ICDS-CAS Dashboard

User Manual

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INTRODUCTION

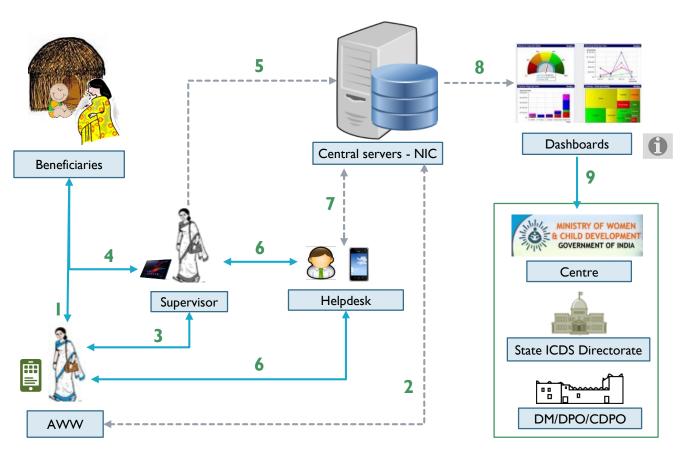
The ICDS-CAS Dashboard has been created for use by MWCD officials at the National, State, District and Block Levels to be able to access real time information in order to:

- View raw data submitted by AWWs and Lady Supervisors in a useful and easily understandable manner

 Monitor and evaluate ICDS indicators in order to view progress and identify problem areas

 Supervise the functioning of the ICDS program
 - Make prompt data-driven decisions to improve service delivery

HOW IS DATA BEING SENT TO THE DASHBOARD



Process Flow

- AWW interacts and provides service to a beneficiary
- 2 Data Fed by AWW is synced to the server
- 3 Supervisor interacts with AWW
- Supervisor interacts with beneficiary
- Supervisor syncs data onto the sever
- Helpdesk interactions for issue resolution
- 7 Helpdesk syncs troubleshooting information
- Generation of dashboard reports using data entered
- 9 Stakeholders access reports at various administrative levels

WHEN IS DATA BEING SENT TO THE DASHBOARD

- Data is sent to the central servers to update the Dashboards in real time (as user syncs with server)
- Reports displayed on the dashboards will be updated once a day (Midnight IST) with data from forms submitted by AWWs and Supervisors.

Data will be displayed in accordance to the reporting period (i.e. monthly data)

Dashboard users may view up-to-date data at any time. However, to gather the most accurate picture of the ICDS program at the beginning of a month, dashboard users must view data for the previous month.

LOGIN

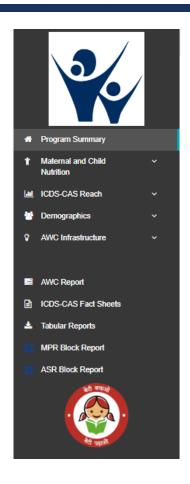
- The URL for accessing ICDS-CAS Dashboard is: www.icds.gov.in/a/icds-cas.
- Navigate to this URL on your web browser.

Note: The most suitable browser to view Dashboards is Google Chrome or Mozilla Firefox.

- You will be prompted to sign in
- Enter the dashboard username and password as communicated to you
- Click on Reports > View All
- Click on ICDS-CAS Dashboard to view the Dashboard



HOW TO NAVIGATE DASHBOARD V2?



In this dashboard you will find various sections that present data on the four program areas: Maternal and Child Nutrition, ICDS-CAS Reach, Demographics, AWC Infrastructure

Program Summary – Key Performance Indicators for each program area

Program Areas – Geographical representation of data for each indicator using Map Views and visual representation of the trends for each indicator using Chart views

AWC Report – shows individual AWC level detail

ICDS-CAS Fact Sheet – Shows time-series data for each indicator organized by outcome areas

Tabular report – Downloadable reports by program area

MPR/ASR Block Report – Link to Monthly Progress Report and Annual Summary Report

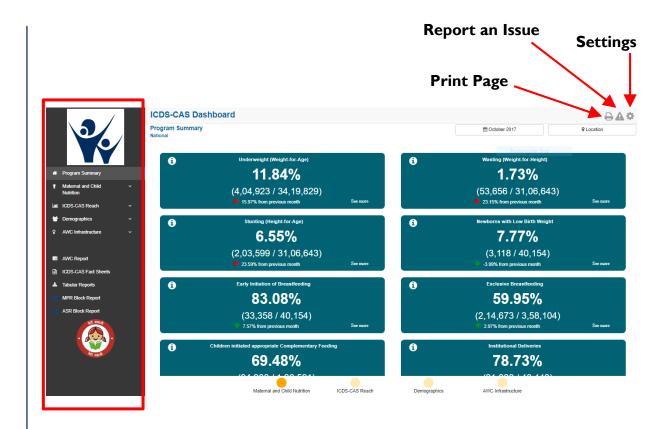
The following pages provide more detail on how to navigate each of these sections

LANDING PAGE

Displays data at the top level for which users have access

Left-Hand Navigation Panel:

- Program Summary
- Program Areas (Map and Chart Views)
- Reports
 - AWC Report
 - ICDS-CAS Fact Sheets
 - Tabular Reports
 - MPR/ASR Report



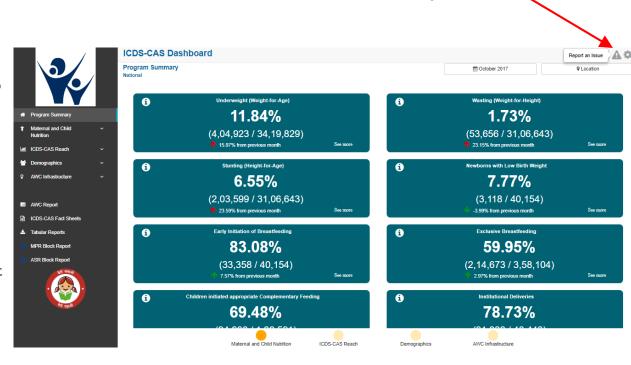
REPORT AN ISSUE

If HelpDesk user:

 Report an Issue will lead you to ICDS-CAS Issue Tracker Web Application. Follow steps to 'Report New Issue'

