

SITE: \_\_\_\_\_ MONTH: \_\_\_\_\_ YEAR: \_\_\_\_\_ SHEET: \_\_\_\_ of \_\_\_\_

- To be completed by the 5<sup>th</sup> working day of the following month, distributed to the senior manager of site and reviewed in site meetings as an agenda item.
- Where unacceptable level on nonconformance occurs, send copy to Management Systems Coordinator
- Use additional copies of this form where necessary
- Please indicate if section not applicable with 'N/A'

Please sign and date:

Completed by .....

Viewed by senior manager of site .....

<b>ALL INCOMING MATERIALS</b>				
<b>CEMENT / FLYASH &amp; ADMIXTURES</b>				
<b>FOR_001 &amp; FOR_002: Number of test certificates checked</b>				
Actual No.:	current:		*Required No. (Not required for QEC) :	
	prev. month:		* Minimum: 1 check / quarter / type / supplier and for any new supply, eg. 2 cement types & 1 flyash in use, 1 new cement - Required No. = 4 (per quarter)	
	2 <sup>nd</sup> prev month:			
	TOTAL (Qtr):		Basis of compliance □ QEC :      manufacturers certificate:	
	non conforming:			
<b>COARSE AGGREGATE</b>				
<b>FOR_003: Number of visual inspections</b>				
Actual No:		*Required No.:		* Minimum 1 inspection / week / type / supplier,
non conforming:		(Not required for QEC)		eg. 2 coarse aggregate types - Required No. = 8
<b>FOR_005: Number of aggregate grading checks</b>				
Actual No.:	current:		*Required No. (Not required for QEC) :	
	prev. month:		* Minimum: 1 check / quarter / type / supplier and for any new supply, eg. 2 coarse aggregate types in use, 1 new - Required No. = 3 (per quarter)	
	2 <sup>nd</sup> prev month:			
	TOTAL (Qtr):		Basis of compliance □ QEC :      manufacturer's certificate:      Rocla testing:	
	non conforming:			
<b>FINE AGGREGATE</b>				
<b>FOR_003: Number of visual inspections</b>				
Actual No:		*Required No.:		* Minimum: 1 inspection / week / type / supplier,
non conforming:		(Not required for QEC)		eg. 2 fine aggregate types - Required No. = 8
<b>FOR_006: Number of aggregate grading, fineness and colour checks</b>				
Actual No.:	current:		*Required No. (Not required for QEC) :	
	prev. month:		* Minimum: 1 check / quarter / type / supplier and for any new supply, eg. 2 fine aggregate types in use, 1 new - Required No. = 3 (per quarter)	
	2 <sup>nd</sup> prev month:			
	TOTAL (Qtr):		Basis of compliance □ QEC :      manufacturers certificate:      Rocla testing:	
	non conforming:			
<b>REINFORCEMENT</b>				
<b>FOR_007 &amp; FOR_008: Number of reinforcement deliveries inspected</b>				
Actual No:		*Required No.:		* Minimum each delivery
non conforming:				eg. 6 deliveries - Required No. = 6
Date of last annual UTS testing:				
<b>FITTINGS</b>				
<b>FOR_009: Number of fittings deliveries inspected</b>				
Actual No:		*Required No.:		* Minimum each delivery
non conforming:				eg. 6 deliveries - Required No. = 6
<b>EQUIPMENT</b>				
<b>Is the calibration of all equipment current?</b>				
Yes:		No:		If No please comment (eg. Equipment out of service):
Equipment requiring calibration may include external load tester, stressing jacks, compressive cylinder test machine, pressure gauges & weigh scales.				
Comments:				

