

3D PRINTING REQUEST FORM

Please fill out this form as thoroughly as possible to ensure a positive printing experience. Get your request in early, it may take up to two weeks to receive your final project. All 3D printing projects are completed in PLA plastic. Once your project has been reviewed you will receive an email with a price quote. Once you pay for your project it will be put in line to be printed.

Full Name _____

Email (Olivet email if applicable) _____

Phone Number _____

Invoice #

url of requested item: <http://www.thingiverse.com/thing:615588>

☐ I am submitting my file via email to printing@bennerlibrary.com because it is not from Thingiverse or myminifactory or it has been revised.

☐ I have submitted a second project that is the same color and would fit on the build plate. (If you check this box be sure to submit a second project form.)

Project Name: Universal Phone and Tablet Stand

Raft: All projects will include raft: Yes Supports: ☐ yes ☒ **no** (recommended) Infill: 15%

Resolution (height layer): .20 Shell loop: (if applicable – defaults to 2): 2 (if left blank will default to the website's information)

File name: (Fill out a second form if you run out of space below.)	Color *(parts can only be printed in one color. Each color change will incur a \$1 set up fee)	# of prints for this specific file in this specific color	Special notes: (ie: please reduce original file by 75%) Also specify if a file needs different settings than those listed above. If they do they will have to be printed separately and will incur a \$1 set up fee.
Universal_Phone_Stand.stl			

*If you want a second copy of this project but in a different color just make two entries of the same file but list a different color.

☐ I ran out of room on this form and will be submitting an additional form for additional files.

Email this completed form to printing@bennerlibrary.com or bring it to the Informatics office located in the lower level of the library.

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Office Use Only:

Invoice# _____

Date Received _____

☐ Stats recorded

Downloaded file name: T:\3D Printing\Policies and Request Forms\Universal_Phone_Stand.thing

I reviewed file and confirm what is needed below:

- Rafts (required): Yes
- Supports (always recommended): No
- Resolution / Layer Height: .20
- Infill: 15%
- Number of Shells: 2
- Smart Extruder or Smart Extruder +
- Other concerns or notes: _____

Estimated time:	1h 21m
Estimated grams:	15.17g
Base cost:	\$1.52
Add \$1 setup fee:	\$1.00
Times # projects:	
Subtract any discounts:	0
Total amount due:	\$2.52

Date contacted with price via email: _____

I verify all of the settings, approve that it be printed as designated and have paid for the print job.

Patron signature _____

Date paid _____

Final grams: (if different from estimate)	
Final cost: (if different from estimate)	
Wasted grams:	
Amount paid:	
Date paid:	

Date contacted about completion via email: _____

Patron signature to confirm that project has been picked up.

Patron signature _____

Date paid _____

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