

1E3104

Total No. of Questions : 22

Total No. of Pages : 04

Roll No. : .....

1E3104

B.Tech. I-Sem. ( Main/Back ) Exam. - 2024

1FY1-04 / Communication Skills

Time : 3 Hours

Maximum Marks : 70

**Instructions to Candidates :**

Attempt all ten questions from Part A, five questions out of seven questions from Part B and three questions out of five questions from Part C.

*Schematic diagrams must be shown wherever necessary. Any data you feel missing suitably be assumed and stated clearly. Units of quantities used/ calculated must be stated clearly. Use of following supporting material is permitted during examination.*

*(Mentioned in form No.205)*

1. ....

2. ....

**PART-A**

(Answer should be given upto 25 words only)

All questions are compulsory

[10x2=20]

Q.1. Name the author of the short story "The Luncheon".

Q.2. Give the main similarities between Formal and Informal Communications.

Q.3. Mention two implications of Communication Gap.



- Q.4. How do you categorize different types of Reported Speech? Give one example of each type.
- Q.5. Name the various types of Conjunctions, giving suitable example of each type.
- Q.6. What are the 4 types of Business Letters?
- Q.7. What is the meaning of resume?
- Q.8. What is the theme of the poem "No Men Are Foreign"?
- Q.9. What do you know about the vision, Rabindranath Tagore had for a free and sovereign country?
- Q.10. Mention the Divisions of Human Communication in short.

### **PART-B**

(Analytical / Problem solving questions)

Attempt **any five** questions

[5x4=20]

Q.1. Change the sentences into indirect speech :

- (i) "I worked as a waiter before becoming a chef," he said.
- (ii) "I had a headache yesterday," she said.
- (iii) "Don't play in the dark, boys," the teacher said.
- (iv) "Where do you stay?" she asked him.
- (v) "Have you got a mobile?" she says to her friend.
- (vi) "Have you been to Jaipur before?" said the interviewer.
- (vii) The beggar said, "Please help me".
- (viii) The manager said to his secretary, "Would you mind coming early tomorrow?"



Q.2. Fill in the blanks :

- (i) If it had rained, you \_\_\_\_\_ (wet).
- (ii) I would have believed you, if \_\_\_\_\_ (lie, not) to me before.
- (iii) If I study hard, I \_\_\_\_\_ (ace) this test.
- (iv) If the weather \_\_\_\_\_ (be) good, our crops will flourish.
- (v) If it rains on Saturday, the picnic \_\_\_\_\_ (be) cancelled.
- (vi) If the weather is nice, the children usually \_\_\_\_\_ (walk) to school.
- (vii) If you get a final mark of less than 80%, you \_\_\_\_\_ (pass, not) the level.
- (viii) If I hadn't come to the USA to study, I \_\_\_\_\_ (make, not) so many friends from other countries.

Q.3. You are Vinod/Vinita of Rajasthan Technical University, Kota. Recently, your institute celebrated its Silver Jubilee. Write a report in 150-200 words for your magazine describing the various programmes arranged in your institute for the celebration.

Q.4. Write a Paragraph on any one of the following : A Visit to the Book Fair or Environmental Degradation. (120 - 150 words)

Q.5. You are Sumit Sharma, a Delhi University Science graduate. You're looking for suitable work. You saw an advertisement in the Hindustan Times looking for young and vibrant fresh graduates to work as sales assistants in a reputable firm. Prepare your resume.

Q.6. Describe in detail the main theme of the poem "If" by Rudyard Kipling mentioning the need for inculcating good qualities to become a 'man'.

Q.7. Give a detailed gist of the story "How Much Land Does a Man Need?" highlighting the impact of greed on human behaviour.



## PART-C

(Descriptive/Analytical/Problem solving/ Design questions)

Attempt **any three** questions

[3x10=30]

- Q.1. What do you mean by Communication? What is the importance of communication in a professional career? Explain the process of communication with a suitable example.
- Q.2. Explain the advantages and disadvantages of Verbal Communication in detail.
- Q.3. What are Modal Verbs? How many types of modal verbs are there? Describe giving examples.
- Q.4. How did the author react when he saw the girl for the first time? What do you think about the end of the story "The Night Train"?
- Q.5. As the Proprietor of Fancy Garment Showroom, Kota write a business letter to M/s Jenny and Jonny about their range of teenager's wear and variety they can provide you. Invent all necessary details.

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