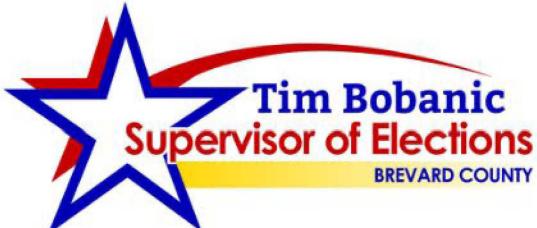


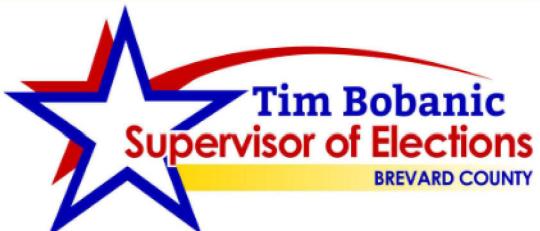
Brevard County's Program: SigView



VoteBrevard.gov
321-290-VOTE (8683)

Overview:

- Recent legislation passed by the Florida Legislature required Supervisors of Elections to allow voters to view mail ballot envelopes and corresponding voters signature.
- To implement the law, my IT staff researched the best ways to facilitate reasonable access to authorized observers of mail ballot materials.
 - The team developed an in-house application to allow observers to view mail ballot envelopes and corresponding voters signature. We named the program, "SigView".



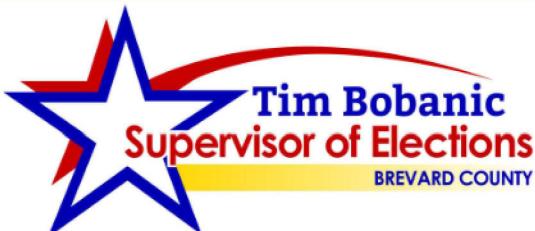
VoteBrevard.gov
321-290-VOTE (8683)

Overview:

- The SigView program shows the mail ballot certificate envelope and signature on file, side by side.
- The application also indicates if the ballot was accepted or referred to the Canvassing Board.

Where to Start?

- Need to create a program to allow observers reasonable access to view mail ballot envelopes and the most recent signatures on file for mail ballot voters
- Find a program to allow observers to select a date / time to review mail ballot signatures
 - Determine duration observers have to view signatures
 - Determine hours to make access available to observers
 - Make available on VoteBrevard.gov.



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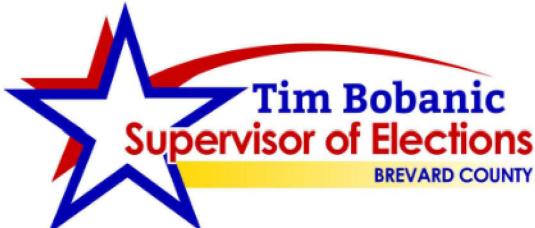
Where to Start?

