

	<p align="center"><b>Inspection and Test Plan - Control and Supervision of the Works</b></p>	<p align="center"><b>Document #</b> <b>ITP-015</b></p> <p>Revision : 1      15/02/2024</p>
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<b>Client:</b> DTP <b>Project:</b> Auburn Road - Hawthorn	<b>Construction Process:</b> <i>Kerb and Channel</i>	<b>Prepared by:</b> Name: Ruby Lewis	<b>Reviewed by :</b> Name: Cameron Beattie	<b>Approved by :</b> Name: Cameron Beattie
<b>Contract No:</b>	<b>Specifications:</b> VicRoads Standard Specification – Section 703  <b>Structure / Component:</b> Drainage <b>Location:</b>	<b>Signed :</b> 23/05/2025	<b>Signed :</b> Date : 23/05/2025	<b>Signed :</b> Date : 23/05/2025

<b>Lot No:</b>	<b>Lot Details:</b>	<b>Lot Size/ Quantity:</b>
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Item No.	Task/Activity Description	Inspection / Controls and Verification Detail						HP/ WP/ AP/ IP/ TP/ SCP	Responsibility Project Engineer Site Engineer Superintendent Surveyor Foreman	Checked by:			
		Frequency	Acceptance Criteria	Reference Documents	Inspection / Test Method	Record of conformity	Client			Fulton Hogan	FH's Sub-contractor	Date	
1	Preliminary Works												
1.1	Check for correct documentation	Prior to commencing any activity	Ensure that all employees and subcontractors are: - using the correct and complete set of drawings -all drawings are the latest revision	Drawings and drawing registers	Visual inspection	ITP Signed	HP*	Project Engineer/ Site Foreman	N/A		N/A		
1.2	Implementation of all measures and controls	Prior to commencing any activity	All necessary measures and controls are being implemented, that is: QMP, TMP, SWMS & WP	QMP, TMP, JSEA, SWMS, WP	Visual inspection	ITP Signed	HP*	Project Engineer/ Site Foreman	N/A		N/A		
2	Construction Works												
2.1	Setting Out	Prior to start	Set out work in accordance with drawings. The superintendent will review and confirm set out. The alignment and survey/level pegs will be indicated to the Contractor on the Site by the Superintendent prior to the commencement of work. No survey/level pegs to be removed by any persons until completion of works.	703.17	Verify	ITP Signed	HP	Project Engineer/ Superintendent					
2.2	Temporary Drainage Provisions	If Required	If obstructing waterways, culverts or channels, temporary diversion of discharge of drainage and stormwater to be in place.	CI 703.18	Visual inspection	ITP Signed	WP	Project Engineer/ Site Foreman	N/A		N/A		
2.3	Bedding	Each lot	All bedding material shall conform with the requirements of sections 812 or 820 for crushed rock and crushed concrete respectively. Unless otherwise stated, 20mm Class 3 or 4 bedding shall be used adn compacted to a thickness of not less than 100mm. Bedding shall be trimmed to appropriate levels, moistened as necessary, and be firmly compacted.	CI 703.21	Visual inspection	ITP Signed	WP	Project Engineer/ Superintendent	N/A				

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2.4	Pre-concrete check	Each lot	Bedding shall be moist but shall have no free water on the surface. Concrete shall not be placed when the air temperature measured at the point of placement is >35°C or <5°C. Temperature of concrete, measured immediately prior to placing, shall not be less than 10°C or greater than 32°C. Concrete extrusion machines have minimum cement content of 320kg/m3.	CI 703.08	Verify	ITP Signed Ambient Temperature..... °C  Concrete Temperature..... °C	HP*/ WP	Project Engineer/ Superintendent	N/A			
2.5	Concrete Placement	Each lot	Concrete is to be fed to extrusion machine at a uniform rate. Concrete is to be satisfactorily compacted so that finished surfaces are free from surface pitting larger than 5mm diameter, honey combing or faulty patches	VicRoads Spec CI 703.23	Site Inspection	ITP Signed	IP	Project Engineer	N/A			
2.6	Finish Surfaces	Each Lot	Edgings: rendered to a thickness not exceeding 3mm and trowel finished. Concrete to have a neat appearance and uniform colour	703.25	Visual inspection	ITP Signed	IP	Site Engineer/ Site Foreman	N/A			
2.7	Joints	Each joint	Transverse joints constructed at intervals not exceeding 2.5m.  Groove cut 20mm deep and > 5mm wide on exposed surfaces, with vertical cut made through the base of the groove (depth >50mm from surface of section).  Prevent bonding between surfacing and edging either paint with bitumen or use a strip of bitumen	703.26	Verify	ITP Signed	IP	Project Engineer/ Site Foreman	N/A			
2.8	Backfilling	Each Lot	Not earlier than 3 days after casting. Topsoil material free from perishable matter, lumps or balls of clay. Topsoil compacted behind the edging to a level of the top of the edging and to a width not less than 300mm unless otherwise specified. Layers shall not exceed 150mm compacted depth	703.29	Verify	ITP Signed	IP	Project Engineer	N/A			

Final Inspection

The signature below verifies that this ITP has been completed in accordance with the FH's Quality system Procedures and verifies lot compliance with specifications.

Print Name:

Position:

Signature:

Date: / /

Legend					
HP	Hold Point	Work shall not proceed past the HP until released by the Superintendent	IP	Inspection point	Formal Inspection to be done and recorded
HP*	FH Hold Point	Work shall not proceed past the HP* until released by FH	TP	Test Point	Product compliance test to be undertaken and recorded/reported
WP	Witness Point	An inspection which must be witnessed by the Superintendent	SCP	Survey conformance point	A qualified surveyor to check product/section/structure and report
AP	Approval Point	Written or verbal approval given by the Superintendent			