

**Date: 30<sup>th</sup> May 2024**

**Purvi Goyal,**  
Postal Address: 55, Vardhaman Colony,  
Bhilwara, Rajasthan - 311001

**Offer Letter**

**Dear Purvi,**

With reference to your application and the subsequent interviews with us, we are pleased to offer you the position of **Trainee in Technology Services** at our **Gurgaon Corporate Office** on terms discussed and mutually agreed. Your total “Cost to Company per annum” (CTC) will be **4,00,000 (four lacs only)** and subject to your joining and signing the Appointment Letter will be paid in accordance with the company’s regular payroll policies and practices. The break-up of your salary is given in Annexure A.

**On successful completion & confirmation after your 6-months’ probation period, your annual Cost to Company (CTC) will be revised to 4,50,000 (four lacs fifty thousand only).**

**“This offer is valid on the condition of signing a two-year bond with the company from the date of your joining. In case you leave the company before completion of two years bond period, you will be required to pay a sum of Rs 2,00,000 to the company.”**

You are requested to join your duties on or before **3<sup>rd</sup> June 2024**. Kindly submit the following self-attested documents, to the HR Department, on or before joining the company.

- Copies of certificates in support of your educational qualifications (school leaving certificate onward)
- Two professional passport size photographs in color and soft copy for I-card.
- Proof of residence – Aadhar card
- A copy of PAN card
- A copy of cancelled cheque & PF passbook

If due to any circumstances, you are unable to produce any of the above documents on or before your joining date, the company shall be entitled to revoke this offer of employment without any obligations.

Please note that this offer for employment is subject to a satisfactory verification of documents, satisfactory completion of appropriate background, reference and other applicable checks and tests and you providing us a duly executed original of your Appointment Letter that will be issued to you upon your joining.



Your initial probation and employment shall be governed by the terms of such appointment letter. Your employment shall also be subject to the company policies, rules and regulations as may be in force from time to time.

Kindly sign a duplicate copy of this letter in acceptance of our offer. We look forward to having you join as a member of FinThrive India family and wish you a long and successful association with us.

Sincerely,

**For FinThrive India Private Limited**

**Accepted By**

**Pankaj Ahuja**  
**Authorized Signatory**

A handwritten signature in blue ink, appearing to read "Purvi", with a horizontal line extending to the right.

**Purvi Goyal**  
**03/06/2024**

**Annexure A**

**Name:** Purvi Goyal  
**Location:** Gurgaon

**Designation:** Trainee  
**Band/Grade:** 6/1

Salary Components (A)	Monthly (INR)	Annual (INR)
Basic	16,667	2,00,000
House Rent Allowance	8,333	1,00,000
Other Allowance	3,532	42,385
Statutory Bonus	2,000	24,000
<b>Gross Salary (A)</b>	<b>30,532</b>	<b>3,66,385</b>
Other Components (B)	Monthly (INR)	Annual (INR)
PF	2,000	24,000
Gratuity	801	9,615
<b>Sub Total (B)</b>	<b>2,801</b>	<b>33,615</b>
<b>CTC (A+B)</b>	<b>33,333</b>	<b>4,00,000</b>
Deductions from Gross Salary (A)		
Employee Contribution to PF	2,000	24,000
Professional Tax	As per applicable Acts	
Income Tax	As per the Income Tax Act 1961 and amendments thereto	


- Personal Accident Insurance, Life Term Insurance & Group Medical Insurance will be applicable to all the bands as per our Medical Health Insurance Policy.
- Gratuity will be payable as per Gratuity Act.
- Tax will be deducted at sources unless properly supported to comply with prevailing tax laws.
- The above calculation may vary up to INR 100/- due to rounding up.
- Besides above deductions, the company is entitled to deduct from your remuneration, such other taxes, levies, advances, loans, amounts excess paid, costs, any forfeited notice/bonus pay, recoverable (including towards asset recoveries), other sums and dues as may be applicable from time to time as per applicable laws/rules, the company Policy(ies) and the terms of your Appointment Letter.

Sincerely,

**For FinThrive India Private Limited**

**Accepted By**

**Pankaj Ahuja**  
**Authorized Signatory**

  
**Purvi Goyal**  
**03/06/2024**