

 <div style="display: inline-block; vertical-align: middle;"> <b>Arc Plastering (Aust) Pty Ltd</b>  <small>ABN 18 091 630 670</small> </div>	<h2 style="margin: 0;">Inspection and Test Plan</h2>	BLL ITP No. 03
		Reviewed by:
		Review date:

### Suspended Tile Ceilings

Suspended Ceiling Tiles are installed in accordance with:

- AS/NZS 2785-2000 – Suspended Ceilings – Design and Installation
- AS 1170.0 – Structural Design Actions – Part 0: General Principles
- AS 1170.4 – Structural Design Actions – Part 4: Earthquake Actions in Aus

**Project:** Frankston Hospital Redevelopment

**Area/Zone:** \_\_\_\_\_

**Level:** \_\_\_\_\_

**PREPARED BY:** Inez Giannetti

**Date:** 22/02/2024

Signature: \_\_\_\_\_



**ITP Revision No:** 02

**Position:** Project Administrator

**APPROVED BY:** Pat Moore

**Date:** 22/02/2024

Signature: \_\_\_\_\_



**Position:** Company Director

#### KEY

**H** – Hold Point (mandatory)

**H(A)** Local Authority Inspection

**X** – Self Inspection by performer of work    **H(C)** Consultant Inspection

**S** – Surveillance or Monitoring

**Inspection Frequency:** To be completed at zone completion

Item No.	INSPECTION & TEST ITEMS <i>(Include Description, Characteristics &amp; Necessary Inspections)</i>	Inspection Procedure	ACCEPTANCE CRITERIA Specification / Standard / Drawings	RECORD AND COMMENTS				
				Arc Plastering		Lendlease		Comments
				Key	Sign	Key	Sign	

1.	<p><b>Approve Samples as follows:</b></p> <ul style="list-style-type: none"> <li>- Manufacturer's / supplier's recommendations</li> <li>- Product Data</li> <li>- Review CiDD Alerts and Guidelines</li> <li>- Engineering design recommendations</li> <li>- Seismic Design and compliance certificate of framing and fixings provided to Lendlease and approved</li> </ul> <p>If applicable, ensure prototype is built / supplied on site</p>	Prior to Delivery	<p><b>At project commencement, ensure samples reflect:</b></p> <ul style="list-style-type: none"> <li>- Architectural specifications and latest:</li> <li>- Material finishes schedule</li> <li>- Drawings</li> </ul> <p><b>Drawings:</b> _____</p> <p><b>Rev:</b> _____</p>	S		S		
2.	<p><b>Check delivery of Suspended Grid System as follows:</b></p> <ul style="list-style-type: none"> <li>- Type and material</li> <li>- Finish</li> <li>- Size and Section</li> </ul> <p><b>Check delivery of Ceiling Tiles as follows:</b></p> <ul style="list-style-type: none"> <li>- Type and material</li> <li>- Grade or Class</li> <li>- Colour, Finish and Texture</li> <li>- Size and Thickness</li> <li>- Squareness and Flatness</li> <li>- Edge Profile</li> </ul>	Visual Inspection upon delivery	<p><b>Check delivery dockets / checklist to ensure:</b></p> <ul style="list-style-type: none"> <li>- Orders comply with design documentation</li> <li>- Deliveries match orders</li> </ul> <p><b>Ensure the below can be provided for all materials (where appropriate) and upon completion of sections:</b></p> <ul style="list-style-type: none"> <li>- Traceability</li> <li>- Certificates of Compliance</li> </ul>	S		S		

3.	<p><b>Complete set out of Ceiling Grids as follows:</b></p> <ul style="list-style-type: none"> <li>- Structure is stripped and free from debris</li> <li>- Grid lines are in place – specifically check for building creep</li> <li>- Grid system is set out as per plans and builders works penetrations marked</li> <li>- Levels</li> <li>- Identify ceiling codes by grid system and tiles applied</li> <li>- Suspended Ceiling Grid System and tiles specification required</li> <li>- Sequence in which the Suspended Ceiling Tiles must be installed</li> <li>- Method of installation</li> <li>- Reference revision floor plans</li> <li>- Identify Services mark outs</li> </ul>	Visual Inspection prior to framing commencement	<p><b>Ensure Suspended Grid System and Ceiling Tiles are set out in accordance with:</b></p> <ul style="list-style-type: none"> <li>- Architectural Drawings</li> <li>- Builders works Drawings</li> <li>- Coordinated Services Drawings</li> <li>- Provided RL and Perimeter Trim</li> </ul> <p>Progression photos to be documented</p> <p><b>Drawings:</b> _____</p> <p><b>Rev:</b> _____</p>	H		S		
4.	<p><b>Installation of Suspended Ceiling System is as follows:</b></p> <ul style="list-style-type: none"> <li>- Suspended system is installed to set out</li> <li>- Fixings as per manufacturer's guidelines</li> <li>- True and plumb</li> <li>- Installation of Ceiling System as per engineers' details for the ceiling type</li> </ul>	Visual Inspection prior to fixing ceiling linings	<p><b>Ensure Suspended Ceiling System is installed in accordance with:</b></p> <ul style="list-style-type: none"> <li>- Architectural Drawings</li> <li>- Design Specifications</li> <li>- Latest Drawing References and Revisions</li> </ul> <p>Progression photos to be documented</p> <p><b>Hold point. Sign off by other trades witnessed</b></p> <p><b>Drawings:</b> _____</p> <p><b>Rev:</b> _____</p>	H		S		