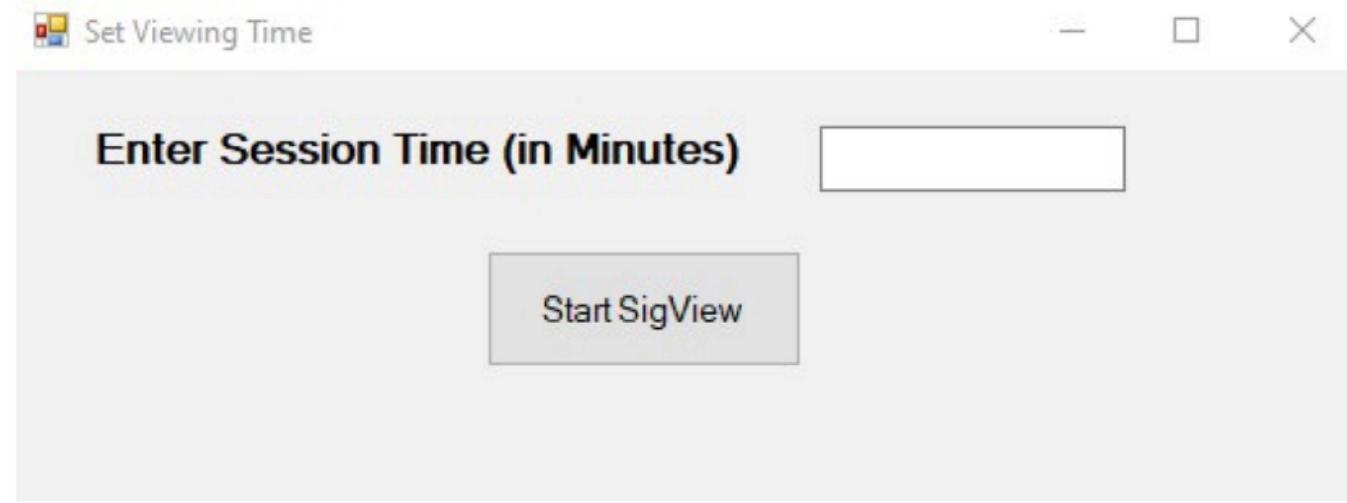
- Create a work space at each of the 4 election administrative offices for observers to view mail ballot signatures
- Train office staff on how to operate new programs
- Ensure staff is able to explain new procedures to observers

Implementation

**A dedicated workstation with a computer
was set-up in the office lobby and was
locked down to just the SigView program.**

**No other applications or network access were
permitted at this workstation.**





- When the program is launched at the beginning of a session, it prompts my staff to enter the amount of time allowed for that session, which is 45 minutes.
 - If the person who booked the appointment shows up, for example, ten minutes late then my staff will enter 35 minutes for the session time.

This is the main search screen for SigView, which allows the user to search for a voter by entering the Voter ID number or last name and first name.

Searches by date and scroll through all mail ballots that were processed that day.

SigView

Enter VoterID: Search by Voter ID Time Left 45 minutes

Search by Name: Last Name: First Name: Search by Voter Name

Search by Date: Search by Day Previous Signature Next Signature

Application Signature

EViD Signature

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Clear Exit

There is a "Time Left" box that counts down the time remaining in the user's session, based on the time entered when the program was started.

