Logix Academy

Practice Activity: Few Shot Prompting

Overview

Students will use few-shot prompting to generate a meeting agenda for a new meeting scenario. You are given some agendas that were used for previous meetings. Please see if you can leverage that for few-shot prompting and ask AI to generate a new agenda for an upcoming meeting.

Previous Agendas:

Meeting Type	Agenda
Weekly team meeting to discuss project progress	*Review of last week's tasks* *Progress update on current projects* *Discussion of any roadblocks* *Planning for next week's tasks* *Open forum for questions*
Brainstorming session for a new marketing campaign	*Introduction and overview of campaign goals* *Brainstorming of creative ideas* *Discussion and evaluation of ideas* *Next steps and action items*
Client meeting to present a proposal	*Introductions and welcome* *Overview of our company and services* *Presentation of the proposal* *Q&A session* *Discussion of next steps*

Task:

Can you leverage few-shot prompting and then ask AI to generate the agenda for a meeting on ***Project team meeting to discuss the results of user testing for the new app.***

(Solution on next page)

Solution

I am sharing the agendas that were previously used for different meetings. Based on these, can you please generate the agenda for an upcoming meeting to discuss results of user testing for the new app:

Meeting: Weekly team meeting to discuss project progress
Agenda:

- *Review of last week's tasks*
- *Progress update on current projects*
- *Discussion of any roadblocks*
- *Planning for next week's tasks*
- *Open forum for questions*

Meeting: Brainstorming session for a new marketing campaign
Agenda:

- *Introduction and overview of campaign goals*
- *Brainstorming of creative ideas*
- *Discussion and evaluation of ideas*
- *Next steps and action items*

Meeting: Client meeting to present a proposal
Agenda:

- *Introductions and welcome*
- *Overview of our company and services*
- *Presentation of the proposal*
- *Q&A session*
- *Discussion of next steps*