Use academic login during these hours:

Monday-Thursday: 5pm-5am Friday 5pm-Monday 5am

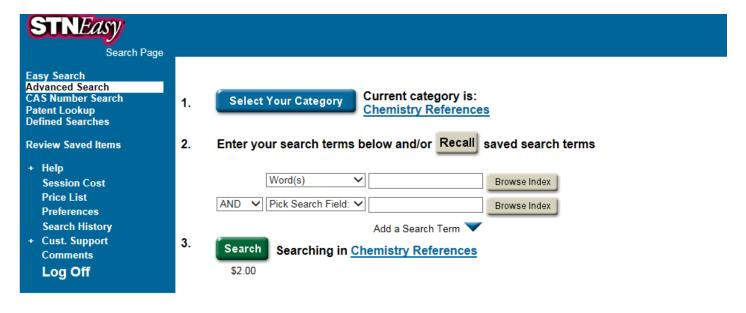
- 1) Create a folder on the desktop with your username, for saving documents in steps 19-22
- 2) Use Internet Explorer
- 3) Visit http://stneasy.cas.org/html/english/login1.html?service=STN (Or find the link to STN Easy on the Chem. Seminar library class page.)
- 4) Enter Login: XXXXXXXXX You will get this information after meeting with the Chemistry Research Assistant KEEP THIS INFO. CONFIDENTIAL!!
- 5) Enter Password: XXXXXXXXX KEEP THIS INFO. CONFIDENTIAL!!
- 6) Click on "Start your session"
- 7) Accept the agreement (you're promising that this research is for school purposes, that you're not employed by a company and using this discounted account to search for articles)

General note: DON'T use the back button on your browser when beginning a search; use the buttons within STN Easy. You CAN use the back button later, if you want to print lists of article titles, after you've made selections.

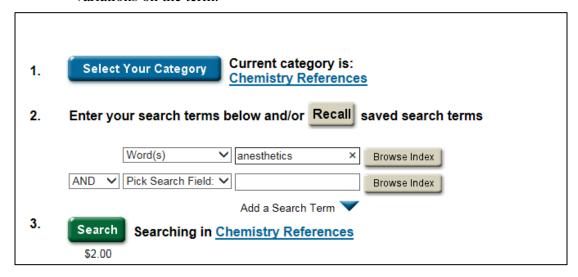
8) The default should be

Chemical References (to search for *articles*) *if not change to this category*

[May also use Chemical Substances to get the CAS registry number (a unique identifier for a specific compound) and molecular formula.]



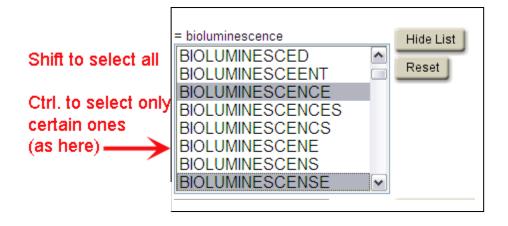
9) Type your **most important search term**, then click on Browse, to check your spelling and see variations on the term.

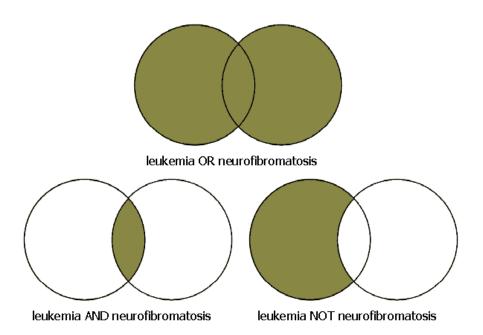


10) To select more than one term, you have two options. Hold down Shift to select all terms in a block. Or, hold down Ctrl. to select individual terms from the whole list.

To search for multiple endings of a root word, use the wildcard symbol?

For example, bioluminesce? Will yield results including bioluminesced bioluminescent bioluminescence bioluminescences, etc.





Selecting multiple terms from the "Browse index" is the same as using **OR** in your search.

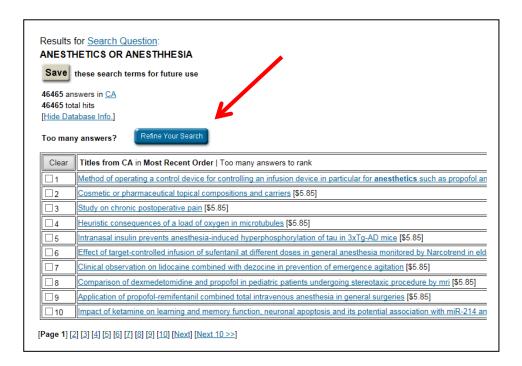
Do this to capture misspellings and British-English spellings

Use **AND** when you refine to combine two different ideas, to get a smaller set of results

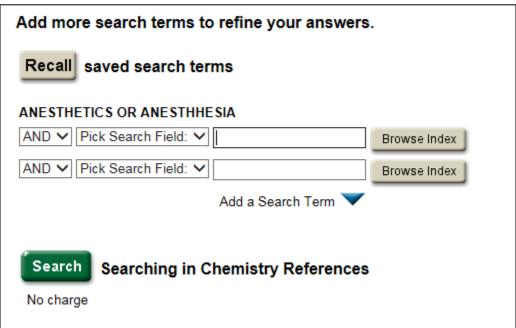
Use **NOT** when you refine to exclude non-relevant terms. Recognize that you *might* miss a few relevant results. Therefore, use NOT sparingly.