S View Signatures

Enter VoterID: Search by Voter ID

Time Left 45 minutes

Search by Name:
Last Name: First Name: Search by Voter Name

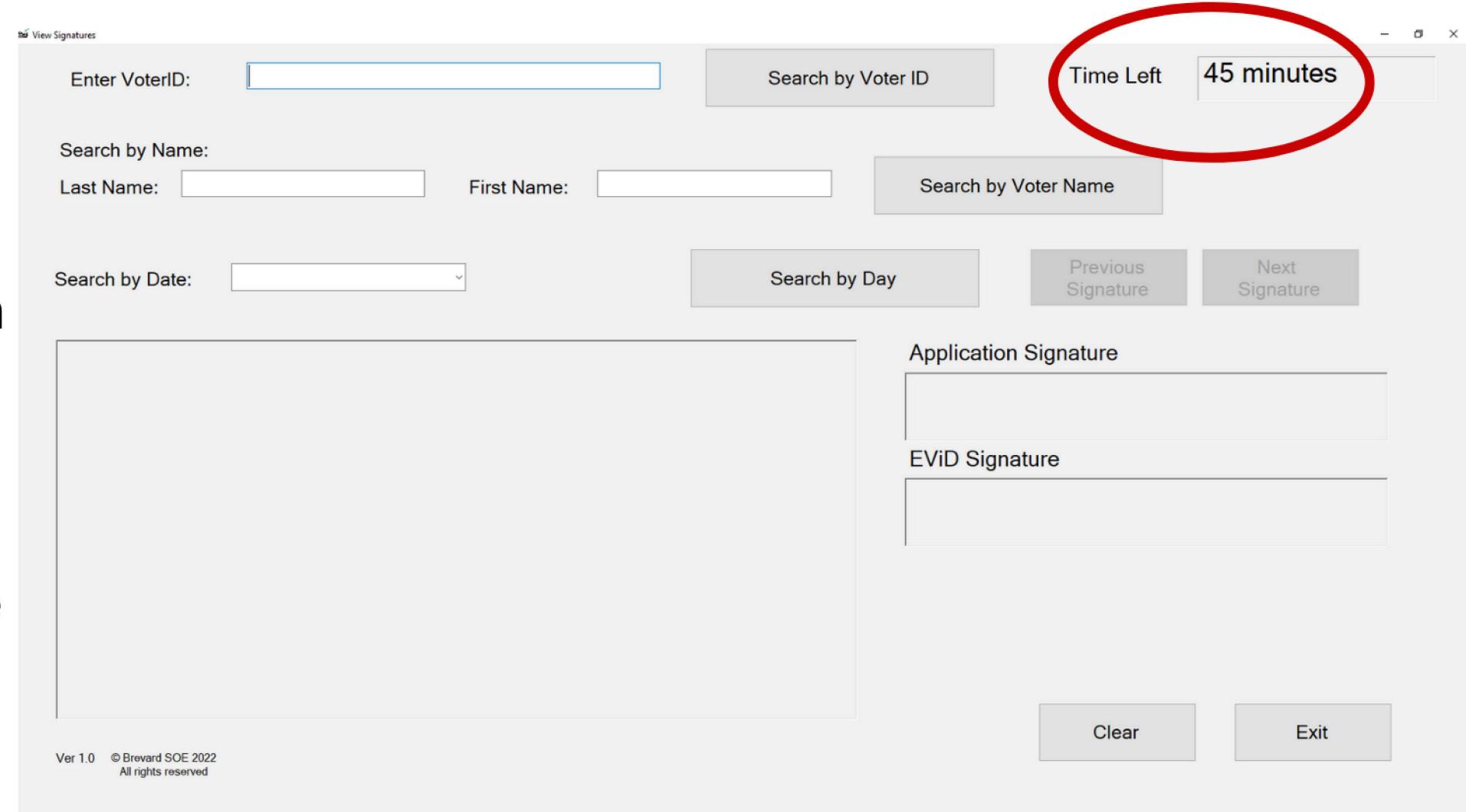
Search by Date: Search by Day Previous Signature Next Signature

Application Signature

EVID Signature

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Clear Exit



Enter VoterID: 100687981

Search by Voter ID

Time Left

42 minutes

Gregory Adam Snow

Search by Name:

Last Name: [redacted]

First Name: [redacted]

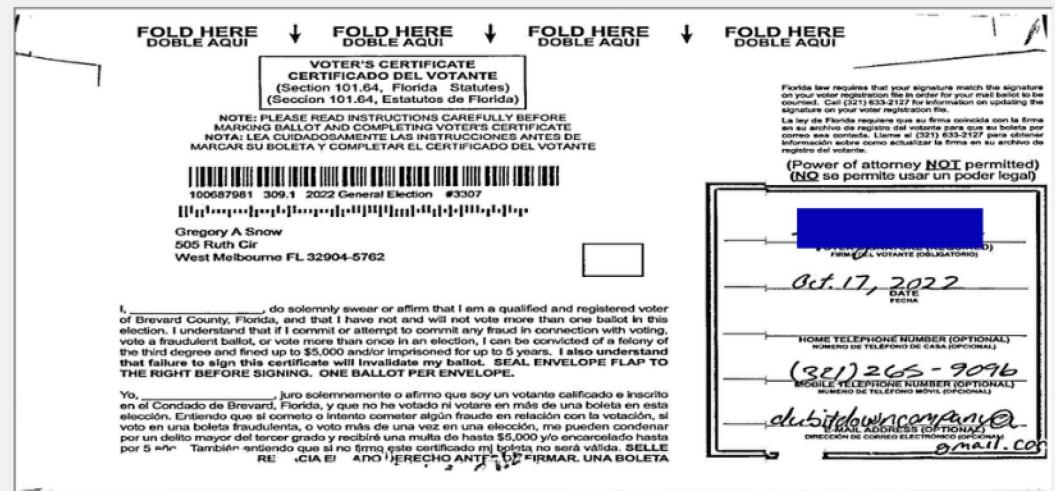
Search by Voter Name

Search by Date: 10/18/2022

Search by Day

Previous Signature

Next Signature

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18

/ 5418

Application Signature



EVID Signature



Accepted

Clear

Exit

This screen is an example of a voter whose ballot was received on 10/18/2021.