If ICDS Official user:

- Contact your nearest helpdesk in order to 'Report an Issue'
- Eg. If CDPO would like to report an issue, contact District or Block HelpDesk staff

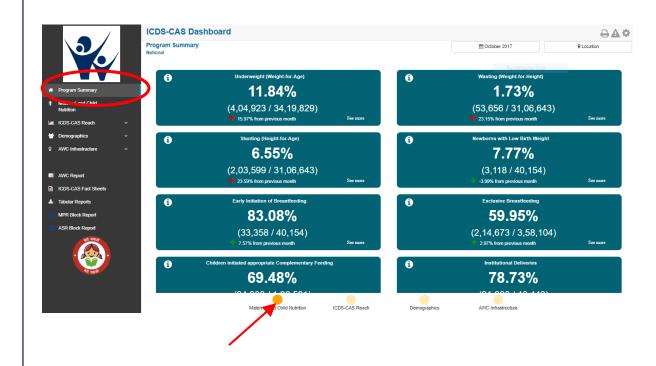


Report an Issue

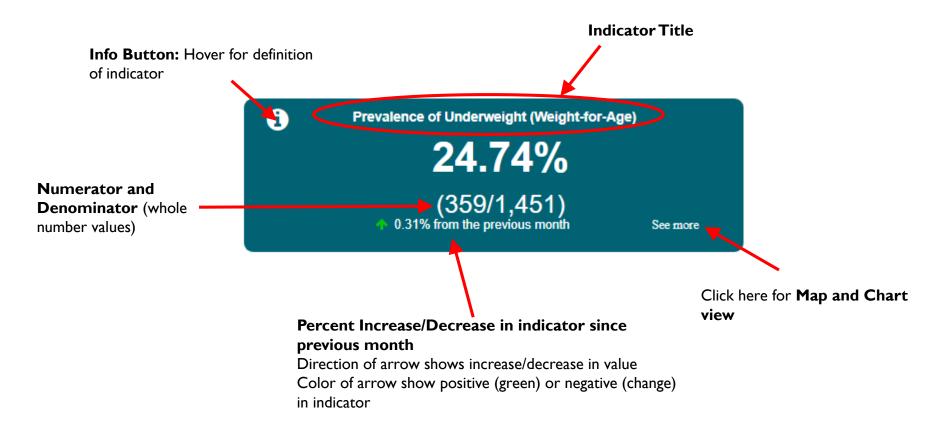
PROGRAM SUMMARY

- Key Performance Indicators across program areas:
 - Maternal and Child Nutrition
 - ICDS-CAS Reach
 - Demographics
 - AWC Infrastructure
- Click bubble navigation to view key performance indicators for each program area





KEY PERFORMANCE INDICATOR CARDS

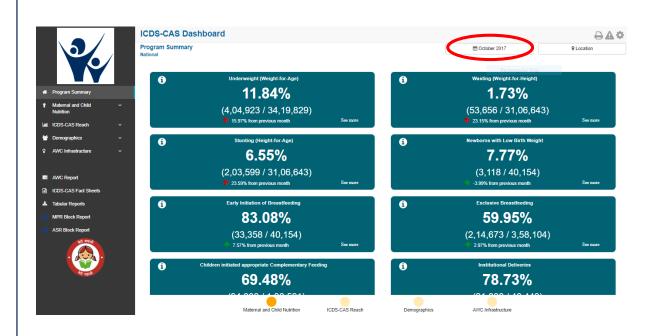


SEARCH BY MONTH / YEAR

- Click on 'Search by Month/Year' to select reporting period for which you wish to view data
- Select Month, Year and click Apply



- All the data displayed on the page will change according to the time period chosen
- To gather the most accurate picture at the beginning of a month, view data for the previous month.



SEARCH BY LOCATION

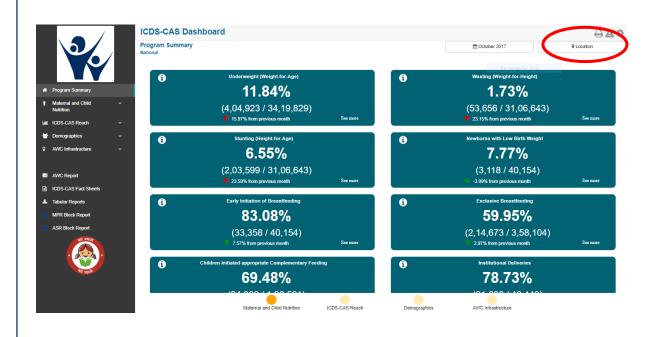
- Click on 'Search by Location' to select administrative level for which you to view data
- Choose either State, District, Block, Sector level and click Apply



 If you choose an AWC level, you will be redirected to

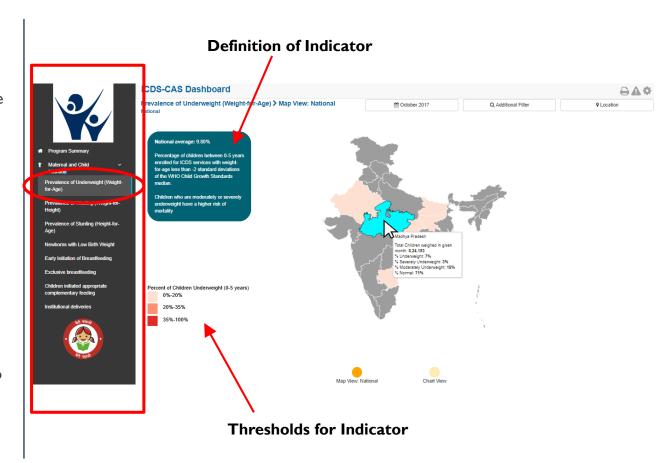


 You can drill down to administrative level below but not view a higher level eg. State official cannot view National Level data



