

## **CURRICULUM VITAE**

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### **FULL NAME: BLANDINA CHINKHANDWE**

P.O. Box 1310, Blantyre

Phone: +265 882 210 219

E-mail: chinkhandwebra@gmail.com

### **PERSONAL INFORMATION**

Date of Birth	:	27 <sup>th</sup> December, 1982
Sex	:	Female
Nationality	:	Malawian
Marital Status	:	Married
District of Origin	:	Chilomoni, Blantyre
Language	:	English and Chichewa

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### **PROFESSIONAL PROFILE**

Blandina Chinkhandwe holds a Bachelor of Social Science (Monitoring & Evaluation) and Diploma in Monitoring and Evaluation obtained from Catholic University of Malawi. Blandina Chinkhandwe also hold a Certificate in Financial Accounting (ICAM) and Malawi School Certificate of Education (MSCE). Blandina Chinkhandwe has an extensive knowledge with three years working expiring in selling and marketing products/services obtained from previous post as a Sales Advisor at Carnival Furniture. Blandina Chinkhandwe has also worked for 3 years as an Assistant Account Clerk at HTC Supplies. In addition, Blandina Chinkhandwe has strong knowledge of statistics related objectives. Blandina Chinkhandwe believes that she will bring all skills, qualities, values, interests, academic and professional knowledge and experience to the organization.

### **MAJOR ACHIEVEMENTS**

- Successfully achieved monthly sales targets for three years at Carnival Furniture.

### **TECHNICAL AND BEHAVIOURAL SKILLS**

Blandina Chinkhandwe is a competent and ambitious under Graduate who has the required skills in designing and implementation of M&E, monitoring, evaluation and learning, qualitative and quantitative researching methodologies, data management and data interpretation, proficiency in the use of computer; Word Processing, Excel, Presentation, Publisher, Outlook and also knowledgeable in Internet/Email, DHIS2, SPSS, STATA and ODK for data collection. Blandina Chinkhandwe is an efficient, organized individual, hardworking, dependable with absolute discretion, excellent attention to detail, excellent report writing skills, strong analytical skills and problem solving. In addition to that, Blandina Chinkhandwe is a well-disciplined, focused and self-motivated with strong planning and excellent organizational skills, time management skills and ability to multi-task and prioritize work, good interpersonal and communication skills (both oral and written), and able to work under pressure and minimum supervision, Furthermore, Blandina Chinkhandwe is a team player, logical thinker, able to learn, adapt and promote new ethical standards while maintaining high levels of integrity and professionalism.

## **EMPLOYMENT HISTORY**

1. Sales Advisor at Carnival Furniture, Blantyre – from January 2008 to March, 2011  
Key duties and responsibilities:
  - Ensuring that customers receiving good care
  - Handling queries about the products
  - Convincing the customers how to use the products
  - Finally, selling the products.
2. Additional positions held with other organizations/institutions;
  - Assistant Account Clerk at HTC Supplies, Lilongwe – from June, 2001 to October, 2004

## **ACADEMIC QUALIFICATIONS**

1. Bachelor of Social Science (Monitoring & Evaluation) obtained from Catholic University of Malawi (2023)
2. Diploma in Monitoring and Evaluation obtained from Catholic University of Malawi (2019)
3. Malawi School Certificate of Education (MSCE) at Chichiri Integrated Secondary School (2007)

## **PROFESSIONAL QUALIFICATION**

- Certificate in Financial Accounting (CIFA), administered by The Institute of Chartered Accountants in Malawi (ICAM) (2008)

## **HOBBIES AND INTERESTS**

- Reading; and Making new friends.

## **TRACEABLE REFEREES**

1. The Coordinator, Catholic University of Malawi, Chiradzulu. Attention: Fr. Cosmas Kadzombe, Cell: 0999 291 914
2. Mrs. Tammy Phiri, HTC Supplies, P.O Box 2013 Lilongwe. Cell: 0888 823 416
3. Ben Thomson, Carnival Furniture, P.O Box 2001 Blantyre. Cell: 0998 015 780

## **DECLARATION**

I confirm that to the best of my knowledge the information provided in my Curriculum Vitae (CV) is true and correct and can be treated as part of my contract of employment.



# The Catholic University of Malawi

*This is to Certify that*

**Blandina Chinkhandwe**

*having satisfied the requirements for the award of the*

**DEGREE  
of  
BACHELOR OF SOCIAL SCIENCE  
(MONITORING AND EVALUATION)**

*was on 30 September 2023 admitted to the degree at the  
22<sup>nd</sup> Congregation held at Montfort Campus*

  
Vice-Chancellor

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"GENUINE" embedded thread can be seen through the paper.  
Any alteration or erasure invalidates this certificate.

  
Chancellor





# The Catholic University of Malawi

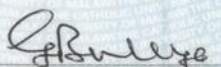
*This is to Certify that*

*Brandina Chinkhandwe*

*having satisfied the requirements of the  
award of the*

## **DIPLOMA IN MONITORING AND EVALUATION**

*was admitted to the diploma at the  
Eighteenth Congregation held at Montfort Campus  
on the Fourteenth day of November  
in the year two thousand and twenty*

  
Vice-Chancellor



  
Chancellor

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Any alteration or erasure invalidates this certificate.





**THE PUBLIC ACCOUNTANTS EXAMINATION COUNCIL  
OF  
MALAWI**

Incorporated under the Public Accountants and Auditors Act of 1981

*This is to certify that*

**BLANDINA CHINKHANDWE**

*has passed the Certificate in Financial Accounting  
Examinations of the Council  
Given under the Common Seal of  
The Public Accountants Examination Council of Malawi*

*This* 15th *day of* February 2008

*Chairman*

*Executive Secretary*

"This certificate is evidence only of successful completion of the Council's examinations and is not therefore evidence of membership of the Malawi Accountants Board or Society of Accountants in Malawi which is only obtained if requirements under the Public Accountants and Auditors Act, 1981, are fulfilled."



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Certificate No. 2715674

Registration No. 25F9056

**This Certificate Remains the Property of the Council**





# THE MALAWI NATIONAL EXAMINATIONS BOARD

## *Malawi School Certificate of Education*

*This is to certify that*

**BLANDINA CHINKHANDWE**

*of*


**CHICHIRI INTEGRATED (Pvt)**

*qualified for the award of a*

### **MALAWI SCHOOL CERTIFICATE OF EDUCATION**



SUBJECTS	GRADE
ACCOUNTS, PRINCIPLES OF	6
AGRICULTURE	9
BIBLE KNOWLEDGE	7
BUSINESS STUDIES	5
CHICHEWA LANGUAGE	6
ENGLISH LANGUAGE	6
HOME ECONOMICS	7
MATHEMATICS	4
SOCIAL AND DEVELOPMENT STUDIES	8
*****	

  
Chairman of the Board



  
Executive Director of the Board

Not valid without a lion's head hologram.  
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papers and inks. Hold up to the light to  
verify that the \$g watermark and the  
"GENUINE" embedded thread can be  
seen through the paper.

CERTIFICATE NO.: M/2007/11336

CANDIDATE NO.: 00218/0006

DECEMBER 2007



See Conditions overleaf  
Any alteration or misuse renders this  
Certificate invalid.