

1. Create a book.
2. Create accounts to record daily transactions and divide them in departments.
3. Make an account for each collaborator (employee).  
Give them 'editor' type of use.
4. Post transactions on Bkper book and the balance values of the accounts and groups to be updated with each new transaction.
5. Create common hashtags for each transaction
6. Each month integrate the data into Google sheets to calculate the results.
7. Do the analytics and visualize it in Power BI!