



Inspection and Test Plan / Checklist

ITP No.:

Reviewed by (Georgiou):

Review Date:

Trade / Task: Speedpanel

Location: (Area/Unit/ Grids)

PREPARED BY:
Name: Caleb Chae
Date:

KEY:
INSPECTION METHOD:
V: Visual **T:** Test
M: Measure **P:** Photo

ITEM VERIFICATION:
S : Surveillance or Monitoring **H –** Hold Point (Mandatory) **H(C)** Consultant Inspection
X : Self Inspection by Worker **W :** Witness Point (Optional) **H(A)** Local Authority Inspection

Occupational Health Safety / Environmental Legislation:	Occupational Safety and Health Act 1984, Occupational Safety and Health Regulations 1996, Environmental Protection Act 1986.	Australian Standards applicable to the works:	Supapanel: AS 1530.4:2014 Acoustics 2006: AS ISO 354 Mastic Adhesives 1999: AS 2329
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	INSPECTION & TEST ITEMS <i>(Include Description, Characteristics & Necessary Inspections)</i>	Inspect. Method	ACCEPTANCE CRITERIA Specification / Standard / Drawings	ITEM VERIFICATION ACTION COMPLETE				NOTES / COMMENTS
				Subcontractor		Builder		
				Key	Sign & Date	Key	Sign & Date	
	Submission and approval of samples & technical data. Approved SWMS prior to commencement.	V	Architectural Drawings A0001 & A0040 – A0041 Architectural Specification Rev.12	H		H		
	Setout and establish lines and levels	V	Architectural Drawings A0500 – A0507 Speedpanel Installation Guide	H		W		
	Check materials are as drawing and specification	V	Architectural Drawings A0040 – A0041, A0060 Architectural Drawings A1000 & A1100 Series Marshall Days Acoustic Report – Rp 004 20221124 Architectural Specification Rev.12	H		W		
	Steel track setout and installation	V	Architectural Drawings A0040 – A0041, A0060 Architectural Drawings A0500 – A0507 Architectural Drawings A1000 & A1100 Series Architectural Specification Rev.12 Speedpanel Installation Guide	H		W		
	Services Install	P	Services trades install & sign-off	H		H		
			Electrical (including dry fire and communications)	H				
			Hydraulic	H				
			Mechanical	H				
			Wet Fire	H				

	Panel installation	V	Architectural Drawings A0040 – A0041, A0060 Architectural Drawings A0500 – A0507 Architectural Drawings A1000 & A1100 Series Architectural Specification Rev.12 Speedpanel Installation Guide	H		W		
	Cleaning of walls	V	Finished to specification	S		W		
	Final Inspection	V	Architectural Drawings Architectural Specification Rev.12	S		W		

Completed by Subcontractor at end of work

VERIFICATION		ATTACHMENTS		
<p>This is to confirm Jay Ding (Name of subcontractor personnel responsible for work) have carried out all necessary inspections and verify that the work has been completed and conforms to the contract specification.</p> <p>Signature: Date:</p>		<input type="checkbox"/> Inspection Report/Checklist	<input type="checkbox"/> Product Details	<input type="checkbox"/> Sample Material
		<input type="checkbox"/> Test Results / Certificates	<input type="checkbox"/> Dockets	Other <input type="checkbox"/>