



# NUR RAHMAH UTAMI PUTRI

Junior Digital Content and Web  
Specialist

## CONTACT

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🏠 Jl. KH. Mansyur IV No. 19, Dasan Sari, Ampenan, Mataram

## PROFILE SUMMARY

A committed and meticulous individual with a background in Information Technology, experienced in digital products, administration, finance, and teaching. Highly motivated to learn, design, and build creative digital products.

## SKILLS

- UI/UX Design (Intermediate)
- Data Analysis (Excel, SPSS, Tableau)
- Programming (Python, HTML, CSS, MySQL)
- Financial & Administrative Management
- Microsoft Office & Google Workspace (Expert)
- Communication, Teamwork, Adaptability

## LANGUAGE

English – Advanced (TOEFL ITP 510)

Indonesian – Native

## EDUCATION

**University of Mataram – B.Eng in Informatics Engineering**  
2020 – 2024 | Mataram, Indonesia

## ACHIEVEMENTS

2nd Place – Scientific Paper Competition (2022)  
University of Mataram, Faculty of Engineering  
Developed an application design to assist coffee bean distribution for local farmers.

## WORK EXPERIENCE

**Abata Lombok School**  
*Teacher and Designer | Jul 2024 – Present*

Assisting with school operations, administrative management, classroom and extracurricular learning, design team, and event coordinator for the student affairs department.

**Matahari Department Store**  
*Finance & cashier | May 2024 – Jul 2024*  
Handled customer service, cashier operations, and inventory coordination.

**DISKOMINFOTIK NTB**  
*Staff | Jan 2023 – May 2024*  
Assisted in data management, internal communication, and digital reporting processes.

## ORGANIZATIONAL EXPERIENCE

- Informatics Student Association – Secretary (2020 – 2024)
- Student Executive Board of Engineering – Secretary (2020 – 2022)
- SWAMAPALA (Nature Lovers Organization) – Member (2017 – 2020)

## TRAINING & CERTIFICATIONS

- Human Resources Bootcamp – Smarthpath x Dicoding Indonesia (2024)
- Data Analyst Bootcamp – Smarthpath x Dicoding Indonesia (2024)
- UI/UX Design – Dibimbing Academy (2024)
- Frontend & Backend Developer – Dicoding Indonesia (2022)