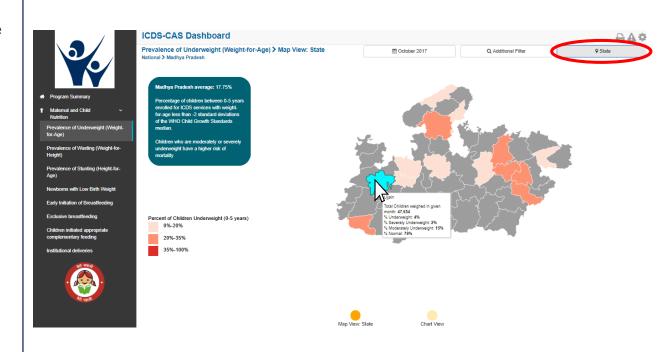
MAP VIEW - NATIONAL

- From the left-hand navigation panel, click on a program area to view a drop-down list of indicators
- Click on a particular indicator to see the Map View
- View the definition of the indicator on the top left
- View the thresholds used to color code areas on the map. The colors and percentage ranges indicates performance for each indicator
- Hover over the color coded areas for further details
- The user can click on any of the color coded states and drill down to the state level view



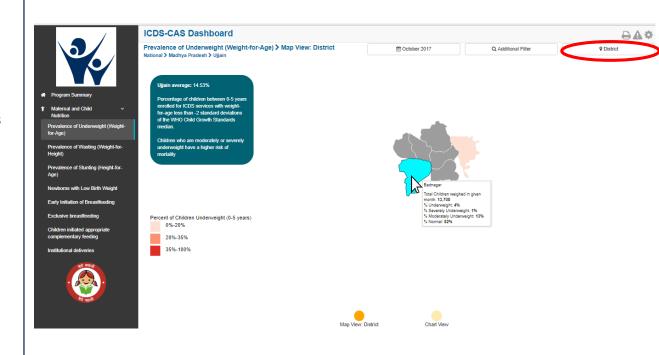
MAP VIEW - STATE

- At the Map View: State level you see the Districts in each State
- The user can view the definition of the indicator and hover over the color coded areas for further details
- The user can also view the definitions for the color codes used in the view
- The user can click on any of the color coded districts and drill down to the district level view



MAP VIEW - DISTRICT

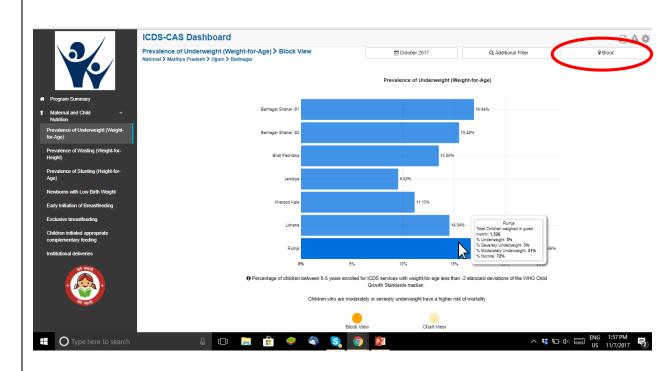
- At the Map View: District level you see the Blocks in each District
- The user can view the definition of the indicator and hover over the color coded areas for further details
- The user can also view the definitions for the color codes used in the view
- The user can click on any of the color coded blocks and drill down to the block level view



BLOCK VIEW

- The Block view is a graphical view of the selected indicator showing data for each Sector in the Block
- The user can view the definition of the indicator and hover over the graph for further details
- The user can click on the bar for any Sector or use the location filter on the top right corner of the page, select a sector and Click on Apply. This would drill down to the sector view.





SECTOR VIEW

- The Sector View is a graphical view of the selected indicator showing data for each AWC in the Sector
- The user can view the definition of the indicator and hover over the graph for further details
- For more information about a particular AWC select the AWC by clicking on the bar chart or from the location filter in the top left to view the AWC Report

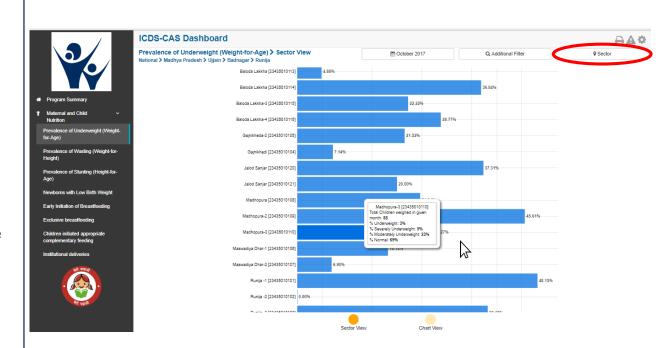


CHART VIEW

- In order to view trends for each indicator, choose the bubble navigation to see Chart view for any indicator from the left-hand navigation panel.
- Similar to the Views, the Chart Views are available for the National, State, District, Block and Sector locations
- Each Chart View displays a trendline for the indicator over the last 3 months for each location.
 The tooltip on hover provides more information about the data for the particular point in time.

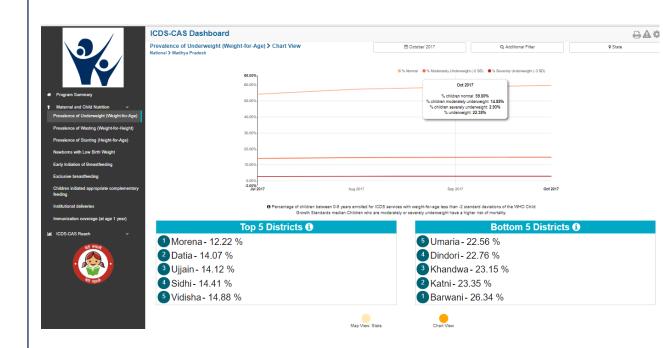
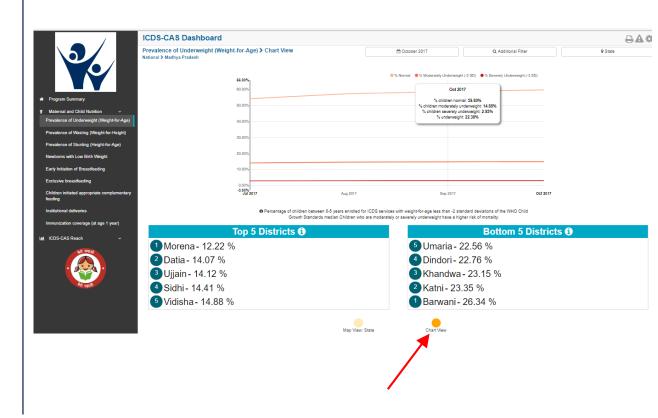


