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From: **Broker - Sullivan Mews** <sullivanmews@mskylinerentals.com>

Date: Tue, Dec 24, 2019, 2:17 PM

Subject: How to apply Sullivan Mews

To: bd2561@columbia.edu <bd2561@columbia.edu>

Let me know if you have any questions I have attached the list of paperwork you and your dad would need to submit.

Here is the link to the application for apartment #2BR at 111 Sullivan St for \$2395.00. Be sure to choose the appropriate building entity name (Sullivan Properties, LP, New York, NY 10012) from the drop-down menu and enter the correct apartment number into the Unit field (#2BR).

Link to online application: (scroll to the bottom of the application for the required docs)

<https://www.tenantalert.com/tenant-application?c=07cb27144d5ef9d13a5733f2b3bf8d75>

Please note to take the unit off the market

I will need at least one of the 2 certified checks for \$2395.00 (first month's rent and Security)

CERTIFIED Checks should be made payable to: Sullivan Properties, LP

For the Credit check fee you pay online with the application.

In order to sign a lease applicant must provide proof of renters insurance. We have a very easy and affordable blanket policy that meets our basic requirement(\$500k personal & 50k contents) and will allow you to sign your lease. Simply go to: www.jetty.com/manhattanskyline and choose Get Renter's Insurance. Make sure you choose the correct building from the drop down menu (Sullivan Mews).