**QUEEN’S UNIVERSITY OF BELFAST CSC3047 CIT Project**

**Minutes of Project Supervision Meeting**

Student Name: Tanish Baidya

Project Module Code: CSC3047

Project Supervisor: Dr. Paul Sage

Meeting Number: 2

Date of Meeting: 10/10/2024

**Progress since last meeting, and decisions arrived at during meeting:**

* Finalised the main project to be an Kitchen Inventory Management and Meal Planning System.
* Written a draft report of 10 pages with bibliography and all sections and printed it for Dr. Paul’s review.

**Action Points:**

* Restructure the report to have sub-headings for clarity like ‘User Personas’ and rename ‘Affected Groups or Individuals’ to ‘Target Audience’. Edit and finalise the report.
* Replace the text based user plan with a Gantt chart.
* Modify the personas to account for people with disabilities and consider superusers/admin users.
* Talk about W3C for disabilities in ‘Social & Ethical Considerations’ section.
* Summarise all the needs and requirements of the personas as separate sections with one being general and the other having the technical know-how (User Requirements Analysis).
* Start the coding and create a form in the web application for a simple phone directory to practice implementing basic CRUD. Even better, make a login/registration page if time permits.
* Outline the processes (especially those of main features) via storyboarding, key focus being ‘Ingredients Management’.
* Advice: Dedicate about 10hrs per week to stay on track and cleverly manage time.

**Date of next meeting:**

24/10/2024

Agreed minute should be initialled by the supervisor.

Supervisor's Initials: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Date: 10/10/2024

**Supervisor's Comments:**