

Hayden Brett
Created Tue, 16 Jan 2024, 3:47 PM (UTC+11)

Subcontractor (If Applicable)

ITP Details:

Client	Construction Process	Contract Number:	Specifications	Structure / Component	Prepared By	Approved By
Regional Roads Victoria	Guardrail Installation		VicSpecifications: <i>VicRoads Specification Section 708</i>	<i>Guardrail</i>		

Project Location

Lot No.

Lot details

Lot size/qtys

Date _____ Start: - _____ End: - _____

Legend:

Legend:

HP	Hold Point	Work shall not proceed past the HP until released by the Superintendent	IP	Inspection point	Formal Inspection to be done and recorded
IHP	SWA Internal Hold Point	Work shall not proceed past the IHP until released by SWA	TP	Test Point	Product compliance test to be undertaken and recorded/ reported

WP	Witness Point	An inspection which must be witnessed by the Superintendent	SCP	Survey conformance point	A qualified surveyor to check product/section/structure and report
AP	Approval Point	Written or verbal approval given by the Superintendent			

1. Preliminary Works

Task/Activity Description	Acceptance Criteria	Reference Documents	Method & Record of conformity	Responsibility	Signature 1	Comments
1.1 Check for correct documentation Frequency Prior to commencing any activity	Ensure that all employees and subcontractors are: -using the correct and complete set of drawings -all drawings are the latest revision..	Design Drawings	Method: Visual Inspection Record: Signed ITP	IP Project Manager/ Site Supervisor		
1.2 Implementation of all measures and controls Frequency Prior to commencing any activity	All necessary measures and controls are being implemented, that is: EMP, TMP & SWMS	EMP, TMP & SWMS	Method: Visual Inspection Record: Signed ITP	IP Project Manager/ Site Supervisor		

Task/Activity Description	Acceptance Criteria	Reference Documents	Method & Record of conformity	Responsibility	Signature 1	Comments
1.3 Setting Out Frequency Prior to commencing any activity	Chainage locations clearly identified for extent of kerb and channel by qualified surveyor. Offset for lip of kerb alignment shall be set minimum of 1m from Back of Kerb (BOK) and with finished heights indicated on survey peg.	Drawings 708.08	Method: Document Review Record: Signed ITP	IP Project Manager/ Site Supervisor Superintendent		

2. Construction works

Task/Activity Description	Acceptance Criteria	Reference Documents	Inspection method & Record of conformity	Responsibility	Signature	Attachments	Photos	Comments
2.1 Supply of materials Frequency: Each Delivery	All materials are to be on VicRoads current accepted products list and conform with the detailed design	708.04 708.05 Detailed design	Method: Visual Inspection Record: Signed ITP	IP Project Manager/ Site Supervisor				

Task/Activity Description	Acceptance Criteria	Reference Documents	Inspection method & Record of conformity	Responsibility	Signature	Attachments	Photos	Comments
2.2 Installation Frequency: Each lot as required	<p>The offset, height and post spacing is to conform with VicRoads specifications and the detailed design</p> <p>Where the face of guardrail is less than 1m behind back of kerb, the mounting height should be measured from lip of kerb. Otherwise measure from ground level</p> <p>Fasteners are to be snug tightened to AS4100</p>	Detailed design 708.08 SD3661 AS4100	Method: Visual Inspection Record: Signed ITP	IP SWA Engineer Site Supervisor				
2.3 End Treatments Frequency: Each lot as required	Guardrail end treatments are to be installed to VicRoads specifications	Detailed design 708.08	Method: Visual Inspection Record: Signed ITP	IP SWA Engineer Site Supervisor				
2.4 Motorcycle rub rail Frequency: Each lot as required	Where specified, motorcycle rub rail is to be installed on the new length of guardrail	Detailed design 708.09	Method: Visual Inspection Record: Signed ITP	IP SWA Engineer Site Supervisor				

Final Inspection Notes

Photo and video

Project Team signature -

Photo and video

Final Inspection Notes

Client Signature -