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# 388TH SQUADRON STANDARD OPERATING PROCEDURES

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388th squadron  
132-388-SOP  
132nd Virtual Wing

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## 1. Contents

1. Contents .....	2
2. Introduction .....	4
3. Glossary of Terms .....	5
4. Roles & Responsibilities .....	6
4.1 Flight Planning .....	6
4.2 Mission Execution .....	7
4.3 Command and Control .....	7
5. Mission Planning .....	8
5.1 Mission Types and Intents .....	8
5.2 Payload, Fuel and Weight Planning .....	8
5.3 Planning outputs .....	8
6. Mission Briefing .....	9
6.1 Mission Overview .....	9
6.2 BluFor Situation .....	9
6.3 RedFor Situation .....	9
6.4 Threat Assessment .....	9
6.5 Mission Flow and Time Hack .....	9
6.6 Contracts .....	9
7. Normal Procedures .....	10
7.1 Communications and Start-up .....	10
7.2 Taxi .....	10
7.3 Take-off .....	11
7.4 En-Route .....	11

7.5	Air-to-Air Refuelling.....	12
7.6	Recovery .....	12
7.7	Checks and Scans.....	12
8.	Tactical Operations .....	14
8.1	AWACS Check-In .....	14
8.2	FENCE In.....	14
8.3	Sensor Employment .....	14
8.4	BVR Engagements.....	14
8.5	ACM Engagements .....	15
8.6	Air-to-Ground Engagements .....	15
8.7	Checks and Scans.....	15
9.	Abnormal Procedures .....	16
9.1	Radio Failure .....	16
9.2	Mechanical Defects .....	16
9.3	Hung Ordnance.....	16
9.4	Battle Damage .....	16
10.	Emergency Procedures.....	17
10.1	Engine Failure .....	17
10.2	Other.....	17

## 2. Introduction

Scope: This document outlines the Standard Operating Procedures for the 388<sup>th</sup> vSquadron of the 132<sup>nd</sup> Virtual Wing. Each squadron will have their own Standard Operating Procedures (SOP's) pertaining to operations for their aircraft. All pilots that operate as part of this squadron must be familiar with the contents of this document.

Content: This document contains normal and emergency operating procedures related to the F-16C Fighting Falcon or 'Viper', flown by the 388<sup>th</sup> vSquadron of the 132<sup>nd</sup> Virtual Wing.

Pilot responsibility: Use common sense. SOPs describe standardised procedures for most circumstances but is no substitute for common sense and judgment. It is the pilot's responsibility to fly the aircraft safely and effectively in all circumstances, as required to accomplish the overall mission.

Deviations: Deviation from these SOPs are approved, provided that they are communicated to all parties operating together and are subject to the agreement of the flight leader.

Recommended changes: Improvements and recommended changes to this SOP should be stated to the parties nominated in the Document Responsible section above.

### 3. Glossary of Terms

//TODO – Expand on this!

**AI:**

**AO:** Area of Operations; a designated geographic space for conducting operations within, defined with both lateral and vertical limits.

**AR:**

**AWACS:**

**C2:**

**C2 Agency:**

**GCI:**

**SA:** Situational Awareness; the principle of one being aware of their surroundings, including the position of friendly and enemy assets of all types, the location of their mission and their position relative to it.

## 4. Roles & Responsibilities

Roles within each flight are defined such that the division of labour reduces the overall workload on an individual within the flight.

### *Flight Lead*

The Flight Lead is ultimately responsible for the safe conduct of a flight. They should lead planning activities in the lead-up to the flight, brief the flight to safely prepare for the mission being undertaken and ensure the smooth conduct of the flight. The Flight Lead is responsible for making appropriate tactical decisions which support the strategic direction of the mission and ensuring the welfare of all flight members.

### *Element Lead*

An Element Lead holds responsibility for supporting the flight lead in all activities, including the planning and briefing actions. As a sub-leader within the flight, an Element Lead may be required to take responsibility for a wingman in the undertaking of specific tactics or actions at the direction of the flight lead.