CHART VIEW – TOP/BOTTOM PERFORMING AREAS

- Below each Chart View you can also see the high performing and low performing areas for each level
 - Example: Here you can see that for the State Level, you see the top/bottom 5 districts for the Prevalence of Underweight (Weight-for-Age) indicator
- Note: this ranking is not meant to draw comparisons between performance in the different locations. However, dashboard users are encouraged to identify issues and improve service delivery in poor performing areas using this data



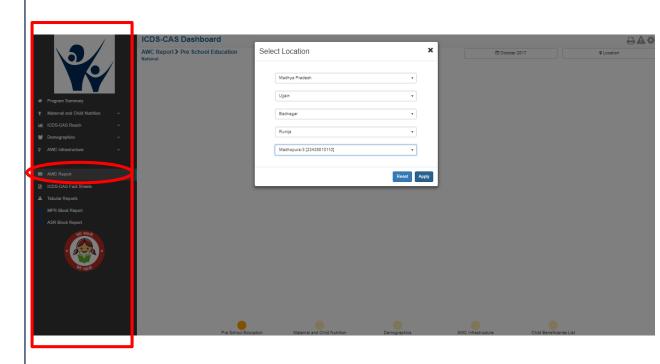
AWC REPORT

 From the left-hand navigation panel, click on AWC Report to view information for a single AWC.

Note: You will be automatically directed to AWC Level report when you choose an AWC location using the filter on the top right when viewing any other page

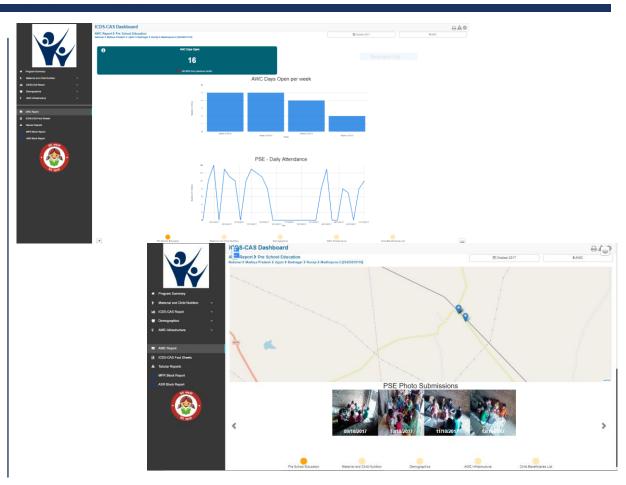
The AWC Report has the following areas:

- Pre-School Education
- Maternal and Child Nutrition
- Demographics
- AWC Infrastructure
- Child Beneficiary List
 - Child Beneficiary
 Details



AWC REPORT – PRE-SCHOOL EDUCATION

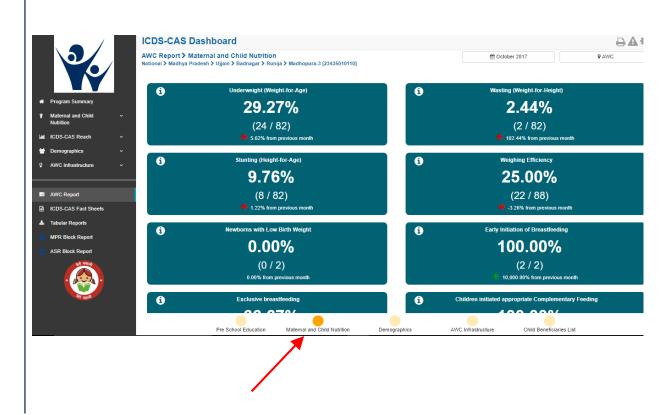
- The Pre- School Education section of the AWC report provides information on the daily functioning of the AWC. Here you can view:
 - Number of days the AWC has been open in the month
 - Graphical representation of the number of days the AWC is open per week
 - PSE Daily attendance
 - GPS locations for 'Daily Feeding' form submissions in AWW application
 - Photo captured in 'Daily Feeding' form in AWW application



AWC REPORT – MATERNAL AND CHILD NUTRITION

Click bubble navigation 'Maternal and Child Nutrition'
 to view indicators at AWC level

