**TRANSCRIPT OF RECORDS**

|  |  |  |  |
| --- | --- | --- | --- |
| NAME | : **ANALEEN A. PROTACIO** | STUDENT NO. | : **CCS001** |
| ADDRESS | :**ZONE 2, CANITOAN,CAGAYAN DE ORO CITY 9000** | SEX | : **FEMALE** |
| BIRTH DATE | : **JANUARY 27, 1981** | CITIZENSHIP | : **FILIPINO** |
| COURSE | : | CIVIL STATUS | : **SINGLE** |
| DATE OF ADMISSION | : **JUNE 2018** |  |  |

**PRELIMINARY EDUCATION**

|  |  |  |  |  |
| --- | --- | --- | --- | --- |
| Entrance Credentials | | : Transcript of Record | | |
| School/University | | : Ramon Magsaysay Memorial Colleges | | |
| Degree Earned | | : AB Economics | | |
| Year Graduated | | : 2001-2002 | | |
| **UNIT CODE** | **MODULE TITLE** | | **ASSESSMENT** | **REMARKS** | |
| **BASIC COMPETENCIES** |  | |  |  | |
| 500311105 | Participate in workplace communication | |  | Competent | |
| 500311106 | Work in a team environment | |  | Competent | |
| 500311107 | Practice career professionalism | |  | Competent | |
| 500311108 | Practice occupational health and safety procedures | |  | Competent | |
| **COMMON COMPETENCIES** |  | |  |  | |
| ICT315202 | Apply quality standards | |  | Competent | |
| ICT311203 | Perform computer operations | |  | Competent | |
| **CORE COMPETENCIES** |  | |  |  | |
| ICT313365 | Communicate effectively in English | |  | Competent | |
|  | Communicate effectively for customer service | |  | Competent | |
| ICT313366 | Perform customer service delivery processes | |  | Competent | |
| ICT313367 | Demonstrate ability to effectively engage customers | |  | Competent | |
| TOTAL LECTURE HOURS | | | 100 | COMPLETED | |
| EXPOSURE | | | 44 | COMPLETED | |

**FOR EMPLOYMENT PURPOSES ONLY**

**GLIMARIE CADUADA HUELAR**

**GLIMARIE CADUADA HUELAR**

BUDBUDAN, HAMTIC, ANTIQUE

AUGUST 17, 1999

**144 HOURS CONTACT CENTER SERVICES NCII**

**SEPTEMBER 2022**

**CCS10B6**

**Female**

**Filipino**

**Single**

Diploma

Saint Anthony’s College

Bachelor of Secondary Education

2021-2022

OCTOBER 2023

*Not valid without the QR Code*

REMARKS: \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_.

**C E R T I F I C A T I O N**

I hereby certify that the foregoing records of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ have been verified by me, and that copies of the official records substantiating the same are kept in the files of the institution.

Prepared by: Checked by: Approved by:

**FE AURACHELLE M. MAHIMPIT VIDA B. MOLINA KRISTELLE LYNNE P. ONG**

*School Registrar Business Development Officer School Head*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

*Date of Issuance*