### *Wingman*

All wingmen within a flight, including any element lead, are responsible for assisting in planning and briefing activities where required and ensuring the proper operation of their aircraft in support of the objectives of the mission and Flight Leads' direction. A wingman will also be responsible for:

- Supporting the separation of the flight and maintaining visual scans around the flight, particularly whilst the flight lead is 'heads-in'.
- Identifying potential threats or hazards to the flight, supporting the overall flight situational awareness.
- Ensuring the appropriate conduct of the flight, challenging the flight lead when appropriate.
- Adhering to standard operating procedures, brief operating procedures deviating from the norm and instructions provided by the flight or element lead as appropriate.
- Other tasks as directed by Flight Lead

### 4.1 Flight Planning

The Flight Lead will be responsible for ensuring appropriate planning exercises are undertaken relevant to the mission at hand and that the plan is appropriately shared amongst other flight members, such that the flight can be flown in a safe and efficient manner, promoting the likelihood of mission success.

- 4.1.1 Flight Leads must prepare a plan, containing communication, navigation and weapon employment guidelines for the flight which are relevant to the mission at hand.
- 4.1.2 Flight Leads should plan appropriate contracts for the conduct of the flight.
- 4.1.3 Flight Leads should provide an appropriate briefing for all flight members.
- 4.1.4 Flight Leads should liaise with relevant parties when planning a flight, including but not limited to the Air Mission Commander (AMC), Package Commanders, other Flight Leads, AWACS and other controlling agencies such as JTACs.
- 4.1.5 Element Leads and wingmen should review the briefing provided such that they have a clear understanding of the expected conduct in the mission.
- 4.1.6 Element Leads and wingmen should ask questions if appropriate to ensure a full and thorough understanding of the planed flight.
- 4.1.7 Flight Members should ensure they have appropriate charts and FLIPs for the sortie being flown, including, but not limited to, departure aerodrome charts, arrival aerodrome charts and alternate arrival aerodrome charts.

## 4.2 Mission Execution

In order to safely execute a mission, all participants in a flight must ensure that they remain responsible for the safe operation of their jet and its' associated equipment. Each participant in the flight must remain committed to achieving the mission objectives, supporting the Flight Lead, AMC and other tactical and strategic commanders.

- 4.2.1 Flight Members must adhere to checklists appropriate for their aircraft, stage of flight and circumstances in the operation of their aircraft, as well as mission data cards or other parameters provided for the mission.
- 4.2.2 Flight Members should adhere to the pre-planned route wherever possible. Deviations should be agreed in advance and reported to Command and Control (C2) agencies as soon as is practicable.
- 4.2.3 Flight Members should maintain appropriate two-way communication both with other flight members and appropriate external agencies.
- 4.2.4 Flight Members must report changes in mission posture, threat picture and airframe status as soon as is practicable.

## 4.3 Command and Control

- 4.3.1 Flight Members must respect the direction of C2 agencies effective throughout a mission.
- 4.3.2 Flight Members must provide appropriate reports to Command and Control agencies as soon as is practicable and following appropriate communications guidelines where available.

## 5. Mission Planning

In order for a flight to achieve maximum effectiveness, a clear objective for the flight should be defined, with available intelligence and the structure of concurrent friendly missions made available to flight planners. Plans made by package and flight leaders should propose a preferred option for completing the mission but should also consider contingencies and alternate plans. The plan produced must promote a safe, effective and economical mission accomplishment.

### 5.1 Mission Types and Intentions

- 5.1.1 Package and Flight Leads must provide a plan which clearly defines the type of mission being flown, the intent and desired end-state of the mission.

### 5.2 Payload, Fuel and Weight Planning

- 5.2.1 Package and Flight Leads should plan to carry an appropriate payload for their flight, ensuring that the MTOW for the aircraft is not exceeded.
- 5.2.2 Package and Flight Leads must ensure that appropriate fuel is planned for the flight, which may include a tanking plan if required.

