

CONTRACTOR: ASI		ITP No.: ASI-OP-OP-ITP-0041 REV No.: 3.0		CONTRACT NO. :		CONTRACT ITEM NO. :		INSPECTION CODES M = Monitor R = Review WP = Witness HP = Hold	
INSPECTION AND TEST PLAN:									
CONTRACTOR WORK LOCATION:		CONTRACTOR CONTRACT:			CONTRACTOR APPROVAL		DESCRIPTION OF ITEM/SERVICE		EQUIPMENT NO.
Task	Task Description	Quality Control Activity	Controlling Procedure or Instruction	Accept. Criteria	Verify Documents	Inspection Requirements (M/R/WP/HP)			Comments
						Inspection Authority			
						Contractor	Engineer	Client	

1.0	Preliminary Activities								
1.1	Check & confirm all required permits are in place and approved.	R			Permit Requirement's	R	R	W	
1.2	Check & confirm the latest drawings and specifications are being referenced.	M			Drawings and specifications	R	R	R	
1.3	Check & confirm all plant and materials are available to complete the works and are fit for purpose.	R			Site Supervision	R	R	N/A	
1.4	Check & confirm all required qualified labour is available to complete the work.	R			Site Supervision	R	R	N/A	

2.0	Installation Works								
2.1	Check & confirm the drawings details against the actual location.	M			Survey and ITS-0119	R	R	R	
2.2	Install Conduit Stub-Up's as per the locations requirements.	R			Specification and ITS-0119	R	R	R	
2.2	Secure conduit stub-ups in position as per drawings / requirements.	R			Specification and ITS-0119	R	R	R	
2.3	Install cables through Conduit Stub-Ups and secure / tie as required.	R			TBA	R	R	R	
2.4	Install cable ID tags on both sides of conduit	R				R	R	R	

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	stub-up as required.								
2.5	Grout seal conduit stub-ups as required.	R			Specification and ITS-0119	R	R	R	

3.0	Verification of Installation								
3.1	Verify the installation is as per the latest drawings and requirements.	M			Specification, drawings and ITS-0119	R	R	W	
3.2	Complete survey of conduit stub-ups as / if required.	M			Survey and ITS-0119	M	M	M	
3.3	Back-Fill with 5% stabilized sand	R			Specification and ITS-0119	M	M	R	

4.0	Completion / Hand-Over								
4.1	Complete As Built drawings as required.	R			Specification and ITS-0119	R	R	R	
4.2	Complete all documentation as required and hand-over as required to client.	R			Site requirements and ITS-0119	R	R	W	
4.3	Check and confirm all permits have been relinquished.	Permit			Site Supervision &	R	N/A	W	

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					Permit Requirement's				
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FINAL ACCEPTANCE (All verifying documents completed, reviewed and accepted)			
	CONTRACTOR	ENGINEER	COMPANY
NAME:			
TITLE:			
SIGN:			
DATE:			