email address

3. Enter your SacLink username and password and click Login

4. Click the Install button

5. Follow the onscreen installation prompts

6. Activate Office by signing in with your SacLink username and password

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