### 5.3 Planning outputs

- 5.3.1 Package and Flight Leads must produce an appropriate briefing for all participants in the flight or package, which clearly depicts the intended route to be flown.
- 5.3.2 Package and Flight Leads should produce appropriate mission data cards for all participants for use on a kneeboard, such that information required for the execution of the mission is readily available in flight.



## 6. Mission Briefing

Providing a mission briefing is an integral step in ensuring that all participants of a flight are clear on the expectations of the mission, the requirements of each participant in the flight and the steps required to achieve mission success. A good briefing ensures good situational awareness for all participants of the mission with respect to friendly and enemy forces, areas to be overflown and avoided and communications and tanking plans if required.

### 6.1 Mission Overview

- 6.1.1 The mission briefing must provide a clear indication of the overview of the mission, including the type of mission being flown, the objectives and participants of the mission.
- 6.1.2 The mission briefing should provide a depiction of the route anticipated being flown during the conduct of the mission.

### 6.2 BluFor Situation

- 6.2.1 The mission briefing should provide a depiction of friendly forces within the AO, including the locations of concurrent missions and external assets pertinent to the conduct of the flight.
- 6.2.2 The mission briefing should provide details of the location of BluFor assets within the AO.
- 6.2.3 The mission briefing should provide details of the location of the FLOT line.

### 6.3 RedFor Situation

- 6.3.1 The mission briefing should provide a depiction of known enemy forces within the AO, including the approximate locations of threats, concurrent missions and support assets.
- 6.3.2 The mission briefing should provide the location of anticipated threats which may pose a risk to the conduct of the flight.

### 6.4 Threat Assessment

- 6.4.1 The mission briefing must provide a detailed threat assessment, depicting the known and anticipated threats within the AO for both Air-to-Air and Air-to-Ground mission aircraft.
- 6.4.2 The mission briefing should provide a detailed description of the types of threat located in each area such that a defensive posture can be adopted.

### 6.5 Mission Flow and Time Hack

- 6.5.1 The mission briefing should provide a description of the mission flow, depicting the anticipated sequence of events to accomplish the mission.
- 6.5.2 The mission briefing should provide a timeline associated with the anticipated sequence of events to facilitate inter-working between flights and packages.

### 6.6 Contracts

- 6.6.1 The mission briefing must specify appropriate contracts for the flight, including but not limited to:
  - Departure contracts
  - Formation contracts
  - Communications contracts
  - Tactical contracts
  - Weapons employment contracts

## 7. Normal Procedures

### 7.1 Communications and Start-up

- 7.1.1 All flight members must ensure bi-directional communication capabilities on both primary and auxiliary radios before engine start.
- 7.1.2 All flight members must remain tuned to the same primary radio frequency at all times in order to maintain flight integrity.
- 7.1.3 All flight members should remain tuned to the same auxiliary radio frequency at all times unless otherwise directed by the Flight Lead.
- 7.1.4 When changing frequency at any stage of flight, all flight members should 'check in', unless directed by the Flight Lead using the appropriate brevity term. Changes of frequency should be directed by the Flight Lead on the current primary frequency and must be acknowledged by all flight members.
- 7.1.5 Flight members should light their position lights when the aircraft is considered 'under power' and emitting exhaust gasses of any type.
- 7.1.6 Flight Leaders should perform an 'alpha check' before a directive to start engines is provided. Corrective action must be undertaken before a directive to start engines is provided to the flight.
- 7.1.7 Flight members should not start their engines until directed by the Flight Lead.
- 7.1.8 Flight members are responsible for ensuring that the correct checklist is followed for start-up, given the nature of start being performed.
- 7.1.9 Flight members should report the conclusion of their start check-lists at the earliest possible convenience.