SigView shows the image of the mail ballot certificate envelope my office received and the corresponding voter's current signature in their voter record.

This screen also shows whether the ballot was accepted or referred to the Canvassing Board, as indicated in the yellow oval.

Enter VoterID: 100684038

Search by Voter ID

Time Left

44 minutes

Charles Henry Goodrich

Search by Name:

Last Name: First Name:

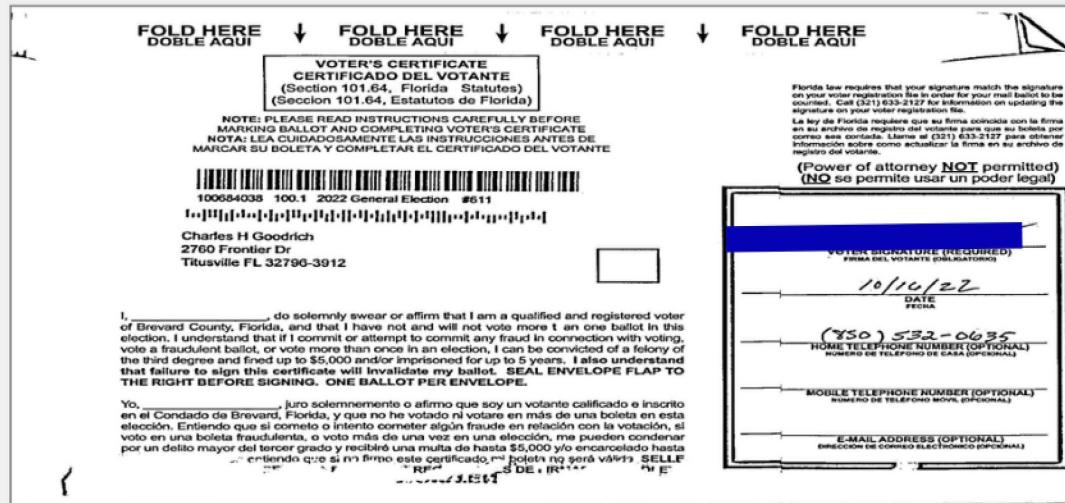
Search by Voter Name

Search by Date: 10/18/2022

Search by Day

Previous Signature

Next Signature

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17 / 5418

Application Signature

EVID Signature

Referred to Canvassing Board

Clear

Exit

This is an example of another voter, but one whose signature did not match. In this case, the ballot was referred to the Canvassing Board.

If the user enters a name or voter ID that can't be found, an alert will pop up and inform them the voter was not found. This message is also displayed for protected voters.

Alert!



Voter ronald jones not found or is protected.

OK

Warning!



Your session time has ended. Program will close.

OK



Once the session time has expired the program will automatically close, and the user will receive an alert that their session time has ended.



Register to Vote

My Registration /
Mail Ballot
StatusRequest Mail
BallotFind Your
PrecinctCurrent
Elections

COVID-19

Search



Notice of Access to Mail Ballot Material

Pursuant to Florida Statute 101.572, only candidates with opposition, political party officials, political committee officials, or an authorized designee thereof shall be granted reasonable access to review or inspect mail ballot materials before canvassing or tabulation.

Review of mail ballot certificate envelopes, corresponding voter signatures, and cure affidavits are available upon request at the Supervisor of Elections - Viera Office located at [2725 Judge Fran Jamieson Way, Bldg. C Suite 105, Viera, FL 32940](#). Please click the link below to schedule a booking time to review these materials. Access is available Monday - Friday, 9:00am - 12:00pm and 1:00pm - 4:00pm in 45 minute increments. Access is limited to 1 booking, per person, per day.