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IN-PROCESS				
<b>POLE REINFORCEMENT</b>				
<u>FOR_010:</u> Number of secondary reinforcement pole cage inspections				
Actual No:		*Required No.:		* Minimum: 1 <sup>st</sup> cage of new size/production run THEN 1/size/type/day OR 1in5 but not less than 1/week eg. 100 same size reinforcement cages made for the month over 20 production days - Required No. = 20 OR 4
<i>non conforming:</i>				
<u>FOR_011:</u> Number of primary reinforcement pole cage inspections				
Actual No:		*Required No.:		* Minimum: 1 <sup>st</sup> cage of new size/production run THEN 1/size/type/day OR 1in5 but not less than 1/week eg. 100 same size reinforcement cages made for the month over 20 production days - Required No. = 20 OR 4
<i>non conforming:</i>				
<b>ASSEMBLED POLE MOULD</b>				
<u>FOR_014:</u> Number of assembled pole mould inspections				
Actual No:		*Required No.:		* Minimum: 1 <sup>st</sup> mould of new production run THEN 3 moulds/shift eg. 20 shifts for production area - Required No. = 60
<i>non conforming:</i>				
<b>CONCRETE</b>				
<u>FOR_018:</u> Number of concrete samples				
Actual No:		*Required No.:		* Minimum: TIGHTENED - weekly each machine centre REDUCED - monthly each machine centre. eg. 3 machine centres all on reduced mode – Required No. = 3
<i>non conforming:</i> (see QAT12.)				
Comments:				

PRODUCT				
<b>POLE DIMENSIONS</b>				
<u>FOR_022:</u> Number of poles checked for dimensional tolerance				
Actual No:		*Required No.:		* Minimum: 1 <sup>st</sup> pole from new mould then 1/size/day eg. 2 pole sizes produced over entire month (20 production days) Required No. = 40
<i>non conforming:</i>				
<b>POLE LOAD TESTS</b>				
<u>FOR_023:</u> Number of pole ultimate or type tests				
Actual No:		*Required No.:		* Minimum: Type tests - new or major design alteration Ultimate - as detailed in specification.
<i>non conforming:</i>				
<u>FOR_024:</u> Number of pole batch tests				
Actual No:		*Required No.:		* Minimum: Maximum of 4 tests/month Batch > 25 - 1in50 not less than 1 Batch < 25 - 1in50 of mixed batch eg. For month, Mixed batches < 25, totalling 150 - Required No. = 3
<i>non conforming:</i>				
<b>POLE COVER TO STEEL</b>				
<u>FOR_025:</u> Number of poles tested for cover to steel				
Actual No:		*Required No.:		* Minimum: Initial Prototype test then 1in 500 of those tested to ultimate load
<i>non conforming:</i>				
Comments:				

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IN-PROCESS				
PILE REINFORCEMENT				
FOR_010: Number of secondary reinforcement pole cage inspections				
Actual No:		*Required No.:		* Minimum: 1 <sup>st</sup> cage of new size/production run THEN 1/size/type/day OR 1in5 but not less than 1/week eg. 100 same size reinforcement cages made for the month over 20 production days - Required No. = 20 OR 4
non conforming:				
FOR_011: Number of primary reinforcement pole cage inspections				
Actual No:		*Required No.:		* Minimum: 1 <sup>st</sup> cage of new size/production run THEN 1/size/type/day OR 1in5 but not less than 1/week eg. 100 same size reinforcement cages made for the month over 20 production days - Required No. = 20 OR 4
non conforming:				
ASSEMBLED PILE MOULD				
FOR_014: Number of assembled pile mould inspections				
Actual No:		*Required No.:		* Minimum: 1 <sup>st</sup> mould of new production run THEN 3 moulds/shift eg. 20 shifts for production area - Required No. = 60
non conforming:				
FOR_030: Number of assembled mould (pile toe) inspections				
Actual No:		*Required No.:		* Minimum: 1 <sup>st</sup> mould of new production run THEN 1 moulds/week/size eg. 2 sizes made continuously for month - Required No. = 8
non conforming:				
CONCRETE				
FOR_018: Number of concrete samples				
Actual No:		*Required No.:		* Minimum: TIGHTENED - weekly each machine centre REDUCED - monthly each machine centre. eg. 3 machine centres all on reduced mode – Required No. = 3
non conforming: (see QAT12.)				
Comments:				

PRODUCT				
DIMENSIONS				
FOR_033 Number of piles checked for dimensional tolerance				
Actual No:		*Required No.:		* Minimum: 1 PILE/SIZE/DAY eg. 3 sizes made over 20 production days for month - Required No. = 60
non conforming:				
Comments:				