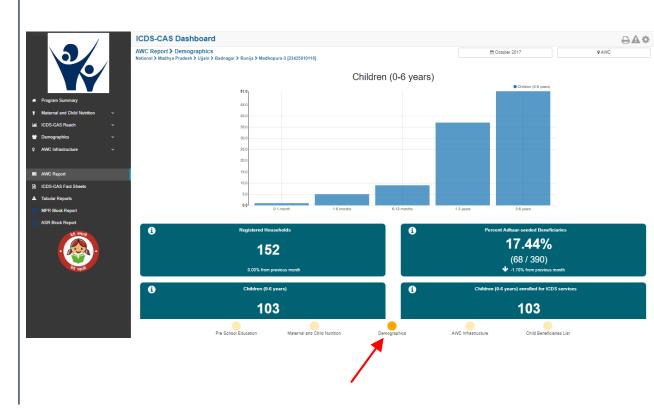




AWC REPORT – DEMOGRAPHICS

Click bubble navigation 'Demographics' to view indicators at AWC level

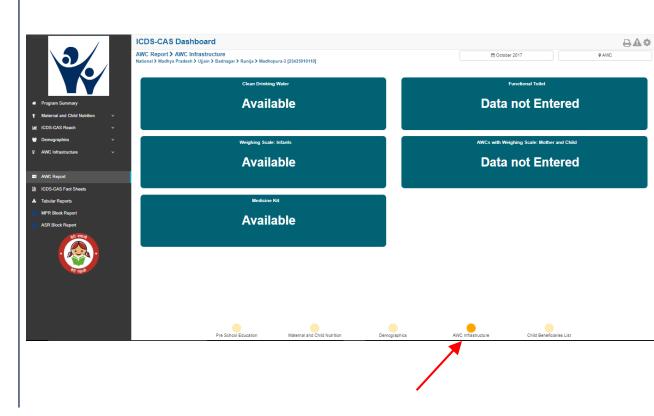




AWC REPORT – AWC INFRASTRUCTURE

 Click bubble navigation - 'AWC Infrastructure' to view indicators at AWC level



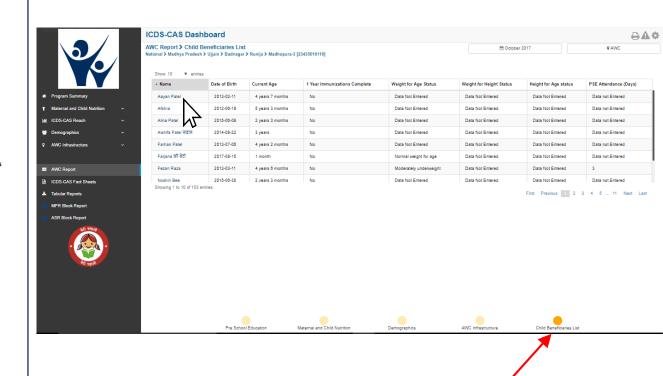


AWC REPORT – BENEFICIARY LIST

 Click bubble navigation - 'Child Beneficiaries List' to view indicators at AWC level

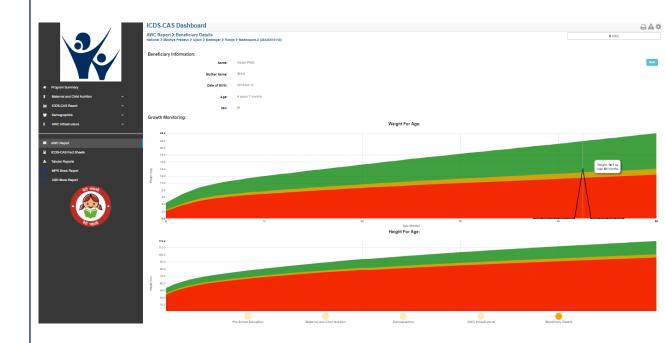


 Click on an individual child to view ' 'Child Beneficiary Details'



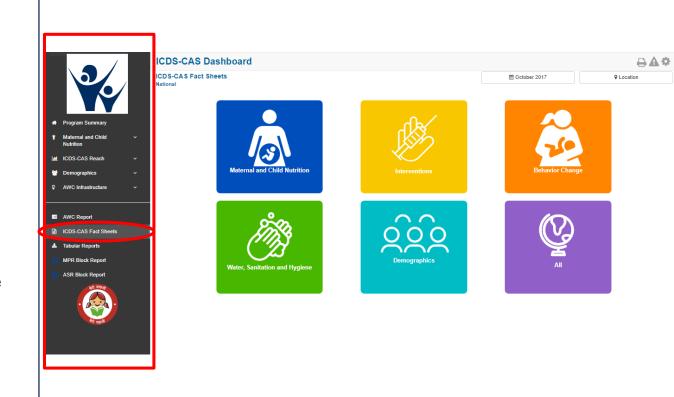
AWC REPORT - BENEFICIARY DETAIL

- 'Child Beneficiaries Detail' shows information about each individual child
- Also view growth chart for each child
 - Weight-for-Age
 - Weight-for-Height
 - Height-for-Age



ICDS-CAS FACT SHEETS

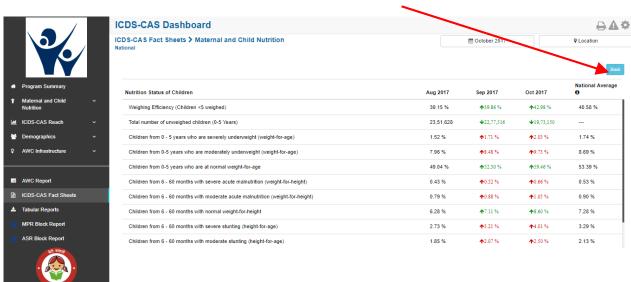
- From the left-hand navigation panel, click on 'ICDS-CAS Fact Sheets' to view indicators on the following outcome areas (as per user level):
 - Maternal and Child Nutrition
 - Interventions
 - Behavior Change
 - Water, Sanitation and Hygiene
 - Demographics
- The user can click on any of the above areas and see the list of indicators



ICDS-CAS FACT SHEETS – MATERNAL AND CHILD NUTRITION

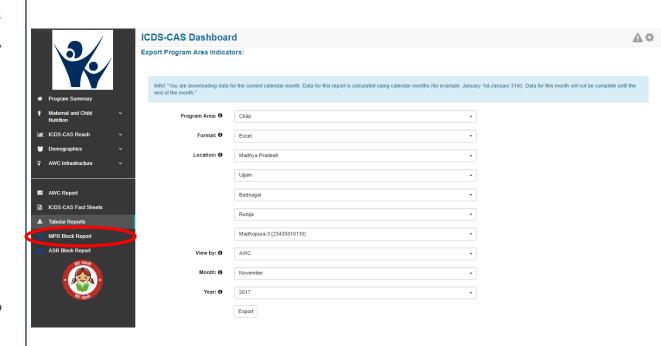
- Once the user clicks on Maternal and Child Nutrition, the user can view the fact aheet for the last three months and national average
- The user can change the level view (national, state, district, block, sector) by selecting the location filter on the top right corener of the page.

