

CyberTech Systems & Software Ltd.

Joining Documents

You are required to submit the following documents on the date of joining: -

Sr.No	Documents Needed		Status
1.	Passport Xerox		
2.	Aadhar Card (Mandatory)		
3.	Passport/ Ration Card Xerox/ telephone or electricity bill Xerox/Leave and License agreement Xerox for proof of <u>Permanent residence.</u>		
4.	Passport/ Ration Card Xerox/ telephone or electricity bill Xerox/Leave and License agreement Xerox for proof of <u>Present residence in Mumbai.</u>		
5.	2 Passport size photographs (37 MM *37 MM, white Background only) + 1 stamp size Photograph		
6.	PAN Card (Mandatory)		
7.	All work experience certificates (Mandatory)		
	Company 1	Name	
	Company 2	Name	
	Company 3	Name	
	Company 4	Name	
8.	Form 16 of last 2 years		
9.	Salary Receipt of the previous 3 months for the previous Company		
10.	Copies of all mark sheets, passing Certificates & degree certificates (Mandatory)		
11.	SSC Mark sheet + Passing Certificate		
	HSC Mark sheet + passing Certificate		
	Graduation all years mark sheet + degree certificate		
	Post-Graduation all years mark sheet + Degree Certificate		
	Any other certificates/ qualifications		

All papers submitted and verified:

_____ (HR Representative) _____ (Date)

Internal Document