5.	<b>Overall Ceiling Tiles installation as follows:</b> <ul style="list-style-type: none"> <li>a. <u>Ceiling Tiles</u> <ul style="list-style-type: none"> <li>- Type and Material</li> <li>- Colour and Finish</li> <li>- Size and Thickness</li> <li>- Neatness of Cutting</li> <li>- Fixing and Jointing</li> <li>- Squareness and Flatness</li> <li>- Smoothness and Uniformity</li> <li>- Lapping and Staggering</li> </ul> </li> <li>b. <u>Control Joint</u> <ul style="list-style-type: none"> <li>- Control Joint Locations</li> </ul> </li> <li>c. <u>Insulation</u> <ul style="list-style-type: none"> <li>- Insulation is installed as per acoustic and thermal requirements</li> </ul> </li> <li>d. <u>Noggings as required</u></li> </ul>	Visual Inspection upon installation of lining	<b>Ensure the ceiling tiles, joints and insulation is installed in accordance with:</b> <ul style="list-style-type: none"> <li>- Architectural Drawings</li> <li>- Design Specifications</li> <li>- Latest Drawing References and Revisions</li> </ul> <p>Progression photos to be documented</p> <b>Hold point. Sign off by other trades witnessed</b> <p>Drawings: _____</p> <p>Rev: _____</p>	H				
6.	<p>External Works / Inspections to be completed <b>Prior to Closure of Ceiling:</b></p> <ul style="list-style-type: none"> <li>- Services rough in completed</li> <li>- Lendlease Inspection Completed</li> <li>- Insulation Installed</li> </ul>	Visual Inspection Prior to Closure	<b>Ensure the completed works is installed in accordance with:</b> <ul style="list-style-type: none"> <li>- Architectural Drawings</li> <li>- Design Specifications</li> <li>- Latest Drawing References and Revisions</li> </ul> <p><b>Verify with Lendlease: Pre-close up checklist is completed</b></p> <p>Progression photos to be documented</p> <b>Hold point. Sign off by other trades witnessed</b> <p>Drawings: _____</p> <p>Rev: _____</p>	H				Pre-close Checklist Completion Date:

7.	<b>Closing in of Ceiling:</b> <ul style="list-style-type: none"> <li>- Type and Material</li> <li>- Colour and Finish</li> <li>- Size and Thickness</li> <li>- Neatness of Cutting</li> <li>- Fixing and Jointing</li> <li>- Squareness and Flatness</li> <li>- Smoothness and Uniformity</li> <li>- Lapping and Staggering</li> <li>- Set and Sand Ceiling</li> <li>- Control Joint Locations</li> </ul>	Visual Inspection upon completion of works	<b>Ensure the completed works is installed in accordance with:</b> <ul style="list-style-type: none"> <li>- Architectural Drawings</li> <li>- Design Specifications</li> <li>- Latest Drawing References and Revisions</li> </ul> <p>Progression photos to be documented</p> <p><b>Hold point. Sign off by other trades witnessed</b></p> <p><b>Drawings:</b> _____</p> <p><b>Rev:</b> _____</p>	H		H		
8.	<b>ARCHITECTURAL NOTIFICATION OF FINAL INSPECTION</b> Notice of Inspection: <ul style="list-style-type: none"> <li>- Correct all Defects</li> <li>- Supply Certificate of Compliance</li> </ul>	Upon Completion	<b>Ensure Final Works Completion is in accordance with:</b> <ul style="list-style-type: none"> <li>- Client Defects List</li> <li>- Architectural Drawings</li> </ul> <p><b>Drawings:</b> _____</p> <p><b>Rev:</b> _____</p>	H				

VERIFICATION IDENTITY	COMPANY REP. WITH AUTHORITY	SIGNATURE / INITIAL	ATTACH
Lendlease			<input type="checkbox"/> Product Details
Arc Plastering			<input type="checkbox"/> Sample Material