Click 'Back' to go to ICDS-CAS Fact Sheet menu



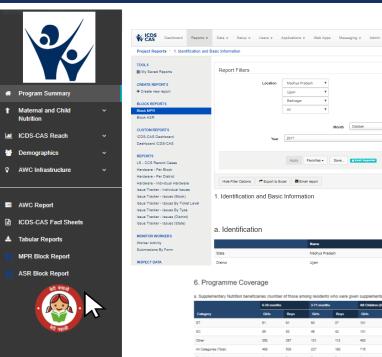
TABULAR REPORTS

- From the left-hand navigation panel, click on 'Tabular Reports'
- The user can extract report for various program indicators by filling in the required details and clicking on 'Export'
- The following tabular reports are available:
 - Child: Indicators related to child growth and feeding
 - Pregnant: Indicators related to pregnant women antenatal period
 - Demographics: Indicators related to demographics of ICDS-CAS beneficiaries
 - System Usage: Indicators related to form submissions of AWWs
 - Child Beneficiary List: (only available at AWC level) shows list of children and nutritional status



MPR / ASR BLOCK REPORT

- In order to view the Monthly Progress Report or Annual Summary Report click on the options from the left-hand navigation panel
- The Monthly Progress Reports displays the following information:
 - Identificiation and Basic Information
 - Details of Births and Deaths during the month
 - Details of new registrations at AWCs during the month
 - Delivery of Supplementary Nutrition and Pre-School Education
 - Number of AWCs using lodized salt
 - Programme Coverage
 - Pre-School Education conducted for children 3-6 years
 - Growth Monitoring and Classification of Nutritional Status of Children (as per growth chart based on the WHO Child Growth Standards)
 - Immunization Coverage
 - Village Health and Nutrition Day (VHND) activity summary
 - Referral Services
 - Monitoring and Supervision During the Month





0 A

			Section in	Dashboard	
Indicator	Definition	Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report
Program Area: M	aternal and Child Nutrition				
% Underweight Children (weight-for- age)	Of the total number of children who were eligible to be weighed (0-5 years old, alive, registered, enrolled in services), the percentage of children who were moderately or severely underweight	/	✓	√	/
% Wasting (weight- for-height)	Of the total number of children who were eligible to be measured (6-60 months), the percentage of children who were moderately or severely wasted	/	1	1	1
% Stunting (height- for-age)	Of the total number of children who were eligible to be measured (6-60 months), the percentage of children who were moderately or severely stunted	/	1	1	1
% Newborns with Low Birth Weight	Of the total number of children born in the month, percentage of children born with a low birth weight				
% Weighing efficiency (Children <5 weighed)	Of the total number of children eligible to be weighed (0-5 years old, alive, open in month, seeking services), percentage of children weighed	×			

Indicator	Definition	Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report		
Program Area: Maternal and Child Nutrition							
% Early Initiation of Breastfeeding	Of the total number of children born in the month, percentage of children who were breastfed at birth	/		/			
% Exclusive breastfeeding	Of the total number of children eligible for exclusive breastfeeding (0-6 months old), percentage of children exclusively breastfed in the month	/	/	/			
% Children initiated appropriate complementary feeding	Of the total number of children eligible for initiation of complementary feeding (6-8 months old), percentage of children who initiated complementary feeding						
% Institutional deliveries	Of the total number of women who were seeking services and delivered in the month, the percentage of institutional deliveries in the month.	√	1	1	/		
Total Number Unweighed	Of the total number of children eligible to be weighed (0-5 years old, alive, open in month, seeking services), number of children unweighed	×		/	×		

	Definition	Section in Dashboard					
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report		
Program Area: Maternal and Child Nutrition							
% Immunization coverage (at age 1 year)	Of the total number of children who are eligible to be fully immunized (older than 12 months), the percentage of children who are fully immunized (including late and on time immunizations)						
Program Area: ICDS-CAS Reach							
Number of AWCs Open yesterday	Of the total number of AWCs, the number of AWCs that were open yesterday				×		
AWCs covered	Number of launched AWCs (ever submitted at least one Household Registration form)		×	×	×		
States/UTs covered	Number of launched states		×	×	×		

	ndicator Definition	Section in Dashboard				
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report	
Program Area: IC	CDS-CAS Reach					
Districts covered	Number of launched districts	/	×	×	×	
Block covered	Number of launched blocks		×	×	×	
Sectors covered	Number of launched sectors		×	×	×	
Program Area: D	emographics					
Registered Households	Number of households registered	1	1	1	1	
Children (0-6 years)	Number of children 0-6 years old	×	1			

INDICATOR DEEP DIVE						
	Indicator Definition	Section in Dashboard				
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report	
Program Area: Demographics						
Children (0-6 years) enrolled for ICDS services	Number of children 0-6 years old who are enrolled for ICDS services	1	/	√	/	
Pregnant Women	Number of pregnant women	×				
Pregnant Women enrolled for ICDS services	Number of pregnant women who are enrolled for ICDS services		/	/	1	
Lactating Women	Number of lactating women	×				
Lactating Women enrolled for ICDS services	Number of lactating women who are enrolled for ICDS services	1	/	/	1	
Adolescent Girls (11- 14 years)	Number of adolescent girls 11-14 years old	×		×		

	Definition	Section in Dashboard				
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report	
Program Area: De	emographics					
Adolescent Girls (11- 14 years) enrolled for ICDS services	Number of adolescent girls 11-14 years old who are enrolled for ICDS services	×	✓	×	1	
Adolescent Girls (15- 18 years)	Number of adolescent girls 15-18 years old	×	1	×	1	
Adolescent Girls (15- 18 years) enrolled for ICDS services	Number of adolescent girls 15-18 years old who are enrolled for ICDS services	×	/	×		
Adolescent Girls (11- 18 years)	Number of adolescent girls 11-18 years old	×			/	
Adolescent Girls (11- 18 years) enrolled for ICDS services	Number of adolescent girls 11-18 years old who are enrolled for ICDS services			/		

		Section in Dashboard			
Indicator	Definition	Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report
Program Area: D	emographics				
% Aadhaar seeded individuals	Of the total number of beneficiaries, the percentage of beneficiaries that have an Aadhaar ID	/	1	√	/
Program Area: AWC Infrastructure					
% AWCs Reported Clean Drinking Water	Of the total number of AWCs that submitted an Infrastructure Details form, the percentage of AWCs who reported having clean drinking water	1	/	/	1
% AWCs Reported Functional Toilet	Of the total number of AWCs that submitted an Infrastructure Details form, the percentage of AWCs who reported having a functional toilet	1	/	/	1
% AWCs Reported Medicine Kit	Of the total number of AWCs that submitted an Infrastructure Details form, the percentage of AWCs who reported having a medicine kit			/	
% AWCs Reported Weighing Scale: Infants	Of the total number of AWCs that submitted an Infrastructure Details form, the percentage of AWCs who reported having infant weighing scales				

