



Inspection Plan Checklist

Hang Ceilings and Stop, Sand Walls & Ceilings

Doc.Ref-ITC-004-Rev1

Project Information

Name:	RAAFA Stirling Retirement Apartments – Stage 6	Work:	All applicable
Address:	2 Bull Creek Drive, Bull Creek, WA, 6149	Location:	
Head Contractor:	Georgiou Group Pty Ltd	Drawing Ref. :	

Details

PECOMMENCEMENT		STATUS		
		OK	N/A	DATE
SPECIFICATION / DRW No.				
DESIGN & COMPUTATIONS				
SAMPLES				
MATERIALS MEET SPECIFICATION REQUIREMENTS				
CHECK FOR DAMAGE				
MAINTAIN SUITABLE STORAGE				
INSTALLATION REPORT				
Item 1: ADDRESS SAFETY WITH SWMS				
Item 2: INSTALL INSULATION				
Item 3: SIGN OFF FOR CLOSING CEILING				
Item 4: SHEETING				
Item 5: STOPPING TO WALLS & CEILINGS				
Item 6: SANDING TO WALLS & CEILINGS				
Item 7: FIT ACCESS HATCH FRAME				
Item 8: CUT OUTS				
Item 9: CLEAN UP				
N.C.N. / C.A.R.				

FINAL INSPECTION

WITNESSED BY:	NAME	SIGNATURE	POSITION	DATE
SUBCONTRACTOR:			Foreman	
BUILDER:				
OTHER:				
COMMENTS:				

Scope: Hang ceilings and stop, sand walls & ceilings	ITP Document No.: 4	Revision No. B	Date of Revision: 15/10/2024
Project Name: RAAFA Stirling Retirement Apartments – Stage 6		Organization Name: Georgiou Group Pty Ltd	
Project Address: 2 Bull Creek Drive, Bull Creek, WA, 6149			
Prepared by			
Name: Caleb Chae	Position: Contract Administrator	Signature: <i>Caleb</i>	Date: 15/10/2024
Approved by			
Name: ShuHan Hong	Position: Site Foreman	Signature: <i>Hong</i>	Date: 15/10/2024
Level:		Room No./Area:	
Project Specification: Architectural Specification REV 9 Australian Standards: AS2589 Project Drawings: A500 Series A600 Series A1000 Series			

W = Witness, HP = Hold Point, S = Surveillance, R = Review								
Item	Activity	Reference Documents	Acceptance Criteria	Frequency	Verification Records/Comments	Inspection By		
						Subcontractor	Georgiou	Client
1	Address Safety	SWMS	Safety Method Work Sheet approved by Georgiou Group Pty Ltd	Each location	Visual Checklist Attached marked off drawings and photos	S	S	
2	Insulation to ceilings	Architect drawings	Architect RCP drawings approved by Georgiou Group Pty Ltd EcoTherm & Ecowool insulation installation guide	Each unit	Visual Checklist Attached marked off drawings and photos	S	S	
3	Sign off for closing ceiling by Georgiou Group Pty Ltd	Architect drawings	Architect RCP drawings approved by Georgiou Group Pty Ltd	Each location	Visual Checklist Attached marked off drawings and photos	S	S, R	
4	Sheets to ceiling	Architect drawings	Architect RCP drawings approved by Georgiou Group Pty Ltd. GTEK Ceiling & Wall Solutions Rev. Mar.2024	Each unit	Visual Checklist Attached marked off drawings and photos	S	HP	

5	Stopping to walls & ceilings	Architect drawings	GTEK Ceiling & Wall Solutions Rev. Mar.2024	Each location	Visual Checklist Attached marked off drawings and photos	S	S	
6	Sanding to walls & ceilings	Architect drawings	GTEK Ceiling & Wall Solutions Rev. Mar.2024	Each location	Visual Checklist Attached marked off drawings and photos	S	S	
7	Fit access hatch frame	Architect drawings	Architect RCP drawings approved by Georgiou Group Pty Ltd.	Each location	Visual Checklist Attached marked off drawings and photos	S	S	
8	Cut out for lights	Architect drawings	Architect RCP drawings approved by Georgiou Group Pty Ltd.	Each location	Visual Checklist Attached marked off drawings and photos	S	S	
9	Clean up		Waste all cleaned. Tools and materials placed well.	Each location	Visual Checklist Attached marked off drawings and photos		R	

Comments:

Date of Inspection:

Carried out by:

Verification Statement

This is to confirm that the nominated representative of L&D Commercial Interiors Pty Ltd, responsible for overseeing the works, has carried out all necessary inspections as listed above, and will be able to verify with documented evidence that the work has been completed and confirms to the contract specification(s)

Signed :

Attachments

- | | |
|---|---|
| <input type="checkbox"/> Checklists | <input type="checkbox"/> Photos |
| <input type="checkbox"/> Dockets | <input type="checkbox"/> Sample Material |
| <input type="checkbox"/> Drawings | <input type="checkbox"/> Calibration Certificates |
| <input type="checkbox"/> Test Results / Certificate | <input type="checkbox"/> Others: |
| <input type="checkbox"/> Inspection reports | |

Date: