



Attention:

**Lockwood Flooring**

1/8 Vella Drive  
Sunshine West VIC 3012

**Project Name: Victoria University Building E**

Builder: Multiplex

Installer: Lockwood Flooring Australia Pty Ltd

CARPET - INSPECTION TEST PLAN					
	Task	Complete	Pass	Date	Sign
1	Working to latest plan revisions and check latest correspondence	<input type="checkbox"/>	<input type="checkbox"/>		
2	Prior works checks	<input type="checkbox"/>	<input type="checkbox"/>		
	Area free of building debris and trade tools	<input type="checkbox"/>	<input type="checkbox"/>		
	Walls plastered and first coat of paint	<input type="checkbox"/>	<input type="checkbox"/>		
	All adjacent finishes completed and ready to be finishes. Area to be flagged if LF cannot finish 100%	<input type="checkbox"/>	<input type="checkbox"/>		
3	Specification checks - Correct materials as per finishes schedule and sample approvals	<input type="checkbox"/>	<input type="checkbox"/>		
4	Installation procedure as per manufactures recommendations and AUS standards -	<input type="checkbox"/>	<input type="checkbox"/>		
	Barricaded areas	<input type="checkbox"/>	<input type="checkbox"/>		
	Vacuum area and minor patch as required	<input type="checkbox"/>	<input type="checkbox"/>		
	Apply Intertact Pressure Sensitive adhesive	<input type="checkbox"/>	<input type="checkbox"/>		
	Installation pattern and direction followed	<input type="checkbox"/>	<input type="checkbox"/>		
	Installation complete and rubbish placed in bins provided	<input type="checkbox"/>	<input type="checkbox"/>		
5	Install 150mm feather edge skirting	<input type="checkbox"/>	<input type="checkbox"/>		
6	Protection - woven plastic	<input type="checkbox"/>	<input type="checkbox"/>		
7	Confirm material warranty applies	<input type="checkbox"/>	<input type="checkbox"/>		
8	Confirm installation warranty 12 months applies	<input type="checkbox"/>	<input type="checkbox"/>		
9	Care and maintenance as per O&Ms	<input type="checkbox"/>	<input type="checkbox"/>		



**LOCKWOOD**  
F L O O R I N G

Level	Area	Complete	Pass	Date	Sign	Notes
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