### 7.2 Taxi

- 7.2.1 The use of the Taxi light is mandatory whilst the aircraft is in the tax phase of flight.
- 7.2.2 The default taxi posture will be staggered.
- 7.2.3 The minimum taxi interval s 150 feet staggered or 300 feet in trail. Spacing may be reduced when holding short of or entering the runway.
- 7.2.4 Taxi separation at night must be no less than 300 feet and on the taxiway centreline.
- 7.2.5 Taxi in snow or ice conditions must be performed on the centreline with a minimum of 300 feet separation in trail.

### 7.3 Take-off

- 7.3.1 Before entering a runway for departure, the anti-collision light must be lit.
- 7.3.2 Flights will line up as appropriate based on the weather conditions, runway size and runway conditions.
- 7.3.3 Spacing between separated elements/flights will be a minimum of 500 feet.
- 7.3.4 Wingmen are responsible for maintaining wing-tip clearance when lining up and taking off.
- 7.3.5 After 'Before Take-off Checks' have been completed, all flight members will inspect each other for proper configuration and abnormalities.
- 7.3.6 Afterburner must be used if the flight anticipates that greater than 50% of the runway length will be used in the take-off roll when using MIL power.
- 7.3.7 Take-off interval between aircraft/elements will be a minimum of 10 seconds (15 seconds for afterburner).
- 7.3.8 When join-up is to be accomplished in 'VMC on top' conditions or when carrying live air-to-surface ordnance, take-off interval will be increased to a minimum of 20 seconds.
- 7.3.9 Formation take-offs are restricted to elements of two aircraft.
- 7.3.10 Formation take-offs are only permitted when the runway width exceeds 125 feet.
- 7.3.11 Formation take-offs are not permitted when:
  - Any member of the element is carrying live munitions other than air-to-air missiles, 20mm cannon rounds, 2.75 rockets, AGM-88, AGM-65 or night illumination flares.
  - Standing water, ice, slush or snow is on the runway.
  - The crosswind or gust component exceeds 15 knots.

### 7.4 En-Route

- 7.4.1 Flight Leads must maintain 350 KIAS until join-up is accomplished, unless mission requirements or flight safety necessitate a different airspeed.
- 7.4.2 Flight Leads must not exceed 30 degrees angle of bank until the formation is joined-up.
- 7.4.3 The default en-route formation is 'Finger Four' with number two joining on the left and must be adopted unless otherwise briefed in advance of the flight.
- 7.4.4 Flight Leads must not break up a formation until each member of the formation has some positive mechanism for navigation i.e. visual, radar ('TIED ON'), INS (panned route) or TACAN (including Radial).
- 7.4.5 The lead pilot within a formation must not be changed unless all members of the formation are in visual contact with each other.
- 7.4.6 Fingertip formation may not be used for low altitude flights below 300 feet. For flights at this altitude, flight members will be directed to wedge formation.
- 7.4.7 In IMC, penetration should not be conducted in elements of more than two aircraft.
- 7.4.8 For night sorties, if formations other than fingertip or route are used, separation will be maintained primarily by instruments. If spacing cannot be ensured, vertical separation must be employed at a minimum height of 1,000 feet.
- 7.4.9 For night sorties, prior to a formation breakup, flight leaders will broadcast their attitude, altitude, airspeed and altimeter setting, which will be acknowledged by wingmen.
- 7.4.10 Overhead break recoveries must not be performed at night or in IMC.

## 7.5 Air-to-Air Refuelling

- 7.5.1 All members of a flight must complete the 'Before AAR' checklist as soon as is practicable after obtaining visual contact with the tanker.
- 7.5.2 Flight Leaders are responsible for ensuring that all members of the flight have completed the 'Before AAR' checklist.

