

Team Contract

Team Name: Group 2 - Team Blue_____

GOALS: What are our team goals for this project? What do we want to accomplish? What skills do we want to develop or refine?
<ul style="list-style-type: none">● Improve our understanding of UML● Designing secure software● Understanding of object oriented design● Understanding of cryptography● Understanding of database design
EXPECTATIONS: What do we expect of one another in regard to attendance at meetings, participation, frequency of communication, the quality of work, etc.?
<ul style="list-style-type: none">● Due to short timeline, we will plan to have 2 meetings per week on a Friday 1pm BST and Tuesday 6pm BST● All members of the group should have the same level of knowledge and understanding by the end of the assignment● Agree to specific time for meetings and stick with this
POLICIES & PROCEDURES: What rules can we agree on to help us meet our goals and expectations, such as preparatory tasks, generating ideas, evaluating outcomes?
<ul style="list-style-type: none">● Using references and sharing references● Share resources and meeting notes● Try to provide at least 1 piece of constructive feedback for each person's work● When something is shared with the group, every member should acknowledge and spend time reviewing● Agenda for the meeting to be decided in advance

<ul style="list-style-type: none"> ● If a member can't join, the session should be recorded for them to review.
<p>ROLES: Which roles do we need in this project and how do we allocate them? Will there be a project lead? Is there a need to rotate roles?</p>
<p>Before 21st June</p> <ul style="list-style-type: none"> ● Samer to work on the class diagram with context ● Tom to work on sequence diagram with context ● Tyrone to work on use case diagram with context ● Fatma and Melody to work on structure of the document and introduction <p>Before 28th June</p> <ul style="list-style-type: none"> ● All team members to come together to write remaining content <p>Before submission</p> <ul style="list-style-type: none"> ● All team members to edit and agree on final draft
<p>CONSEQUENCES: How will we address non-performance regarding these goals, expectations, policies and procedures? How do we resolve disagreements?</p>
<ul style="list-style-type: none"> ● Stay in contact to ensure teamwork can be redistributed if necessary ● Disagreements will be discussed and a team majority can make any final decisions

By signing this contract, we confirm that:

- We have participated in formulating these goals, expectations, roles, procedures, and consequences as stated in this contract.
- we agree to abide by the contents of this contract

Samer R. Saleem 16th of June 2024

Team member name and date

Thomas Smith 16th of June 2024

Team member name and date

Tyrone Lim 16th of June 2024

Team member name and date

Fatma Al-Qahtani 16 of June 2024

Team member name and date

Melody Machinyise 17 of June 2024

Team member name and date