

3.0 SUBCONTRACTOR INSPECTION AND TEST PLAN (ITP) REVIEW

(One to be completed per ITP and retained in Subcontractor file)

Project	MQT - Medibank Fitout	Date:	24/03/2023
Company Name	Express Interiors Pty Ltd		
Activity	Ceiling and Partition		
ITP Title	Express ITP - No.1 Partition Walls	Checklists Submitted?	Yes <input type="checkbox"/> / No <input type="checkbox"/>
Project Spec / Rev	Revision A		

	Requirement	Initial Review	Final Review	Comments
	Does the ITP:	Comply Y / N	Comply Y / N	
1	Reference project specifications and relevant Australian Standards?			
2	Sequentially list all the required tests and inspections from the project specifications and Australian Standards?			
3	Include the requirements from Lendlease's Project Lessons Learnt and CiDD Alerts and Guidelines?			
4	Indicate responsibility for materials receipt inspection?			
5	Identify frequency of activity, responsibility for conducting verification, method of verification, acceptance criteria?			
6	Identify the type of verification i.e. Hold Point, Witness Point, Review.			
7	Indicate the records that will be provided to evidence compliance? (e.g. Material Certification, Verification Checklists, certificates of compliance)			
8	Has the ITP been sent to the relevant Project Consultant for review, approval and addition of their Hold Points/Witness Points?			
9	Does the ITP indicate specific first-of-type inspections for each type of install			
	Do the Inspection or Test Checklists (ITCs):	Comply Y / N	Comply Y / N	
9	Have page numbering, revision and space to record related drawing number and revision?			
10	Reference the ITP, and do line items reference line no's from the ITP?			
11	Identify who should be doing the inspection?			
12	Provide details of traceability and certificates of compliance on completion of sections of the works and for materials (where appropriate)?			

	Name	Signature	Date
Lendlease Project Engineer			
Subcontractor Project Manager			
Lendlease Construction Manager			

**EXPRESS INTERIORS PTY LTD**

ABN 13 082 094 960

38 Brindley Street
Dandenong South VIC 3175Phone: (03) 9793 9522
Email: express.interiors@bigpond.com**Inspection Plan Checklist****Partition Walls**

Doc.Ref-ITC-001-Rev1

Project Information

Name:	MQT – Medibank Fitout	Work:	All applicable
Address:	699 Collins Street, Docklands VIC 3008	Location:	
Head Contractor:	Lendlease	Drawing Ref. :	

Details

PECOMMENCEMENT	STATUS		
	OK	N/A	DATE
SPECIFICATION / DRW No.			
DESIGN & COMPUTATIONS			
SAMPLES			
MATERIALS MEET SPECIFICATION REQUIREMENTS			
CHECK FOR DAMAGE			
MAINTAIN SUITABLE STORAGE			
PREINSTALLATION OF SHEETS			
MECHANICAL SERVICES			
ELECTRICAL SERVICES			
COMMUNICATION SERVICES			
FIRE SERVICES			
HYDRAULIC SERVICES			
GAS PIPING			
FIRE STOPPING			
INSTALLATION REPORT			
Item 1: SET OUT			
Item 2: FURRING CHANNEL			
Item 3: METAL STUD WALL			
Item 4: NOGGINGS			
Item 5: DEFECTON HEAD			
Item 6: SERVICE CHECK FOR PRE-INSTALLATION			
Item 7: LININGS			
Item 8: CAULKING			
Item 9: INSULATION			
Item 10: STOPPING			
Item 11: SANDING			
Item 12: CLEAN UP			
Item 13: PATCHING			
Item 14: MATERIALS RECEIPT INSPECTION			
N.C.N. / C.A.R.			



FINAL INSPECTION

WITNESSED BY:	NAME	SIGNATURE	POSITION	DATE
SUBCONTRACTOR:			Foreman	
BUILDER:				
OTHER:				
COMMENTS:				

*This document will be provided to evidence compliance to applicable works



Inspection and Test Plan

Scope: Partition Walls	ITP Document No.: 1	Revision No. A	Date of Revision: 24/03/2023
Project Name: Melbourne Quarter Tower – Medibank Fitout		Organization Name: Lendlease	
Project Address: 699 Collins Street, Docklands VIC 3008			
Prepared by			
Name: Austin Han	Position: Contract Administrator	Signature: 	Date: 24/03/2023
Approved by			
Name: Greg Edwards	Position: Construction Manager	Signature: 	Date: 24/03/2023

