

# SIGCHI Conference Proceedings Format

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## ABSTRACT

Updated 8/7/2013. In this sample paper, Sheridan Printing Co., Inc. describes the formatting requirements for SIGCHI Conference Proceedings, and this sample file offers recommendations on writing for the worldwide SIGCHI readership. Please review this document even if you have submitted to SIGCHI conferences before, some format details have changed relative to previous years.

## Author Keywords

Guides; instructions; author's kit; conference publication; keywords should be separated by a semi-colon.

**Mandatory section to be included in your final version.**

## ACM Classification Keywords

H.5.m. Information interfaces and presentation (e.g., HCI): Miscellaneous. See: <http://www.acm.org/about/class/1998/> for more information and the full list of ACM classifiers and descriptors. **Mandatory Section: On the submission page only the classifiers' letter-number combination will need to be entered.**

## INTRODUCTION

This format is to be used for submissions that are published in the conference proceedings. We wish to give this volume a consistent, high-quality appearance. We therefore ask that authors follow some simple guidelines. In essence, you should format your paper exactly like this document. The easiest way to do this is simply to download a template from the conference web site, and replace the content with your own material. For more information on Sheridan Printing, see: [www.sheridanprinting.com/info.html](http://www.sheridanprinting.com/info.html)

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If you need a 4th block for an additional author with a different affiliation. Go to the Table Tab, drag down to "Insert," then drag down to "Column to the Right" OR "Column to the Left." Then highlight the whole table, right click, go to "Table Properties" and within the Table Tab, click the tab box for "Preferred Width" enter 7.0 inches. Choose center alignment, then click OK.

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Every submission should begin with an abstract of about 150 words, followed by a set of keywords. The abstract and

keywords should be placed in the left column of the first page under the left half of the title. The abstract should be a concise statement of the problem, approach and conclusions of the work described. It should clearly state the paper's contribution to the field of HCI.

The first set of keywords will be used to index the paper in the proceedings. The second set are used to catalogue the paper in the ACM Digital Library. The latter are entries from the ACM Classification System [3].

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Please use a 10-point Times Roman font or, if this is unavailable, another proportional font with serifs, as close as possible in appearance to Times Roman 10-point. The Press 10-point font available to users of Script is a good substitute for Times Roman. On a Macintosh, use the font named Times and not Times New Roman. Please use sans-serif or non-proportional fonts only for special purposes, such as headings or source code text.

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On pages beyond the first, start at the top of the page and continue in double-column format. The two columns on the last page should be of equal length.



**Figure 1. With Caption Below, be sure to have a good resolution image (see item D within the preparation instructions).**

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Use a numbered list of references at the end of the article, ordered alphabetically by first author, and referenced by numbers in brackets [2, 4, 5, 8]. Kindly make the text of this section ragged-right, so that the increasing number of references/citations with web addresses/urls do not have large word and letter spacing. For papers from conference proceedings, include the title of the paper and an abbreviated name of the conference (e.g., for Interact 2003 proceedings, use *Proc. Interact 2003*). Do not include the location of the conference or the exact date; do include the page numbers if available. See the examples of citations at the end of this document.

Objects	Caption – pre-2002	Caption – 2003 and afterwards
Tables	Above	Below
Figures	Below	Below

**Table 1. Table captions should be placed below the table.**

	Anyone	SN	Specific	No one
<b>Flight</b>	45%	34%	18%	3%
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**Table 2. Sharing travel plans**

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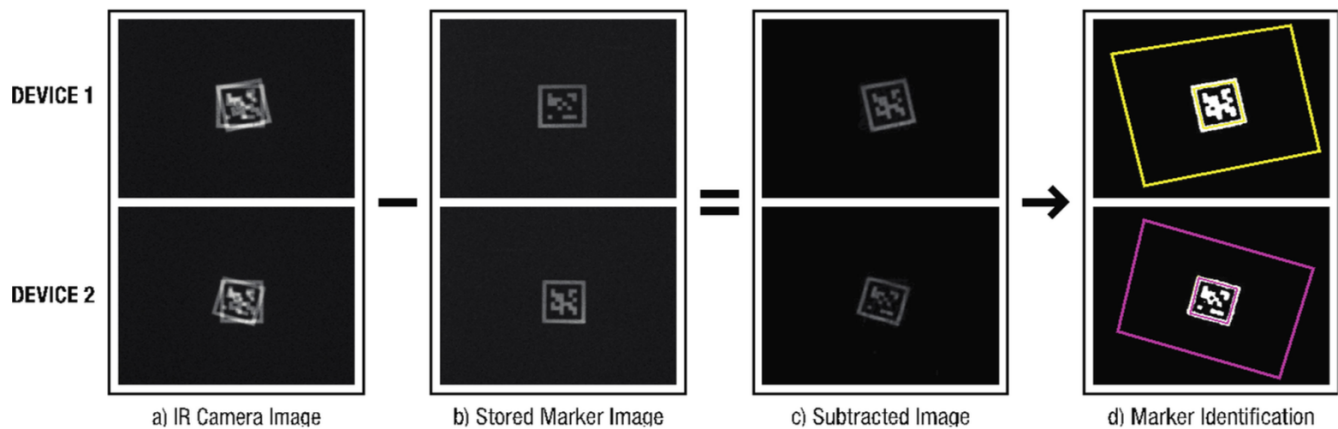
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Headings of subsections should be in Helvetica 9-point bold with initial letters capitalized (Heading 2). (Note: For subsections and sub-subsections, a word like *the* or *of* is not capitalized unless it is the first word of the heading.)

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**Figure 2. Sample of a wide figure. Be sure to place at the top of the page or bottom of the page.**

## FIGURES/CAPTIONS

Place figures and tables at the top or bottom of the appropriate column or columns, on the same page as the relevant text (see Figure 1).

A figure or table may extend across both columns to a maximum width of 17.78 cm (7 in.).

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Papers and notes may use color figures, which are included in the page limit; the figures must be usable when printed in black and white in the proceedings.

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The written and spoken language of SIGCHI is English. Spelling and punctuation may use any dialect of English (e.g., British, Canadian, US, etc.) provided this is done consistently. Hyphenation is optional. To ensure suitability for an international audience, please pay attention to the following:<sup>1</sup>

- Write in a straightforward style.
- Try to avoid long or complex sentence structures.
- Briefly define or explain all technical terms that may be unfamiliar to readers.
- Explain all acronyms the first time they are used in your text – e.g., “Digital Signal Processing (DSP)”.
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<sup>1</sup> Note that the items in this bulleted list were formatted using the Bullet Style (in this template file). Numbered lists are allowed.

- Explain colloquial language and puns. Understanding phrases like “red herring” may require a local knowledge of English. Humor and irony are difficult to translate.
- Use unambiguous forms for culturally localized concepts, such as times, dates, currencies and numbers (e.g., “1-5- 97” or “5/1/97” may mean 5 January or 1 May, and “seven o’clock” may mean 7:00 am or 19:00). For currencies, indicate equivalences – e.g., “Participants were paid 10,000 lire, or roughly \$5.”
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## CONCLUSION

It is important that you write for the SIGCHI audience. Please read previous years’ *Proceedings* to understand the writing style and conventions that successful authors have used. It is particularly important that you state clearly what you have done, not merely what you plan to do, and explain how your work is different from previously published work, i.e., what is the unique contribution that your work makes to the field? Please consider what the reader will learn from your submission, and how they will find your work useful. If you write with these questions in mind, your work is more likely to be successful, both in being accepted into the Conference, and in influencing the work of our field.

## ACKNOWLEDGEMENTS

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## REFERENCES

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