## 7.6 Recovery

- 7.6.1 To minimise the likelihood of tail scrapes, the final approach will normally be flown at 11 degrees AOA.
- 7.6.2 Overhead break recoveries are not permitted with unexpended ordnance, other than air-to-air munitions, AGM-88 and AGM-65.
- 7.6.3 The break should be initiated at the touchdown point, or as directed by ATC.
- 7.6.4 The minimum separation during the break is 5 seconds.
- 7.6.5 Aircraft should roll out onto their final approach track at approximately 300 feet AGL and 1 mile from the planned touchdown point.
- 7.6.6 Formation landings are only permitted from a precision approach, or a VFR straight-in approach in day VMC. A qualified flight leader must lead formation landings, unless an IP is in the element.
- 7.6.7 Aircraft participating in formation landings must be symmetrically loaded.
- 7.6.8 Formation recoveries are prohibited when:
  - Any member of the element is carrying live munitions other than air-to-air missiles or 20mm cannon rounds.
  - Standing water, ice, slush or snow is on the runway.
  - The crosswind or gust component exceeds 15 knots.
  - The runway width is less than 125 feet.

## 7.7 Checks and Scans

### *Alpha Check*

The Alpha Check provides a mechanism to ensure that all members of the flight have correctly configured a planned route and that associated mission related configuration has been conducted correctly.

- 7.7.1 Flight Leaders must conduct an Alpha Check before aircraft within the flight are given a directive to start.
- 7.7.2 Flight Leaders must declare the waypoint number, name or reference, the bearing to the waypoint and distance which may be rounded to the nearest nautical mile. Each member of the flight will respond with their position number in turn if correct, or "negative" if incorrect. Discrepancies should be corrected at the end of the alpha check.
- 7.7.3 Flight Leaders should confirm that the correct JOKER or BINGO fuel setting is configured by each member of the flight.
- 7.7.4 Flight Leaders must confirm that TACAN has been configured correctly by each member of the flight.

### *Ops Check*

Ops Checks should be conducted sufficiently that the flight lead is able to ensure the safe accomplishment of a mission. When conducting an ops check, flight leaders should take sufficient notice of the responses from members of the flight and enact appropriate contingency plans should discrepancies be identified.

- 7.7.5 Ops checks are required:
  - During climb or at level-off after departure
  - When external fuel tanks are emptied, if carried.
  - After each employment of air-to-surface munitions, where practicable

- 7.7.6 Minimum items to be checked are the engine instruments, total and internal fuel quantities and any errors or warnings.

## 8. Tactical Operations

### 8.1 AWACS Check-In

- 8.1.1 Where available, flights should check in with AWACS as soon as is practicable when entering the AO but no later than their designated check-in point (CP).
- 8.1.2 Flight Leaders should ensure that authentication takes place when checking in. If the flight is not authenticated by AWACS, the flight should authenticate the AWACS controller.
- 8.1.3 Where practicable, flight leaders should ensure that an 'alpha check' takes place with the AWACS operator.

### 8.2 FENCE In

- 8.2.1 When directed, flight members should conduct their 'FENCE' checklist and respond to the 'FENCE in' directive with their fuel state.
- 8.2.2 Following fencing in, the flight should not alter formation unless otherwise briefed. The flight should maintain the previously held formation until directed.
- 8.2.3 The default tactical formation is line abreast at 1nm, measured by TACAN yardstick.
- 8.2.4 When directed, flight members should move to the line abreast position on the side of the flight lead that they previously held. Flight members may alter their altitude by no more than 500 feet.

### 8.3 Sensor Employment

- 8.3.1 Unless otherwise briefed, flight members should enable their radar when fencing in.
- 8.3.2 The default search contract within each element is:
  - Lead: Far, high
  - Wingman: Close, low
- 8.3.3 Flight members should ensure that the vertical profile of their radar search overlap with each other to ensure no gaps in radar coverage.
- 8.3.4 Previously undetected groups that are detected by flights should be reported on the package working frequency as soon as is practicable using the bullseye format.
- 8.3.5 Any directive to silence radar must be acknowledged by all flight members.

