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## **Quality Assurance Plan for Indoor Drone Development**

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## **I. Draft Quality Assurance Plan**

- 1. Introduction**
- 2. Purpose**
- 3. Policy Statement**
- 4. Scope**

## **II. Management**

- 1. Organizational Structure**
- 2. Roles and Responsibilities**
  - a. Technical Monitor/Senior Management*
  - b. Task Leader*
  - c. Quality Assurance Team*
  - d. Technical Staff*

## **III. Required Documentation**

## **IV. Quality Assurance Procedures**

- 1. Walkthrough Procedure**
- 2. Review Process**
  - a. Review Procedures*
- 3. Audit Process**
  - a. Audit Procedures*

**4. Evaluation Process**

**5. Process Improvement**

## **V. Problem Reporting Procedures**

**1. Noncompliance Reporting Procedures**

## **VI. Quality Assurance Metrics**