

Curriculum Vitae

AVNESH NISHANT

C/O Pharu Singh

Village: Bhaleri, Jansath

District: Muzaffarnagar, Uttar Pradesh

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Career Objective

Dedicated and detail-oriented professional with strong experience in sales, distribution, and production planning. Seeking an opportunity to contribute to a dynamic organization by leveraging my skills in office applications, inventory management, and team coordination.

Educational Qualifications

Qualification	Board/University	Year of Passing
B.Com	Sri Dev Suman University, Uttarakhand	2019
12th (Intermediate)	CBSE Board	2013
10th (High School)	CBSE Board	2011

Professional Qualifications

- Advance Diploma in Computer Applications – Astha Institute of Information and Technology
- CCC Diploma (Course on Computer Concepts)

Computer Proficiency

- MS Office (Word, Advanced Excel, PowerPoint)
- Internet Applications
- Accounting Software: Tally, Marg, CBO

Work Experience

1. Distribution Assistant – Canixa Healthcare

April 2024 – Present

- Managing inventory and ensuring timely stock distribution to distributors and clients
- Coordinating with logistics and sales teams for smooth supply chain operations
- Maintaining accurate record keeping and documentation for audits and reporting
- Monitoring stock levels and raising requisitions to avoid shortages
- Supporting sales team with product availability updates

2. PPIC Executive – Senate Laboratories

Jan 2022 – March 2023

- Handled Production Planning and Inventory Control (PPIC) for smooth workflow
- Prepared daily/weekly production schedules to meet demand and delivery deadlines
- Coordinated between purchase, warehouse, and production departments
- Monitored raw material consumption and ensured minimum stock levels
- Maintained MIS reports related to production and inventory

3. Sales Executive – Swadeshi Ayurved Pvt. Ltd., Roorkee

Dec 2019 – Nov 2021

- Promoted and marketed Ayurvedic products to retail shops and distributors
- Built and maintained strong client relationships to achieve sales targets
- Conducted field visits and product demonstrations to generate new business
- Collected market feedback and shared insights with management
- Achieved monthly and quarterly sales targets consistently

Strengths

- Strong communication and interpersonal skills
- Ability to work under pressure
- Team player with leadership qualities
- Quick learner and adaptive to new technologies

Personal Details

Date of Birth: 28/09/1994

Gender: Male

Marital Status: Married

Languages Known: Hindi, English

Nationality: Indian

Declaration

I hereby declare that the above-mentioned information is true and correct to the best of my knowledge and belief.

Date:

Place: Muzaffarnagar

Signature:

(Avnesh Nishant)