AMENDMENT OF SOL	ICITATION/	MODIFICATION C	OF CONTRACT	1. CONTRACT ID CC	DDE	PAGE OF PAG	iES
2. AMENDMENT/MODIFICATION NUMB	ER	3. EFFECTIVE DATE	4. REQUISITION/PURCHASE	REQUISITION NUMBER	5. PROJECT	NUMBER (If applica	able)
6. ISSUED BY	CODE		7. ADMINISTERED BY (III	other than Item 6)	CODE		
8. NAME AND ADDRESS OF CONTRAC	TOR (Number, stre	et, county, State and ZIP Co	de)	9B. DATED (SE	E ITEM 11) TION OF CON	TATION NUMBER TRACT/ORDER NUM	MBEF
CODE		CILITY CODE					
The above numbered solicitation is a Offers must acknowledge receipt of this ar (a) By completing items 8 and 15, and retu or (c) By separate letter or electronic commecEIVED AT THE PLACE DESIGNATE by virtue of this amendment you desire to communication makes reference to the sol 12. ACCOUNTING AND APPROPRIATION THE CHECK ONE A. THIS CHANGE ORDENUMBER IN ITEM 10, B. THE ABOVE NUMBER appropriation data, etc.	mended as set forth mendment prior to the terming munication which into D FOR THE RECEI change an offer alresticitation and this an IN DATA (If required THIS ITEM APMODIFIES THE R IS ISSUED PURSA. RED CONTRACT/O	h in Item 14. The hour and come hour and date specified in copies of the amendment cludes a reference to the soli PT OF OFFERS PRIOR TO eady submitted, such change mendment, and is received properties. PLIES ONLY TO MOIS CONTRACT/ORDER SUANT TO: (Specify authority authority authority) PRIER IS MODIFIED TO RETEM 14, PURSUANT TO THE	the solicitation or as amende it; (b) By acknowledging recei icitation and amendment num THE HOUR AND DATE SPE is may be made by letter or elerior to the opening hour and discount of the opening hour and discount of the changes set for the change	fers is extended. d, by one of the followir pt of this amendment or bers. FAILURE OF YO CIFIED MAY RESULT ctronic communication, ate specified. ITRACTS/ORDEF RIBED IN ITEM 14 RTH IN ITEM 14 ARE M WE CHANGES (such as	ng methods: n each copy of UR ACKNOWL IN REJECTION provided each RS. 4.	EDGMENT TO BE I OF YOUR OFFER. letter or electronic	
D. OTHER (Specify type		ENTERED INTO PURSUAN authority)	IT TO AUTHORITY OF:				
E. IMPORTANT: Contractor 14. DESCRIPTION OF AMENDMENT/MC		s required to sign this o			s to the issu	ing office.	
Except as provided herein, all terms and compared to the second of the s		rument referenced in Item 9A	or 10A, as heretofore change				
15B. CONTRACTOR/OFFEROR		15C. DATE SIGNED	16B. UNITED STATES OF A	AMERICA		16C. DATE SIGN	1ED
(Signature of person authoriz	ed to sign)	—	(Signature	of Contracting Officer)		-	

INSTRUCTIONS (Back Page):

Instructions for items other than those that are self-explanatory, are as follows:

- (a) <u>Item 1 (Contract ID Code)</u>. Insert the contract type identification code that appears in the title block of the contract being modified.
- (b) Item 3 (Effective date).
 - For a solicitation amendment, change order, or administrative change, the effective date shall be the issue date of the amendment, change order, or administrative change.
 - (2) For a supplemental agreement, the effective date shall be the date agreed to by the contracting parties.
 - (3) For a modification issued as an initial or confirming notice of termination for the convenience of the Government, the effective date and the modification number of the confirming notice shall be the same as the effective date and modification number of the initial notice.
 - (4) For a modification converting a termination for default to a termination for the convenience of the Government, the effective date shall be the same as the effective date of the termination for default.
 - (5) For a modification confirming the contracting officer's determination of the amount due in settlement of a contract termination, the effective date shall be the same as the effective date of the initial decision.
- (c) <u>Item 6 (Issued By)</u>. Insert the name and address of the issuing office. If applicable, insert the appropriate issuing office code in the code block.
- (d) Item 8 (Name and Address of Contractor). For modifications to a contract or order, enter the contractor's name, address, and code as shown in the original contract or order, unless changed by this or a previous modification.
- (e) Items 9, (Amendment of Solicitation Number Dated), and 10, (Modification of Contract/Order Number Dated). Check the appropriate box and in the corresponding blanks insert the number and date of the original solicitation, contract, or order.
- (f) Item 12 (Accounting and Appropriation Data). When appropriate, indicate the impact of the modification on each affected accounting classification by inserting one of the following entries:

(1)	Accounting cla	ssification	
	Net increase	\$	

(2)	Accounting classification	
	Net decrease	\$

NOTE: If there are changes to multiple accounting classifications that cannot be placed in block 12, insert an asterisk and the words "See continuation sheet".

- (g) Item 13. Check the appropriate box to indicate the type of modification. Insert in the corresponding blank the authority under which the modification is issued. Check whether or not contractor must sign this document. (See FAR 43.103.)
- (h) <u>Item 14 (Description of Amendment/Modification)</u>.
 - (1) Organize amendments or modifications under the appropriate Uniform Contract Format (UCF) section headings from the applicable solicitation or contract. The UCF table of contents, however, shall not be set forth in this document.
 - (2) Indicate the impact of the modification on the overall total contract price by inserting one of the following entries:

(i) Total	contract	price	increased	by	\$

- (ii) Total contract price decreased by \$.....
- (iii) Total contract price unchanged.
- (3) State reason for modification.
- (4) When removing, reinstating, or adding funds, identify the contract items and accounting classifications.
- (5) When the SF 30 is used to reflect a determination by the contracting officer of the amount due in settlement of a contract terminated for the convenience of the Government, the entry in Item 14 of the modification may be limited to --
 - (i) A reference to the letter determination; and
 - (ii) A statement of the net amount determined to be due in settlement of the contract.
- (6) Include subject matter or short title of solicitation/contract where feasible.
- (i) <u>Item 16B</u>. The contracting officer's signature is not required on solicitation amendments. The contracting officer's signature is normally affixed last on supplemental agreements.