

Project Management Intranet Site For MPPC

Initiating Process

- Identify key stakeholders
- Prepare project charter
- Hold project kick-off meeting

Planning Process

- Schedule, Cost Baseline & Risk
 - Determine task resources
 - Determine task durations
 - Determine dependencies
 - Create Gantt chart
- Risk Analysis
 - Identify risks
 - Discuss risks
 - Prioritise risks
- Gathering User Info
 - Gather user requirements
 - Prepare survey
 - Execute survey
 - Survey analysis
- Test Development

Executing Process

- Intranet Site
 - Intranet Development
 - Templates & Tools
 - Examples
 - Files
 - Instructions
 - Ask the expert feature
 - Expert database creation
 - Payment method for Ask Expert feature
 - Connection to Expert database
 - User request feature
 - Search feature
 - User submission feature
 - Security
 - Payment method to access whole site
 - Site access control
 - Intranet Site Design
 - Site Map
 - Suggested formats
 - Graphics
 - Intranet Site Construction
 - Intranet site testing
- Articles
 - Development of article content
 - Sourcing of links

Monitoring and Controlling Process

- Project Benefits Measurement
- Milestone Report
- Final Report

Closing Process

- Release
 - Promotion
 - Roll out