

## Checklist for submission of Digital Incubation Services Agreement

- ☐ Ensure all the founders are included in the agreement.
- ☐ Verify all founder details including name, age, parent name and addresses are correct at the following locations:
  1. Initial page(s) where the agreement parties are declared
  2. Clause 8.3
  3. Schedule B
  4. Last page for signature
- ☐ Verify the total course fee payable specified at Section 3.1 (a)
- ☐ If any of the above details are incorrect, re-generate your agreement by updating the corresponding founder profiles. For further assistance, contact [help@sv.co](mailto:help@sv.co) if required.
- ☐ Print the first page of the agreement (after this cover sheet) on a Rs.100 Stamp Paper. You can use bond papers to print the rest of the agreement.
- ☐ Fill the name of your Startup at the first and last pages of the agreement in the specified locations.
- ☐ All founders must initial (simplified signature) **every page** of the agreement: First page to Schedule D.
- ☐ The team lead must sign the last page of the agreement on behalf of the Startup.
- ☐ All founders must sign at the designated areas in the last page.