

SECTION 1 - GENE	RAL DETAILS						
Project Name:				Inspection Key.	Responsibilities		
Project Number:				A Action	Role Key	Name	Signature/ Initial
Client:				B Report by Breach	CR Client Representative		
Contract Number:				C Check	PE Project Engineer		
Lot Number / ID				D Dimension	IP Inspection Personnel		
				Inspection	SP Supervisor		
		<u> </u>		E Examine			
ITP Number:		Version:	00	H Hold Point			
ITP Description:	Install Concrete Colum	n		I Inspection			
Prepared By:				M Monitor on Random Basis			
Revision Date				O Operation			
Comments:				R Review			
				S Subcontractor			
				V Visual Verification			
				W Witness Point			
SECTION 2 - SIGNA	ATURES - CLOSE-OUT & A	PPROVAL					
ITP Close-Out by Vi	c Civil Name:			Signature:		Date:	
Client Close Out (If	Req) Name:			Signature:		Date:	



ltem	Activity/ Task	Inspection Point: Quality	Acceptance	Verifying	Inspec	tion/ Test	Inspection	Point/ Signat	ure & Da	ite
No.	Description	Control Activity	Criteria	Document	Key	Ву	Vic Civil Signature	Client Signature	Date	Comments
3.1	Survey / Set out	Levels confirmed on site	Set out in accordance with design drawings or site conditions	Visual Inspection / On Site Verification	I	IP				
SECT	ION 4 – IN-PROCESS	INSPECTIONS								
Item	Activity/ Task	Inspection Point: Quality	Acceptance	Verifying	Inspec	tion/ Test	Inspection	Point/ Signat	ure & Da	nte
No.	Description	Control Activity	Criteria	Document	Key	Ву	Vic Civil Signature	Client Signature	Date	Document Reference
4.1	Reinforcement Installation	Structural Reinforcement as per Structural Design documentation / additional SDA	Steel bar installed as required, with starter bars if needed	Client Engineering Inspection	HP	IP				
4.2	Formworks	Formworks to comply with the final shape/size of the column	Formworks match designs and will enable concrete finishes as desired	Visual Inspection	WP	IP				
4.3	Finish	Finish surface of column or off-form finish	Finished as required	Visual Inspection	WP	IP				



4.4 Pre-Pour Concrete Check Inspection of reo and formworks Steel reinforcement in accordance with design documentation 4.5 Concrete Pour Concrete is poured to required levels and strength Visual inspection Strength Test Supplier: SECTION 5 – FINAL INSPECTION AND HANDOVER Inspection Point: Quality Control Activity Acceptance Criteria Client Inspection Client Inspection HP IP IP IP SECTION 5 – FINAL INSPECTION AND HANDOVER Visual inspection Strength Test Supplier: SECTION 5 – FINAL INSPECTION AND HANDOVER Inspection Point: Quality Control Activity Control Activity Control Activity Control Activity Client Signature Client Inspection Visual inspection Strength Test Supplier: Verifying Document Key By Vic Civil Signature Client Signature Client Signature Client Signature Date of the Manual Client Signature	& Date	Inspection Point/ Signature & Date		tion/ Test	Inspec	Verifying	Acceptance	Inspection Point: Quality	Activity/ Task	tem	
Check formworks in accordance with design documentation 4.5 Concrete Pour Concrete is poured to required levels and strength requirement met Finished level within tolerances SECTION 5 - FINAL INSPECTION AND HANDOVER Item No. Description Inspection Ontrol Activity Inspection Verifying Document Inspection Inspection Verifying Document Key By Vic Civil Signature Signature Description Completions Inspection of works Works completed to the client This document H PE	Comments	Date			Ву	Key	Document	Criteria	Control Activity	Description	No.
required levels and strength requirement met Finished level within tolerances Supplier: SECTION 5 - FINAL INSPECTION AND HANDOVER Item No. Description Inspection Point: Quality Control Activity Inspection Point: Quality Criteria Inspection Point/ Signature Criteria Verifying Document Key By Vic Civil Signature Client Signature Date of the client This document H PE					IP	HP		in accordance with design			4.4
SECTION 5 - FINAL INSPECTION AND HANDOVER Inspection Point: Quality Control Activity Acceptance Criteria Verifying Document Inspection Point/ Signature Signature					IP	HP	inspection	requirement met Finished level within		Concrete Pour	4.5
Activity/ Task Description Inspection Point: Quality Control Activity Acceptance Criteria Verifying Document Inspection / Test Inspection Point/ Signature Date							Supplier:				
No. Description Control Activity Criteria Document Key By Vic Civil Signature Date 5.1 Completions Inspection of works Works completed to the client									TON AND HANDOVER	ION 5 - FINAL INSPECT	SECT
5.1 Completions Inspection of works Works completed to the client Works completed to the client This document H PE	& Date	ure & Da	Point/ Signat	nspection/ Test Inspection Point/ S		Inspec					
the client	Pate Comments	Date			Ву	Key	Document	Criteria	Control Activity	Description	No.
					PE	Н	This document	the client	Inspection of works	Completions	5.1
SECTION 6 - COMMENTS									ENTS	SECTION 6 - COMM	