Indicator	Definition	Section in Dashboard			
		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report
Program Area: A	WC Infrastructure				
% AWCs with Weighing Scale: Mother and Child	Of the total number of AWCs, the percentage of AWCs with mother and child weighing scales			√	
AWC Report: Pre	-School Education				
AWC Days Open	The number of days AWCs were open in the month	×	×	×	
AWC Days Open per week	The number of days AWCs were open in the week	×	×	×	
PSE- Average Weekly Attendance	The average number of children who attended pre school education in the week	×	×	×	

	Definition	Section in Dashboard			
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report
Outcome Area: B	ehavior Change				
Percentage of children complementary feeding	Of the total number of children eligible for complementary feeding (6-24 months old), the percentage of children who were complementary feeding	×			×
Percentage of children consuming at least 4 food groups	Of the total number of children eligible for complementary feeding (6-24 months old), the percentage of children who were consuming at least 4 food groups	×			×
Percentage of children consuming adequate food	Of the total number of children eligible for complementary feeding (6-24 months old), the percentage of children who were consuming an adequate quantity of food during their last visit (could have been in a previous month)	×			×

	Definition	Section in Dashboard			
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report
Outcome Area: B	ehavior Change				
Percentage of children whose mothers hand wash before feeding	Of the total number of children eligible for complementary feeding (6-24 months old), the percentage of children whose mothers washed their hands prior to feeding during their last visit (could have been in a previous month)	×			×
Percent women Resting during pregnancy	Of the total number of pregnant women that are seeking services, the percentage of women who indicated that they are resting during pregnancy at their last birth preparedness visit (could have been in a previous month)	*			*
Percent eating extra meal during pregnancy	Of the total number of pregnant women that are seeking services, the percentage of women who indicated that they are eating an extra meal during pregnancy at their last birth preparedness visit (could have been in a previous month)	×			×

	Definition	Section in Dashboard			
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report
Outcome Area: E	Behavior Change				
Percent trimester 3 women Counselled on immediate EBF during home visit	Of the total number of pregnant women in their third trimester, the percentage of women who were counselled on immediate exclusive breastfeeding during their last home visit	×			×
Outcome Area: II	nterventions				
Percent Anemic	Of the total number of pregnant women, the percentage of women who were moderately or severely anemic in their last birth preparedness visit (could have been in a previous visit)	×			×
Percent tetanus complete	Of the total number of pregnant women, the percentage of women who completed their tetanus vaccinations	×			×

	Definition	Section in Dashboard				
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report	
Outcome Area: Inte	erventions					
Percent women had at least 1 ANC visit by delivery	Of the total number of women who delivered in the month and are seeking services, the percentage of women who had at least one ANC visit during their pregnancy	×			×	
Percent women had at least 2 ANC visits by delivery	Of the total number of women who delivered in the month and are seeking services, the percentage of women who had at least two ANC visits during their pregnancy	×			×	
Percent women had at least 3 ANC visits by delivery	Of the total number of women who delivered in the month and are seeking services, the percentage of women who had at least three ANC visits during their pregnancy	*			×	

			Section in	Dashboard	
Indicator	Definition	Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report
Outcome Area: II	nterventions				
Percent women had at least 4 ANC visits by delivery	Of the total number of women who delivered in the month and are seeking services, the percentage of women who had at least four ANC visits during their pregnancy	*			×
Tabular Report: S	System Usage				
Number of days AWC was open in the given month	Number of days in which AWC was open	×	×		×
Number of household registration forms	Number of Household registration forms submitted	×	×	1	×

		_			
	Definition	Section in Dashboard			
Indicator		Map and Chart Views	ICDS-CAS Fact Sheet	Tabular Report	AWC Report
Tabular Report:	System Usage				
Number of early initiation of breastfeeding forms	Number of EBF forms submitted	×	×	1	×
Number of complementary feeding forms	Number of CF forms submitted	×	×	1	×
Number of growth monitoring forms	Number of GMP forms submitted	×	×	/	×
Number of take home rations forms	Number of THR forms submitted	×	×		×
Number of due list forms	Number of Due List forms submitted	×	×	1	×

DASHBOARD USAGE CHECKLIST

D	aily
	Review Program Summary and note whether data is increasing or decreasing.
	For indicators that are decreasing, view the Map/Chart view to look at trends.
	Go to the Chart view page and view top and bottom performing locations under your administrative level.
	Follow up with these locations to understand reasons for poor performance and identify areas for support.
Nε	ekly
	Use the Map View to see if there are certain areas performing better than others.
	Consider if there are factors specific to those geographic areas influencing the trends.
	Use the Chart View to see how the indicator has changed in the past four months. If there has
	been a consistent negative trend or significant negative change in the indicator.
	Investigate the reasons for this change.
_	Follow up with the respective location leaders to offer support.

DASHBOARD USAGE CHECKLIST

Monthly Review ICDS-CAS Fact Sheets to see how the current month's progress compares to the past two months. ☐ Select priority indicators to address in the coming month. Share information about these indicators with your team so they have context on the problem. ☐ See Map View to show the status of the indicator across geographic areas. ☐ See Chart View to see historical trends on the indicator. ☐ Make a plan for addressing service delivery indicators that are stagnant or worsening over time. ☐ Work with the ICDS team in your administrative area to identify the service delivery inputs that would lead to improved performance on outcomes indicators. ☐ Set reasonable targets for improvement. Remember that some indicators will be slower to change than others. Some short-term targets could include increasing the number of AWCs open daily, a high percentage of PSE attendance, and weighing efficiency. Agree on goals for service delivery improvement with the ICDS team in your administrative area. ☐ Set up a time to review your progress on this month's goals.

