



MOUREEN MULANDI

Economist

Personal Info



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38124945



Kenyan



24th FEB 2001

Education

- **Bachelor of Science in Economic and Finance**
(second class honors) Kirinyaga University
2019—2022
- **Computer and ICT skills**
Kenya Institute of Computer Science & Technology Jul 2018— Aug 2018
Jul 2018—Aug 2018
- **Vyulya Girls Secondary school**
2014—2017
- **K.M.C Primary School**
2006—2013

Personal Profile

I am a highly motivated conscientious and competent collaborator who possesses in-depth knowledge and expertise within this industry. With a proven track record of achievement, I can bring positivity, support, and a creative mindset to any team.

I pride myself on taking ownership of challenging problems, maintaining high standards, and assisting my employer in achieving their commercial objectives. With a desire and passion for continuous professional development, I am confident I can add value to your organization by always ensuring your customers and clients receive the best service possible. With more than 2 years' experience in similar roles, I can be relied upon to deliver everything that I set out to achieve, whilst always seeking ways to help my employer grow, and save them money at the same time.

Work Experience

Junior Accountant, Olkalou dairy(2016) Ltd, olkalou

April 2016—present

Skill learned:

- Account reconciliation, maintenance, posting, and processing journal entries
- Preparation of daily and monthly reports.
- Maintaining files.
- Accounts payable duties including receipt of invoices.
- Teamwork by assisting the Senior accountant and the credit controller.

Attached in Nyandarua County Government

July 2022—September 2022

- Conducted in-depth economic analysis of proposed policy and regulatory initiatives, providing recommendations to the Board of Directors.
- Developed and maintained economic models to forecast macroeconomic trends and economic performance.
- Reviewed and monitored billing activities to ensure accuracy and timeliness.
- Developed a comprehensive sales strategy to close deals with new clients.

Safaricom Brand Ambassador

November 2022—January 2022

Skill learned:

- How to effectively communicate with clients and how to respond to feedback from the client.

Skills

Accounting and bookkeeping
Documentation and record keeping
Filling

Maintaining and organizing financial records

Financial Analysis

Accounting reconciles

Econometrics

Languages

English
Swahili

- Great presentation and Oratory skills.
- Marketing and persuasion skills.
- Creativity incorporation in marketing and promotion.
- Team work from working with Trade Development Representative.

References

References available upon request.