### 8.4 BVR Engagements

- 8.4.1 Unless otherwise briefed, the default sort contract within each element is:
  - Lead: Leader, left, high
  - Wingman: Trailer, right, low
- 8.4.2 Unless otherwise briefed, flight members do not require authorisation to shoot against 'HOSTILE' or 'OUTLAW' contacts at the timeline shoot distance.
- 8.4.3 Against single targets, 'shooter – cover' tactics should be used. The shooter must be nominated by the flight leader.
- 8.4.4 All weapons releases must be broadcast on the package working frequency and include:
  - The full call-sign of the launching pilot.
  - The type of weapons release (FOX-1, -2 or -3, including MADDOG).
  - A Bullseye reference.

## 8.5 ACM Engagements

- 8.5.1 Flights entering into an ACM engagement must declare 'MERGED' on the package working frequency, along with their altitude.
- 8.5.2 Where practicable, the engaged and supporting fighters must be identified on the package working frequency.

## 8.6 Air-to-Ground Engagements

- 8.6.1 Whilst conducting air-to-ground engagements involving the use of targeting pods, tactical formations must be used and one pilot from each element must be 'heads out' at any given time.
- 8.6.2 Pop-up attacks must be aborted if airspeed decreases below 350 KIAS.
- 8.6.3 The ceiling must be no longer than 2,000 feet AGL for climbing or diving deliveries, or 1,500 feet AGL for level deliveries.
- 8.6.4 For night operations, pilots must not exceed 135 degrees of bank when returning to low altitude following weapons deliveries.

## 8.7 Checks and Scans

- 8.7.1 Battle damage assessments are mandatory following any expenditure of ordnance, including the use of 20mm ammunition by cannon.
- 8.7.2 Battle damage assessments and hung-ordnance checks should be performed before commencing RTB procedures.

## 9. Abnormal Procedures

### 9.1 Radio Failure

- 9.1.1 If a radio failure occurs in close or route formation, the pilot should manoeuvre into a position visible by the flight leader without compromising flight safety and maintaining separation from all other flight members and indicate NORDO by 'porpoising' the aircraft. The mission should be terminated for the element containing the NORDO and the NORDO aircraft should be escorted to an appropriate landing base.
- 9.1.2 For radio failures outside of close formation, the NORDO pilot should attempt to join a route position approximately 500 feet from the closest flight member and 'porpoise' their aircraft. A flight member will acknowledge the NORDO indication by a wing-rock. The mission should be terminated for the element containing the NORDO and the NORDO aircraft should be escorted to an appropriate landing base.
- 9.1.3 Aircraft must not expend munitions without two-way radio communication.

### 9.2 Mechanical Defects

- 9.2.1 Detected mechanical defects which pose a risk to the conduct of the mission or to flight safety must be reported to the flight leader.

### 9.3 Hung Ordnance

- 9.3.1 If hung ordnance is detected, attempts should be made to release the munition using another delivery mode. If unsuccessful, attempts should be made to jettison the store using selective jettison procedures
- 9.3.2 If ordnance remains hung, the aircraft should recover either to an alternate field, or be the last aircraft in the package to recover.

### 9.4 Battle Damage

- 9.4.1 If battle damage is suspected, a full battle damage assessment must be conducted.
- 9.4.2 If battle damage is suspected to be so severe that flight safety is compromised, the affected aircraft must terminate the mission and recover immediately. Where required, unexpended munitions may be jettisoned.
- 9.4.3 Any self-detected battle damage must be reported to the flight leader.



## 10. Emergency Procedures

### 10.1 Engine Failure

- 10.1.1 In non-tactical airspace, engine failures should be broadcast on ATC, including the full callsign of the affected aircraft and their intentions.
- 10.1.2 For engine failures in tactical flight, a single bullseye call should be made on the package working frequency, followed by a 'flow' direction. Aircraft should attempt to fly towards friendly forces and attempt an air start if practicable.

### 10.2 Other

- 10.2.1 All other emergencies should be communicated to the flight leader on the nominated intra-flight frequency.