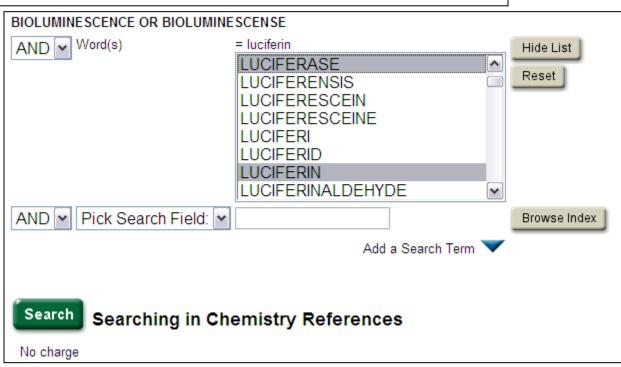
- 11) Once you click on the green SEARCH button, ONU is charged (\$0.20 per search).
- 12) You'll see how many articles contain the word(s) you searched for. For the initial search fee, we only get

article titles. To get a complete citation, abstract (and sometimes a chemical structure) you have to choose individual titles. We're charged about \$0.40 per title. So, **first, refine** your search. **Refining is free.** ☺

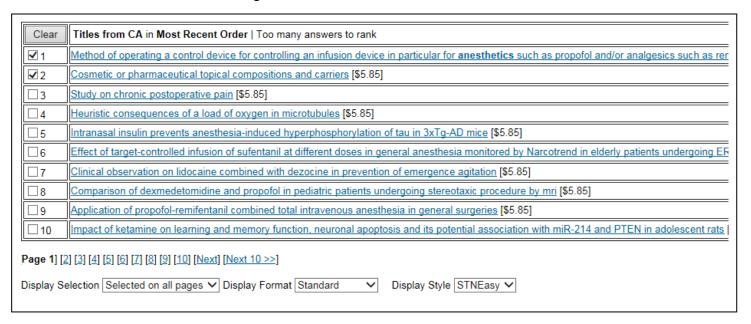


13) Enter your next search term and browse the index, look for additional terms you want to include.

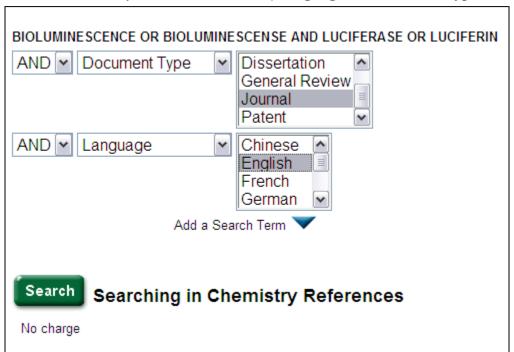




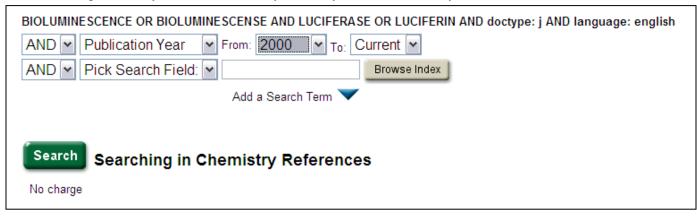
Your new search will look something like this:



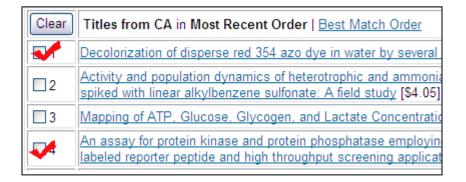
14) If necessary, continue to refine by language and document type....



....[refine by] by date. Add each new limit separately, so that you can monitor the impact on the number of results. Adding too many limits at once may reduce your results to only a few articles.

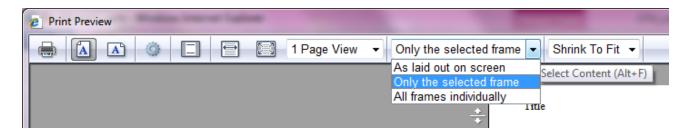


15) Now that you have a more manageable number of results, scroll through the list of article titles. Add a **check mark to all articles that interest you**. Use <next> or the page numbers to view additional article titles.



16) Once you've marked all of the articles that seem relevant, click on **Display**. Choose **Standard Display**. The **Display Style** should be **STN Easy.** Reminder: We're charged \$0.40 for each title, so please make reasonable choices.