[Online Booking System to Review Mail Ballot Material](#)



My team utilized a free system called Waitwhile, which allows you to create a customizable, online reservation system. We used this site for observers to request time slots to inspect mail ballot materials.

The reservation system is available on [VoteBrevard.gov](#) under the Ballots by Mail main menu. The system is accessible from the time ballots are canvassed until the election is certified.

Select a date & time

Date [Show calendar](#)

Wed 1 Dec	Thu 2 Dec	Fri 3 Dec	Mon 6 Dec	Tue 7 Dec	Wed 8 Dec	Thu 9 Dec
-----------------	-----------------	-----------------	-----------------	-----------------	-----------------	-----------------

Times America/New York (U... ▾)

9:00am	10:00am	11:00am	1:00pm
2:00pm	3:00pm		

Next

Powered by  Waitwhile

1



Date Wednesday, Dec 01, 2021
Time 11:00am-12:00pm (EST)

Required fields are marked with an asterisk (*) and must be filled in to complete the form

Name*

Required

Phone*

Email*

Records to examine*

By requesting this access, I affirm that I am eligible as a "... a political party or official thereof, a candidate who has filed qualification papers and is opposed in an upcoming election, and registered political committees" in accordance with Section 101.572(2) of the Florida Statutes.

Confirm

2

3

Your booking is confirmed

Done

You will be redirected to start page in 3 seconds. [Click here to Stay on this page](#)

Powered by  Waitwhile

[Create your own Booking Calendar](#)

Steps for online reservation system for access to mail ballot material

VoteBrevard.gov
321-290-VOTE (8683)

The system automatically sends an email confirmation to the user confirming their booking date, time, and location.

Your Dec 1st booking at Supervisor of Elections - Viera Office is confirmed - Message (HTML)

File Message Help Acrobat Tell me what you want to do

Ignore Delete Archive Reply Reply All Forward Respond

TRAINING To Manager Team Email Done Create New

Reply & Delete Quick Steps Move

Move Mark Unread Categorize Follow Up

Tags Translate

Editing Read Aloud Speech Zoom Phish Alert KnowBe4

Your Dec 1st booking at Supervisor of Elections - Viera Office is confirmed

SO Supervisor of Elections - Viera Office <vieraoffice@v2-email.waitwhile.com>
To: Records

If there are problems with how this message is displayed, click here to view it in a web browser.

SECURITY WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Supervisor of Elections - Viera Office

Hi Sample!

Your booking at Supervisor of Elections - Viera Office is scheduled for Dec 1st at 11:00 AM. To reschedule or cancel your booking, click <https://app.waitwhile.com/b/vieraoffice/K2nbOR>.

Please arrive promptly for your booking at the Viera Elections Office, located at 2725 Judge Fran Jamieson Way, Bldg C, Suite 105.

We look forward to seeing you soon!

Supervisor of Elections - Viera Office

Manage booking →

Add to Calendar

The system also sends an email notification to us that an appointment was booked.

Sample just booked an appointment at Viera Office - Message (HTML)

File Message Help Acrobat Tell me what you want to do

Delete Archive Reply Forward All Team Email TRAINING To Manager Team Email Mark Unread Categorize Follow Up Quick Steps Move Tags Editing Translate Read Aloud Speech Zoom Phish Alert Send to OneNote Share to Teams

Sample just booked an appointment at Viera Office

W Waitwhile <hello@waitwhile.com>
To Tim Bobanic

If there are problems with how this message is displayed, click here to view it in a web browser.

Phish Alert + Get more add-ins

SECURITY WARNING: This email originated from outside of the organization. Do not click links or open attachments unless you recognize the sender and know the content is safe.

Hey there,

Sample just booked an appointment at 12/01/2021 11:00 AM for Viera Office.

