Inspection & Test Plan/Checklist

Built.

Trade/Supply Item:	**Ceramic Tiler**	Contractor:		Location of Works:	
Reviewed by Project Manager: Date:		Accepted by Subcontractor: Date:		INSPECTIONS & VERIFICATION	

WORK ACTIVITY/ SEQUENCE	REFERENCE (Aust. Standard No., Contract Clause, Dwg No, Manufacturers Recommendations, BCA, DA etc)	ACCEPTANCE CRITERIA (Specific requirements of Aust. Standard, Contract Clauses, Specifications, Drawings, Manufacturers Recommendations BCA, DA etc)	Type of (Hold, Witness, Surveillance)	Completed	Date	Comments / Records Record changes required to meet specification eg variation #, RFI #, alternative (material, process etc) used, sample approved on (date), NCR #., test reports, survey data, written approvals (letter reference)
MATERIALS						
SAMPLES		Submit labelled sample of tiles, including fittings, accessories, grout and sealant, illustrating the range of variation in colour and finish.				
ADHESIVE - MSDS		Ensure surfaces clean & dry Mortar bed to floor tiles Organic based adhesive wall tile				
SETOUT		Trial setout Work from centre line out in wet areas Ensure floor is graded evenly to fall to floor waste and else where • General fall 1:100 minimum • Shower fall 1:60 minimum Refer finishes schedule for tile locations				
WATERPROOFING		Waterproof floor to shower areas. Complete floor. Waterproof wall of shower area Turn up walls to perimeter 100mm				
TILE JOINS		Ceramic tiling min 1.5mm max 3mm Floor tiles min 3mm max 5mm				
GROUTING MSDS	colour	Clean off excess				

Note: Signatures & dates are required under "Inspections and Verification" column. Do not just tick !

When preparing the ITP, consider consequences of failure such as cost of remedial work, effect on construction program, accessibility for rectification, disruption to use of building, consequential damage to other elements, threat to safety of workers & public, breach of legal or other regulatory requirements.

H = Hold Point
Work **cannot** proceed without verification/approval by another party

W = Witness
A point where another party may inspect or test. (eg. contract requirements for witness points)

S =Surveillance (Sign-off)
Verification of quality of work, conformance with specification etc

PROJECT:		ITP No.	Rev No:	

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JUNCTIONS/CAULKING		Provide movement joints caulked between: Splashback & joinery surface • Over structural joints • At internal corner4s • At junctions between different substrates • To divide large tiled areas into bays.				
FINAL INSPECTION		Verify all inspections complete & collate records				
		Warranties				

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