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I'm sure you realize that your research papers are due in six weeks.

我确信你们意识到你们的研究论文在六周内到期。

I've looked at your proposed topics and made comments about them.

我已经看过了你们提出的主题并且发表了关于它们的评论。

The most frequent problem was proposing too broad a topic.

最常见的问题是提出了过于宽泛的主题，

Remember, this is only a fifteen-page paper.

记住，这只是一个十五页的论文。

As I return your topic papers, I'd like to look over the schedule which sketches out what we'll do during the next two weeks.

随着我返回你们的主题论文，我想查看概述了我们将在接下来的两周内做什么的计划。

Today is Monday; by Friday, I want your preliminary outline.

今天是周一，到周五，我想要你们初步的大纲。

Please be sure to incorporate the suggestions I've made on your topics in your outlines.

请务必吸收我在你们的主题的大纲上做出的建议。

Next week I'll have a conference with each of you.

下周我将和你们每一个人有一场讨论。

I've posted a schedule on my office door.

我会在我办公室门上张贴一个日程表。

Sign your name to indicate the time you're available for an appointment.

签上你的名字来指明你可以（安排）约定的时间

In the conference, we'll discuss your preliminary outline.

在讨论中，我们将探讨你的初步大纲。

Then you can make the necessary revisions and hand in your final outline, which is due two weeks from today.

然后你们可以做些必要的修订并且提交你们的最终大纲，这在从今天起两周内到期。

Use the outline style in your textbook and remember it should be no more than two pages long.

使用你们教材中的大纲类型，同时记住它应该不会超过两页纸长。

Be sure to begin with a thesis statement, that is, with a precise statement of the point you intend to prove and include a conclusion.

一定要用一个主题句开始，也就是说，用一个你打算证明的点的精确的陈述句，并且要包括一个结论。

Have you got all that?

你们都明白了吗？

Your two-page preliminary outlines are due at the end of this week and the final outlines are due after your conferences.

你们两页的初步大纲在本周末到期然后最终的大纲在你们讨论后到期。

Follow the textbook style and include a thesis statement and a conclusion.

遵循课本的模式，并且包括一个主题句和一个结论。