

# Research Participant Agreement

## Unified Search

*This agreement relates to participation in research led by DPA and <vendor> to better understand the needs of DPA Field Staff and Systems Operations around search within DPA systems. Please read and ask any questions you have before signing.*

### What we are doing

DPA is working to improve our eligibility systems and build towards a single, unified experience rather than the ARIES / EIS split that we have now. To do this, we're doing this work piece by piece. The first part we're working to improve is search. Our goal for this first project is to provide a comprehensive, single search across systems (i.e. ARIES, EIS, Staging Table) to locate useful data from both worked and unworked applications.

To do this, we need to borrow your expertise. DPA and <vendor> are conducting research to understand how search is currently used in ARIES and EIS, what users search for, and what search results are needed to make the work easier.

As a future user of this functionality, we are looking for your open and honest feedback about these matters. Your participation will help direct our design work.

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- **You may opt out.** If at any point you no longer wish to participate, please inform the study moderator. No hard feelings.
  - **DPA and <vendor> may record this study.** DPA and <vendor> may make video, audio, photographic, and written recordings of this study. These records will be kept in a secure location and shared only with people who need to know.
  - **DPA and <vendor> will take appropriate precautions to protect your privacy.** Unless otherwise agreed to, DPA and <vendor> will take appropriate steps to remove sensitive and personally identifiable information captured during this research.

- **You are not being assessed.** Your participation in this research is appreciated and helpful to the design team. It is not in any way an assessment of your work. Your responses will be anonymized and only used to inform the way we design the search features.

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I have read, understand, and agree to this *Design Research Participant Agreement*.

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Printed name

Signature

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Date

See *Privacy of Personally Identifiable Information*, ISP-122, <https://goo.gl/JcrWA4> and *Policy & Procedure, Section 733 (Personal Security)*, <https://goo.gl/pRmyu6>