[View customer](#)

Open

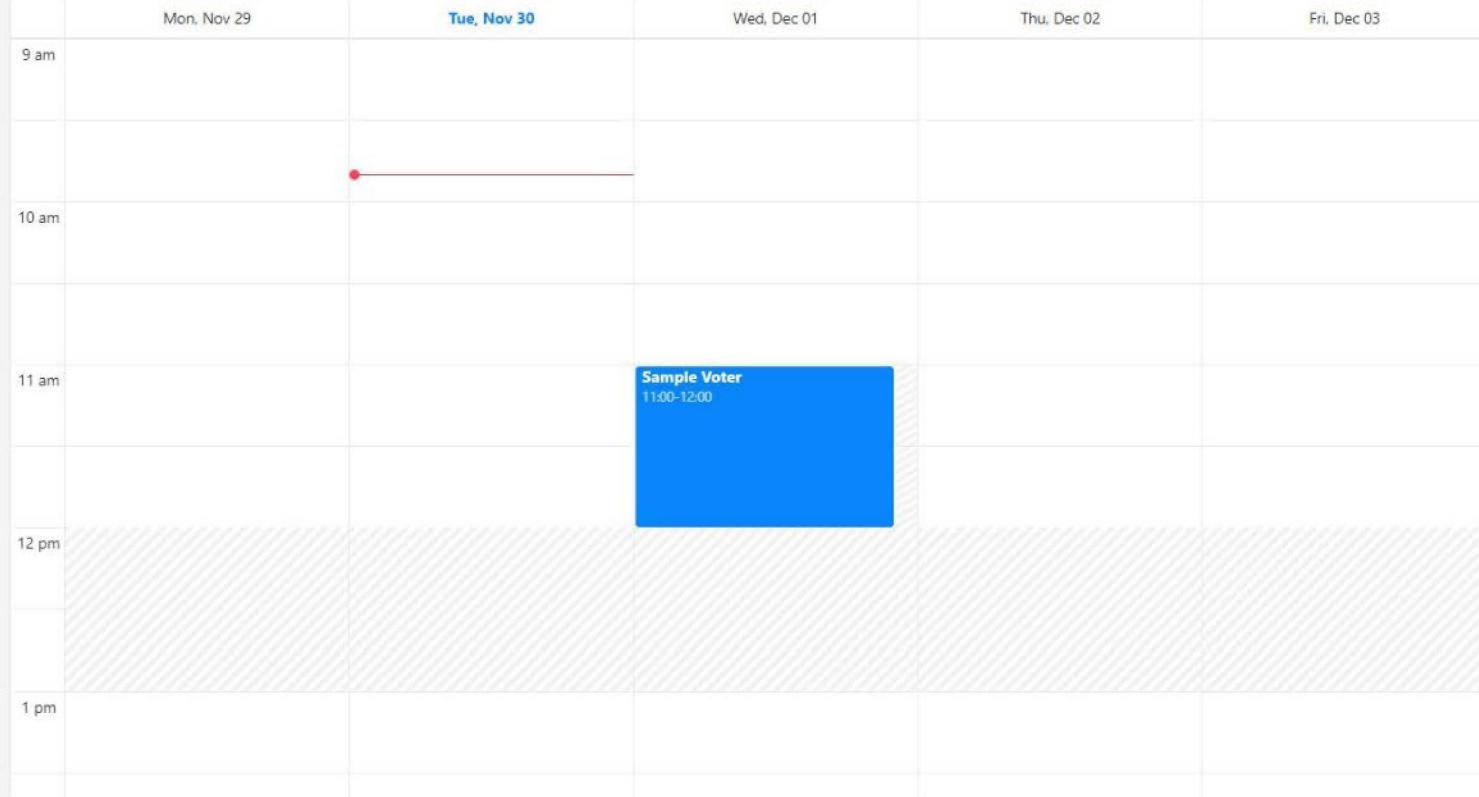
This email was sent by Waitwhile. You can [unsubscribe from this notification](#).

An update to Waitwhile is available!

Viera Office
Bookings 0

< Nov 29 - Dec 05 >

0



When logged into the Waitwhile system, there is a schedule of all your bookings.