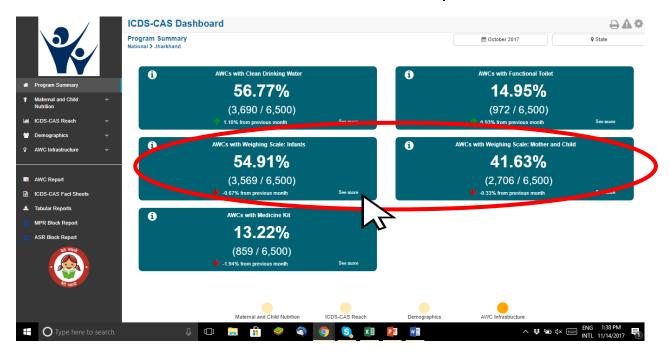
The following use-case describes an example in which the ICDS-CAS Dashboard can be used by ICDS decision-makers to improve service delivery. Note that these use-cases only provide examples on ways to use the various sections of the dashboard.

Use Case 1: State Project Management Unit / AWC Infrastructure

Situation: The SPMU wishes to complete procurement of weighing scales. In order to do so, the SPMU team uses the ICDS-CAS Dashboard v2 to investigate the current status of weighing scales available at AWCs in the State. How can the team access this information from the dashboard?

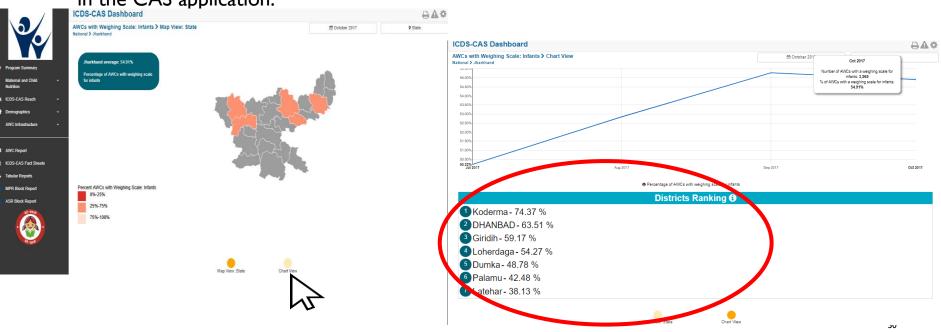
- View state-level Program Summary for AWC Infrastructure to follow up on procurements of scales that were made for several districts.
- Notice that the total Number of AWCs with a Weighing Scale: Infant has not increased in the state.
- Select "see more" to see district-level data on a map view.
- Switch to chart view to see a ranking of top- and bottom-performing districts.
- Contact lowest-performing districts to investigate potential bottlenecks in the distribution of scales.
- Encourage district officials to ensure that AWWs are completing the Infrastructure Details form in the CAS application.

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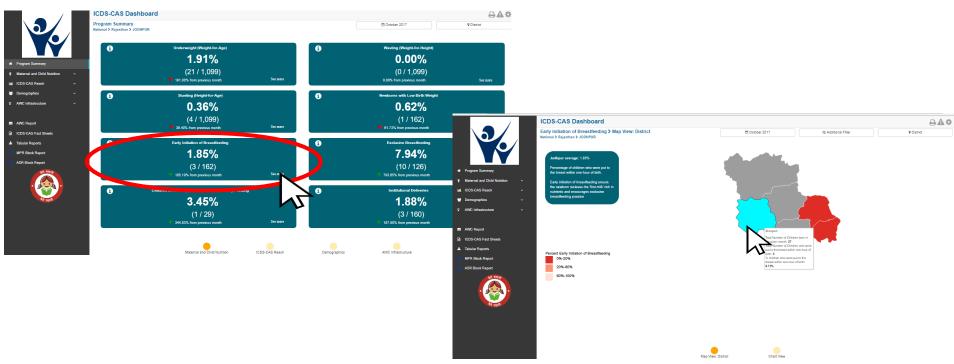
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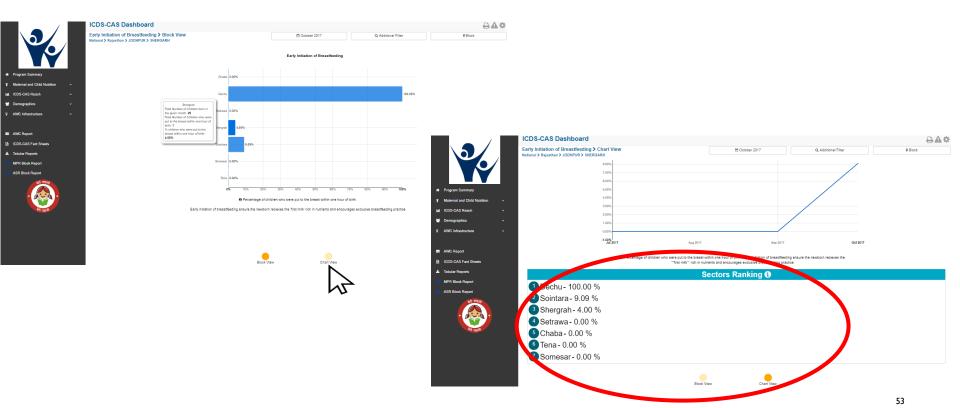
Use Case 2: District Program Officer / AWW Performance

- Views district-level Program Summary for Maternal and Child Nutrition.
- Notice that the indicator Early Initiation of Breastfeeding has been static.
- Select "see more" to see the data on a map. Drill down to the block that shows the lowest percentage of Early Initiation of Breastfeeding.
- Upon looking at the map, notice that one sector has significantly lower performance on Early Initiation of Breastfeeding.
- Switch to chart view to see a ranking of top- and bottom-performing AWCs.
- Go to Tabular Reports to download the 'Child' report by AWC level
- Identify the lowest-performing AWCs
- Call the AWW's supervisor and encourage her to give more mentoring to AWWs about the importance of early initiation of breastfeeding as well as to improve app usage

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- Upon looking at the map, notice that one sector has significantly lower performance on Early Initiation of Breastfeeding.
- Switch to chart view to see a ranking of top- and bottom-performing AWCs.



- Go to Tabular Reports to download the 'Child' report by AWC level for the specific location
- Identify the lowest-performing AWCs

Call the AWW's supervisor and encourage her to give more mentoring to AWWs about the importance of early initiation of breastfeeding as well as to improve app usage.

