

PHASE II: SMALL GROUP DISCUSSION

In this phase, you will have 20 minutes to discuss with the other committee member about all the information you have. Please keep the following rules and tips in mind:]

- Start with the applicant(s) about whom you can uncover the *most* information
- Refer back to the *preferred qualifications* of the RA position when reviewing the material of each applicant
- Exchange the *private information* you have with your group mate so that you can reach a better decision at the group level
- Weight different attributes of one applicant *equally* during the review process (e.g., an applicant's coursework performance is no more and no less important than his/her industrial experience)
- Take notes as needed