



Office of Head Start

TTA GS Activity: TTA-81292

Status: Approved By Manager

Activity Summary

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| Purpose | Priority 1 and 2: Off site Review Findings:Child Supervision |
| Grantee | Grantee Children and Children First |
| Grantee Type | HS (3-5) |
| Format | Single Grantee |
| Start Date | 06/24/2019 |
| End Date | 06/24/2019 |
| Duration | 1.0 hours |
| Audience | Executive Director/Program Director |
| Number of Participants | 1 |
| Specialist(s) | [NAME] |
| Method of Contact | Virtual |
| Primary Reason for Service | Other (Specify) (Off Site Review Child Supervision/ Program Operations Safe Learning Environments) |
| Follow Up TTA Activities | TTA-81294 TTA-81296 |

Materials Shared

T/TA Areas

GS T/TA Area

| | <i>Technical Assistance</i> | <i>Training Event</i> |
|--|-----------------------------|-----------------------|
| Safe Environments | Yes | No |
| Other (Child Supervision, Maltreatment, Staff to Child Ratios) | Yes | No |

Notes on This Contact

Anticipated Outcome: The Grantee will develop a corrective action plan and implement strategies to achieve and maintain compliance for identified deficiency in safe learning environments, child supervision and a non- compliance in program operations. The due date for completion of corrective action is September 30, 2019

Event Objective:

Objective 1: The grantee will conduct an initial TA activity with the Grantee to determine the status of the grantee in providing follow up corrective action and to develop a plan that will guide the grantee's efforts to develop a comprehensive corrective action plan that will address all issues that contributed to the deficiency and non-compliance findings

T/TA Provided:

The GS and ECS conducted an initial call with the program's Interim Deputy Chief, Early Childhood Education Division to engage the grantee staff in reviewing the progress to date toward the development and implementation of Corrective Action Plan and to identify additional T/TA support for expanding and strengthening the corrective action strategies. During the meeting, the grantee stated that the following strategies have been implemented:

- Budget has been restructured to support the hiring of additional paraprofessionals
- Active Supervision plans with each teaching team have been developed
- Plans for additional training opportunities for the fall have been

developed The grantee also identified the following challenges:

- Staff buy in
- Implementation of supervision plans
- Drift from basic health and safety practices

The GS then encouraged the grantee to consider increasing the role of teaching staff in the development of corrective action strategies and to prioritize monitoring needs and offer additional support for implementation of supervision plans as needed. The GS and ECS also prompted the grantee to consider broadening corrective action strategies to include additional support and professional development opportunities for staff around program goals, the implementation of child safety and well-being practices, adult/child interactions, and staff wellness.

Progress toward Outcome/Objective:

As a result of the meeting, the grantee was able to share the progress to date on their Corrective Action Plan and develop the following priorities for TA support moving forward:

- Review/revise staff orientation process
- Develop and implement strategies to provide ongoing training and professional development plans to support staff's use of appropriate child safety and wellbeing practices
- Develop and implement strategies to enhance staff wellness and systematic support for staff regarding the implementation of child safety and supervision practices
- Develop and implement a plan that ensures appropriated adult/child interactions.
- Strengthen coaching plans to align with priority practices

Follow-Up/Next Steps

Grantee:

- Share updates from the meeting with additional members of the grantee's leadership team
- Provide TA with a copy of the program's professional development plan for review and feedback
- Review Active Supervision resources

Grantee Specialist:

- Review the program's professional development plan and provide feedback
- Provide resources on Active Supervision
- Conduct an on-site visit on July 23, 2019 to support the grantee in continuing to strengthen and expand their Corrective Action Plan

Supporting Documentation

| <i>Name</i> | <i>Description</i> | <i>Correspondence or Receipt Date</i> | <i>Upload Date</i> | <i>User</i> |
|---|--------------------------------------|---|------------------------|-------------|
| 6_20_19 _Grantee Specialist Deployment Record_TTA Plan.docx | Deployment Record and GS TTA Plan | 06/20/2019 | 07/01/2019 | [NAME] |