Level:	Room No./Area:
---------------	-----------------------

W = Witness, HP = Hold Point, S = Surveillance, R = Review								
Item	Activity	Reference Documents	Acceptance Criteria	Frequency	Verification Records/Comments	Inspection By		
						Subcontractor	Lendlease	Client
1	Set out walls	Architect drawings (MQT_ID series) Architect Specification (MQT_IS_SPE_1)	Partition Plan and Partition Wall Details approved by Lendlease. Architectural Specification – 0522 Partitions And Linings Australian Standard: AS/NZS 4600:2005 , AS/NS 1170:2002	Each location	Visual Checklist	S	S	
2	Furring channel to walls	Architect drawings (MQT_ID series) Architect Specification (MQT_IS_SPE_1)	Partition Plan and Partition Wall Details approved by Lendlease. Architectural Specification – 0522 Partitions And Linings Studco Wall design & installation manual Volume 3.2 Australian Standard: AS/NZS 4600:2005 , AS/NS 1170:2002	Each location	Visual Checklist	S	S	
3	Metal stud wall frame	Architect drawings (MQT_ID series)	Partition Plan and Partition Wall Details approved by Lendlease. Architectural Specification – 0522 Partitions And Linings	Each location	Visual Checklist	S	S	



Inspection and Test Plan

		Architect Specification (MQT_IS_SPE_1) Refer to Lendlease CiDD for All Alerts and Guidelines for Smoke doors and Baffle	Studco Wall design & installation manual Volume 3.2 Australian Standard: AS/NZS 4600:2005 , AS/NS 1170:2002					
4	Noggins		As per scope of work. Studco Wall design & installation manual Volume 3.2 Architectural Specification – 0522 Partitions And Linings Australian Standard: AS/NZS 4600:2005 , AS/NS 1170:2002	Each location	Visual Checklist	S	S	
5	Check no screws in deflection head		No screws in deflection head	Each location	Visual Checklist	S	S	
6	Service Check for pre-installation of sheets	Service Sign-off checklist	All service checklists are signed off by relevant trades	Each location	Visual Checklist	S	HP	
7	Sheet all walls	Architect drawings (MQT_ID series) Architect Specification (MQT_IS_SPE_1) Refer to Lendlease CiDD for All	Partition Plan and Partition Wall Details approved by Lendlease. Check wall types before installation (F/R, Acoustic, Wet Area, PBD etc). Architectural Specification – 0522 Partitions And Linings Boral installation manual revision 2016. Batts insulation installation guide. Australian Standard: AS/NZS 2589.1:1997	Each location	Visual Checklist	S	S	



Inspection and Test Plan

		Alerts and Guidelines for Fibre Cement and Smoke doors and Baffle						
8	Caulking		Boral installation manual revision 2016 Australian Standard: AS 1530.4-2014, AS4072.1-2005, AS1157-1972	Each location	Visual Checklist	S	S	
9	Check insulation in walls	Architect drawings (MQT_ID series) Architect Specification (MQT_IS_SPE_1)	Partition Plan and Partition Wall Details approved by Lendlease. Batts Insulation Installation Guidelines Architectural Specification – 0819 Insulation and Barriers Australian Standard: AS/NZS 4859:1 – 2018, AS/NZS 1530.3 : 1999, AS/NZS1530 Part 1: 1994	Each location	Visual Checklist	S	S	
10	Stopping to walls	Refer to Lendlease CiDD - Alerts and Guidelines for Setting Compounds for Plasterboard	Boral installation manual revision 2016. Australian Standard: AS/NZS 2589.1:1997	Each location	Visual Checklist	S	S	
11	Sanding to walls		Boral installation manual revision 2016. Australian Standard: AS/NZS 2589.1:1997	Each location	Visual Checklist	S	S	
12	Clean up		Waste all cleaned. Tools and materials placed well.	Each location	Visual Checklist		R	
13	Check walls for patching	Architect drawings (MQT_ID series) Architect Specification	Partition Plan and Partition Wall Details approved by Lendlease.	Each location	Visual Checklist	S	S	



Inspection and Test Plan

		(MQT_IS_SPE _1)						
14	Materials Receipt Inspection	Refer to ITP No: 5 Incoming Goods						

Comments:

Date of Inspection:

Carried out by:

*This document will be provided to evidence compliance to applicable works