

## **STATEMENT OF WORK FOR 18F SERVICES TO BE PROVIDED TO <AGENCY>**

### **1.0. BACKGROUND**

The U.S. General Services Administration (the Servicing Agency), through Technology Transformation Service / 18F, builds effective, user-centric digital services focused on the interaction between Government and the people and businesses it serves. 18F helps agencies deliver on their mission through the development of digital and web services.

18F has a product called [cloud.gov](https://cloud.gov). Cloud.gov is an 18F developed software product that helps federal agencies deliver digital services and operate efficiently at-scale in a cloud-hosted environment. Cloud.gov automates the security settings for any web hosting service and configures the service to meet federal security requirements. 18F's Cloud.gov also provides agencies with a user interface that displays data such as usage metrics and how many servers are running to allow agencies to easily monitor and manage their usage of cloud services, which would otherwise require multiple layers of staffing. 18F provides agencies with templates for cloud security documentation to make the ATO process more efficient for agencies.

18F provides access to the Cloud.gov platform and its capabilities and maintains the cloud.gov platform and infrastructure security compliance up to the application level and agencies access the platform on a self-service level to host their systems.

The Requesting Agency, for purposes of this Statement of Work (SOW), is <AGENCY>. <AGENCY> seeks access to cloud.gov in order to provide efficient hosting and achieve cost savings in deployment of software using cloud services.

### **2.0 SCOPE OF WORK AND DELIVERABLES**

18F will provide the following:

1. Access to the cloud.gov platform and its capabilities.
2. 18F direct support necessary to achieve the objectives of this IAA, including:
  - a. Provisioning of accounts for cloud.gov and any requested supporting cloud services including collection of Requesting Agency user information;

- b. Distribution of credentials for cloud.gov and any requested supporting cloud services to Requesting Agency users,
  - c. Collection, analysis, and synthesis of Requesting Agency usage data for all services provided under this agreement.
  - d. Consultation and supporting professional services on the implementation of cloud.gov, if requested.
3. 18F will supply the Requesting Agency with Monthly Statements and Project Status Updates on a bi-weekly basis.

### **3.0 REIMBURSEMENT**

Reimbursement for the above listed deliverables is to be provided on an actual cost basis. Actual cost means GSA's direct and indirect costs including (1) labor costs, (2) non-labor costs, including any infrastructure/hosting, contracted services, travel, and related expenses under this agreement.

#### **Cost Breakdown:**

FISMA Low (package #1):

- Cloud.gov Access: \$20,000 for 12 months
- Cloud.gov Estimated Usage: \$11,000

FISMA Low (package #2):

- Cloud.gov Access: \$20,000 for 12 months
- Cloud.gov Estimated Usage: \$6000

Prototyping package (package #3):

- Cloud.gov Access: \$15,000 for 12 months
- Cloud.gov Estimated Usage: \$6000

*Totals:*

- *Cloud.gov Access: \$55,000*
- *Cloud.gov Estimated Usage: \$23,000*

*Agreement total: \$78,000*

### **4.0 DELIVERABLE TIMELINE**

The Servicing Agency shall deliver to the Requesting Agency the following:

Item	Due By
Distribution of credentials to Requesting Agency users	< 10 business days after agreement is executed
Operation & Maintenance of the cloud.gov platform and Cost Tracking	Ongoing

## **5.0 USE OF CONTRACT SERVICES**

18F may, consistent with law, delegated authorities, and applicable policy guidance, use contract services in fulfilling the agreed upon deliverables with advance notice to the Requesting Agency.

## **6.0 PROJECT STATUS AND REPORTING**

GSA 18F will provide a status of key milestones on a weekly basis, including recent accomplishments, planned activities, and risks and issues.

## **7.0 REQUESTING AGENCY RESPONSIBILITIES**

The requesting agency is responsible for obtaining an Authority to Operate (ATO) for the application if required by the requesting agency, and the security of the application is owned by the requesting agency. Additionally, the requesting agency is responsible for notifying the Cloud.gov team of any breach of the applications hosted on cloud.gov within 24 hours of the breach. The requesting agency will cooperate with any GSA request to resolve the breach.