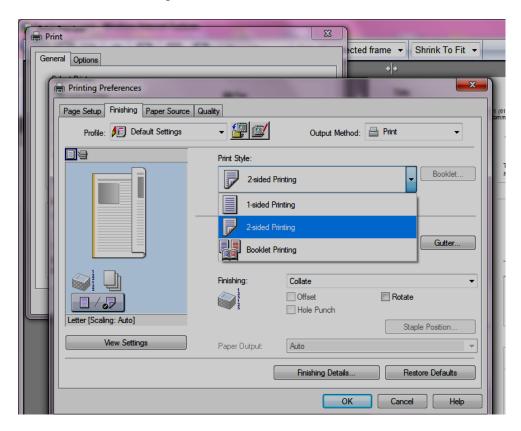
Want to print this list? In Internet Explorer, choose Print-Preview, then "only the selected frame"



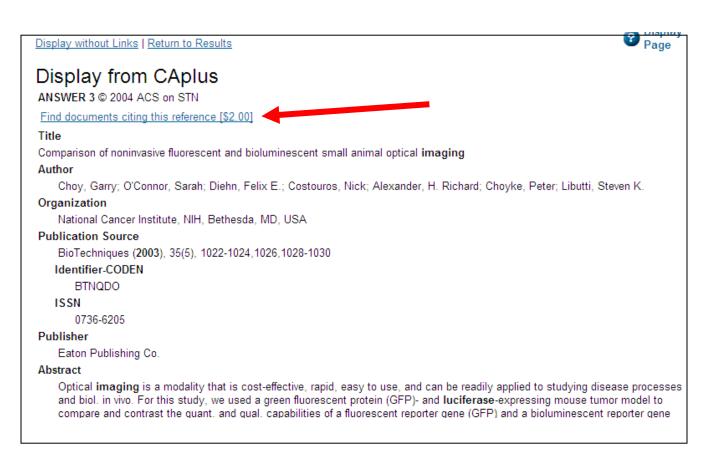
- -PDF Creator
- -Yokohama (printer)
- -Copy and paste into Microsoft Word

Want double or single-sided printing?

When printing to the Yokohama printer (the copier/printer behind the Circulation Desk), it's an option under Preferences→ Finishing



17) Each record that you display will have complete citation information and an abstract. Some include molecular structures. If your article is a few years old, you maybe be able to click on the link to **Find documents citing this reference.** This is an excellent way to discover more recent articles written about your topic.



- 18) While you're looking at each displayed record, click on Full-Text Options

 (1) Atadja, P; Overexpression of cyclin D1 blocks proliferation of normal diploid fibroblasts; Exp Cell Res 1995, V217, P205 CAPLUS [\$4.05]

 (2) Bouvet, M; Cancer Res 2000, V62, P1534

 (3) CLONTECH Laboratories; Living Color GFP Application Notes 1996

 (4) Chalfie, M; Green fluorescent protein; Photochem Photobiol 1995, V62, P651 CAPLUS [\$4.05]

 (5) Chaudhuri, T; Light-based imaging a green fluorescent protein-positive ovarian cancer xenografts during therapy.; Gynecol Oncol 2001, V82, P581 MEDLINE [\$.25]

 Full-Text Options

 STN Keep & Share

 Search the Web
 - 19) Use the "Email reference" link to send each citation to yourself. (<u>NOTE</u>: the abstract will <u>NOT</u> be included). That way, if we don't have the print article or online access to it through the ACS journal search, you can copy and paste the citation into the ILL form (http://library.olivet.edu/forms/interlibrary-loan-request/index.php)



Here is the document you requested...

Comparison of noninvasive fluorescent and bioluminescent small animal optical imaging. BioTechniques (2003), 35(5), 1022-1024,1026,1028-1030 CODEN: BTNQDO; ISSN: 0736-6205; English

Send a colleague this reference

Here are the options for the document you requested...

Journal

• Order Document

BioTechniques

Fee-based document services

Publisher

- Eaton Publishing Co.
- Logoff
- ChemPort Help
- About

20) Look around the page above to see if there are links to the actual fulltext (.pdf, html)

- 21) When you are done searching, refining and displaying article citations, click on Search History.
- 22) Print everything that's displayed here or choose to "save as RTF." you can save the info as a MS Word document, on the desktop.
- 23) Remember to Log Off.
- 24) Email saved files from desktop (articles, search history, etc.) to yourself before the training session is over.



Search History

Easy Search **Advanced Search CAS Number Search** Patent Lookup

Review Saved Items

- + Help Session Cost **Price List Preferences**
- + Cust. Support Comments Log Off

Search History

25) Once you've logged off, you'll get a summary of the charges for your session (*if* we had to pay the full rate—but don't panic, we only pay 10% of this amount and it's worth it, to help you with your research).



Thu Jan 8 12:02:29 2004 EST

Your total cost for this session is: \$8.05

Please print this for your records.

To ensure the privacy of your account information, close your browser now.

- Back to STN Easy
- Go to the CAS Home Page
- Go to the FIZ Karlsruhe Home Page
- · Go to the JST Home Page
- · Go to Chemistry.org